

Pecyn Dogfennau Cyhoeddus

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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Am unrhyw ymholiad yn ymwneud â'r agenda hwn cysylltwch â Emma Sullivan
(Rhif Ffôn: 01443 864420 Ebst: sullie@caerphilly.gov.uk)

Dyddiad: Dydd Mercher, 30 Medi 2020

Bydd y cyfarfod hwn yn cael ei recordio a bydd ar gael i'w weld trwy wefan y Cyngor, ac eithrio trafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig. Felly, bydd delweddau/sain yr unigolion sy'n siarad yn ystod y Pwyllgor Cynllunio ar gael i'r cyhoedd trwy'r recordiad ar wefan y Cyngor: www.caerffili.gov.uk

Mae croeso i chi siarad Cymraeg yn y cyfarfod, mae angen rhybudd cyfnod lleiafswm o 3 diwrnod gwaith os ydych yn dymuno gwneud hynny..

Annwyl Syr/Fadam,

Bydd cyfarfod y **Cyngor** yn cael ei gynnal trwy Microsoft Teams **Dydd Mawrth, 6ed Hydref, 2020 am 5.00 pm** i ystyried materion a gynhwysir yn yr agenda canlynol.

Yr eiddoch yn gywir,

Christina Harrhy
PRIF WEITHREDWR

AGENDA

Tudalennau

- 1 I dderbyn ymddiheuriadau am absenoldeb
- 2 Cyhoeddiadau'r Maer.

A greener place Man gwyrddach



3 I dderbyn deisebau o dan Reol Gweithdrefn 28(3).

4 Cyflwyno Gwobrau.

5 Datganiadau o Ddiddordeb.

Atgoffi'r Cynghorwyr a Swyddogion o'u cyfrifoldeb personol i ddatgan unrhyw fuddiannau personol a/neu niweidiol mewn perthynas ag unrhyw eitem o fusnes ar yr agenda hwn yn unol â Deddf Llywodraeth Leol 2000, Cyfansoddiad y Cyngor a'r Cod Ymddygiad ar gyfer Cynghorwyr a Swyddogion.

I gymeradwyo a llofnodi'r cofnodion canlynol:-

- 6 Cynhaliwyd Cyngor Arbennig ar 20 Chwefror 2020. 1 - 18
- 7 Cynhaliwyd y Cyngor ar 3 Mawrth 2020 19 - 30
- 8 Cynhaliwyd Cyngor Arbennig ar 10fed Mawrth 2020 31 - 34
- 9 Cynhaliwyd y Cyngor Blynnyddol ar 3 Medi 2020. 35 - 42
- 10 I dderbyn ac i ateb cwestiynau a dderbyniwyd o dan Reol Gweithdrefn 10 (2).
I Arweinydd y Cyngor oddi wrth y Cynghorydd Graham Simmonds.
Sicrhau bod adroddiadau/asesiad perfformiad ar gael ar gyfer Aelodau Cabinet gwybodus a phrofiadol Cyngor Bwrdeistref Sirol Caerffili, dros yr ychydig flynyddoedd diwethaf.
- 11 I dderbyn ac i ateb cwestiynau a dderbyniwyd o dan Reol Gweithdrefn 10(4).
Cwestiwn gan y Cynghorydd Kevin Etheridge i'r Aelod Cabinet dros Gyllid, Perfformiad a Gwasanaethau i Gwsmeriaid.
Gofyn i'r Aelod Cabinet am Berfformiad ydy hi'n credu bod adnoddau digonol ar waith yn yr Uned Wybodaeth i ddelio â cheisiadau yn yr amserlen benodol a ganiateir o dan y ddeddfwriaeth yn ystod y 4 mis diwethaf, ac a ellir diffinio'r adnoddau hyn wrth gyflawni'r terfynau amser.

To receive and consider the following reports: -

- 12 Hysbysiad o Gynnig i Adolygu'r Penderfyniad i Ddiffodd Goleuadau Stryd. 43 - 50
- 13 Hysbysiad o Gynnig - Y Siarter Gweithleoedd 'Undod dros Ymraniad' 51 - 56
- 14 Cynllun Cydraddoldeb Strategol, Amcanion a Chamau Gweithredu 2020-2024. 57 - 122
- 15 Nifer y Pwyllgorau Craffu.

		123 - 134
16	Penderfyniad Dirprwyedig sydd wedi'i bostio gan y Prif Weithredwr yn ystod Covid.	135 - 140
17	Gwasanaeth Orlhain Cysylltiadau Gwent.	141 - 174
18	Cynigion Datblygu Arloesol Cartrefi Caerffili - Llanfabon Drive, Tretomos; The Crescent, Trecenydd ac Ysgol Gyfun Oakdale.	175 - 302

Cylchrediad:

Pob Aelod a Swyddog Priodol

SUT FYDDWN YN DEFNYDDIO EICH GWYBODAETH

Bydd yr unigolion hynny sy'n mynychu cyfarfodydd pwyllgor i siarad/roi tystiolaeth yn cael eu henwi yng nghofnodion y cyfarfod hynny, weithiau bydd hyn yn cynnwys eu man gweithio neu fusnes a'r barnau a fynegir. Bydd cofnodion o'r cyfarfod gan gynnwys manylion y siaradwyr ar gael i'r cyhoedd ar wefan y Cyngor ar www.caerffili.gov.uk, ac eithrio am drafodaethau sy'n ymwneud ag eitemau cyfrinachol neu eithriedig.

Mae gennych nifer o hawliau mewn perthynas â'r wybodaeth, gan gynnwys yr hawl i gael mynediad at wybodaeth sydd gennym amdanoch a'r hawl i gwyno os ydych yn anhapus gyda'r modd y mae eich gwybodaeth yn cael ei brosesu.

Am wybodaeth bellach ar sut rydym yn prosesu eich gwybodaeth a'ch hawliau, ewch i'r Hysbysiad Preifatrwydd Cyfarfodydd Pwyllgor Llawn ar ein gwefan

<http://www.caerffili.gov.uk/CaerphillyDocs/FOI/PrivacyNotices/CommitteeMeetingsPrivacyNotice.aspx> neu cysylltwch â Gwasanaethau Cyfreithiol drwy e-bostio griffd2@caerffili.gov.uk neu ffoniwch 01443 863028.

Gadewir y dudalen hon yn wag yn fwriadol



CYNGOR ARBENNIG

COFNODION Y CYFARFOD A GYNHALIWYD YN NHŶ PENALLTA, YSTRAD MYNACH DDYDD IAU, 20 CHWEFROR 2020 AM 5.30PM

YN BRESENNOL:

Y Cynghorydd J. Simmonds - Maer
Y Cynghorydd C. Andrews - Dirprwy Faer

Cynghorwyr:

M. Adams, Mrs E.M. Aldworth, J. Bevan, P.J. Bevan, C. Bezzina, L.J. Binding, A. Collis, S. Cook, D. Cushing, C. Cuss, D.T. Davies, M. Davies, N. Dix, K. Etheridge, M. Evans, A. Farina-Childs, A. Gair, Ms J. Gale, N. George, C. Gordon, R.W. Gough, D.T. Hardacre, L. Harding, D. Harse, D. Havard, A.G. Higgs, A. Hussey, M.P. James, V. James, L. Jeremiah, G. Johnston, S. Kent, C.P. Mann, P. Marsden, S. Morgan, Mrs G.D. Oliver, B. Owen, Mrs T. Parry, Mrs L. Phipps, D.V. Poole, D.W.R. Preece, J. Pritchard, J. Ridgewell, J.E. Roberts, R. Saralis, Mrs M.E. Sargent, J. Scriven, G. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting, L G. Whittle, T. Williams, W. Williams, B. Zaplatynski

Ynghyd â:-

C. Harrhy (Prif Weithredwr Dros Dro), M.S. Williams (Cyfarwyddwr Corfforaethol Dros Dro Cymunedau), S. Harris (Pennaeth Dros Dro Gwasanaethau Gwella Busnes a Swyddog Dros Dro S151), R. Tranter (Pennaeth Gwasanaethau Cyfreithiol a Swyddog Monitro), A. Southcombe (Rheolwr Cyllid - Cyllid Corfforaethol), R. Kyte (Pennaeth Adfywio a Chynllunio), D. Lucas (Arweinydd Tîm, Cynllunio Strategol), L. Lane (Pennaeth Gwasanaethau Democraidd a Dirprwy Swyddog Monitro) ac R. Barrett (Swyddog Gwasanaethau Pwyllgor)

1. TREFNIADAU PLEIDLEISIO, FFILMIO A GWEDDARLLEDU

Atgoffodd y Prif Weithredwr Dros Dro y rhai a oedd yn bresennol fod y cyfarfod yn cael ei ffilmio ac y byddai ar gael i'r cyhoedd yn fyw ac mewn archif drwy wefan y Cyngor. Dywedodd y byddai penderfyniadau'n cael eu gwneud drwy'r system bleidleisio electronig.

2. CYHOEDDIAD YR ARWEINYDD

Cyfeiriodd yr Arweinydd at gwestiwn a gyflwynwyd gan y Cynghorydd K. Etheridge i'r Cyngor ar 21 Ionawr 2020 o dan Reol Gweithdrefn 10(2) a'r ymateb a roddwyd yn y cyfarfod hwnnw. Ymddiheurodd yr Arweinydd i'r Cynghorydd Etheridge a'r Grŵp Annibynnol am sylw a wnaed yn ystod ei hymateb, nad oedd wedi'i dderbyn yn y ffordd y'i bwriadwyd, a gobeithiai y gellid tynnu llinell o dan y mater bellach.

Diolchodd y Cyngorydd Etheridge i'r Arweinydd am ei hymddiheuriad a dderbyniodd ar ran y Grŵp Annibynnol ac ef ei hun, a dywedodd yr hoffai symud ymlaen a chydweithio nawr er lles y bobl yn y fwrdeistref sirol.

3. YMDDIHEURIADAU AM ABSENOLDEB

Cafwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr A.P. Angel, W. David, K. Dawson, C. Elsbury, Mrs C. Forehead, Miss E. Forehead, J.E. Fussell, Mrs B.A. Jones, G. Kirby, Mrs A. Leonard, Ms P. Leonard, B. Miles, Mrs D. Price ac A. Whitcombe.

4. DATGAN BUDDIANNAU

Ni dderbyniwyd unrhyw ddatganiadau buddiant ar ddechrau'r cyfarfod. Yn ystod y ddatl ar Eitem 8 ar yr Agenda (Cynigion Cyllidebol ar gyfer 2020/21 a'r Rhagolwg Ariannol Tymor Canolig), derbyniwyd datganiadau o fuddiant gan y Cynghorwyr S. Skivens, C.P. Mann, D.T. Davies, D. Havard, C. Gordon, A.G. Higgs a P.J. Bevan. Mae'r manylion wedi'u cofnodi gyda'r eitem berthnasol.

5. CYHOEDDIAD - LLIFOGYDD DIWEDDAR

Cyfeiriodd y Prif Weithredwr Dros Dro at y lefel ddigynsail o darfu a achoswyd gan y ddwy storm ddiweddar ledled y wlad, a'r gwaith rhagorol a wnaed gan staff y Cyngor ddydd a nos mewn amodau erchyll i gefnogi dioddefwyr y llifogydd.

Atgoffwyd yr Aelodau o'r difrod helaeth a achoswyd gan y tywydd garw a maint y gwaith adfer gan staff y Cyngor. Cyfeiriodd y Prif Weithredwr Dros Dro at waith staff y Cyngor fel enghraifft wych o Dîm Caerffili ar waith a nododd pa mor falch oedd hi o arwain tîm o staff mor ymroddedig. Gyda chymeradwyaeth y Cyngor, byddai'r timau perthnasol yn cael eu gwahodd i gyfarfod llawn nesaf y Cyngor ar 3 Mawrth 2020 er mwyn i'w hymdrechion gael eu cydnabod yn ffurfiol.

Adleisiodd Arweinydd y Cyngor ddiolch y Prif Weithredwr Dros Dro a chyhoeddodd y byddai pecyn cymorth arbennig yn cael ei roi ar waith gan y Cyngor i helpu'r trigolion a'r busnesau hynny y mae'r llifogydd wedi effeithio arnynt. Neilltuwyd £250,000 i gefnogi'r eiddo hynny y mae Storm Dennis wedi effeithio'n uniongyrchol arnynt, sy'n cynnwys taliad o £500 ar gyfer cartrefi cymwys a £1000 i fusnesau cymwys. Mae'r Cyngor hefyd yn cynnig gwasanaeth casglu am ddim i helpu i waredu eitemau a ddifrodwyd gan y llifogydd, ac mae'n cyfeirio preswylwyr at gynlluniau cymorth eraill sydd ar gael eisoes, megis Cronfa Cymorth Dewisol Llywodraeth Cymru. Cydnabu'r Arweinydd y gallai fod rhai eiddo yr effeithiwyd arnynt nad yw'r Cyngor yn ymwybodol ohonynt, ac anogodd yr unigolion penodol hynny i gysylltu â'r Cyngor cyn gynted â phosibl.

Croesawodd yr Aelodau'r pecyn cymorth sy'n cael ei roi ar waith gan y Cyngor a chofnodwyd eu diolch i'r holl Swyddogion sy'n ymwneud â'r gwaith o gefnogi dioddefwyr llifogydd, ynghyd â'r gwirfoddolwyr niferus sy'n helpu gyda'r gwaith clirio mewn cymunedau lleol y mae'r stormydd wedi effeithio arnynt.

Mewn ymateb i gwestiynau'r Aelodau am y cymorth sy'n cael ei ddarparu, cadarnhawyd y byddai'r Cyngor yn cysylltu â phob achos hysbys o lifogydd er mwyn cychwyn y broses ar gyfer cymorth ariannol, ac y dylai unrhyw glybiau chwaraeon neu rygbi lleol y mae'r llifogydd wedi effeithio arnynt hefyd gysylltu â'r Cyngor i weld pa gymorth y gellir ei gynnig. Gofynnodd Aelod hefyd a ellid addasu gosodiadau goleuadau stryd yn ystod tywydd garw er mwyn gwella gwelededd yn ystod y nos mewn sefyllfaoedd peryglus. Cadarnhaodd y Prif Weithredwr Dros Dro y gellid ymchwilio i'r awgrym hwn, ond pwysleisiodd yr heriau logistaidd

o ran gweithredu'r math hwn o gais, yn enwedig wrth ystyried y rhybudd tywydd coch a gafwyd ar fyr rybudd ac amserlen gyfyngedig wrth rhoi camau ar waith ar gyfer Storm Dennis.

Holodd Aelod arall a ellid ystyried y digwyddiadau diweddar fel rhai digynsail, a gofynnodd a oedd y Cyngor yn bodloni'r argymhellion yn Adolygiad Pitt 2008 o reoli perygl llifogydd yn eu hymateb gweithredol. Cadarnhaodd y Prif Weithredwr Dros Dro y byddai'n ailedrych ar yr argymhellion yn dilyn y cyfarfod ond rhoddodd sicrwydd bod y Cyngor wedi ymateb i'r llifogydd yn llawn yn unol â gofynion statudol a gofynion cynllunio argyfwng y Cyngor ac atgoffodd yr Aelodau mai graddfa ac effaith y stormydd a oedd o natur ddigynsail.

Gofynnodd Aelod hefyd i'r Cyngor gydnabod gwaith Gwasanaeth Tân ac Achub De Cymru am eu proffesiynoldeb wrth ddelio â nifer ddigynsail o alwadau yn ystod y stormydd diweddar.

ADRODDIADAU SWYDDOGION

Rhoddwyd ystyriaeth i'r adroddiadau canlynol.

6. YMATEB CYNGOR BWRDEISTREF SIROL CAERFFILI I FIL LLYWODRAETH LEOL AC ETHOLIADAU (CYMRU) 2019

Rhoddwyd ystyriaeth i'r adroddiad, a oedd yn gofyn i'r Cyngor gymeradwyo ymateb arfaethedig Cyngor Bwrdeistref Sirol Caerffili i Fil Llywodraeth Leol ac Etholiadau (Cymru) 2019.

Dywedwyd wrth y Cyngor fod y Bil yng Nghyfnod 1 ar hyn o bryd yn ei hynt drwy Lywodraeth Cymru a'i fod yn benllanw sawl blwyddyn o ymgynghori ar strwythur a swyddogaeth llywodraeth leol yng Nghymru. Ymgynghorwyd ar lawer o'r darpariaethau yn y Bil o'r blaen ac mae'r Cyngor wedi rhoi ei farn drwy ei ymatebion blaenorol i Lywodraeth Cymru. Mae'r Bil hwn yn cydgrynhoi nifer o gynigion blaenorol ac yn cyflwyno rhai darpariaethau newydd.

Mae'r ymateb arfaethedig a atodir i'r adroddiad yn adlewyrchu safbwyntiau blaenorol a fynegwyd gan y Cyngor hwn ac mae'n cynnwys barn ar y darpariaethau newydd. Yn fwyaf nodedig, mae'r rhain yn ymwneud â'r cynnig i greu Cyd-bwyllgorau Corfforaethol gorfodol ar gyfer rhai swyddogaethau, a newidiadau i'r drefn rheoli perfformiad ar gyfer llywodraeth leol. Ymgynghorwyd ag Arweinwyr Grwpiau ar yr ymateb arfaethedig a chynhwyswyd eu sylwadau yn yr adroddiad. Pan fo barn Arweinwyr Grwpiau yn gwyro oddi wrth yr ymateb arfaethedig, yn enwedig yn achos y dewis o system bleidleisio, esboniwyd hyn yng nghorff yr adroddiad.

Yn ystod y ddadl, cynhaliwyd trafodaeth ar y ddarpariaeth yn y Bil i ganiatáu i weithwyr y Cyngor sefyll mewn etholiad, a mynegwyd barn gymysg ynghylch y sefyllfa bresennol lle mae'n rhaid i gyflogai ymddiswyddo o'i swydd cyn iddo gyhoeddi ei ymgeisyddiaeth. Er bod safbwyntiau gwahanol y Grwpiau wedi'u nodi yn yr adroddiad, nodwyd mai ymateb arfaethedig y Cyngor oedd anghytuno â'r agwedd hon ar y Bil er mwyn osgoi unrhyw gyfaddawdu o ran yr Awdurdod a'r cyflogai.

Cynigiwyd ac eiliwyd bod yr argymhelliad yn yr adroddiad yn cael ei gymeradwyo. Drwy'r system bleidleisio electronig (ac wrth nodi bod 3 yn erbyn) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD bod ymateb y Cyngor i Fil Llywodraeth Leol ac Etholiadau (Cymru) 2019 fel y'i nodir yn Atodiad 1 yr adroddiad, am y rhesymau a geir yn yr adroddiad, yn cael ei gymeradwyo a'i gyflwyno i Bwyllgor Cydraddoldeb, Llywodraeth Leol a Chymunedau Llywodraeth Cymru.

7. CYNLLUN DATBLYGU LLEOL BWRDEISTREF SIROL CAERFFILI HYD AT 2021 – ADRODDIAD YR ADOLYGIAD

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn gofyn am gymeradwyaeth y Cyngor i ddechrau ymgynghori ar Adroddiad Adolygiad Cynllun Datblygu Lleol Bwrdeistref Sirol Caerffili hyd at 2021 am 3 wythnos yn dechrau ddydd Llun 24 Chwefror 2020 ac yn dod i ben ddydd Llun 16 Mawrth 2020.

Atgoffwyd yr Aelodau bod y Cyngor yn ei gyfarfod ar 23 Hydref 2019 wedi penderfynu dechrau diwygio Cynllun Datblygu Lleol (CDLI) Bwrdeistref Sirol Caerffili hyd at 2021 yn llawn. Mae'n ofynnol i'r Cyngor baratoi Adroddiad Adolygu y mae'n rhaid ei gyflwyno wedyn i Lywodraeth Cymru, ac mae'n ddogfen ffeithiol sy'n nodi'r rhesymau dros adolygu'r CDLI a pha faterion y bydd angen eu hystyried fel rhan o'r broses adolygu. Argymhellir y dylai'r Cyngor ymgynghori â chyrrff ymgynghori penodol a chyffredinol er mwyn sicrhau bod yr Adroddiad Adolygu a'i gasgliadau mor gadarn â phosibl, ac felly cynigiwyd cyhoeddi'r Adroddiad Adolygu Drafft am gyfnod ymgynghori o 3 wythnos rhwng 24 Chwefror 2020 a 16 Mawrth 2020.

Yn ystod y ddadl ddilynol, mynegodd yr Aelodau bryderon ynghylch y potensial ar gyfer llifogydd ar draws rhai safleoedd a nodwyd i'w datblygu yn y CDLI, ac esboniodd Swyddogion y bydd yn ofynnol i'r Cyngor, fel rhan o'r adolygiad o'r CDLI, gynnal Asesiad Amgylcheddol Strategol ac Asesiad Strategol o Ganlyniadau Llifogydd mewn perthynas â'r cynigion yn y CDLI. Wrth symud ymlaen bydd pwyslais cryfach ym mholisiau Llywodraeth Cymru ar faterion llifogydd, gan ystyried draenio dŵr wyneb hefyd. Mae Llywodraeth Cymru hefyd wedi ymgynghori'n ddiweddar ar ddiwygiadau i'r Nodyn Cyngor Technegol sy'n rhoi cyngor manwl ar sut i ystyried materion llifogydd mewn datblygiadau, ac mae'r Cyngor wrthi'n aros am newyddion am y newidiadau a argymhellir.

Cyfeiriwyd at y diffyg darpariaeth tai ar draws y fwrdeistref sirol, ynghyd â thargedau tai fforddiadwy nad yw datblygwyr yn eu cyrraedd, a nodwyd bod yr Adroddiad Monitro Blynyddol a gyflwynwyd i'r Cyngor yn cydnabod y ddau fater hyn. Esboniodd swyddogion fod y problemau hyn yn deillio'n rhannol o dai fforddiadwy yn cael eu clymu i'r farchnad dai a negodwyd fel rhan o'r setliad hwnnw ac nad yw wedi'i gyflawni yn ôl y disgwyl. Amlinellir yr anawsterau hyn hefyd yn yr Adroddiad Adolygu ac fe'u trafodir fel rhan o'r adolygiad o'r CDLI. Esboniwyd bod y Cyngor, wrth osod targedau tai fforddiadwy, yn ystyried hyfywedd datblygiad a'r dystiolaeth o angen fel y'i diffinnir gan yr Asesiad o'r Farchnad Dai Leol. Wrth symud ymlaen, bydd y Cyngor yn gwneud gwaith ar yr elfen hyfywedd a bydd yn fwy llym o ran gallu pob safle i gyflawni, a allai arwain at dargedau is na'r rhai yn y CDLI presennol.

Gofynnwyd am eglurhad ar y meini prawf ar gyfer tai fforddiadwy ac yw hyn ar waith gan y Cyngor er mwyn cynnig fforddiadwyedd i'w breswylwyr. Amlinellodd swyddogion y diffiniad o dai fforddiadwy ac esboniodd fod hyn, yn gyffredinol, yn golygu tai cymdeithasol (y cartrefi hynny a ddatblygwyd gan y Cyngor neu gan landlord cymdeithasol cofrestredig) ac nad yw tai fforddiadwy ar y farchnad breifat yn dod o dan y diffiniad hwn ac felly mae'n fater ar wahân. Fodd bynnag, mae llwybrau eraill yn bodoli (fel cynlluniau perchentyaeth cost isel) sy'n ceisio mynd i'r afael â fforddiadwyedd ar draws y farchnad breifat.

Mynegodd yr Aelodau yr angen am fwy o ddatblygiad i'r gogledd o'r fwrdeistref sirol er mwyn cynyddu lefelau cyflogaeth a chreu mwy o dai fforddiadwy, a gofynnwyd sut y gellid cyflawni hyn. Esboniodd swyddogion nad yw pob safle ar draws Blaenau'r Cymoedd a nodwyd yn y CDLI wedi dwyn ymlaen i'w ddatblygu, sydd ar y cyfan oherwydd prisiau tai a hyfywedd. Wrth symud ymlaen bydd y Cyngor yn rhoi sylw dyledus i hyfywedd a'r gallu i gyflawni a bydd yn manteisio ar y llwybrau ariannu newydd sydd ar gael, a allai arwain at safleoedd mewn ardaloedd llai hyfyw ar gael i'w datblygu.

Atgoffwyd y Cyngor hefyd bod strategaethau ar gyfer gwella cyfleoedd cyflogaeth a datblygu busnes wedi'u nodi yn Uwchgynllun drafft Blaenau'r Cymoedd sy'n destun ymgynghoriad ar hyn o bryd. Mae'r Cyngor yn gweithio'n agos gyda busnesau lleol drwy'r gwaith sy'n cael ei

wneud ar yr Uwchgynllun, ynghyd â Llywodraeth Cymru a Thasglu'r Cymoedd i ddatblygu ymyrraeth wedi'i thargedu ar hyd coridor yr A465. Gofynnwyd i'r Cyngor nodi, er bod y CDLI yn cydnabod yr angen i nodi tir ar gyfer cyflogaeth, ei fod yn gyfyngedig yn hyn o beth gan mai dim ond y tir i'w ddefnyddio y mae'n ei nodi ac nid datblygiad dilynol y tir hwnnw.

Mewn ymateb i ymholiad am werth a manteision yr Uwchgynlluniau, esboniwyd bod yr Uwchgynlluniau presennol eisoes yn hwyluso cyfleoedd ariannu mawr, a bod y dogfennau hyn, sydd o bwysigrwydd strategol sylweddol, yn tanlinellu ymrwymiad y Cyngor i adfywio'r ardal a gwella cyfleoedd cyflogaeth a busnes ar draws y fwrdeistref sirol.

Cynigiwyd ac eiliwyd bod yr argymhellion yn yr adroddiad yn cael eu cymeradwyo. Drwy'r system bleidleisio electronig (ac wrth nodi bod 1 yn erbyn) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD am y rhesymau a geir yn adroddiad y swyddog: -

- (i) cytuno ar yr Adroddiad Adolygu Drafft fel y'i nodir yn Atodiad 1 ar gyfer ymgynghori;
- (ii) cyhoeddir yr Adroddiad Adolygu am gyfnod ymgynghori o 3 wythnos sy'n dechrau ar 24 Chwefror 2020 ac yn dod i ben ar 16 Mawrth 2020.

8. **CARTREFI CAERFFILI - #CYDADEILADU**

Rhodddwyd ystyriaeth i'r adroddiad, a oedd yn amlinellu gweledigaeth y Cyngor i adeiladu cartrefi newydd a chynyddu'r cyflenwad tai yn y fwrdeistref sirol ar ôl cwblhau Safon Ansawdd Tai Cymru (SATC) yn 2020.

Nodwyd bod yr adroddiad wedi'i gyflwyno i Bwyllgor Craffu Tai ac Adfywio ar 26 Tachwedd 2019, y Cabinet ar 15 Ionawr 2020 a Grŵp Gorchwyl Cartrefi Caerffili ar 16 Ionawr 2020. Roedd y Pwyllgor Craffu yn unfrydol ei gefnogaeth i'r adroddiad a chymeradwywyd y rhan fwyaf o'r argymhellion yn yr adroddiad yn dilyn hynny gan y Cabinet o dan bwerau gweithredol. Felly, gofynnodd yr adroddiad am gymeradwyaeth y Cyngor ar ddau argymhelliad mewn perthynas â defnyddio benthycu blaenorol a chynnig ar gyfer benthycu pellach gwerth cyfanswm o £14 miliwn.

Dywedwyd wrth yr Aelodau fod rhaglen SATC yn debygol o gael ei chwblhau erbyn mis Mehefin 2020 ac mae'r amcanestyniadau presennol yn awgrymu y bydd Caerffili yn benthycu cyfanswm o £45 miliwn, sy'n golygu hyblygrwydd o £16 miliwn o'r £61 miliwn y cytunwyd arno'n wreiddiol gan y Cyngor. Gan symud ymlaen, amcan y Cyngor yw cyflawni cynlluniau buddsoddi hirdymor uchelgeisiol i adeiladu a chaffael cenhedlaeth newydd o gartrefi sy'n diwallu angen lleol cynyddol am dai cymdeithasol a fforddiadwy newydd, ynghyd â darparu gwasanaethau i breswylwyr a chyflawni agenda datgarboneiddio Llywodraeth Cymru.

Yn ystod y ddadl ddilynol gofynnodd Aelod faint a wariwyd ar raglen SATC hyd yma a holodd a oedd y strategaeth gaffael gywir wedi'i rhoi ar waith i gyflawni'r rhaglen, o ystyried maint y gorwariant dros gyfnod y prosiect o'i gymharu â'r amcangyfrif gwreiddiol o gostau. Cadarnhaodd Cyfarwyddwr Corfforaethol Gwasanaethau Cymdeithasol a Thai fod cyfanswm y gwariant a ragamcanir bellach oddeutu £260 miliwn, sy'n gynydd ar yr amcangyfrif o £200 miliwn ar ddechrau'r rhaglen yn 2011. Pwysleisiwyd, fodd bynnag, fod yr amcangyfrif yn seiliedig ar y sefyllfa bryd hynny, ac atgoffwyd yr Aelodau o raddfa rhaglen SATC a'r heriau cymhleth niferus y mae'r Cyngor wedi dod ar eu traws wrth gyflawni'r cynllun, gan gynnwys newidiadau i'r sefydliadau a chwmnïau preifat sydd wedi'u contractio i gyflawni'r cynllun gwaith. Fodd bynnag, esboniwyd bod y gorwariant hwn wedi arwain at y cynllun SATC yn dwyn ffrwyth, ac wedi gweld darpariaeth tai o ansawdd gwell ar draws y fwrdeistref sirol.

Mynegodd Aelod bryder ynghylch lefel y benthyca nas defnyddiwyd a gofynnodd a oedd holl waith SATC ar draws yr eiddo wedi'i wneud yn llawn. Rhoddodd swyddogion sicrwydd bod yr holl eiddo y nodwyd bod angen gwaith SATC arnynt wedi'i wneud i'r safon ofynnol lle bynnag y bo modd, a bod unrhyw eiddo anorffenedig yn deillio o'r ffaith na all y Cyngor gael mynediad i gyflawni'r gwaith. Anogwyd pob Aelod i gysylltu â'r Cyngor os ydynt yn ymwybodol o unrhyw eiddo lle nad yw'r gwaith wedi'i wneud.

Gofynnodd Aelod faint o arian sy'n weddill yng nghyllideb SATC ac a fyddai'n fwy ffafriol defnyddio cronfeydd wrth gefn ar gyfer unrhyw gyllid pellach sydd ei angen, yn hytrach na benthyca pellach. Cadarnhaodd swyddogion fod tanwariant o tua £16 miliwn ar hyn o bryd, ac y byddai'r £14 miliwn pellach sydd i'w fenthyc yn creu cyllideb o £30 miliwn a fydd yn caniatáu i'r Cyngor gyflawni nodau ac amcanion ei strategaeth #CydAdeiladu. O ran defnyddio cronfeydd wrth gefn, esboniwyd bod SATC yn gysylltiedig â'r Cyfrif Refeniw Tai sy'n gyfrif sydd wedi'i neilltuo ac felly ni ellir defnyddio balansau cronfa gyffredinol i ariannu unrhyw gronfeydd wrth gefn yn y Cyfrif Refeniw Tai.

Derbyniwyd ymholiadau ynghylch y wybodaeth ddiweddaraf am waith ar hen safle Ysgol Gynradd Cwm Ifor, a gwerth stoc dai'r Cyngor. Cadarnhawyd y byddai trefniadau'n cael eu gwneud i ddarparu'r wybodaeth hon i'r Aelodau yn dilyn y cyfarfod. Gofynnwyd i'r Aelodau nodi hefyd, er bod gwerth ariannol ynghlwm wrth y stoc dai, bod yr eiddo hyn hefyd yn cynnig nifer o fanteision eraill, gan gynnwys ansawdd byw da i'w breswylwyr a'r cyfleoedd i ddefnyddio tai ar gyfer adfywio

Awgrymodd Aelod y dylid sefydlu grŵp trawsbleidiol i edrych ar alldro rhaglen SATC, gan gynnwys y problemau a gafwyd wrth gyflawni'r broses. Pwysleisiodd y Prif Weithredwr Dros Dro fod gwersi wedi'u dysgu drwy gydol y rhaglen ac esboniodd fod Swyddogion eisoes yn bwriadu gwneud gwaith gwerthuso drwy ymgysylltu ag Aelodau a Grŵp Gorchwyl Cartrefi Caerffili. Gofynnwyd i'r Aelodau am eu hamynedd gyda'r Swyddogion tra bod y dasg hon yn mynd rhagddi fel y gellir paratoi cynigion yn y cyd-destun hwn.

Cynigiwyd ac eiliwyd bod yr argymhellion yn adroddiad eglurhaol y Swyddog yn cael eu cymeradwyo. Drwy'r system bleidleisio electronig (ac wrth nodi bod 2 yn erbyn a 3 yn ymatal) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD am y rhesymau a geir yn adroddiad y swyddog: -

- (i) bod unrhyw fenthyciadau nas defnyddir o'r £61 miliwn a glustnodwyd yn wreiddiol ar gyfer SATC yn cael eu trosglwyddo i gefnogi'r gwaith o gyflawni'r rhaglen adeiladu newydd;
- (ii) cytuno ar fenthycia pellach o £14 miliwn i roi hwb cychwynol i'r rhaglen adeiladu newydd a'r cynigion eraill a geir yn yr adroddiad.

9. STRATEGAETH FLYNYDDOL RHEOLI'R TRYSORLYS, DANGOSYDDION DARBODUS CYLLID CYFALAF A'R POLISI DARPARIAETH ISAFSWM REFENIW AR GYFER 2020/2021

Rhoddwyd ystyriaeth i'r adroddiad, a oedd yn manylu ar Strategaeth Flynyddol y Cyngor ar gyfer Rheoli'r Trysorlys, Dangosyddion Darbodus Cyllid Cyfalaf a'r Polisi Darpariaeth Isafswm Refeniw ar gyfer 2020/2021. Nodwyd bod yr adroddiad wedi'i gyflwyno i Bwyllgor Craffu Polisi ac Adnoddau ar 14 Ionawr 2020, lle cefnogwyd yr argymhellion gan fwyafrif y Pwyllgor, a nodwyd eu barn yn adroddiad eglurhaol y Swyddog.

Gofynnwyd i'r Cyngor gymeradwyo'r argymhellion a nodir yn yr adroddiad, yn amodol ar welliant a nodir yn Adran 1.6 o'r adroddiad eglurhaol a oedd yn manylu ar welliant sy'n ofynnol i Atodiad 6 mewn perthynas â'r ffrwd refeniw net o fewn Cyfanswm y Gronfa Gyffredinol. Y

rheswm am hyn yw bod y cynnydd arfaethedig yn y Dreth Gyngor ar gyfer 2020/21 bellach yn gostwng i 4.70%.

Mynegodd yr Aelodau eu cefnogaeth i'r cynigion a chrosawyd yn arbennig y buddsoddiad arfaethedig o £20 miliwn mewn Cronfeydd Cronfa Strategol hirdymor fel cam cadarnhaol i'r Cyngor. Cyfeiriwyd at y sefyllfa o ran y prosiectau PFI ac esboniwyd bod y Cyngor yn parhau i weithio gyda Phartneriaethau Lleol a'i fod wrthi'n edrych ar bob opsiwn mewn perthynas â'r trefniadau ar gyfer contractau PFI y ddwy ysgol. Ar hyn o bryd, rhagwelir y bydd achos busnes drafft yn cael ei baratoi i'w ystyried gan aelodau erbyn mis Ebrill 2020.

Yn dilyn dadl briodol, cynigiwyd ac eiliwyd, yn amodol ar y diwygiad i Atodiad 6 fel y nodir yn Adran 1.6 adroddiad eglurhaol y Swyddog, y dylid cymeradwyo'r argymhellion yn yr adroddiad. Drwy'r system bleidleisio electronig cytunwyd yn unfrydol ar hyn.

PENDERFYNWYD:-

- (i) cymeradwyo'r Strategaeth Flynyddol ar gyfer Rheoli'r Trysorlys 2020/21;
- (ii) y caiff y strategaeth ei hadolygu bob chwarter yn adroddiadau monitro Rheoli'r Trysorlys a gyflwynir i Bwyllgor Craffu Polisi ac Adnoddau, a chyfeirir unrhyw newidiadau a argymhellir at y Cabinet, yn y lle cyntaf, ac at y Cyngor i benderfynu arnynt. Bydd yr Awdurdod hefyd yn paratoi adroddiad bob hanner blwyddyn ar weithgareddau Rheoli'r Trysorlys;
- (iii) cymeradwyo'r Dangosyddion Darbodus ar gyfer Rheoli'r Trysorlys ar gyfer y blynyddoedd ariannol 2020/21 i 2022/23 fel yr amlinellir yn Atodiad 5 i'r adroddiad;
- (iv) cymeradwyo'r Dangosyddion Darbodus ar gyfer Ariannu Cyfalaf ar gyfer blynyddoedd ariannol 2020/21 i 2022/23 fel yr amlinellir yn yr Atodiad 6 diwygiedig a nodir yn adroddiad eglurhaol y Swyddog, ynghyd ag Atodiad 7 yr adroddiad, yn seiliedig ar y rhaglen gyfalaf ddangosol;
- (v) mabwysiadu'r Polisi Darparu Refeniw Gofynnol ar gyfer 2020/21 fel y nodir yn Atodiad 8 o'r adroddiad;
- (vi) cymeradwyo parhad strategaeth fuddsoddi 2019/20 a'r benthyciadau i sefydliadau ariannol a Chorfforaethau yn unol â'r meini prawf gofynnol ar gyfer statws credyd a ddatgelir yn yr adroddiad;
- (vii) bod yr Awdurdod yn benthycu £32.3 miliwn ar gyfer y Gronfa Gyffredinol i gefnogi rhaglen gyfalaf 2020/21 a £52.0 miliwn ar gyfer rhaglen SATC a Thai Fforddiadwy y Cyfrif Refeniw Tai;
- (viii) bod yr Awdurdod yn parhau i fabwysiadu graddfa'r radd fuddsoddi fel y meini prawf sgorio credyd gofynnol fel modd o asesu bod gan bartion contract gredyd addas wrth bennu buddsoddiadau;
- (ix) bod yr Awdurdod yn mabwysiadu'r terfynau ariannol a pharhad buddsoddi fel y nodir yn Atodiad 3 yr adroddiad;
- (x) bod yr Awdurdod yn buddsoddi o leiaf £20 miliwn mewn Cronfeydd Cronfa Strategol hirdymor fel y nodir yn Atodiad 9 yr adroddiad, gyda'r nod o gynhyrchu incwm buddsoddi ychwanegol o £718k.

10. ADRODDIAD STRATEGAETH GYFALAF 2020/2021

Rhodddwyd ystyriaeth i'r adroddiad, a amlinellodd Adroddiad y Strategaeth Gyfalaf ar gyfer 2020/21 yn unol â'r Cod Darbodus a gyflwynwyd gan Ddeddf Llywodraeth Leol 2003 a gofynnwyd i'r Cyngor gymeradwyo ei gynnwys. Nodwyd bod yr adroddiad wedi'i gyflwyno i Bwyllgor Craffu Polisi ac Adnoddau fel eitem wybodaeth ar 9 Ionawr 2020, gyda'r Pwyllgor yn cael gwahoddiad i wneud unrhyw sylwadau ar yr adroddiad yn uniongyrchol i'r Awdur cyn ei gyflwyno i'r Cyngor. Ni dderbyniwyd unrhyw sylwadau yn dilyn hynny ar gynnwys yr adroddiad.

Gofynnwyd i'r Cyngor nodi bod paragraff 5.2.5 o'r adroddiad yn nodi manylion Rhaglen Gyfalaf graidd y Cyngor ar gyfer y cyfnod o dair blynedd rhwng 2020/21 a 2022/23. Yn ogystal â hyn, yn ei gyfarfod ar 29 Ionawr 2020, cymeradwyodd y Cabinet gynnig i glustnodi £24.543 miliwn ychwanegol o gronfeydd wrth gefn i hybu'r Rhaglen Gyfalaf drwy fuddsoddi yn agenda 'llunio lleoedd' y Cyngor.

At hynny, gofynnwyd i'r Aelodau nodi bod Adroddiad Cynigion Cyllideb 2020/21 a oedd yn cael ei ystyried ar wahân gan y Cyngor yn ddiweddarach yn y cyfarfod yn cynnwys argymhellion i neilltuo symiau pellach gwerth cyfanswm o £4.048 miliwn i gefnogi'r agenda 'llunio lleoedd'. Byddai hyn yn dod â chyfanswm y cyllid sydd ar gael i £28.591 miliwn, a bydd cynigion sy'n nodi sut y caiff yr arian hwn ei ddefnyddio yn destun adroddiad pellach yn ystod y gwanwyn a fydd yn golygu ymgysylltu'n fanwl ag Aelodau.

Cynigiwyd ac eiliwyd bod yr argymhelliad yn yr adroddiad yn cael ei gymeradwyo. Drwy'r system bleidleisio electronig (ac wrth nodi bod 2 yn ymatal) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD cymeradwyo Adroddiad Strategaeth Gyfalaf Blyneddol 2020/2021 fel y'i nodir yn Atodiad 1.

11. CYNIGION CYLLIDEB AR GYFER 2020/21 A'RR RHAGOLYGN ARIANNOL TYMOR CANOLIG

Yn ystod y ddadl ar yr eitem hon mewn perthynas â chynigion y sector gwirfoddol, derbyniwyd datganiadau o fuddiant gan y Cyngorwyr S. Skivens, C.P. Mann, D.T. Davies, D. Havard, C. Gordon, A.G. Higgs a P.J. Bevan. Mae'r manylion wedi'u cofnodi ar adeg y ddadl.

Rhodddwyd ystyriaeth i'r adroddiad, a gefnogwyd gan y Cabinet yn ei gyfarfod ar 12 Chwefror 2020, a gofynnwyd i'r Cyngor gymeradwyo cynigion y gyllideb ar gyfer 2020/21. Roedd yr adroddiad hefyd yn rhoi diweddariad byr ar y rhagolygon ariannol tymor canolig.

Rhodddwyd trosolwg i'r Cyngor o nodweddion allweddol yr adroddiad, a oedd yn nodi manylion cynigion cyllideb 2020/21 wedi'u diweddarau oedd yn adlewyrchu'r Setliad Ariannol ffafriol a gyhoeddwyd gan Lywodraeth Cymru ar 16 Rhagfyr 2019 ac adborth o'r broses ymgynghori ar y gyllideb. Nododd yr Aelodau y newidiadau cadarnhaol a wnaed i'r set derfynol o gynigion cyllidebol, gan gynnwys y gostyngiad yn y cynnydd arfaethedig yn y Dreth Gyngor o 6.95% i 4.7% a fydd yn caniatáu i'r Cyngor ddarparu cyllideb gytbwys, dyraniad cyllideb o £0.5 miliwn ar gyfer gwelliannau amgylcheddol ar draws safleoedd allweddol, £4 miliwn wedi'i chlustnodi ar gyfer nifer o gynlluniau cyffrous fel rhan o 'agenda llunio lleoedd' y Cyngor, diogelu cyllidebau ysgolion a gofal cymdeithasol, dileu'r gyllideb ar gyfer swydd y Dirprwy Brif Weithredwr, a gostyngiad mewn arbedion arfaethedig o £8.485 miliwn i £3.047 miliwn.

Dywedwyd wrth yr Aelodau fod nifer o gynigion arbedion drafft wedi'u tynnu'n ôl neu eu gohirio yn dilyn y broses ymgynghori gyhoeddus ddiweddar a'r Setliad ffafriol, gan gynnwys arbedion arfaethedig yn ymwneud â chyllidebau ysgolion, patrolau croesfannau ysgol, teledu cylch cyfyng, prisiau prydau ysgol a chynnal a chadw priffyrdd, a diolchwyd i'r preswylwyr am eu cymorth wrth lunio cynigion y gyllideb. Cyfeiriwyd at y cynnig i leihau'r cynnydd

arfaethedig yn y Dreth Gyngor i gyfradd is o 4.7%, a nodwyd bod preswylwyr Caerffili yn talu llawer llai o Dreth Gyngor o gymharu ag awdurdodau lleol cyfagos. Yn ogystal, mae traean o'r eiddo ym Mand B ac mae dros 10,000 o eiddo ar draws y fwrdeistref sirol wedi'u heithrio rhag talu'r Dreth Gyngor.

Pwysleisiwyd bod y cynigion wedi'u diweddarau yn dangos sut mae'r Cyngor wedi ymateb yn gadarnhaol i'r broses ymgynghori ac yn gwrando ar eu trigolion. Atgoffwyd y Cyngor o'r heriau sy'n dal i fod o'n blaenau a nodwyd y bydd arbedion yn parhau i gael eu gwneud ymlaen llaw lle bynnag y bo modd, yn enwedig mewn meysydd lle nad oes unrhyw draweffaith ar wasanaethau cyhoeddus.

Cynigiwyd ac eiliwyd y dylid cymeradwyo'r argymhellion yn yr adroddiad, yn amodol ar welliant i ohirio cynnig arbedion B06 ar gyfer y bwriad i gau Fferm Ynys Hywel (£40k) tra'n aros am adolygiad gwasanaeth, a fyddai'n golygu lleihau arbedion ymlaen llaw £40k, ac felly mae'r cyfraniad at gronfeydd wrth gefn cyfalaf a glustnodwyd yn cael ei leihau o'r un swm.

Mynegodd yr Aelodau eu diolch i'r holl staff a oedd yn rhan o'r gwaith o baratoi'r adroddiad manwl ac am eu cyfraniadau tuag at y broses o bennu'r gyllideb.

Yn ystod y ddadl a ddilynodd, croesawodd yr Aelodau ohirio llawer o'r cynigion arbedion drafft ond mynegwyd pryderon ynghylch y toriadau arfaethedig i gyllideb y Sector Gwirfoddol, effaith cynnydd yn y Dreth Gyngor ar breswylwyr, ac ansicrwydd ynghylch dyfodol cynigion cynilo a oedd wedi'u tynnu'n ôl tra'n aros am adolygiadau gwasanaeth.

Mynegwyd pryderon yn benodol ynghylch effaith yr adolygiad arfaethedig o wasanaethau o gyllideb y sector gwirfoddol, a chynigiwyd ac eiliwyd gwelliant i argymhellion yr adroddiad, o ran na ddylai'r adolygiad hwn fynd yn ei flaen ac y dylid dileu'r gostyngiad o £80k yng nghyllideb y Sector Gwirfoddol o'r rhestr o gynigion arbedion.

Cynhaliwyd dadl ar y gwelliant a dywedwyd wrth yr Aelodau fod yr adolygiad yn cael ei gynnal er mwyn egluro materion fel y mecanweithiau ariannu a Chytundebau Lefel Gwasanaeth rhwng y Cyngor a sefydliadau'r sector gwirfoddol. Esboniwyd ymhellach y byddai'n esgeulus i'r Cyngor beidio â chynnal adolygiad o sut y caiff yr arian hwn ei ddosbarthu. Ymatebodd swyddogion hefyd i ymholiad ynghylch cyllid ar gyfer MIND Caerffili, a chadarnhaodd fod y sefydliad hwn wedi derbyn cyllid gan Gyngor Caerffili yn y gorffennol, a'i fod yn cael arian gan Fwrdd Partneriaeth Rhanbarthol Gwent ar hyn o bryd.

O ystyried y gwelliant arfaethedig, gofynnodd sawl Aelod am gyngor ynghylch a oedd yn ofynnol iddynt ddatgan buddiant ai peidio o ganlyniad i'w cysylltiadau â'r sector gwirfoddol. Cadarnhaodd y Swyddog Monitro y byddai datganiadau'n berthnasol o ran y sefydliadau hynny y byddai'r gwelliant yn effeithio arnynt, ond y byddent yn cael eu categorio fel buddiant personol ac anrhagfarnus. Ar y sail hon, derbyniwyd y datganiadau canlynol:

Datganodd y Cynghorydd S. Skivens fuddiant personol fel un o ymddiriedolwyr Canolfan Cyngor ar Bopeth Caerffili.

Datganodd y Cynghorydd C.P. Mann fuddiant personol fel un o ymddiriedolwyr Canolfan Cyngor ar Bopeth Caerffili a Blaenau, ac ymddiriedolwr Groundwork Caerffili/Cymru.

Datganodd y Cynghorydd D.T. Davies fuddiant personol fel ymddiriedolwr Canolfan Cyngor ar Bopeth.

Datganodd y Cynghorydd D. Havard fuddiant personol fel ymddiriedolwr (Cyfarwyddwr) Groundwork Cymru ac un o ymddiriedolwyr (Cyfarwyddwr) Ymddiriedolaeth Ffermydd Sir Fynwy.

Datganodd y Cynghorydd C. Gordon fuddiant personol fel aelod o fwrdd Canolfan Cyngor ar Bopeth.

Datganodd y Cynghorydd A.E. Higgs fuddiant personol fel cynrychiolydd Cyngor Bwrdeistref Sirol Caerffili ar bwyllgorau GAVO.

Datganodd y Cynghorydd P.J. Bevan fuddiant personol fel ymddiriedolwr Right From The Start.

Gan fod y buddiannau'n bersonol yn unig, arhosodd yr holl Aelodau a oedd wedi datgan buddiant yn y Siambr wrth ystyried y gwelliant ac roeddent yn gallu pleidleisio.

Yna, cynhaliwyd y bleidlais ar y gwelliant a drwy'r system bleidleisio electronig (ac wrth nodi bod 17 o blaid, 36 yn erbyn a 2 yn ymatal) datganwyd bod y bleidlais wedi'i cholli.

Trafodwyd y prif gynnig ac wrth ddyfynnu enghreifftiau, mynegodd Aelod bryderon ynghylch yr effaith ar lefelau staffio a'r ddarpariaeth gwasanaethau sy'n deillio o reoli swyddi gwag a swyddi heb eu llenwi. Esboniwyd bod rhesymau dilys dros lefelau staffio mewn rhai adrannau a chynigiodd y Prif Weithredwr Dros Dro drafod y manylion gyda'r Aelod yn dilyn y cyfarfod. Cydnabuwyd na ellir cynnal dull 'tafellu' y Cyngor tuag at fesurau llymder ac fel rhan o Strategaeth Trawsnewid newydd Tîm Caerffili, bydd gwaith yn cael ei wneud gydag Aelodau a'r cyhoedd i ganfod pa safonau gwasanaeth y gellir eu darparu gyda'r adnoddau sydd ar gael, a hefyd sut y gallai asiantaethau eraill fel y sector gwirfoddol gynnig cymorth yn hyn o beth.

Holodd Aelod a oedd unrhyw un o'r ymatebion i'r ymgynghoriad wedi awgrymu gwrthdroi mesurau goleuo strydoedd yn rhannol dros nos, ac fe'i cynghorwyd na chafwyd unrhyw ymatebion penodol, er bod rhai pryderon wedi'u codi gan breswylwyr ynghylch y mesurau newydd. Yn gyffredinol, mae'r penderfyniad a wnaed yn 2018 wedi'i gefnogi gan breswylwyr, ac roedd y manteision bellach yn cael eu gwireddu o ran arbedion carbon a chefnogi ymrwymiad y Cyngor i fynd i'r afael ag argyfwng yr hinsawdd. Cadarnhawyd hefyd bod 239 o ymatebion i gynigion y gyllideb wedi dod i law drwy arolygon ar-lein, gyda sylwadau pellach yn cael eu cyflwyno drwy gyfryngau cymdeithasol, paneli safbwyntiau a sesiynau galw heibio. Nodwyd bod rhagor o fanylion wedi'u nodi yn nogfen gryo'r ymgynghoriad ar y gyllideb a atodir i'r prif adroddiad.

Gofynnodd Aelod faint mae preswylwyr yn ei dalu fel treth gyngor Band B o'i gymharu ag awdurdodau cyfagos. Cadarnhaodd swyddogion fod eiddo Cyngor Bwrdeistref Sirol Caerffili ym Mand B, am y flwyddyn gyfredol, yn talu £879.83 o'i gymharu â £1281.47 ar gyfer Blaenau Gwent a £1236.94 ar gyfer Merthyr Tudful. Er mai dyma rai o'r cymariaethau uwch, pwysleisiwyd bod Cyngor Caerffili yn gyffredinol yn parhau yn y chwarter isaf yng Nghymru ar draws pob band, a fydd yn dal i fod yn wir yn achos y cynnydd arfaethedig.

Cyfeiriodd Aelod at y broses ymgynghori ar y cynigion drafft gwreiddiol ac awgrymodd fod yr amrywiant rhwng cynigion y gyllideb ddrafft a'r gyllideb derfynol wedi creu enillion refeniw o tua £3.5 miliwn, ac y gallai hyn greu cyfle i leihau lefel y cynnydd yn y Dreth Gyngor ymhellach i 3%. Yn ogystal, cyfeiriodd yr Aelod at lefel refeniw'r Dreth Gyngor a glustnodwyd ar gyfer rhwymedigaethau pensiwn ac awgrymodd y gallai costau o'r fath gynyddu yn y dyfodol. Gofynnodd yr Aelod hefyd a fyddai'n bosibl cadw'r £3.8 miliwn o refeniw a glustnodwyd i'w drosglwyddo i'r gronfa gyfalaf a defnyddio'r tanwariant yn y gronfa gyfalaf i glirio prosiectau sy'n bodoli eisoes gan weithredu fel dull o ailosod rhaglen y gronfa gyfalaf.

Ymatebodd Pennaeth Dros Dro Gwasanaethau Gwella Busnes a Swyddog Dros Dro Adran 151 i'r ymholiadau ac esboniwyd y byddai peidio â gwneud y cyfraniad refeniw at y gronfa gyfalaf yn ymarferol am flwyddyn yn unig ond y byddai hyn wedyn yn gofyn am ganfod arbedion pellach o 2021/22 ymlaen.

O ran yr ymholiad ynghylch y gronfa bensiwn, atgoffwyd y Cyngor y bu deialog sylweddol barhaus ynghylch yr eitem hon, gyda'r Pwyllgor Archwilio hefyd yn derbyn cyflwyniad ar y mater hwn gan Actiwari'r Gronfa Bensiwn ym mis Ionawr 2020. Yn y cyfarfod hwnnw,

rhoddodd yr Actiwari gyflwyniad clir i egluro'r cefndir, gan esbonio bod y diffyg pensiwn a gyfrifwyd gan yr Actiwari wedi gostwng yn ystod y blynyddoedd diwethaf oherwydd gwell enillion ar fuddsoddiadau, a rhoddwyd sicrwydd i'r Pwyllgor Archwilio bod materion dan reolaeth. Gofynnwyd i'r Cyngor nodi, oherwydd y sefyllfa bresennol ac enillion da ar fuddsoddiadau, fod adroddiad yr Actiwari wedi argymhell y gall y Cyngor rewi unrhyw gynnydd mewn cyfraniadau am ddwy flynedd.

O ran cyfeiriad yr Aelod at danwariant y rhaglen gyfalaf, atgoffwyd y Cyngor bod adroddiad monitro'r gyllideb gyfalaf wedi'i baratoi ar gyfer Pwyllgor Craffu Polisi ac Adnoddau ym mis Ionawr 2020 a ddangosodd ffigur rhagamcanol o £54 miliwn wedi'i gario ymlaen . Fodd bynnag, esboniwyd bod yr arian hwn eisoes wedi'i ymrwymo i gynlluniau parhaus neu wedi'i neilltuo ar gyfer meysydd penodol, gan gynnwys Cronfeydd Wrth Gefn Cyfalaf a Glustnodwyd, y Cyfrif Refeniw Tai, y Grant Cynnal Addysg a rhaglen Band B Ysgolion yr 21ain Garrif.

Yn dilyn dadl briodol, cafodd gwelliant pellach i argymhellion yr adroddiad ei gynnig a'i eilio wedyn, sef y dylid gostwng lefel y cynnydd yn y Dreth Gyngor i 3.5%, a fyddai'n gadael diffyg yn y gyllideb o tua £600k. Ar ôl trafodaeth bellach ynghylch y cynnig, cynhaliwyd y bleidlais ar y gwelliant a drwy'r system bleidleisio electronig (gan nodi bod 13 o blaid a 34 yn erbyn) datganwyd bod y bleidlais wedi'i cholli.

Ar ôl cynnig ac eilio eisoes i'r argymhellion yn yr adroddiad gael eu cymeradwyo (ac ymgorffori'r gwelliant mewn perthynas ag Ynys Hywel), cynhaliwyd y bleidlais wedyn ar y prif gynnig. Drwy'r system bleidleisio electronig (ac wrth nodi bod 11 yn erbyn a 2 yn ymatal) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD:-

- (i) cymeradwyo cynigion y Gyllideb Refeniw ar gyfer 2020/21 o £356.130 miliwn fel y nodir drwy gydol yr adroddiad ac a grynhoir yn Atodiad 1;
- (ii) cymeradwyo cyfanswm yr arbedion arfaethedig ar gyfer 2020/21 sef cyfanswm o £3.007 miliwn (y ffigur diwygiedig sy'n ystyried dileu cynnig arbedion B06 mewn perthynas ag adolygiad gwasanaeth arfaethedig Ynys Hywel) fel y nodir ym mharagraff 5.4.3. ac Atodiad 2 o'r adroddiad;
- (iii) cymeradwyo'r cynnig i ddyrannu £500k o arbedion ymlaen llaw i Brosiectau Amgylcheddol fel y'i nodir ym mharagraff 5.4.7 a 5.4.8 o'r adroddiad;
- (iv) cymeradwyo'r cynnig i ddyrannu'r balans o £1.431 miliwn (y ffigur diwygiedig sy'n ystyried dileu cynnig arbedion B06 mewn perthynas ag adolygiad gwasanaeth arfaethedig Ynys Hywel) o arbedion ymlaen llaw i Gronfeydd Wrth Gefn Cyfalaf a Glustnodwyd tra'n aros i adroddiad gael ei baratoi yn y gwanwyn yn nodi manylion buddsoddiadau cyfalaf i gefnogi agenda 'llunio lleoedd' y Cyngor (paragraff 5.4.7 o'r adroddiad);
- (v) cymeradwyo'r argymhelliad y Swyddog Adran 151 Dros Dro i gynnal Cyfanswm y Gronfa Gyffredinol ar 3% o Gyllideb Refeniw Net 2020/21 h.y. £10.684 miliwn (paragraff 5.5.5 o'r adroddiad);
- (vi) cymeradwyo'r cynnig i ddyrannu balans gwarged y Gronfa Gyffredinol o £2.577 miliwn i Gronfeydd Wrth Gefn Cyfalaf a Glustnodwyd i gefnogi buddsoddiadau yn yr agenda 'llunio lleoedd' (paragraff 5.5.5 o'r adroddiad);

- (vii) cymeradwyo'r Rhaglen Gyfalaf arfaethedig ar gyfer y cyfnod 2020/21 i 2022/23 fel y nodir yn Atodiad 4 i'r adroddiad;
- (viii) cymeradwyo'r cynnig i gynyddu'r Dreth Gyngor 4.7% ar gyfer blwyddyn ariannol 2020/21 er mwyn sicrhau y cyflawnir cyllideb gytbwys (Band D y Dreth Gyngor sy'n cael ei bennu ar £1,184.38);
- (ix) nodi'r sefyllfa ddiweddaraf ar y rhagolygon ariannol tymor canolig.

12. PENDERFYNIAD PENNU'R DRETH GYNGOR AR GYFER 2020/21

Ystyriwyd yr adroddiad a oedd yn rhoi manylion Treth Gyngor yr Awdurdod ar gyfer blwyddyn ariannol 2020/21, cyn pasio'r penderfyniadau statudol angenrheidiol.

Cynigiwyd ac eiliwyd bod y penderfyniadau a geir yn adroddiad y Swyddog yn cael eu cymeradwyo a drwy'r system bleidleisio electronig (ac wrth nodi bod 8 yn erbyn a 3 yn ymatal) cytunodd y mwyafrif a oedd yn bresennol ar hyn.

PENDERFYNWYD: -

1. Nodi bod y Cabinet, yn ei gyfarfod ar 11 Rhagfyr 2019, wedi cyfrifo'r symiau canlynol ar gyfer y flwyddyn 2020/2021 yn unol â rheoliadau a wnaed o dan Adran 33(5) o Ddeddf Cyllid Llywodraeth Leol 1992 a phwerau a roddwyd o dan Reoliadau Awdurdodau Lleol (Trefniadau Gweithrediaeth) (Swyddogaethau a Chyfrifoldebau) (Diwygio) (Cymru) 2007 (fel y'u diwygiwyd).

- (a) **60,549.25** Sef y swm a gyfrifwyd gan y Cabinet, yn unol â Rheoliad (3) o Reoliadau Awdurdodau Lleol (Cyfrifo Sail y Dreth Gyngor) (Cymru) 1995 (fel y'i diwygiwyd), fel sail i'w dreth gyngor ar gyfer y flwyddyn.

- (b) **Rhan o Ardal y Cyngor:**

	<u>Sylfaen Drethu</u>
	<u>Nifer o Fandiau D</u>
	<u>Eiddo Cyfwerth</u>
Cwm Aber	2,010.87
Argoed	852.64
Bargod	3,638.83
Bedwas, Tretomos a Machen	3,823.98
Coed Duon	2,955.96
Caerffili	6,266.13
Cwm Darran	713.87
Draethen, Tŷ'n-y-coed-cae a Rhydri	616.61
Gelligaer	6,302.86

	<u>Sylfaen Drethu</u>
	<u>Nifer o Fandiau D</u>
	<u>Eiddo Cyfwerth</u>
Llanbradach a Phwll-y-pant	1,491.09

Maes-y-cwmwr	859.50
Nelson	1,596.35
Tredegwr Newydd	1,352.33
Pen-yr-heol, Trecenydd ac Eneu'r-glyn	4,443.12
Rhymni	2,552.37
Dwyrain Rhisga	2,050.54
Gorllewin Rhisga	1,817.32
Y Fan	1,648.91
Gweddill	15,555.97
Cyfanswm	60,549.25

sef y symiau a gyfrifir gan y cabinet, yn unol â rheoliad 6 o'r Rheoliadau, fel symiau ei sylfaen treth gyngor ar gyfer y flwyddyn ar gyfer anheddau yn y rhannau hynny o'i ardal y mae un neu fwy o eitemau arbennig yn ymwneud â hi.

2. Bod y symiau canlynol yn awr yn cael eu cyfrifo gan y Cyngor ar gyfer y flwyddyn 2020/2021 yn unol ag Adranau 32 i 36 o Ddeddf Llywodraeth Leol a Chyllid 1992:-

- (a) **£356,976,243** sef cyfanswm y symiau y mae'r Cyngor yn amcangyfrif ar gyfer yr eitemau a nodir yn Adran 32(2)(a) i (d) o'r Ddeddf;
- (b) **£1,050,000** sef cyfanswm y symiau y mae'r Cyngor yn amcangyfrif ar gyfer yr eitemau a nodir yn Adran 32(3) (a) i (c) o'r Ddeddf;
- (c) **£355,926,243** sef y swm y mae'r cyfanswm yn (2)(a) uchod yn fwy na'r cyfanswm yn (2)(b) uchod, a gyfrifir gan y Cyngor, yn unol ag Adran 32(4) o'r Ddeddf, fel ei ofyniad cyllidebol ar gyfer y flwyddyn;
- (d) **£283,367,180** sef cyfanswm y symiau y mae'r Cyngor yn amcangyfrif y byddant yn daladwy am y flwyddyn i'w gronfa gyngor mewn perthynas ag ardrethi annomestig wedi'u hailddosbarthu, grant cynnal refeniw, cynllun gostyngiadau'r dreth gyngor awdurdod neu grant ychwanegol;
- (e) **£1,198.35** sef y swm yn (2)(c) uchod llai y swm yn (2)(d) uchod, i gyd yn cael ei rannu â'r swm yn (1)(a) uchod, a gyfrifir gan y Cyngor, yn unol ag Adran 33(1) o'r Ddeddf, fel swm sylfaenol ei dreth gyngor am y flwyddyn;
- (f) **£845,742** sef cyfanswm yr holl eitemau arbennig y cyfeirir atynt yn adran 34(1) o'r Ddeddf;
- (g) **£1,184.38** sef y swm yn (2)(e) uchod llai y canlyniad a roddir drwy rannu'r swm yn (2)(f) uchod â'r swm yn (1)(a) uchod, a gyfrifir gan y Cyngor, yn unol ag Adran 34(2) o'r Ddeddf, fel swm sylfaenol ei dreth gyngor am y flwyddyn ar gyfer anheddau yn y rhannau hynny o'i ardal nad oes unrhyw eitem arbennig yn ymwneud â hwy;

(h) Rhan o Ardal y Cyngor

	Praese pt Lleol £	Ardoll Bwdeistre f Sirol £	Cyfanswm Tâl Band D y Bwrdeistref Sirol a'r Cyngor Cymunedol £
Cwm Aber	19.89	1,184.38	1,204.27
Argoed	15.00	1,184.38	1,199.38

Bargod	24.98	1,184.38	1,209.36
Bedwas, Tretomos a Machen	24.12	1,184.38	1,208.50
Coed Duon	20.00	1,184.38	1,204.38
Caerffili	15.50	1,184.38	1,199.88
Cwm Darran	18.18	1,184.38	1,202.56
Draethen, Tŷ'n-y-coed-cae a Rhydri	24.33	1,184.38	1,208.71
Gelligaer	20.51	1,184.38	1,204.89
Llanbradach a Phwll-y-pant	22.55	1,184.38	1,206.93
Maes-y-cwmwr	21.29	1,184.38	1,205.67
Nelson	18.18	1,184.38	1,202.56
Tredeggar Newydd	12.51	1,184.38	1,196.89
Pen-yr-heol, Trecenydd ac Eneu'r-glyn	14.22	1,184.38	1,198.60
Rhymni	13.71	1,184.38	1,198.09
Dwyrain Rhisga	12.00	1,184.38	1,196.38
Gorllewin Rhisga	26.50	1,184.38	1,210.88
Y Fan	16.68	1,184.38	1,201.06
Gweddill	0.00	1,184.38	1,184.38

sef y symiau a roddir drwy ychwanegu at y swm yn (2)(g) uwchlaw symiau'r eitem neu eitemau arbennig sy'n ymwneud ag anheddau yn y rhannau hynny o ardal y Cyngor a grybwyllir uchod wedi'u rhannu ym mhob achos gan y swm yn (1)(b) uchod, a gyfrifir gan y Cyngor, yn unol ag Adran 34(3) o'r Ddeddf, fel symiau sylfaenol ei dreth gyngor am y flwyddyn ar gyfer anheddau yn y rhannau hynny o'i ardal y mae un neu fwy o eitemau arbennig yn ymwneud â hwy;

(i)

<u>Bandiau Prasio</u>	A	B	C	Y	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
Cyngor Bwrdeistref Sirol	789.59	921.18	1,052.78	1,184.38	1,447.58	1,710.77	1,973.97	2,368.76	2,763.55
<u>Cynghorau Cymunedol</u>									
Cwm Aber	13.26	15.47	17.68	19.89	24.31	28.73	33.15	39.78	46.41
Argoed	10.00	11.67	13.33	15.00	18.33	21.67	25.00	30.00	35.00
Bargod	16.65	19.43	22.20	24.98	30.53	36.08	41.63	49.96	58.29
Bedwas, Tretomos a Machen	16.08	18.76	21.44	24.12	29.48	34.84	40.20	48.24	56.28
Coed Duon	13.33	15.56	17.78	20.00	24.44	28.89	33.33	40.00	46.67
Caerffili	10.33	12.06	13.78	15.50	18.94	22.39	25.83	31.00	36.17
Cwm Darran	12.12	14.14	16.16	18.18	22.22	26.26	30.30	36.36	42.42
Draethen, Tŷ'n-y-coed-cae a Rhydri	16.22	18.92	21.63	24.33	29.74	35.14	40.55	48.66	56.77
Gelligaer	13.67	15.95	18.23	20.51	25.07	29.63	34.18	41.02	47.86
Llanbradach a Phwlly-pant	15.03	17.54	20.04	22.55	27.56	32.57	37.58	45.10	52.62
Maes-y-cwmwr	14.19	16.56	18.92	21.29	26.02	30.75	35.48	42.58	49.68
Nelson	12.12	14.14	16.16	18.18	22.22	26.26	30.30	36.36	42.42
Tredeggar Newydd	8.34	9.73	11.12	12.51	15.29	18.07	20.85	25.02	29.19
Pen-yr-heol, Trecenydd ac Eneu'r-glyn	9.48	11.06	12.64	14.22	17.38	20.54	23.70	28.44	33.18
Rhymni	9.14	10.66	12.19	13.71	16.76	19.80	22.85	27.42	31.99
Dwyrain Rhisga	8.00	9.33	10.67	12.00	14.67	17.33	20.00	24.00	28.00
Gorllewin Rhisga	17.67	20.61	23.56	26.50	32.39	38.28	44.17	53.00	61.83
Y Fan	11.12	12.97	14.83	16.68	20.39	24.09	27.80	33.36	38.92
Gweddill	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

<u>Bandiau Prasio</u>	A	B	C	Y	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
<u>Cyfansymudiadau ar gyfer Ardaloedd Cynghorau Cymunedol</u>									
Cwm Aber	802.85	936.65	1,070.46	1,204.27	1,471.89	1,739.50	2,007.12	2,408.54	2,809.96
Argoed	799.59	932.85	1,066.11	1,199.38	1,465.91	1,732.44	1,998.97	2,398.76	2,798.55
Bargod	806.24	940.61	1,074.98	1,209.36	1,478.11	1,746.85	2,015.60	2,418.72	2,821.84
Bedwas, Tretomos a Machen	805.67	939.94	1,074.22	1,208.50	1,477.06	1,745.61	2,014.17	2,417.00	2,819.83
Coed Duon	802.92	936.74	1,070.56	1,204.38	1,472.02	1,739.66	2,007.30	2,408.76	2,810.22
Caerffili	799.92	933.24	1,066.56	1,199.88	1,466.52	1,733.16	1,999.80	2,399.76	2,799.72
Cwm Darran	801.71	935.32	1,068.94	1,202.56	1,469.80	1,737.03	2,004.27	2,405.12	2,805.97
Draethen, Tŷ'n-y-coed-cae a Rhydri	805.81	940.10	1,074.41	1,208.71	1,477.32	1,745.91	2,014.52	2,417.42	2,820.32
Gelligaer	803.26	937.13	1,071.01	1,204.89	1,472.65	1,740.40	2,008.15	2,409.78	2,811.41
Llanbradach a Phwlly-pant	804.62	938.72	1,072.82	1,206.93	1,475.14	1,743.34	2,011.55	2,413.86	2,816.17
Maes-y-cwmwr	803.78	937.74	1,071.70	1,205.67	1,473.60	1,741.52	2,009.45	2,411.34	2,813.23
Nelson	801.71	935.32	1,068.94	1,202.56	1,469.80	1,737.03	2,004.27	2,405.12	2,805.97
Tredeggar Newydd	797.93	930.91	1,063.90	1,196.89	1,462.87	1,728.84	1,994.82	2,393.78	2,792.74
Pen-yr-heol, Trecenydd ac Eneu'r-glyn	799.07	932.24	1,065.42	1,198.60	1,464.96	1,731.31	1,997.67	2,397.20	2,796.73
Rhymni	798.73	931.84	1,064.97	1,198.09	1,464.34	1,730.57	1,996.82	2,396.18	2,795.54
Dwyrain Rhisga	797.59	930.51	1,063.45	1,196.38	1,462.25	1,728.10	1,993.97	2,392.76	2,791.55

Gorllewin									
Rhisga	807.26	941.79	1,076.34	1,210.88	1,479.97	1,749.05	2,018.14	2,421.76	2,825.38
Y Fan	800.71	934.15	1,067.61	1,201.06	1,467.97	1,734.86	2,001.77	2,402.12	2,802.47
Gweddill	789.59	921.18	1,052.78	1,184.38	1,447.58	1,710.77	1,973.97	2,368.76	2,763.55

sef y symiau a roddir drwy luosi'r symiau yn (2)(g) a (2)(h) uchod â'r nifer sydd, yn y gyfran a nodir yn Adran 5(1) o'r Ddeddf, yn gymwys i anheddau a restrir mewn band prasio penodol wedi'u rhannu â'r nifer sydd yn y gyfran honno yn gymwys i anheddau a restrir mewn prasiad penodol band D, a gyfrifir gan y Cyngor, yn unol ag Adran 36(1) o'r Ddeddf, fel y symiau sydd i'w hystyried am y flwyddyn mewn perthynas â chategorïau o anheddau a restrir mewn bandiau prasio gwahanol.

3. Dylid nodi bod y prif awdurdod praeseptio ar gyfer y flwyddyn 2020/2021 wedi nodi'r symiau canlynol mewn praeseptau a roddwyd i'r Cyngor, yn unol ag Adran 40 o Ddeddf Cyllid Llywodraeth Leol 1992, ar gyfer pob un o'r categorïau o anheddau a ddangosir isod:-

Bandiau Prasio	A	B	C	Y	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
Awdurdod Praeseptio									
Comisiynydd yr Heddlu a Throseddu Gwent	181.97	212.30	242.63	272.96	333.62	394.28	454.93	545.92	636.91

4. Ar ôl cyfrifo'r cyfanswm ym mhob achos o'r symiau yn (2)(i) a (3) uchod, mae'r Cyngor, yn unol ag Adran 30(2) o Ddeddf Cyllid Llywodraeth Leol 1992, drwy hyn yn pennu'r symiau canlynol o'r Dreth Gyngor ar gyfer y flwyddyn 2020/2021 ar gyfer pob un o'r categorïau anheddau a ddangosir isod:-

Bandiau Prasio	A	B	C	Y	E	F	G	H	I
	£	£	£	£	£	£	£	£	£
Cwm Aber	984.82	1,148.95	1,313.09	1,477.23	1,805.51	2,133.78	2,462.05	2,954.46	3,446.87
Argoed	981.56	1,145.15	1,308.74	1,472.34	1,799.53	2,126.72	2,453.90	2,944.68	3,435.46
Bargod	988.21	1,152.91	1,317.61	1,482.32	1,811.73	2,141.13	2,470.53	2,964.64	3,458.75
Bedwas, Tretomos a Machen	987.64	1,152.24	1,316.85	1,481.46	1,810.68	2,139.89	2,469.10	2,962.92	3,456.74
Coed Duon	984.89	1,149.04	1,313.19	1,477.34	1,805.64	2,133.94	2,462.23	2,954.68	3,447.13
Caerffili	981.89	1,145.54	1,309.19	1,472.84	1,800.14	2,127.44	2,454.73	2,945.68	3,436.63
Cwm Darran	983.68	1,147.62	1,311.57	1,475.52	1,803.42	2,131.31	2,459.20	2,951.04	3,442.88
Draethen, Tŷn-y-coed-cae a Rhydri	987.78	1,152.40	1,317.04	1,481.67	1,810.94	2,140.19	2,469.45	2,963.34	3,457.23
Gelligaer	985.23	1,149.43	1,313.64	1,477.85	1,806.27	2,134.68	2,463.08	2,955.70	3,448.32
Llanbradach a Phwll-y-pant	986.59	1,151.02	1,315.45	1,479.89	1,808.76	2,137.62	2,466.48	2,959.78	3,453.08
Maes-y-cwmwr	985.75	1,150.04	1,314.33	1,478.63	1,807.22	2,135.80	2,464.38	2,957.26	3,450.14
Nelson	983.68	1,147.62	1,311.57	1,475.52	1,803.42	2,131.31	2,459.20	2,951.04	3,442.88
Tredegar									
Newydd	979.90	1,143.21	1,306.53	1,469.85	1,796.49	2,123.12	2,449.75	2,939.70	3,429.65
Pen-yr-heol, Trecenydd ac Eneu'r-glyn	981.04	1,144.54	1,308.05	1,471.56	1,798.58	2,125.59	2,452.60	2,943.12	3,433.64
Rhymni	980.70	1,144.14	1,307.60	1,471.05	1,797.96	2,124.85	2,451.75	2,942.10	3,432.45
Dwyrain									
Rhisga	979.56	1,142.81	1,306.08	1,469.34	1,795.87	2,122.38	2,448.90	2,938.68	3,428.46
Gorllewin									
Rhisga	989.23	1,154.09	1,318.97	1,483.84	1,813.59	2,143.33	2,473.07	2,967.68	3,462.29
Y Fan	982.68	1,146.45	1,310.24	1,474.02	1,801.59	2,129.14	2,456.70	2,948.04	3,439.38
Gweddill	971.56	1,133.48	1,295.41	1,457.34	1,781.20	2,105.05	2,428.90	2,914.68	3,400.46

Daeth y cyfarfod i ben am 7.45 p.m.

Cymeradwywyd y cofnodion fel cofnod cywir ac yn amodol ar unrhyw ddiwygiadau neu gywiriadau y cytunwyd arnynt ac a gofnodwyd yng nghofnodion y cyfarfod a gynhelir ar 6 Hydref 2020 fe'u llofnodwyd gan y Maer.

MAER

Gadewir y dudalen hon yn wag yn fwriadol



CYNGOR

COFNODION Y CYFARFOD A GYNHALIWDYD YN NHŶ PENALLTA, YSTRAD MYNACH, DDYDD MAWRTH 3YDD MAWRTH 2020 AM 5.00PM

YN BRESENNOL:

Y Cynghorydd J. Simmonds – Maer
Y Cynghorydd C. Andrews – Dirprwy Faer

Cynghorwyr:

M. Adams, Mrs E.M. Aldworth, J. Bevan, P. Bevan, C. Bezzina, A. Collis, S. Cook, D. Cushing, C. Cuss, W. David, D.T. Davies, M. Davies, N. Dix, C. Elsbury, K. Etheridge, M. Evans, A. Farina-Childs, E. Forehead, J.E. Fussell, A. Gair, Ms J. Gale, N. George, C. Gordon, L. Harding, D. Havard, A.G. Higgs, A. Hussey, M.P. James, V. James, G. Johnston, S. Kent, G. Kirby, Mrs A. Leonard, Ms P. Leonard, C.P. Mann, P. Marsden, B. Miles, S. Morgan, Mrs G.D. Oliver, B. Owen, Mrs T. Parry, Mrs L. Phipps, D.V. Poole, D.W. Preece, D. Price, J. Pritchard, J. Ridgewell, J.E. Roberts, J. Scriven, G. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting, L G. Whittle, T. Williams, W. Williams a B. Zaplatynski.

Yn ogystal â:-

C. Harrhy (Prif Weithredwr Dros Dro), R. Tranter (Pennaeth y Gwasanaethau Cyfreithiol a Swyddog Monitro), D. Street (Cyfarwyddwr Corfforaethol Gwasanaethau Cymdeithasol), R. Edmunds (Cyfarwyddwr Corfforaethol Addysg a Gwasanaethau Corfforaethol), M.S. Williams (Cyfarwyddwr Corfforaethol Cymunedau), L. Lane (Pennaeth Gwasanaethau Democrataidd a Dirprwy Swyddog Monitro), L. Donovan (Pennaeth Gwasanaethau Pobl), R. Kyte (Pennaeth Adfywio a Chynllunio), D. Lucas (Arweinydd Tîm, Cynllunio Strategol), S. Pugh (Pennaeth Cyfathrebu), C. Evans (Swyddog Gwasanaethau Pwyllgorau).

FFILMIO GWE-DDARLLEDIAD A'R TREFNIADAU PLEIDLEISIO

Cafodd y rhai a oedd yn bresennol eu hatgoffa gan y Prif Weithredwr Dros Dro bod y cyfarfod yn cael ei ffilmio ac y byddai ar gael yn gyhoeddus yn fyw ac ar ffurf archif drwy wefan y Cyngor. Dywedodd y byddai penderfyniadau'n cael eu gwneud drwy system bleidleisio electronig.

1. YMDDIHEURIADAU AM ABSENOLDEB

Derbyniwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr A. Angel, L. Binding, K. Dawson, C. Forehead, R. Gough, D. Hardacre, D. Harse, L. Jeremiah, Mrs B. Jones, R. Saralis ac M. Sargent.

2. CYHOEDDIADAU'R MAER

Cyfeiriodd y Maer at y digwyddiadau ac ymweliadau niferus yr oedd ef a'r Dirprwy Faer wedi ymgymryd â hwy ers y cyfarfod diwethaf a chyfeiriodd at ddigwyddiad Noson Cwis a Chyri diweddar a lwyddodd i godi mwy na £700 ar gyfer Elusennau'r Maer. Gofynnwyd i'r aelodau nodi, yn dilyn llwyddiant y digwyddiadau, bod digwyddiad Noson Cwis a Chyri arall wedi'i drefnu ar gyfer mis Ebrill.

3. DERBYN DEISEBAU O DAN REOL GWEITHDREFN 28(3)

Nodwyd nad oedd unrhyw ddeisebau i'w cyflwyno ar yr achlysur hwn.

4. CYFLWYNO GWOBRAU

Storm Dennis

Gofynnodd y Maer i'r Prif Weithredwr Dros Dro ddarparu diweddariad ar y digwyddiadau diweddar a oedd yn gysylltiedig â Storm Dennis.

Nodwyd bod y Prif Weithredwr Dros Dro wedi datgan yn y cyfarfod diwethaf y byddai aelodau o staff allweddol sy'n gysylltiedig â'r amhariad sylweddol a achoswyd gan y stormydd yn yr wythnosau diwethaf yn cael eu gwahodd i'r cyfarfod. Roedd y digwyddiadau tywydd digynsail wedi cael effaith aruthrol ar lawer o gartrefi a busnesau ar draws y Fwrdeistref Sirol a'u bod wedi cael effaith ddifrifol ar tua 250 o gartrefi a 15 lleoliad busnes a llawer o gaeau chwarae a phafiliynau chwaraeon. Yn ogystal, nodwyd bod difrod sylweddol wedi'i wneud i ysgolion, arwynebau ffyrdd, pontydd a ffosydd yn ogystal â'r coed niferus sydd wedi'u dymchwel, a oedd yn cael eu symud yn ddiogel. Roedd y tomenni glo wedi bod o dan bwysau ac maent yn parhau i gael eu monitro yn agos. Gofynnwyd i'r aelodau nodi bod staff Gofal Cymdeithasol yn darparu cymorth rownd y cloc i'r preswylwyr mwyaf agored i niwed yn y Fwrdeistref Sirol a bod y switsfwrdd a'r gwasanaeth y tu allan i oriau wedi delio â nifer fawr iawn o alwadau am gymorth. Amcangyfrifir bod y gost hyd yma yn agos at bedair miliwn o bunnoedd ac y gallai hyn ddyblu o leiaf wrth amcangyfrif rhagolygon dros yr ychydig fisoedd nesaf.

Mae union raddau'r amhariad a'r difrod wedi bod yn sylweddol ond mae wedi bod yn fraint gweld y ffordd mae staff wedi camu ymlaen i gefnogi'r gymuned yn yr amodau heriol hyn. Cynghorwyd yr aelodau bod cydweithwyr o nifer o ardaloedd gwasanaeth yn bresennol, a bod pob un wedi chwarae rôl allweddol wrth ymateb i'r ceisiadau am gymorth gan breswylwyr, a bod llawer ohonynt wedi gweithio rownd y cloc mewn amodau erchyll i wneud gwahaniaeth cadarnhaol. Pwysleisiwyd bod hyn yn enghraifft aruthrol o Dîm Caerffili, a bod y cyflogeion hyn yn enghraifft wych o'r gwahaniaeth cadarnhaol y gellir ei wneud drwy gydweithio er budd pawb. Diolchodd y Prif Weithredwr yn bersonol i'r staff hynny a oedd yn gysylltiedig â'r ymateb i ddinistr y stormydd.

Estynnodd y Maer wahoddiad i'r Arweinydd, y Cynghorydd Philippa Marsden i annerch y cyfarfod.

Dywedodd yr Arweinydd ei bod yn dymuno diolch i bawb fu'n gysylltiedig â delio â'r ymateb i'r stormydd diweddar, a bod pawb ar draws y Fwrdeistref Sirol yn gwerthfawrogi eu hymdrechion. Gofynnwyd i'r aelodau roi cymeradwyaeth haeddiannol i'r rhai a oedd yn bresennol.

Nododd yr Aelodau bod y cymorth ariannol a gynigwyd i gartrefi a busnesau sydd wedi'u heffeithio gan y llifogydd wedi'i groesawu a bod Swyddogion wedi bod yn brysur yn ymweld â'r lleoliadau hyn i drefnu taliad a chynnig unrhyw gymorth ychwanegol y gallai fod ei angen.

Mae eitemau sydd wedi'u difrodi gan y llifogydd yn cael eu symud o gartrefi a hynny am ddim i berchnogion y tai a bod cymorth wedi'i gynnig i glirio eiddo'r henoed a phobl agored i niwed yn yr ardaloedd hynny sydd wedi'u heffeithio fwyaf. Yn ogystal, nododd yr Aelodau bod cymorth wedi'i gynnwys i lawer o breswylwyr er mwyn gallu cael mynediad at gronfa cymorth dewisol Llywodraeth Cymru, yn ogystal â chynnig esemptiadau'r Dreth Gyngor mewn achosion priodol.

Pwysleisiodd yr Arweinydd bod y stormydd a'r llifogydd diweddar yn ddangosydd allweddol o'r argyfwng hinsawdd a bod angen ymrwymo ar fyrder i fynd i'r afael â'r her. Gyda hyn mewn golwg, nodwyd bod angen trafodaethau brys, ar draws pob lefel o lywodraeth, i ddatblygu strategaeth gydlynus a chyflawnadwy er mwyn lleihau effaith difrod stormydd a llifogydd yn y dyfodol. O ganlyniad, mae'r Arweinydd a'r ASau wedi ysgrifennu at Brif Weinidog y DU ac Ysgrifennydd Gwladol Cymru, yn ogystal â Phrif Weinidog Cymru i ofyn am gyllid ar gyfer y seilwaith sydd ei angen mewn cymunedau.

Mae'r stormydd yn yr wythnosau diwethaf wedi profi gwydnwch ac ymrwymiad y gweithlu, sydd wedi codi i'r her ac wedi mynd yr ail filltir i helpu preswylwyr pan oeddent ei angen fwyaf. Diolchodd yr Arweinydd i'r rhai a oedd yn bresennol am eu cefnogaeth.

Estynnodd y Maer wahoddiad i'r Cynghorydd Mann annerch y Cyngor.

Drwy adleisio sylwadau'r Arweinydd, canmolodd y Cynghorydd Mann ymdrechion y staff a oedd wedi gweithio'n ddiflino mewn dŵr llifogydd a oedd yn llifo'n gyflym, yng nghanol y nos, er mwyn darparu cymorth i'r rhai mewn angen. Nodwyd bod y llifogydd wedi effeithio ar nifer o wardiau, gan achosi amhariad a cholledion aruthrol i lawer ac felly mae'n bwysig bod gwersi'n cael eu dysgu o'r profiad hwn, yn benodol, materion sy'n deillio o faterion draeniau a seilwaith. Mae'n hollbwysig bod cyllid yn cael ei gyfeirio er mwyn mynd i'r afael â'r materion hyn yn y dyfodol, oherwydd roedd hyn yn arwydd clir bod yr hinsawdd yn newid. Diolchodd y Cynghorydd Mann i bawb a fu'n delio â'r digwyddiadau diweddar.

Dywedodd y Cynghorydd Evans ei fod yn dymuno mynegi ei ddiolch i'r staff perthnasol. Nodwyd bod y preswylwyr yn ward Tredegar Newydd wedi'u llorio gan y llifogydd a'r difrod a achoswyd gan Storm Dennis, sydd wedi bod yn ysgytiol iawn i lawer o bobl yn y ward hon ac ar draws y Fwrdeistref Sirol. Mae gwaith staff Cyngor Bwrdeistref Sirol Caerffili, y gwasanaethau brys a'r fyddin wedi bod yn wych, ac roedd y ddau aelod ward yn dymuno cofnodi eu diolch.

Darparodd y Cynghorydd Havard ddiweddariad ar yr effaith yr oedd Storm Dennis wedi'i chael ar ward Bedwas, Tretomas, a Machen, a oedd wedi'u taro'n wael, gyda llifogydd o'r afon a difrod i'r clybiau rygbi ac eiddo amrywiol ar hyd yr afon. Cafwyd llawer o hanesion gan breswylwyr, gyda rhai ohonynt wedi gorfod gadael eu heiddo drwy ffenestri wrth i lefel y dŵr godi yn eu heiddo ac roedd y difrod a achoswyd gan y llifogydd wedi bod yn sylweddol, fodd bynnag, bu ymateb y Cyngor yn wych, ac ni dderbyniwyd unrhyw gwynion gan breswylwyr yn ystod y cyfnod anodd hwn. Roedd y Cynghorydd Havard yn dymuno nodi ei ddiolchgarwch am ymdrechion pawb a fu'n gysylltiedig â hyn.

Ychwanegodd y Maer bod gwaith gwych yn cael ei wneud yn ward Crosskeys i ddarparu cymorth i'r rhai mewn angen.

Estynnodd y Maer wahoddiad i'r staff fu'n gysylltiedig â hyn gamu ymlaen er mwyn i'r Cyngor allu diolch o galon iddynt a chydabod eu hymdrechion sylweddol yn mynd i'r afael ag effaith Storm Dennis.

Maenordy Llancaeath Fawr

Dyweddod yr Aelod Cabinet dros Gartrefi, Lleoedd a Thwristiaeth bod Maenordy Llancaeath Fawr wedi derbyn y wobwr "Atyniad Twristiaeth Gorau" yn Seremoni Wobrwyo Twristiaeth Deddwyrain Cymru yn ddiweddar.

Nodwyd bod Llancaeath Fawr yn cynnig profiad ymgolli i ymwelwyr sy'n eu cludo yn ôl i gyfnod ym mywyd y gweithwyr domestig yn y Maenordy ym 1645. Brwdfrydedd ac ymrwymiad y staff yw un o'r rhesymau dros boblogrwydd Llancaeath Fawr gydag ymwelwyr o bob oed.

Gofynnwyd i Lesley Edwards, Rheolwr Cyffredinol Cynorthwyol Maenordy Llancaeath Fawr Louise Griffith, Rheolwr Dysgu a Dehongli ddod ymlaen er mwyn i'r Cyngor allu cydnabod eu wobwr.

Jon Congreve – Gemau Invictus

Roedd yn bleser gan yr Aelod Cabinet dros yr Amgylchedd a Gwasanaethau Cymdogaeth gyhoeddi bod Mr Jon Congreve, sy'n byw yn y Fwrdeistref Sirol, wedi'i ddewis i gynrychioli Tîm y DU yn y Gemau Invictus ym mis Mai ac y byddai'n cystadlu ym meysydd saethyddiaeth, nofio a rhwyfo. Bu Mr Congreve yn gwasanaethu yn y fyddin am 22 o flynyddoedd, a gadawodd y gwasanaeth fel Rhingyll Staff gyda'r Peirianwyr Mecanyddol Trydanol Brenhinol.

I baratoi ar gyfer y digwyddiad roedd Mr Congreve wedi mynychu gwersylloedd hyfforddi a gynhaliwyd gan Help the Heroes, ac er mwyn cefnogi ei hyfforddiant, roedd Mr Congreve wedi derbyn mynediad dros dro am ddim i gyfleusterau hamdden y Cyngor.

Nodwyd bod Mr Congreve wedi cystadlu yn erbyn mwy na 350 o weithwyr milwrol a chyn-filwyr am un o'r 65 o leoedd a oedd ar gael ar Dîm y DU. Roedd y broses ddethol drylwyr yn seiliedig ar y budd y byddai Gemau Invictus yn ei roi i unigolyn fel rhan o'u hadferiad, yn ogytal â pherfformiad ac ymrwymiad i hyfforddiant.

Estynnwyd gwahoddiad i Mr Jon Congreve gamu ymlaen er mwyn i'r Cyngor gydnabod ei wobwr.

Ysgol Gynradd Nant y Parc, Adroddiad Estyn

Roedd yn bleser gan yr Aelod Cabinet dros Ofal Cymdeithasol a Lles gyhoeddi bod Ysgol Gynradd Nant-Y-Parc, yn dilyn ei harolwg diweddar gan Estyn, wedi'i graddio'n rhagorol ym mhob maes.

Gofynnwyd i'r aelodau nodi bod yr adroddiad yn datgan bod gan y staff weledigaeth glir ar gyfer yr ysgol, sy'n canolbwyntio'n gadarn ar les y disgyblion a'r staff, gan greu sefydliad dysgu effeithiol iawn a bod y disgyblion yn trafod eu hysgol gyda balchder ac yn ei disgrifio fel cymuned ofalgar a chroesawgar iawn. Nodwyd bod yr ysgol yn ffodus bod ganddi gymuned sy'n cynnwys llywodraethwyr ymroddedig, staff ymroddedig iawn, disgyblion galluog a rhieni cefnogol, sy'n rhannu angerdd am ddysgu ac sydd bod amser yn ymgeisio at y gorau.

Gofynnwyd i'r aelodau wyllo fideo a oedd yn dangos yr ymdeimlad o gymuned gan y staff a'r disgyblion.

Ar ôl cyflwyno'r fideo, gofynnwyd i Nicola Davies, Pennaeth a Matthew McCabe, Dirprwy Bennaeth gamu ymlaen er mwyn i'r Cyngor gydnabod eu hadroddiad rhagorol.

5. DATGANIADAU O FUDDIANT

Datganwyd buddiant personol a rhagfarnus gan y Cynghorydd M. Evans mewn cysylltiad ag Eitem Rhif 10 ar yr Agenda – Cyhoeddi Datganiad Polisi Cyflogau 2020/2021, sef bod ei wraig

wedi'i chyflogi gan yr Awdurdod Lleol. Dywedodd y Swyddog Monitro, oherwydd bod yr adroddiad yn ddatganiad ffeithiol, ac nad yw'n benodol i gyflogeion yr Awdurdod Lleol ac na fyddai unrhyw benderfyniadau'n cael eu gwneud a fyddai'n effeithio ar staff y Cyngor, nid oedd rheswm dros ddatgan buddiant yn yr amgylchiadau hyn.

6. COFNODION – CYNGOR – 21AIN Ionawr 2020

PENDERFYNWYD y byddai cofnodion y Cyngor ar 21ain Ionawr 2020 (cofnodion rhif 1-11) yn cael eu cymeradwyo fel cofnodion cywir a lofnodwyd gan y Maer.

7. DERBYN AC ATEB CWESTIYNAU A DDERBYNIWYD O DAN REOL GWEITHDREFN 10 (2)

I Arweinydd y Cyngor gan y Cynghorydd Kevin Etheridge

Holi'r Arweinydd, mewn cysylltiad â'r Strategaeth Chwaraeon a Hamdden Egniïol a'r cyfeiriad at Ganolfan Hamdden Pontllanfraith, y soniais amdani ar 21.01.20 - Pam na hysbyswyd yr Aelodau Etholedig bod y Strategaeth Hamdden yn cael ei chyflwyno gerbron yr Uchel Lys Apêl yn Llundain ar 20.02.20 pan gyflwynwyd papurau i'r Llys ar 03.01.20 gan y Cyngor, o ystyried bod Aelodau Etholedig ond wedi canfod hyn pan ymddangosodd ar y Cyfryngau Cymdeithasol gan yr ymgyrchwyr. A yw'r Arweinydd yn credu bod hyn yn briodol o dan y Strategaeth Ymgynghori ac Ymgysylltu?

Ymateb gan Arweinydd y Cyngor – y Cynghorydd P. Marsden

Diolch i chi am eich cwestiwn. Fe gofiwch i mi ysgrifennu at bob Aelod ar y 6ed o Chwefror i'w cynghori y byddai gwrandawriad yn cael ei gynnal yn y Llys Apêl ar 20fed Chwefror. Gwnes hynny oherwydd bod llawer o sibrydion a dyfalu ar y cyfryngau cymdeithasol ac rwyf eisiau egluro ein sefyllfa.

Hoffwn ailadrodd ein bod yn amddiffyn apêl a gyflwynwyd gan breswlydd lleol yn erbyn penderfyniad yr Uchel Lys ar ein Strategaeth Chwaraeon a Hamdden Egniïol ac nid oedd yn ymwneud â dyfodol Canolfan Hamdden Pontllanfraith. Mae'n amserol iawn eich bod wedi cyflwyno eich cwestiwn heno, oherwydd cawsom ein hysbysu heddiw bod yr apêl wedi bod yn aflwyddiannus, sy'n golygu ein bod wedi derbyn cadarnhad gan y llys.

Nid yw'r costau llawn sy'n gysylltiedig â'r apêl yn hysbys eto, ond mae'n anffodus bod y Cyngor wedi gorfod defnyddio arian cyhoeddus a gafodd ei ddargyfeirio oddi wrth wasanaethau rheng flaen er mwyn amddiffyn yr achos hwn. O ran dyfodol Canolfan Hamdden Pontllanfraith, nid yw'r sefyllfa bresennol wedi newid. Nid oes unrhyw gynlluniau i gau'r ganolfan yn y dyfodol agos, yn hytrach bydd y ganolfan a chyfleusterau eraill yn cael eu hadolygu fel rhan o'n cynlluniau yn y dyfodol, a fydd yn cael eu datblygu gyda mewnbwn gan bob Aelod etholedig yn ystod y misoedd nesaf. Gan gyfeirio'n ôl at eich cwestiwn, ni fyddwn yn hysbysu aelodau fel arfer ynglŷn ag achosion cyfreithiol cyfredol oherwydd bod swyddogion yn delio â hyn gan ddefnyddio pwerau dirprwyedig, mae'r Strategaeth Ymgynghori ac Ymgysylltu yr ydych yn cyfeirio ati yn eich cwestiynau yn amlinellu sut y bydd y Cyngor yn hysbysu ac yn ymgysylltu â phreswylwyr a rhanddeiliaid allanol eraill. Mae hawliau aelodau i gael mynediad at wybodaeth wedi'u cwmpasu yn y cyfansoddiad presennol.

Pwysleisiodd y Cynghorydd Etheridge ei fod yn falch bod y bwriad i gau Canolfan Hamdden Pontllanfraith wedi'i atal, er budd y gymuned a'r 5,000 o breswylwyr a oedd wedi llofnodi'r ddeiseb. Gofynnwyd i'r aelodau nodi'r cynnig blaenorol i'r Pwyllgor Craffu a oedd yn argymhell eu bod yn cyfeirio at y Cyngor oherwydd bod cwestiwn a phryderon wedi'u codi ynglŷn â'r ymarfer costio. Felly, gofynnodd y Cynghorydd Etheridge gwestiwn atodol, a fyddai'r Arweinydd yn cytuno yn awr i roi gwarant y byddai pleidlais yn cael ei chynnal yng nghyfarfod Llawn y Cyngor lle gellir ystyried y Strategaeth Chwaraeon a Hamdden Egniïol, a fyddai'n sicrhau positifrwydd wrth fwrw ymlaen â Thîm Caerffili o fewn y Cymunedau.

Ailadroddodd yr Arweinydd nad oedd y cynlluniau'n newid o gwbl ar hyn o bryd mewn cysylltiad â'r Canolfannau Hamdden ar draws y Fwrdeistref Sirol, ac nad oedd unrhyw fwriad gwneud newidiadau pellach yn y dyfodol agos. Nodwyd y byddai adolygiad yn cael ei gynnal, a bydd Aelodau'n cael cyfle i ddarparu mewnbyn a bydd ffocws cryf ar gynnwys ac ymgynghori ag Aelodau Wardiau, a dyna'r cyfan y gellir ymrwymo iddo ar hyn o bryd.

8. DERBYN AC ATEB CWESTIYNAU A DDERBYNIWYD O DAN REOL GWEITHDREFN 10(4).

I'r Dirprwy Arweinydd a'r Aelod Cabinet dros Adfywio, Trafnidiaeth a Chynaliadwyedd gan y Cynghorydd James Pritchard.

A wnaiff yr Aelod Cabinet dros Adfywio, Trafnidiaeth a Chynaliadwyedd esbonio agwedd hanesyddol a chyfredol Cyngor Bwrdeistref Sirol Caerffili at oleuadau stryd? Ar ôl siarad gyda phreswylwyr rwy'n gwybod bod diffodd y goleuadau rhwng hanner nos a 5:30 y bore, er bod hynny'n boblogaidd gyda llawer, hefyd yn achosi pryder mawr i lawer.

Ymateb gan y Dirprwy Arweinydd a'r Aelod Cabinet dros Adfywio, Trafnidiaeth a Chynaliadwyedd – y Cynghorydd Sean Morgan.

Yn 2018 fe gymeradwyodd Pwyllgor Adfywio a Chraffu Amgylcheddol a Chabinet Cyngor Bwrdeistref Sirol Caerffili raglen i gyflwyno rhaglen o gyflwyno goleuadau stryd LED ar gyfer rhan o'r nos, rhwng hanner nos a 5:30am, ac eithrio ar gyfer y prif gyffyrdd a chanol trefi. Gwnaed y penderfyniad i weithredu'r newidiadau hyn mewn ymateb i bryderon amgylcheddol presennol, fel y gwyddoch, fe gyhoeddodd y Cyngor argyfwng hinsawdd a gwnaed ymrwymiad i fod yn Gyngor carbon niwtral erbyn 2030, a gwnaed y penderfyniad hefyd yn dilyn y gofyniad i wneud arbedion y Cynllun Ariannol Tymor Canolig. Bydd cyflawni'r penderfyniad hwn yn gweld y Cyngor yn arbed mwy na miliwn o bunnoedd y flwyddyn yn y dyfodol ac yn lleihau ei ôl-troed carbon o bron i 3000 tunnell y flwyddyn.

Rwy'n deall pryderon pobl ynglŷn â throï'r goleuadau i ffwrdd ac rwy'n deall pan fydd rhywun sy'n byw ar eu pen eu hunain ac sy'n teimlo'n agored i niwed yn edrych allan o'r ffenestr am 2 o'r gloch y bore, ac mae'n eithaf tywyll, gall achosi pryder ac rwy'n teimlo dros y bobl hyn, wrth iddynt addasu i'r newid, ond dylai pobl sy'n poeni neu sy'n teimlo'n agored i niwed gael eu cysuro gan y ffaith bod astudiaeth genedlaethol ddiweddar ar effaith goleuadau stryd is ar nifer y damweiniau ffordd a throseddau yng Nghymru a Lloegr wedi datgan nad oedd tystiolaeth yn gyffredinol o gysylltiad rhwng goleuadau stryd is a chynnydd mewn troseddau. Mae cyfarfodydd wedi'u cynnal hefyd gyda Heddlu Gwent i drafod unrhyw bryderon maent wedi'u nodi gydag unrhyw gynnydd mewn lefelau troseddau. Mae Heddlu Gwent wedi cadarnhau nad ydynt wedi gweld unrhyw newidiadau o ganlyniad i hyn, ond y byddent yn parhau i fonitro'r sefyllfa a darparu gwybodaeth i ni os bydd unrhyw newid sylweddol. Byddwn hefyd yn edrych i weld a yw awdurdodau lleol eraill sy'n rhan o'r cynllun goleuadau am ran o'r nos i wahanol raddau wedi profi unrhyw broblemau, er enghraifft Casnewydd a Thorfaen.

Hyd yma derbyniwyd 187 o gwynion, ond mae'r nifer yn gymharol fach, o ystyried ein bod wedi newid mwy na 8,500 o lampau ar draws y Fwrdeistref Sirol. Yn ogystal, mae'r cwynion wedi canolbwyntio'n bennaf ar fynediad at eiddo a diogelwch eiddo a cherbydau ar y ffordd. Ni chyflwynwyd y system goleuadau stryd at ddibenion diogelwch ond i gynorthwyo traffig ar y ffyrdd. Fodd bynnag, mae yna nifer o elfennau cadarnhaol. Rydym wedi derbyn nifer o ganmoliaethau ynglŷn â lleihau carbon ac Awyr Dywyll well, oherwydd roedd yn hysbys bod y goleuadau stryd wedi drysu llawer o'r bywyd gwyllt nos. Felly, mae'r troi goleuadau i ffwrdd wedi cael effaith aruthrol ar fioamrywiaeth a derbyniwyd llythyrau yn llongyfarch y gweithgareddau amgylcheddol a Cyfeillion y Ddaear Caerffili rwy'n credu, sy'n gefnogol iawn

o'r newid hwn, ac rwy'n credu ei fod wedi'i groesawu'n gyffredinol gan y gwrthbleidiau Annibynnol a Plaid. Mae gennyf ddyfyniad o 2010 pan bwysleisiodd y Cynghorydd Mann nad oedd angen i oleuadau stryd fod ymlaen rhwng hanner nos a 5.30 ar hyd ffyrdd, yng nghanol trefi a phentrefi pan nad oes llawer o draffig ar y ffordd, a bod hyn yn cefnogi Hysbysiad y Cynnig ar yr Argyfwng Hinsawdd. Yn ogystal, rhoddwyd cyfle i'r ddwy wrthblaid roi sylwadau a chynnig argymhellion amgen i gynigion y gyllideb, drwy eu Pwyllgorau Craffu ac yng nghyfarfod y Cyngor, ac ni wnaed unrhyw argymhellion amgen, felly ystyrir bod y tawelwch hwn yn golygu eu bod yn cefnogi'r cynnig, felly hoffwn ddiolch i'n Cynghorwyr yn y gwrthbleidiau am eu cefnogaeth ac am gofio bod angen gwneud penderfyniadau anodd. Rwy'n falch iawn o'n grŵp Llafur am beidio osgoi penderfyniadau anodd a'r rhain oedd y penderfyniadau cywir a phan fyddwn yn edrych ar lesiant cenedlaethau'r dyfodol a'r pum ffordd o weithio. Rwy'n gwybod ein bod wedi gwneud y penderfyniad cywir i bobl y Fwrdeistref Sirol hon ac i genedlaethau o bobl y Fwrdeistref Sirol hon yn y dyfodol.

9. HYSBYSIAD O GYNNIG SY'N GYSYLLTIEDIG AG EFFAITH TÂN GWYLLT MEWN ARDDANGOSFEYDD CYHOEDDUS A PHREIFAT

Rhoddwyd ystyriaeth i'r Hysbysiad o Gynnig a dderbyniwyd gan y Cynghorydd N. Dix ac a gefnogwyd gan y Cynghorydd D.W.R. Preece. Ystyriwyd yr Hysbysiad o Gynnig a derbyniodd gefnogaeth unfrydol gan Bwyllgor Craffu'r Amgylchedd a Chynaliadwyedd ar 11eg Chwefror 2020 a'i fod yn cyflawni'r meini prawf a nodir yng Nghyfansoddiad y Cyngor ac yn unol â Rheolau Gweithdrefn y Cyngor.

Mae'r Hysbysiad o Gynnig yn galw ar y Cyngor i:

- (i) Ysgrifennu at Lywodraeth Cymru yn eu hannog i ddefnyddio unrhyw ysgogiadau sydd ar gael iddynt i liniaru unrhyw effeithiau negyddol ar anifeiliaid a phobl agored i niwed, o ganlyniad i gynnal arddangosfeydd tân gwyllt; ac
- (ii) Ysgrifennu at Lywodraeth y DU yn eu hannog i gyflwyno deddfwriaeth i gyfyngu ar uchafswm lefel sŵn tân gwyllt i 90dB ar gyfer y rhai sy'n cael eu gwerthu i'r cyhoedd ar gyfer arddangosfeydd preifat.

I gefnogi'r cynnig, darparwyd gwybodaeth ychwanegol gan yr RSPCA, yn datgan:-

- (i) Mae tân gwyllt yn cael eu defnyddio gan bobl ar hyd y flwyddyn i ddynodi gwahanol ddigwyddiadau. Er eu bod yn gallu rhoi llawer o fwynhad i rai pobl, gallent achosi problemau ac ofn sylweddol i bobl eraill ac anifeiliaid. Gallent fod yn ffynhonnell ofn a gofid i lawer o anifeiliaid (gan gynnwys anifeiliaid anwes, da byw ffermydd a bywyd gwyllt). Mae anifeiliaid yn profi gofid seicolegol yn ogystal ag achosi anafiadau i'w hunain hefyd - rhai difrifol iawn weithiau wrth iddynt geisio rhedeg i ffordd neu guddio rhag y sŵn.
- (ii) Mae'r synau uchel, anrhagweladwy a dwyster uchel, y mae llawer o fathau o dân gwyllt yn eu hachosi yn gallu achosi ofn. Er enghraifft, canfu astudiaethau mai tân gwyllt yw'r achos mwyaf cyffredin o ofn mewn cŵn ac amcangyfrifir bod 45% o gŵn yn dangos arwyddion o ofn pan fyddant yn clywed tân gwyllt. Cofnododd arolwg yn Seland Newydd fod 79% o geffylau naill ai'n bryderus neu'n bryderus iawn o amgylch tân gwyllt neu yn ystod y Diwrnod Tân Gwyllt Guy Fawkes.
- (iii) Gall gweddillion tân gwyllt, sy'n cael eu canfod yn aml ar y ddaear, yn gallu cyflwyno perygl hefyd i anifeiliaid, er enghraifft ceffylau a da byw ffermydd. Er gwaethaf y dystiolaeth uniongyrchol gyfyngedig, mae'n debygol y bydd tân gwyllt a'u gweddillion yn achosi aflonyddwch i fywyd gwyllt a'u bod yn debygol o achosi dioddefaint neu ofid yn ôl y pellter oddi wrth y ffrwydrad a lefel y sŵn.
- (iv) Mae RSPCA Cymru yn credu bod angen gwirioneddol i godi ymwybyddiaeth ymhlith perchnogion anifeiliaid ynglŷn â ffobia tân gwyllt. Mae'n bosibl trin y ffobia hwn (mewn cŵn beth bynnag) yn yr hirdymor, ond mae angen i

berchnogion baratoi eu hunain a'u hanifeiliaid anwes yn gynharach, yn hytrach nac ychydig cyn tanio'r tân gwyllt. Mae angen codi ymwybyddiaeth ynglŷn ag effaith tân gwyllt ar anifeiliaid i'r cyhoedd yn ehangach er mwyn eu hannog i fod yn fwy ystyriol o'r rhai ag anifeiliaid anwes, ceffylau a da byw, yn ogystal â'r bywyd gwyllt lleol.

Diolchodd y Maer i'r Cynghorydd Dix a'r Cynghorydd Preece am yr Adroddiad Hysbysiad o Gynnig a chafwyd trafodaeth.

Er yn cefnogi'r Cynnig, gofynnodd y Cynghorydd Gair i 3 phwynt ychwanegol gael eu cynnwys yn yr Hysbysiad o Gynnig, sef:

- (v) Ei gwneud yn ofynnol i arddangosfeydd tân gwyllt cyhoeddus sy'n cael eu cynnal ar dir yr awdurdod lleol gael eu hysbysebu cyn y digwyddiad, gan roi cyfle i breswylwyr gymryd rhagofalon ar gyfer eu hanifeiliaid a phobl agored i niwed;
- (vi) Hyrwyddo ymgyrch ymwybyddiaeth y cyhoedd ar effaith tân gwyllt ar les anifeiliaid a phobl agored i niwed, gan gynnwys y rhagofalon y gellir eu cymryd i liniaru'r risgiau;
- (vii) Annog cyflenwyr tân gwyllt lleol i gadw stoc o dân gwyllt mwy distaw ar gyfer arddangosfeydd cyhoeddus.

Mewn ymateb i'r diwygiadau, roedd y Swyddog Monitro'n dymuno nodi, o ran ymgyrch ymwybyddiaeth y cyhoedd, bod ymgyrch o'r fath yn cael ei gynnal yn awr drwy wefan Cyngor Caerffili. Yn ogystal, o ran annog cyflenwyr lleol i gyflenwi tân gwyllt mwy distaw, er y gall Swyddogion wneud y cais hwn i gyflenwyr, cyfrifoldeb yr Awdurdod Trwyddedu fyddai gorfodi hyn.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd y byddai'r argymhellion yn y Cynnig, ynghyd â'r 3 argymhelliad ychwanegol yn cael eu cymeradwyo drwy system bleidleisio electronig a nodwyd bod un yn erbyn hyn, cytunwyd ar hyn gan y mwyafrif a oedd yn bresennol.

PENDERFYNWYD y byddai'r Hysbysiad o Gynnig yn cael ei gymeradwyo.

10. CYHOEDDI DATGANIAD POLISI CYFLOGAU 2020/21

Dywedodd Pennaeth y Gwasanaethau Cyfreithiol a'r Swyddog Monitro wrth yr Aelodau ei bod yn dderbyniol i Swyddogion barhau yn y Siambr am nad oedd penderfyniad yn cael ei wneud ar eu telerau ac amodau unigol hwy.

Dywedodd yr Aelod Cabinet dros y Gwasanaethau Corfforol wrth yr Aelodau bod Deddf Lleoliaeth 2011 yn ei gwneud yn ofynnol i Awdurdodau Lleol ddatblygu a chyhoeddi eu Polisi Cyflogaeth i'r cyhoedd cyn 31ain Mawrth bob blwyddyn, sy'n cynnwys agweddau ar Gydabyddiaeth y Prif Swyddog (gan gynnwys wrth roi'r gorau i'r swydd), a hefyd mewn cysylltiad â'r rhai sy'n derbyn y "cyflogau isaf" yn y Cyngor, gan esbonio eu Polisi ar y berthynas rhwng cydnabyddiaeth y Prif Swyddogion a grwpiau eraill.

Gofynnwyd i'r Aelodau nodi bod y darpariaethau yn Neddf Lleoliad 2011 sy'n gysylltiedig â Datganiadau Polisi Cyflogau ond yn berthnasol i gyflogeion sy'n cael eu penodi a'u rheoli'n uniongyrchol gan y Cyngor. Felly, nid yw'n ofynnol i gyflogeion sy'n cael eu penodi a'u rheoli gan Benaethiaid/Cyrrff Llywodraethu ysgolion gael eu cynnwys o fewn cwmpas y datganiadau Polisi Cyflogau. Mae hyn yn adlewyrchu'r sefyllfa o ran y ddeddfwriaeth gyflogaeth unigryw lle mae pob cyflogai ysgol yn cael eu cyflogi gan yr awdurdod ond mae'r penderfyniadau ynglŷn â phenodi a rheoli cyflogeion o'r fath yn cael eu cyflawni gan y pennaeth yn bennaf.

Cyfeiriodd yr Aelod Cabinet at y Datganiad Polisi Cyflogau yn Atodiad 1 yr adroddiad, sy'n cynnwys manylion llawn sefyllfa newydd y Cyngor ar gyfer 2020-2021. Gofynnwyd i'r Aelodau nodi y bydd y Dyfarniadau Cyflog Cenedlaethol 2020-2021 yn parhau i fod yn destun trafodaeth ac felly ni fydd polisi cyflogau y llynedd yn newid, ac eithrio cyflog y Prif Weithredwr, sy'n £140,000 yn awr, yn unol â phenderfyniad y Cyngor ar 19eg Tachwedd 2019. Hefyd, gofynnwyd i'r Aelodau nodi bod y Cyngor yn talu cyfradd y Cyflog Byw Sylfaenol ac argymhellwyd y dylid cynyddu'r gyfradd awr hon yn unol â'r taliad Cenedlaethol. Gyda hynny mewn cof, roedd yr adroddiad yn gofyn am gymeradwyaeth y Cyngor i gyhoeddi Polisi Cyflogau'r Awdurdod ar gyfer 2020-21.

Roedd Pennaeth y Gwasanaethau Pobl yn dymuno nodi diwygiad i argymhelliad 3.1 yr adroddiad, wrth gyfeirio at y Cyflog Byw Sylfaenol, a ddylai fod yn 1af Tachwedd 2019, yn hytrach na 2018.

Diolchodd y Maer i'r Aelod Cabinet a'r Swyddog am yr adroddiad a chafwyd trafodaeth.

Nodwyd nad oedd Grŵp Plaid wedi cefnogi'r adroddiad yn flaenorol, fodd bynnag, ar ôl nodi bod nifer o bryderon wedi'u hegluro yn yr adroddiad a'r Atodiad ac ar gyfer cefnogi'r Cyflog Byw yn barhaus, awgrymwyd y dylid pleidleisio ar yr argymhellion.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd bod yr argymhellion yn yr adroddiad yn cael eu cymeradwyo a thrwy'r system bleidleisio electronig a nodi bod un bleidlais wedi'i hymatebol, cytunwyd ar hyn gan y mwyafrif a oedd yn bresennol.

PENDERFYNWYD, am y rhesymau a nodwyd yn adroddiad y Swyddogion:

- i) Y dylid cyhoeddi Datganiad Polisi Cyflogau 2020/2021 (Fersiwn 9) ar wefan y Cyngor;
- ii) I dalu'r Cyflog Byw Sylfaenol, ar gyfradd awr o £9.30 o 1 Tachwedd 2019.

11. AIL GYNLLUN DATBLYGU LLEOL NEWYDD BWRDEISTREF SIROL CAERFFILI HYD AT 2035 – CYTUNDEB CYFLENWI LLEOL

Roedd yr adroddiad yn ceisio cymeradwyaeth i ddechrau ymgynghoriad am gyfnod o chwe wythnos ar Ail Gytundeb Cyflenwi Lleol Cynllun Datblygu Lleol Cyngor Bwrdeistref Sirol Caerffili hyd at 2035 am 6 wythnos, gan ddechrau ddydd Mercher 22ain Ebrill 2020 a sicrhau cymeradwyaeth i sefydlu Grŵp Ffocws y Cynllun Datblygu Lleol a chytuno ar ei gyfansoddiad er mwyn helpu i baratoi Ail Gynllun Datblygu Lleol Newydd Bwrdeistref Sirol Caerffili hyd at 2035 (Ail Gynllun Datblygu Lleol newydd). Yn ogystal, roedd yr adroddiad yn ceisio cymeradwyaeth y Cyngor ar gyfer y broses adrodd ar gyfer y cyfnodau allweddol wrth baratoi'r ail Gynllun Datblygu Lleol newydd.

Gofynnwyd i'r Aelodau nodi bod y Cyngor wedi penderfynu dechrau ar fersiwn llawn o Gynllun Datblygu Lleol Bwrdeistref Sirol Caerffili hyd at 2021 yng nghyfarfod y Cyngor a gynhaliwyd ar 23ain Hydref 2019. Mae Llywodraeth Cymru yn ei gwneud yn ofynnol i bob awdurdod lleol sy'n cynnal adolygiad o gynllun baratoi eu cynlluniau datblygu o fewn cyfnod o dair blynedd a hanner, gyda'r amserlen a'r dulliau cyflenwi'n cael eu cyflwyno mewn Cytundeb Cyflenwi (CC) sy'n destun Cymeradwyaeth Llywodraeth Cymru. Mae paratoi CC yn ofyniad allweddol wrth baratoi'r ail CDLI Newydd, sy'n cynnwys amserlen ar gyfer cyflenwi'r CDLI diwygiedig a'r Strategaeth Cynnwys y Gymuned - sy'n nodi gyda phwy y mae angen ymgynghori a phryd.

Nodwyd bod y CC yn ffurfio rhan bwysig a chyfreithiol o'r ail CDLI Newydd. Bydd cyflenwi yn unol â'r CC yn brawf pwysig o 'gadernid' yr ail CDLI Newydd. Mae angen i'r CC Drafft fod yn destun ymgynghoriad a chynigir cyhoeddi'r CC Drafft ar gyfer ymgynghoriad o chwe wythnos, i ddechrau ddydd Mercher 11eg Mawrth 2020 ac yn dod i ben dydd Mercher 22ain Ebrill 2020.

Gofynnwyd i'r Aelodau nodi bod y cyfnod paratoi o dair blynedd a hanner ar gyfer yr ail CDLI Newydd yn cynrychioli her sylweddol, o ystyried maint a graddau'r gwaith gofynnol. Felly, cynigir bod y Grŵp Ffocws CDLI yn cael ei ail-gyfansoddi er mwyn paratoi'r ail CDLI Newydd i grynhoi'r cyfnod adrodd ar gyfer paratoi'r cynllun; darparu seinfwrdd ar gyfer ystyried cynnwys yr ail CDLI Newydd a chreu dewisiadau amgen.

Roedd yr adroddiad yn esbonio y byddai'r Grŵp Ffocws CDLI yn cynnwys holl Aelodau'r Cabinet a 2 aelod enwebedig o feinciau ôl y blaidd arweiniol, yr Arweinydd ac un Aelod enwebedig o'r brif wrthblaidd, dau gynrychiolydd o blith yr aelodau annibynnol, Cadeirydd a Dirprwy Gadeirydd y Pwyllgor Cynllunio, Cadeirydd a Dirprwy Gadeirydd y Pwyllgor Craffu Tai ac Adfywio a Phob Pennaeth Gwasanaeth. Nodwyd y bydd angen i'r argymhellion i'r Cyngor fod yn adeiladol a bydd y Grŵp Ffocws CDLI yn cael ei lywodraethu gan ei Gylch Gorchwyl, sydd wedi'i atodi i'r adroddiad.

Oherwydd yr oedi posibl a allai ddigwydd i broses adrodd y Cyngor, nododd yr Aelodau y cynnig i ddilyn yr un gweithdrefnau adrodd sydd wedi'u symleiddio â'r rhai a ddefnyddiwyd i baratoi'r 2 gynllun blaenorol a bydd y broses yn cynnwys cyflwyno'r dystiolaeth sy'n dod i law a'r fframwaith polisi drafft i'r Grŵp Ffocws CDLI eu hystyried a rhoi sylwadau arnynt, adrodd sylwadau ac argymhellion y Grŵp Ffocws CDLI yn uniongyrchol i'r Cyngor eu hystyried a phenderfynu arnynt, adrodd nodiadau holl gyfarfodydd y Grŵp Ffocws CDLI i gyfarfod dilynol y Pwyllgor Craffu Tai ac Adfywio eu hystyried ac i sicrhau bod nodiadau cyfarfodydd y Grŵp Ffocws CDLI ar gael fel rhan hanfodol o'r dystiolaeth sy'n dod i law.

Diolchodd yr Aelodau i'r Swyddog a'r Aelod Cabinet am yr adroddiad a chafwyd trafodaeth.

Roedd aelod, wrth dderbyn yr adroddiad a chefnogi'r Cytundeb Cyflenwi a'r Cynllun Newydd, o'r farn bod angen rhoi pwyslais sylweddol ar gam ymgynghori'r broses a bod safbwyntiau'r cyhoedd yn cael eu hystyried drwy'r broses gyfan, a bod preswylwyr yn cael llais a fydd yn cael ei glywed a'i ystyried. Sicrhawyd yr Aelodau gan y Swyddogion y byddai'r adborth yn y broses ymgynghori yn cael ei ystyried wrth greu'r CDLI Newydd.

Pwysleisiodd y Cynghorydd Whittle gais a wnaed gan y Cynghorydd Taylor ynglŷn â'r broses ymgynghori a chododd bryderon ynglŷn â nifer o benderfyniadau cynllunio a oedd wedi'u gwrthod gan y Cyngor a'u gwrthdroi gan Lywodraeth Cymru a'r gobaidh y byddai'r CDLI Newydd yn cael gwared ar y risg y byddai hyn yn parhau yn y dyfodol.

Yn dilyn ystyriaeth a thrafodaeth, cynigiwyd ac eiliwyd y byddai'r argymhellion yn yr adroddiad yn cael eu cymeradwyo a thrwy system bleidleisio electronig, cytunwyd ar hynny'n unfrydol.

PENDERFYNWYD, am y rhesymau a nodir yn adroddiad y Swyddogion:

- i) Y byddai'r CC Drafft yn cael ei gymeradwyo ar gyfer ymgynghoriad;
- ii) Y byddai'r CC Drafft yn destun ymgynghoriad chwe wythnos sy'n dechrau ar ddydd Mercher 11 Mawrth ac yn dod i ben ddydd Mercher 22 Ebrill 2020;
- iii) I gytuno ar sefydlu'r Grŵp Ffocws CDLI i helpu i baratoi'r Ail CDLI Newydd;
- iv) I gytuno ar gyfansoddiad y Grŵp Ffocws CDLI a'r Cylch Gorchwyl Drafft ar gyfer y Grŵp;
- v) I gytuno ar y broses adrodd gan ddefnyddio'r Grŵp Ffocws CDLI.

Daeth y cyfarfod i ben am 18:00pm

Cymeradwywyd fel cofnod cywir ac yn ddarostyngedig i unrhyw ddiwygiadau neu gywiriadau y cytunwyd arnynt a'u cofnodi yng nghofnodion y cyfarfod a gynhaliwyd ar 22ain Ebrill 2020, cawsant eu llofnodi gan y Maer.

MAER

Gadewir y dudalen hon yn wag yn fwriadol



CYNGOR

COFNODION Y CYFARFOD A GYNHALIWDYD YN NHŶ PENALLTA, YSTRAD MYNACH, AR BRYNHAWN MAWRTH, 10 MAWRTH 2020 AM 5.00PM

YN BRESENNOL:

Y Cynghorydd J. Simmonds - Maer

Cynghorwyr:

M. Adams, Mrs E.M. Aldworth, J. Bevan, P.J. Bevan, C. Bezzina, L.J. Binding, A. Collis, S. Cook, D. Cushing, C. Cuss, W. David, D.T. Davies, M. Davies, K. Dawson, N. Dix, M. Evans, A. Farina-Childs, J.E. Fussell, A. Gair, Ms J. Gale, N. George, C. Gordon, R.W. Gough, D.T. Hardacre, L. Harding, D. Harse, A. Hussey, V. James, S. Kent, G. Kirby, Mrs A. Leonard, Ms P. Leonard, C.P. Mann, P. Marsden, B. Miles, S. Morgan, Mrs G.D. Oliver, B. Owen, Mrs T. Parry, Mrs L. Phipps, D.V. Poole, D.W.R. Preece, Mrs D. Price, J. Pritchard, J. Ridgewell, J.E. Roberts, R. Saralis, G. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, C. Thomas, A. Whitcombe, R. Whiting, L G. Whittle, T. Williams, W. Williams, B. Zaplatynski

Ynghyd â:-

R. Tranter (Pennaeth Gwasanaethau Cyfreithiol a Swyddog Monitro), L. Donovan (Pennaeth Gwasanaethau Pobl), L. Lane (Pennaeth Gwasanaethau Democrataidd a Dirprwy Swyddog Monitro), E. Sullivan (Uwch Swyddog Gwasanaethau Pwyllgor)

TREFNIADAU GWE-DDARLLEDU, FFILMIO A PHLEIDLEISIO

Atgoffodd y Swyddog Monitro'r rheini oedd yn bresennol fod y cyfarfod yn cael ei ffilmio a byddai ar gael i'r cyhoedd yn fyw ac wedi ei archifo drwy wefan y Cyngor. Dywedodd y byddai'r penderfyniad ar brawf lles y cyhoedd yn cael ei wneud drwy godi dwylo, er bydd y penderfyniad ar benodi'r Prif Weithredwr yn cael ei wneud drwy bleidlais gudd.

1. YMDDIHEURIADAU AM ABSENOLDEB

Cafwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr C. Andrews, A. Angel, C. Elsbury, K. Etheridge, C. Forehead, E. Forehead, D. Havard, A.G. Higgs, M. James, L. Jeremiah, G. Johnston, B. Jones, M.E. Sargent a J. Scriven.

2. DATGANIADAU O FUDDIANT

Ni chafwyd datganiadau o fuddiant ar ddechrau'r cyfarfod, nac yn ystod y cyfarfod.

3. MATER EITHRIEDIG - PRAWF LLES Y CYHOEDD

Gan gyfeirio at brawf lles y cyhoedd, mynegodd Aelod bryderon ynghylch erthygl y wasg diweddar a oedd yn cynnwys gwybodaeth a gymerwyd, yn amlwg, o'r adroddiad y byddai'r Cyngor bellach yn ystyried o dan eithriad prawf lles y cyhoedd. Mynegodd yr Aelod ei siom ynghylch yr wybodaeth a ddatgelwyd a dywedodd, o ganlyniad i'r weithred hon, y byddai'n ymatal rhag pleidleisio ar y penodiad.

Cadarnhaodd y Swyddog Monitro fod y Cyngor wedi cysylltu â'r newyddiadurwr a dywedon nhw fod rhywun wedi cysylltu â nhw a rhoi'r wybodaeth o'r adroddiad iddynt. Anogodd yr holl Aelodau, os ydyn nhw'n adnabod y person dan sylw, eu bod yn cysylltu ag ef gan fod y weithred hon wedi torri'r côd ymddygiad ac y byddai'n arwain at gyfeirio'r troseddwr at yr Ombwdsmon. Mynegodd ei siom, yn anffodus, nad hwn oedd y tro cyntaf i wybodaeth gyfrinachol gael ei datgelu yn y modd hwn a phwysleisiodd yr effaith negyddol y mae hyn yn ei chael ar y Cyngor a'r difrod enfawr mae'n achosi i'w enw da.

Cefnogodd yr Arweinydd sylwadau'r Swyddog Monitro yn llawn a mynegodd ei thristwch fod papurau cyfrinachol wedi cael eu datgelu unwaith eto ac yn meddwl tybed a fyddai'r person sy'n gyfrifol yn ddigon dewr i sefyll nawr o flaen y Cyngor a chyfaddef i dorri'r côd. Cadarnhaodd y byddai'n cwrdd ag Arweinwyr Grwpiau'r Gwrthblaid ynghylch y mater hwn a gofynnwyd i Aelodau ystyried yr effaith y mae'n rhaid bod hyn wedi'i chael ar yr ymgeisydd, ei breifatrwydd a'r hawl i gael ei drin â pharch. Hefyd, gofynnodd i Aelodau beidio â diystyru'r effaith ar ddarpar ymgeiswyr ac aelodau eraill o staff wrth iddyn nhw ystyried gwneud ceisiadau i'r awdurdod hwn a sut mae gweithrediadau'r unigolyn hwn wedi dwyn anfri'r Cyngor.

O ystyried y ffaith bod yr adroddiad byddai'r Aelodau yn ystyried eisoes yn gyhoeddus, gofynnwyd am eglurhad ynghylch a oedd unrhyw angen i ystyried eithriad prawf lles y cyhoedd. Esboniodd y Swyddog Monitro, er gwaethaf y datgeliad, ei gyngor oedd y dylai Aelodau ystyried a chynnal eithriad lles y cyhoedd fel mater o barch i'r ymgeisydd a'r cyflwyniad a chwestiynau y gallai Aelodau fod eisiau eu gofyn. Byddai'r eithriad hefyd yn caniatáu i Aelodau drafod mewn modd gonest heb fod y wasg a'r cyhoedd yn gweld.

Ystyriodd yr Aelodau dystysgrif prawf lles y cyhoedd gan y Swyddog Priodol a daethon nhw i'r casgliad, at ei gilydd, fod y budd i'r cyhoedd o gynnal yr eithriad yn bwysicach na'r budd i'r cyhoedd o ddatgelu'r wybodaeth. Cytunwyd ar hyn gan y mwyafrif a oedd yn bresennol trwy godi dwylo a nodwyd fod 1 yn ymwrthod.

PENDERFYNWYD, yn unol ag Adran 100A (4) o Ddeddf Llywodraeth Leol 1972, fod y cyhoedd yn cael ei wahardd o weddill y cyfarfod oherwydd y byddai'n debygol y datgelir gwybodaeth eithriedig iddyn nhw fel y nodwyd ym mharagraff 12 o Ran 4 o Atodlen 12A i Ddeddf Llywodraeth Leol 1972.

4. PENODI'R PRIF WEITHREDWR

Ar ôl ystyried y cyflwyniad, cwestiynau a'r atebion yn llawn a ddarparwyd gan yr ymgeisydd, drwy bleidlais gudd cytunwyd i benodi Mrs Christina Harrhy yn Brif Weithredwr Cyngor Bwrdeistref Sirol Caerffili.

PENDERFYNWYD i benodi Mrs Christina Harrhy yn Brif Weithredwr Cyngor Bwrdeistref Sirol Caerffili.

Dywedodd y Swyddog Monitro i Aelodau y bydd angen cyfarfod eithriadol y Cyngor er mwyn ystyried mater eithriedig arall, o ystyried problemau parhaus ynghylch diogelu gwybodaeth gyfrinachol, gofynnodd am farn Aelodau ar y ffordd orau i symud ymlaen ac os oedd y Cyngor o blaid ystyried gohirio Rheol Sefydlog 6.1 o Reolau Gweithdrefnol y Cyngor. Roedd Rheol Gweithdrefn 6.1 yn llywodraethu rhyddhau gwybodaeth i Aelodau a'u hawliau i dderbyn copi o'r adroddiad ymlaen llaw a fydd yn cael ei ystyried yn y cyfarfod..

Trafododd yr Aelodau'r amrywiaeth o opsiynau a fyddai'n caniatáu i Aelodau ystyried yr adroddiad cyn y cyfarfod ac i ddiogelu'r wybodaeth a gynhwysir ynddo. Ar ôl ystyried yr opsiynau, cynigiwyd ac eiliwyd gohirio Rheol Sefydlog 6.1 o Reolau Gweithdrefnol y Cyngor ar hyn o bryd, a byddai'r adroddiad ar gael i Aelodau 30 munud cyn dechrau'r cyfarfod, am 5.00pm, gyda'r cyfarfod ffurfiol yn digwydd am 5.30pm a chytunwyd ar hun yn unfrydol drwy godi dwylo.

Cadarnhaodd y Swyddog Monitro ei fod yn fodlon y byddai'r trefniant uchod yn gyfreithlon a byddai'n cydymffurfio ag Adran 100B o Ddeddf Llywodraeth Leol 1972, gan fyddai'r adroddiad wedi'i eithrio ac felly ni fyddai angen iddo fod ar gael i'r cyhoedd ei archwilio.

PENDERFYNWYD gohirio Rheol Sefydlog 6.1 o Reolau Gweithdrefnol y Cyngor yng nghyfarfod Eithriadol y Cyngor sydd wedi'i drefnu ar gyfer 23 Mawrth 2020.

Terfynwyd y cyfarfod am 18:40

Wedi'i gymeradwyo fel cofnod cywir ac yn amodol ar unrhyw newidiadau neu gywiriadau a gytunir arnynt ac a gofnodir yng nghofnodion y cyfarfod a gynhelir ar 6 Hydref 2020 ac fe'u llofnodwyd gan y Maer.

MAER

Gadewir y dudalen hon yn wag yn fwriadol



CYNGOR BLYNYDDOL

COFNODION Y CYFARFOD BLYNYDDOL A GYNHALIWDY DRWY MICROSOFT TEAMS DDYDD IAU 3 MEDI 2020 AM 5.00PM

YN BRESENNOL:

Y Cynghorydd J. Simmonds - Maer
Y Cynghorydd C. Andrews - Dirprwy Faer

Cynghorwyr:

M. Adams, Mrs E.M. Aldworth, P.J. Bevan, C. Bezzina, L.J. Binding, A. Collis, S. Cook, D. Cushing, C. Cuss, W. David, D.T. Davies, M. Davies, K. Dawson, N. Dix, C. Elsbury, K. Etheridge, M. Evans, A. Farina-Childs, Mrs C. Forehead, Miss E. Forehead, J.E. Fussell, A. Gair, Ms J. Gale, N. George, C. Gordon, R.W. Gough, L. Harding, D. Havard, A.G. Higgs, A. Hussey, M.P. James, V. James, L. Jeremiah, G. Johnston, S. Kent, G. Kirby, Ms P. Leonard, C.P. Mann, P. Marsden, B. Miles, S. Morgan, Mrs T. Parry, Mrs L. Phipps, D.V. Poole, D.W.R. Preece, Mrs D. Price, J. Pritchard, J. Ridgewell, J.E. Roberts, R. Saralis, Mrs M.E. Sargent, J. Scriven, G. Simmonds, S. Skivens, Mrs E. Stenner, J. Taylor, A. Whitcombe, R. Whiting, L.G. Whittle, T. Williams, W. Williams, B. Zaplatynski

Ynghyd â:-

C. Harrhy (Prif Weithredwr), M.S. Williams (Cyfarwyddwr Corfforaethol Dros Dro Cymunedau), R. Edmunds (Cyfarwyddwr Corfforaethol Addysg a Gwasanaethau Corfforaethol), R. Tranter (Pennaeth y Swyddog Gwasanaethau Cyfreithiol a Monitro), S. Harris (Pennaeth Cyllid Dros Dro a Swyddog Adran 151)
L. Lane (Pennaeth Gwasanaethau Democraidd a Dirprwy Swyddog Monitro), E. Sullivan (Uwch Swyddog Gwasanaethau Pwyllgor)

TREFNIADAU COFNODI A PHLEIDLEISIO

Atgoffodd y Prif Weithredwr y rhai a oedd yn bresennol, er na fyddai'r cyfarfod yn cael ei ffrydio'n fyw, y byddai'n cael ei recordio a'i lanlwytho i Wefan Cyngor Bwrdeistref Sirol Caerffili yn dilyn y cyfarfod. Byddai pleidleisiau'n cael eu cymryd drwy Microsoft Teams a byddai'r Aelodau'n cael cyfarwyddiadau ynghylch ei ddefnydd gan y Swyddog Monitro. Nodwyd pe bai Aelodau'n colli cysylltiad yn ystod y cyfarfod, y dylent wneud pob ymdrech i ailgysylltu, ond y byddai'r cyfarfod yn parhau cyn belled â'i fod yn parhau i fod â chworwm.

1. CROESO A MUNUD O DAWELWCH

Croesawodd y Maer y Cynghorwyr i Gyfarfod Blynyddol digidol cyntaf y Cyngor a gofynnodd i'r holl Aelodau a Swyddogion a oedd yn bresennol ymuno ag ef mewn munud o dawelwch fel arwydd o barch at bawb a gollodd eu bywydau o ganlyniad i Bandemig y Coronafeirws.

2. YMDDIHEURIADAU AM ABSENOLDEB

Cafwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr A. Angel, J. Bevan, D. Hardacre, D. Harse, B. Jones, A. Leonard, G. Oliver, B. Owen, a C. Thomas ac o D. Street (Cyfarwyddwr Corfforaethol Gwasanaethau Cymdeithasol).

Nodwyd y byddai'r Cynghorydd A. Collis yn cysylltu â'r cyfarfod dros y ffôn.

3. DATGAN BUDDIANNAU

Ni dderbyniwyd unrhyw ddatganiadau o fuddiant ar ddechrau nac yn ystod y cyfarfod.

4. SYLWADAU MAER SY'N YMDDEOL

Talodd y Maer sy'n ymddeol, y Cynghorydd J. Simmonds deyrnged i bawb a oedd wedi gweithio mor galed yn ystod Pandemig y Coronafeirws i gefnogi unigolion a chymunedau lleol a diolchodd iddynt am eu holl ymdrechion yn ystod y cyfnod digynsail hwn.

Diolchodd y Cynghorydd Simmonds i'w wraig am weithredu fel ei gydweiddog a soniodd am yr fraint y a gafwyd wrth gwrdd â thrigolion gwirioneddol ysbrydoledig a phobl ifanc dalentog y fwrdeistref yn ystod ei flwyddyn fel maer. Cyfeiriodd yn benodol at ymweliad y Tywysog Charles â Thredegar Newydd a'r derbyniad gwych yr oedd pawb wedi'i gael yno. Rhoddwyd diolch yn arbennig i'r gefnogaeth a roddwyd gan y Dirprwy Faer y Cynghorydd Carol Andrews ac i Dîm y Swyddfa Ddinesig am eu hamynedd a'u gwaith caled. Wrth gloi ei anerchiad, rhoddodd y Cynghorydd Simmonds ddiolch i bawb a gefnogodd ac a gyfrannodd at ei apêl elusennol.

5. ETHOL MAER A DIRPRWY FAER Y CYNGOR TAN Y CYFARFOD BLYNYDDOL YM MIS MAI 2022 A NODI'R TALIADAU CYFLOG DINESIG

Cynigiwyd ac eiliwyd bod y Cynghorydd C. Andrews yn cael ei hethol yn Faer Cyngor Bwrdeistref Sirol Caerffili a bod y Cynghorydd J. Gale yn cael ei hethol yn Ddirprwy Faer Cyngor Bwrdeistref Sirol Caerffili. Wrth nodi bod 3 yn erbyn, a 4 ymataliad, cytunwyd ar hyn gan y mwyafrif a oedd yn bresennol.

PENDERFYNWYD bod y Cynghorydd C. Andrews yn cael ei hethol yn Faer Cyngor Bwrdeistref Sirol Caerffili a bod y Cynghorydd J. Gale yn cael ei hethol yn Ddirprwy Faer Cyngor Bwrdeistref Sirol Caerffili tan y Cyfarfod Blynyddol ym mis Mai 2022 ac y dylid nodi taliadau'r cyflogau dinesig.

Roedd y Cynghorydd A. Collis yn dymuno ei fod yn cael ei nodi, gan ei fod yn mynychu'r cyfarfod dros y ffôn, y byddai'n ymatal rhag pleidleisio.

Diolchodd y Cynghorydd C. Andrews a'r Cynghorydd J. Gale i'r Aelodau am yr anrhydedd a ddyroddwyd iddynt. Cadarnhaodd y Cynghorydd Andrews mai ei merch Megan Andrews fyddai ei chydweiddog a chadarnhaodd y Cynghorydd Gale mai ei chydweiddog hithau fyddai ei phartner Mr Roger Stone.

Mynegodd y Prif Weithredwr ei gofid na ellid trosglwyddo'r Cadwynni Swyddogol na'r gwahoddiad arferol i ffrindiau a theulu a fyddai fel arfer yn dod i'r cyfarfod blynyddol ond y byddant yn ceisio trefnu rhyw fath o ddiwyddiad seremonïol cyn gynted ag y byddai'r cyfyngiadau'n caniatáu.

6. SYLWADAU'R MAER

Diolchodd Maer newydd Cyngor Bwrdeistref Sirol Caerffili, y Cynghorydd Carol Andrews, i'r Cynghorydd Simmonds am ei gefnogaeth, diolchodd i'r Aelodau yn y Siambr am eu hyder ynddi a mynegodd ei balchder o allu cynrychioli'r Fwrdeistref Sirol. Er ei bod yn edrych ymlaen at ei hamser yn ei swydd, talodd y Cynghorydd Andrews deyrnged i'w mam, a oedd wedi gweithredu fel ei chydweddog yn ystod ei hamser fel Dirprwy Faer ond, yn anffodus, a oedd wedi marw'n ddiweddar, ac fe ddywedodd wrth yr Aelodau faint yr oedd ei mam wedi bod yn edrych ymlaen at weithredu fel ei chydweddog unwaith eto, ond y byddai ei merch Megan nawr yn ymgymryd â'r rôl hon er cof am fam wych a mam-gu ymroddedig. Cadarnhaodd y Cynghorydd Andrews mai ei helusennau fyddai'r Gymdeithas Alzheimer, Valley's Daffodils a Chyfeillion Ward Bargod, Ysbyty Ystrad Fawr nid yn unig am reswm personol iawn ond hefyd am eu bod yn darparu cymorth hanfodol yn y gymuned.

Yn dilyn datganiad y Maer, holodd Aelod am y gwahaniaeth rhwng nifer yr Aelodau a oedd yn bresennol yn y cyfarfod fel y nodir yn y 'rhestr cyfranogwyr' a nifer y pleidleisiau a fwriwyd mewn perthynas ag Eitem Rhif 5 ar yr Agenda. Esboniodd y Swyddog Monitro fod 'Dangos Rhestr Cyfranogwyr' yn nodi cyfanswm nifer y bobl yn y cyfarfod, nid dim ond nifer yr aelodau etholedig a oedd yn bresennol, ac esboniodd efallai nad oedd rhai Aelodau wedi pleidleisio am nifer o resymau. Mynegodd Aelod ei bryder ynglŷn â'r dull hwn o bleidleisio a gofynnodd i hyn gael ei fonitro at y dyfodol er mwyn sicrhau nad oedd Aelodau'n cael eu difreinio oherwydd amrywiadau mewn galluoedd technegol. Cadarnhawyd y byddai hyfforddiant pellach yn cael ei gynnig i bob Aelod mewn perthynas â'r dull pleidleisio hwn a'r defnydd o Teams.

7. NODI PENODIAD ARWEINYDD Y CYNGOR A NODI TALU UWCH GYFLOG

PENDERFYNWYD nodi penodiad y Cynghorydd P. Marsden yn Arweinydd Cyngor Bwrdeistref Sirol Caerffili a derbyn taliad uwch gyflog.

8. NODI PENODIAD DIRPRWY ARWEINYDD A THALU UWCH GYFLOG

PENDERFYNWYD nodi penodiad y Cynghorydd S. Morgan yn Ddirprwy Arweinydd Cyngor Bwrdeistref Sirol Caerffili a derbyn taliad uwch gyflog.

9. NODI NIFER YR AELODAU SYDD I'W PENODI I'R CABINET, YR ENWAU Y MAE'R ARWEINYDD WEDI'U DEWIS I FOD YN AELODAU O'R CABINET A'U PORTFFOLIOS A THALU UWCH GYFLOGAU

PENDERFYNWYD nodi penodiad 9 Aelod o'r Cabinet gan Arweinydd y Cyngor a'u portffolios a'u bod yn derbyn taliad uwch gyflog: -

Arweinydd y Cyngor – y Cynghorydd Philippa Marsden

Dirprwy Arweinydd ac Aelod Cabinet dros yr Economi a Menter – y Cynghorydd Sean Morgan

Aelod Cabinet dros Wasanaethau Corfforaethol - y Cynghorydd Colin Gordon

Aelod Cabinet dros Gyllid, Perfformiad a Gwasanaethau Cwsmeriaid – y Cynghorydd Eluned Stenner

Aelod Cabinet dros Addysg a Chyflawniad – y Cynghorydd Ross Whiting

Aelod Cabinet dros Ofal Cymdeithasol – y Cynghorydd Carl Cuss

Aelod Cabinet dros yr Amgylchedd a Seilwaith – y Cynghorydd John Ridgewell

Aelod Cabinet dros Dai ac Eiddo – y Cyngorydd Lisa Phipps

Aelod Cabinet dros Wastraff a Diogelwch y Cyhoedd - y Cyngorydd Nigel George
Ar ôl penodi'r Cabinet gofynnodd Aelod i restr o gyfrifoldebau portffolio fod ar gael i'r Aelodau, cytunodd yr Arweinydd y byddai hyn yn cael ei ddosbarthu.

10. NODI PENODIAD ARWEINYDD PRIF GRŴP YR WRTHBLAID A THALU UWCH GYFLOG

PENDERFYNWYD nodi penodiad y Cyngorydd C. Mann fel Arweinydd Prif Grŵp yr Wrthblaid a dyfarniad taliad uwch gyflog.

11. DATGANIAD YR ARWEINYDD

Llongyfarchodd Arweinydd y Cyngor, y Cyngorydd Philippa Marsden y Cyngorydd Andrews a'r Cyngorydd Gale ar eu penodiadau a diolchodd i'r Cyngorydd Simmonds y Maer sy'n ymdeol am ei holl waith.

Cydnabu'r Arweinydd y byddai fel arfer yn cyflwyno ei haraith yn Siambr y Cyngor, felly mae'n ymddangos yn rhyfedd defnyddio'r ffordd rhithwir hwn. Fodd bynnag, mae'r cyfnod hwn yn un digynsail ac mae angen inni addasu'r ffordd rydym yn gwneud pethau yn unol â hynny. Mae hyn wedi bod yn nodwedd allweddol o'n bywydau dros y 5 mis diwethaf gan ei bod wedi bod yn ofynnol i'r awdurdod ail-lunio ac ad-drefnu er mwyn ymateb i bwysau'r pandemig byd-eang.

Yn bennaf oll, mynegodd yr Arweinydd ei chydymdeimlad dwysaf â phawb y mae'r feirws ofnadwy hwn wedi effeithio arnynt, yn enwedig i'r rhai sydd wedi colli eu hanwyliaid. Mae'r coronafeirws wedi cael effaith ofnadwy ar ein cymdeithas ac mae'n cydymdeimlo'n ddwys â chi i gyd.

Mae Cyfarfod Cyffredinol Blyneddol yn rhoi cyfle da inni oedi am ennyd a myfyrio ar ddigwyddiadau'r misoedd diwethaf, ond mae hefyd yn gyfle inni gydnabod cyflawniadau rhyfeddol staff ar draws y sefydliad drwy gydol y pandemig. Mae'r achosion o goronafeirws wedi ysgogi'r gorau o Dîm Caerffili ac rwy'n falch o bob un o'n gweithwyr sydd wedi gweithio mor galed i gefnogi trigolion a diogelu ein cymuned.

Esboniwyd y ffordd yr oedd staff yn cael eu paratoi mewn cyfnod byr iawn i ddarparu ymateb cymunedol cydgysylltiedig ac roedd y fyddin hon o bobl yn sicrhau bod y bobl fwyaf agored i niwed yn ein cymdeithas yn cael eu cefnogi yn ystod cyfnod ansicr a phryderus iawn. Gan fynd y tu hwnt i'r disgwyl yn y misoedd diwethaf, mae staff gofalgwr Cyngor Caerffili yn glod i bob un ohonom. Roedden nhw'n darparu cyflenwadau hanfodol i garreg drws preswylwyr oedd yn hunan-amddiffyn, roedden nhw'n casglu presgripsiynau, daethant yn gyfeillion i bobl gan gynnig y rhyngweithio cymdeithasol y mae mawr ei angen, roedden nhw'n darparu pryduau ysgol am ddim i deuluoedd a rhaid i ni beidio ag anghofio eu bod hefyd yn parhau i ddarparu'r cannoedd o wasanaethau y mae ein trigolion yn dibynnu arnynt bob awr o'r dydd.

Pwysleisiodd yr Arweinydd bwysigrwydd cydnabod nad yw'r coronafeirws wedi diflannu ac yn anffodus mae'n debygol y gwelwn ail don yn yr hydref, ond sicrhodd yr Aelodau fod Tîm Caerffili yn barod a bod ganddo hyder yn hanes profedig yr awdurdod hwn o ofal, cymorth, ymroddiad a phroffesiynoldeb a oedd heb ei ail yn ei barn hi.

Er mai'r coronafeirws sydd wedi hawlio'n sylw dros y misoedd diwethaf, mae'n bwysig nad ydym yn gadael iddo fwrw cysgod dros y llwyddiannau niferus yr ydym wedi'u cyflawni dros y 12 mis diwethaf. Amlinellodd yr Arweinydd rai o uchafbwyntiau allweddol y flwyddyn ddiwethaf gan gynnwys datgelu cynlluniau uchelgeisiol i gynyddu'r cyflenwad o dai cyngor ym mwrdeistref sirol

Caerffili. Cafodd y cynlluniau eu cynnwys mewn adroddiad o'r enw 'Cydadeiladu' sydd wedi'i gymeradwyo gan y Cabinet gyda balchder.

Lansio rhaglen drawsnewid uchelgeisiol 'Tîm Caerffili – Yn Well Gyda'n Gilydd' a fydd yn ail-lunio ac yn ailfywiogi'r ffordd rydym yn gwneud pethau yn y dyfodol. Ynghyd â lansiad swyddogol cynllun 'Allweddî Caerffili', y cyntaf o'i fath yng Nghymru.

Cawsom Wobr Aur o dan y Cynllun Cydnabod Cyflogwyr y Weinyddiaeth Amddiffyn sy'n cydnabod mai'r cyngor hwn yw un o'r sefydliadau gorau yn y DU am y cymorth y mae'n ei gynnig i gymuned y Lluoedd Arfog. Croesawyd Ei Uchelder Brenhinol Tywysog Cymru i Dredegar Newydd i ddathlu ein rhaglen ysgolion iach.

Eleni hefyd, rhoddwyd caniatâd cynllunio amlinellol ar gyfer datblygiad tai blaenllaw ym Mhontllan-fraith. Mae Pentref Gardd y Siartwyr yn gydweithrediad cyffrous rhwng y cyngor a Grŵp Pobl a fydd yn arwain at ddatblygiad deniadol sy'n cynnwys hyd at 125 o gartrefi – o'r rhain bydd tua dwy ran o dair ohonynt yn fforddiadwy.

Cytunwyd ar hwb buddsoddi o £1.2 miliwn ar gyfer gwasanaethau cymdeithasol a fydd yn dod â manteision sylweddol i amrywiaeth o brosiectau ar draws y fwrdeistref sirol ac mae cynhyrchion hylendid i fenywod am ddim yn cael eu darparu ym mhob ysgol a lleoliad cymunedol, ynghyd â lansio dwy ffilm fer, fel rhan o'n menter ragorol, Urddas yn ystod Mislif.

Cyhoeddwyd buddsoddiad o £2.4 miliwn i wella ffyrdd lleol drwy ein rhaglen gosod wyneb newydd ar raddfa eang ac ymunodd Caerffili ag awdurdodau lleol eraill Gwent i annog trafniadaeth werdd a darparu manau gwefru cerbydau trydan newydd mewn meysydd parcio sy'n eiddo i'r cyngor ledled y rhanbarth. Buddsoddiad o £1.5 miliwn ar gyfer tri lleoliad twristiaeth fel rhan o raglen grant Porth Darganfod Parciau Rhanbarthol y Cymoedd Llywodraeth Cymru, gan ddefnyddio cyllid Tasglu'r Cymoedd.

Eleni hefyd lansiodd gwefan newydd, i gyd-fynd â chyhoeddi canlyniadau Safon Uwch, i helpu pobl ifanc yn y fwrdeistref sirol i gynllunio eu camau nesaf. Datblygwyd gwefan ardderchog Llwybrau Caerffili i ddangos yr ystod lawn o gyfleoedd sydd ar gael i'n pobl ifanc. Mae llyfrgelloedd wedi addasu eu ffordd o weithio i alluogi preswylwyr i barhau i gael mynediad at wasanaethau yn ystod y pandemig. Mae gwasanaeth dosbarthu cartrefi LibraryLink wedi'i ehangu a lansiodd gwasanaeth 'Archebu a Chasglu' newydd sbon. Mae'r buddsoddiad yn ein hysgolion yn parhau a chytunwyd yn ddiweddar ar gam cyntaf rhaglen gwella ysgolion gwerth £78 miliwn drwy Fand B prosiect Ysgolion yr 21ain Ganrif.

Gofynnwyd i'r Aelodau nodi hefyd fod y Gwasanaeth Cymorth Tenantiaeth wedi cynhyrchu dros £1 filiwn o incwm ychwanegol i denantiaid y cyngor dros y flwyddyn ddiwethaf.

Cymeradwyodd Llywodraeth Cymru ein cynlluniau i wella ansawdd yr aer yn Hafodyrynys. Mae gwaith yn mynd rhagddo ar hyn o bryd i gwblhau pryniant a dymchweliad gorfodol yr eiddo yr effeithir arno.

Buom yn brwydro yn erbyn effeithiau Storm Dennis a Storm Ciara pan oedd llifogydd a gwyntoedd uchel yn effeithio ar drigolion ar draws y fwrdeistref sirol. Unwaith eto, aeth y staff y filltir ychwanegol honno mewn amodau erchyll i gefnogi ein cymuned.

Yn olaf, yn ogystal â'm penodiad fel Arweinydd, penodwyd ein Prif Weithredwr parhaol hefyd i ddod â sefydlogrwydd a hyder y mae mawr eu hangen i'r sefydliad ar ôl cyfnod hir o ansefydlogrwydd ac ansicrwydd.

Roedd yr Arweinydd yn gobeithio bod hyn yn rhoi blas i'r Aelodau o'r hyn sydd wedi digwydd dros y 12 mis diwethaf ac yn cydnabod bod llawer mwy o enghreifftiau cadarnhaol y gallai eu cynnig, ond byddai'n amhosibl ymdrin â phopeth mewn cyn lleied o amser.

Wrth edrych i'r dyfodol, pwysleisiodd y Cynghorydd Marsden yr angen i drosglwyddo i gyfnod adfer tra'n parhau i fod yn barod i ymateb i donnau pellach o'r feirws. Bydd ein cyfnod adfer yn dechrau gydag ailagor ysgolion, sydd ar fin digwydd, ac ail-gyflwyno gwasanaethau allweddol. Rhaid rheoli hyn i gyd yn ofalus iawn, gydag iechyd y cyhoedd a diogelwch ein cymuned yn flaenllaw. Rhaid imi ailadrodd mai ein blaenoriaeth allweddol o hyd yw amddiffyn ein pobl a diogelu ein hardal bob amser. Dywedwyd wrth yr Aelodau y bydd angen i'n proses adfer fod â nodau strategol cyffredinol fel y gallwn dawelu meddwl ein cymunedau a sefydlogi ein heconomi i'n galluogi i greu dyfodol cadarnhaol a ffyniannus. Er mwyn gwneud hyn, mae angen i ni ail-lunio'r sefydliad er mwyn ymateb yn rhagweithiol i anghenion cymdeithasol, economaidd ac amgylcheddol.

Wrth inni symud ymlaen, mae effaith economaidd sylweddol y coronafeirws yn dod yn gliriach. Rydym nawr yn dechrau gweld y darlun llawn o ran colli incwm a chostau ychwanegol sy'n gysylltiedig â'r pandemig. Mae cyfnod yr hydref yn ein hwynebu pan fydd ein ffocws yn draddodiadol yn symud i gwblhau cyllideb y flwyddyn nesaf ac, fel y byddwch yn gwerthfawrogi, bydd ein hymateb strategol i'r gyllideb yn hanfodol eleni. Gan weithio o fewn cyd-destun cenedlaethol ehangach Brexit, newid yn yr hinsawdd, heriau economaidd, yn ogystal â'r pandemig sy'n mynd rhagddo, mae angen i ni ystyried yn ofalus yr hyn y gellir ei gyflawni'n realistig dros y blynyddoedd nesaf a bydd y 'cynllun llunio lleoedd' uchelgeisiol rydym yn ei ddatblygu ar hyn o bryd yn dylanwadu ar hyn. Rydym hefyd yn cynnal nifer o adolygiadau corfforaethol allweddol a fydd yn helpu i ail-lunio'r ffordd rydym yn gweithredu fel Cyngor a sut y byddwn yn darparu llawer o'n gwasanaethau yn y dyfodol.

Cadarnhaodd yr Arweinydd ei bod yn amlwg y byddai'r agenda hon sy'n symud yn gyflym yn rhoi pwysau sylweddol ar y weinyddiaeth hon a dyna pam y penderfynodd ddod â'r Cabinet yn ôl i'w maint llawn. Mae arnom angen y bobl iawn yn y rolau cywir er mwyn sicrhau y gallwn lywio'r awdurdod hwn drwy'r cyfnod heriol sydd o'n blaenau. Achubodd y Cynghorydd Marsden ar y cyfle i ddiolch i'r Cynghorydd Barbara Jones am ei gwasanaeth a'i hymroddiad i'r Cabinet dros y blynyddoedd diwethaf a mynegodd i'r Cyngor faint y byddai ei chwmmiaeth, ei gwybodaeth, ei phrofiad a'i hymrwymiad i'w phortffolio yn cael ei golli a dymunodd yn dda iddi ar gyfer y dyfodol

I gloi, cydnabu'r Arweinydd pa mor anodd y bu'r misoedd diwethaf ac roedd hi'n ymwybodol iawn nad oeddem heibio'r gwaethaf eto, ond mynegodd ei diolch diffuant i'r holl Aelodau am y ffordd y maent wedi cefnogi ac ymateb i'r pwysau digynsail hyn ar y cyd. Mae cefnogaeth ac ymrwymiad yr Aelodau i'r gymuned leol yn rhywbeth y dylent i gyd ymfalchïo ynddo a phwysleisiodd pa mor falch oedd hi o fod yn Arweinydd ar y sefydliad gwych hwn.

Diolchodd y Maer i'r Arweinydd am ei datganiad a galwodd ar Arweinwyr y Grwpiau am sylwadau yn gyntaf.

Diolchodd Arweinydd Grŵp y Blaid, y Cynghorydd Colin Mann i'r Arweinydd am ei datganiad ac ychwanegodd ei gefnogaeth i'r nifer fawr o staff a oedd yn gweithio'n aruthrol o galed i sicrhau bod gwasanaethau'n cael eu darparu yn ystod y pandemig. Canmolodd bawb a oedd wedi gweithio i ddarparu'r gwasanaeth prydau ysgol a oedd yn hanfodol i les plant a phobl ifanc. Mynegodd y Cynghorydd Mann ei bryder hefyd fod y feirws yn dal i fod gyda ni ac anogodd bobl y fwrdeistref i barhau i fod yn wyliadwrus a chadw at y cyfyngiadau. Ar ôl profi colli cymydog a ffrind ar ddechrau'r pandemig, roedd yn deall yr effaith ddinistriol y mae hyn wedi'i chael ar deuluoedd a pwysleisiodd yr angen am ragofalon diogelwch parhaus.

Diolchodd Arweinydd y Grŵp Annibynnol, y Cynghorydd Graham Simmonds i'r Arweinydd am ei datganiadau a gofynnodd am gopi ysgrifenedig i ganiatáu iddo ymateb yn llawn i'r pwyntiau a godwyd. Rhannodd obaith yr Arweinydd y gallem ailosod pethau a symud ymlaen. Gobeithiai y byddai'r broses o ailosod yn golygu costio'r ddarpariaeth gwasanaethau yn fanylach. Rhannodd y sylwadau a godwyd mewn perthynas â chasglu sbwriel yn ystod y pandemig a llonyfarchodd y staff yno ar waith o'r radd flaenaf yn ystod y cyfnodau anodd.

Diolchodd y Maer i Arweinwyr y Grwpiau am eu sylwadau a gwahoddwyd sylwadau'r Aelodau.

Cododd Aelod bryder ynglŷn ag anawsterau a gafwyd wrth gysylltu dros y ffôn yn ystod y pandemig, gyda Phreswylwyr a Chynghorwyr yn aros ar y lein am gyfnodau hir neu'n cael eu datgysylltu ac roedd yn gobeithio y gellid gwella ar hyn.

Cadarnhaodd y Prif Weithredwr fod yr awdurdod wedi buddsoddi mewn darpariaeth teleffoni ac y byddai'n parhau i wneud hynny a chadarnhaodd y byddai adroddiad pellach ar hyn yn cael ei gyflwyno i'r Cabinet maes o law. Fodd bynnag, anogodd unrhyw Aelodau a oedd yn cael anawsterau i gysylltu â hi neu un o'r Cyfarwyddwyr Corfforaethol a byddent yn mynd i'r afael â'r pryderon a godwyd.

Mynegodd Aelod ei longyfarchiadau i'r Cynghorydd Andrews a'r Cynghorydd Gale ar eu penodiadau a diolchodd i'r Arweinydd am ei datganiad a'r Prif Weithredwr am ei gwaith caled dros y misoedd diwethaf. Cadarnhaodd ei fod bob amser wedi gallu cysylltu â'r awdurdod pan oedd angen a themlai fod yr Aelodau wedi cael gwybodaeth dda drwy gydol yr argyfwng.

Diolchodd y Maer i'r holl Aelodau am y sylwadau a chadarnhaodd Ddatganiad yr Arweinydd fel y nodwyd.

12. PENODI'R CADEIRYDD A'R IS-GADEIRYDD A'R AELODAU I WASANAETHU AR Y PWYLLGORAU TROSOLWG A CHRAFFU CANLYNOL TAN Y CYFARFOD BLYNYDDOL NESAF (YN UNOL Â'R CYDBWYSEDD GWLEIDYDDOL, FEL Y RHESTR SYDD YNGHLWM) A NODI'R TALIAD UWCH GYFLOG I'R CADEIRYDDION

Cynigiwyd ac eiliwyd bod Aelodau'n cael eu penodi yn ôl yr enwau a ddarperir i'r Gwasanaethau Pwyllgor ac a gyflwynwyd yn y cyfarfod gan nodi bod y mwyafrif a oedd yn bresennol yn cytuno ar hyn gydag 1 yn erbyn a 0 ymatal.

PENDERFYNWYD bod yr Aelodau canlynol yn cael eu penodi a bod uwch gyflog i'r Cadeirydd yn cael ei nodi: -

Y Pwyllgor Craffu ar Addysg	Y Cynghorydd T. Parry (Cadeirydd) Y Cynghorydd C. Andrews (Is-gadeirydd)
Y Pwyllgor Craffu ar Wasanaethau Cymdeithasol	Y Cynghorydd L. Binding (Cadeirydd) Y Cynghorydd C. Bezzina (Is-gadeirydd)
Y Pwyllgor Craff ar Bolisi ac Adnoddau/Partneriaethau	Y Cynghorydd J. Pritchard (Cadeirydd) Y Cynghorydd G. Kirby (Is-gadeirydd)
Y Pwyllgor Craffu ar yr Amgylchedd a Chynaliadwyedd	Y Cynghorydd D.T. Davies (Cadeirydd) Y Cynghorydd A. Hussey (Is-gadeirydd)
Y Pwyllgor Craffu ar Dai ac Adfywio	Y Cynghorydd A. Whitcombe (Cadeirydd) Y Cynghorydd C. Forehead (Is-gadeirydd)

13. PENODI'R CADEIRYDD A/NEU'R IS-GADEIRYDD A'R AELODAU I WASANAETHU AR Y PWYLLGORAU CANLYNOL TAN Y CYFARFOD BLYNYDDOL NESAF A NODI'R TALIAD UWCH GYFLOG I'R CADEIRYDDION SYDD WEDI'U MARCIO Â * (YN UNOL Â'R CYDBWYSEDD GWLEIDYDDOL, FEL Y RHESTRAU SYDD YNGHLWM)

Cynigiwyd ac eiliwyd y dylid penodi Aelodau i'r Panel Apeliadau, y Pwyllgor Penodiadau, y Pwyllgor Archwilio, y Pwyllgor Gwasanaethau Democrataidd, y Pwyllgor Ymchwilio a Disgyblu, y Pwyllgor Trwyddedu a Gamblo/Tacsi a'r Pwyllgor Cyffredinol, y Pwyllgor Cynllunio a'r Pwyllgor

Safonau yn ôl yr enwau a ddarparwyd i'r Gwasanaethau Pwyllgor ac a gyflwynwyd yn y cyfarfod ac wrth nodi bod y mwyafrif yn bresennol yn cytuno ar hyn gyda 2 ymataliad.

PENDERFYNWYD bod Aelodau'n cael eu penodi yn ôl yr enwau a ddarparwyd i'r Gwasanaethau Pwyllgor a'u cyflwyno yn y cyfarfod a dylid nodi talu uwch gyflog i'r Cadeiryddion canlynol: -

Y Pwyllgor Archwilio
Y Pwyllgor Trwyddedu a Gamblo/Tacsi a Phwyllgor Cyffredinol
Y Pwyllgor Cynllunio

14. NODI Y CAIFF CADEIRYDD AC IS-GADEIRYDD Y PWYLLGOR ARCHWILIO EU PENODI YN Y CYFARFOD CYNTAF YN DILYN CYFARFOD BLYNYDDOL Y CYNGOR

Nodwyd y caiff Cadeirydd ac Is-gadeirydd y Pwyllgor Archwilio eu penodi yng nghyfarfod cyntaf y Pwyllgor Archwilio yn dilyn Cyfarfod Blynyddol y Cyngor a bod uwch daliad cyflog yn cael ei wneud i'r Cadeirydd.

15. FFURFIO IS-BWYLLGORAU/GWEITHGORAU/PANELI/BYRDDAU AC AELODAU I WASANAETHU ARNYNT AC I BENODI/ENWEBU CYNRYCHIOLWYR I WASANAETHU AR GYRFF ALLANOL LLE BO ANGEN

Cynigiwyd ac eiliwyd y dylid cyfansoddi Is-bwyllgorau, Gweithgorau, Paneli a Byrddau a phenodi Aelodau, a bod Cynrychiolwyr Cyrff Allanol yn cael eu henwebu neu eu penodi fel yr enwau a ddarperir i'r Gwasanaethau Pwyllgor a'u cyflwyno yn y cyfarfod a chytunwyd yn unfrydol ar hyn.

PENDERFYNWYD cyfansoddi Is-bwyllgorau, Gweithgorau, Paneli a Byrddau, a phenodi Aelodau, a bod Cynrychiolwyr Cyrff Allanol yn cael eu henwebu neu eu penodi fel yr enwau a ddarperir i'r Gwasanaethau Pwyllgor a'u cyflwyno yn y cyfarfod.

Daeth y cyfarfod i ben am 6:15pm.

Cymeradwywyd y cofnodion fel cofnod cywir ac yn amodol ar unrhyw ddiwygiadau neu gywiriadau y cytunwyd arnynt a'u cofnodi yng nghofnodion y cyfarfod a gynhaliwyd ar ar 6 Hydref 2020, fe'u llofnodwyd gan y Maer.

MAER



COUNCIL – 6TH OCTOBER 2020

SUBJECT: NOTICE OF MOTION – REVIEW OF STREET LIGHTING

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

- 1.1 The attached notice of motion is to be reported to the Environment and Sustainability Scrutiny Committee on the 1st October 2020.
- 1.2 The outcome of those discussion and the recommendation from the committee will be confirmed verbally to the meeting of Council on the 6th October 2020.
- 1.3 Council are asked to consider the notice of motion and the recommendation of the Environment and Sustainability Scrutiny Committee.

Author: E. Sullivan, Committee Services Officer, Ext 4420.

Appendices:

Appendix 1 Environment and Sustainability Scrutiny Report – 1st October 2020

Gadewir y dudalen hon yn wag yn fwriadol



ENVIRONMENT AND SUSTAINABILITY SCRUTINY COMMITTEE – 1ST OCTOBER 2020

**SUBJECT: NOTICE OF MOTION – REVIEW DECISION TO SWITCH OFF
STREET LIGHTS**

**REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

- 1.1 The Environment and Sustainability Scrutiny Committee is asked to consider the Notice of Motion as set out in paragraph 5.1 of the report and make an appropriate recommendation to Council. In accordance with Rule 11(3) of the Constitution.

2. SUMMARY

- 2.1 A Notice of Motion has been received from Councillor K. Etheridge and is supported by Councillors A. Farina-Childs, N. Dix, C. Elsbury, R. Gough, C. Mann, T. Parry, G. Simmonds, J. Roberts and B. Owen.
- 2.2 The Notice of Motion meets the criteria set out in the Council's Constitution and is in accordance with the Council's Rules of Procedure in now referred to Scrutiny for consideration.

3. RECOMMENDATION

- 3.1 The Environment and Sustainability Scrutiny Committee are asked to consider the Notice of Motion outlined in paragraph 5.1 and make an appropriate recommendation to Council.

4. REASONS FOR THE RECOMMENDATION

- 4.1 In accordance with the Council's Constitution.

5. THE REPORT

5.1 Notice of Motion

Councillor K. Etheridge requests in his Notice of Motion that Council: -

Consider a review into the decision to switch off streetlights following the representations we have received from our residents.

Members are also concerned that this decision has been based on historic consultation that is therefore likely to be currently unrepresentative of communities across the county. This decision has also been based on outdated studies and a lack of robust assessment of protected categories of groups in communities as categorised under the Equality Act 2010 (Statutory Duties Wales) Regulations 2011. Members are further concerned that this decision could undermine other key council objectives.

1. Supported by specific questions targeted at protected categories of groups in communities and also other groups in communities in particular occupations, for instance emergency service staff, NHS staff, taxi drivers, social workers and hospitality workers.
 2. Supported by specific questions for vulnerable people living in communities so that responses received may be used to assess the impact on other key council objectives such as preventing domestic abuse, addressing poverty and supporting community safety.
 3. That clearly identifies how any decision to reduce part night lighting will be monitored to measure ongoing impact on communities and also ensures the monetary savings and the carbon emission reductions targeted are delivered.
- 5.2 The Notice also requests that a current and proactive consultation and engagement exercise with the public is completed across Caerphilly County Borough Council.

5.3 **Part-Night Lighting**

The following information is provided in relation to the position of part-night lighting: -

In 2018, Caerphilly County Borough Council's Environment and Regeneration Scrutiny Committee and Cabinet endorsed a programme to implement LED installation and part night lighting between the hours of midnight and 5.30am, to all lighting, except at junctions and in major town centres.

Prior to implementation there was widespread communication and continuous updates have been provided in relation to the programme of works including a street lighting web-page.

Meetings have taken place with Gwent Police to discuss any concerns they have noted with any levels of increased crime etc. in the areas where part night lighting has already been introduced. Gwent Police confirmed that they had not noted any change in increased patterns of crime as a result of the part night lighting introduction. They further confirmed that they would continually monitor the situation and provide information to Caerphilly CBC Officers if there appeared to be any significant change.

A further site specific meeting recently took place on the 27th July 2020 in regard concerns raised by local members relating to perceptions that there was increased crime at Lansbury Park. The meeting included the respective Cabinet Members, local members, Leader of Council, Community Safety officer, Highway officers and Gwent

Police neighbourhood police officers. The Gwent police officers in attendance confirmed that there had been no increase in crime as a result of the introduction of part night lighting, this was more perception from residents and not substantiated by actual incidents or statistics.

The part-night light initiative was to convert 22,698 columns to part night lighting between midnight and 5.30am. To the end of July 14,200 columns have been converted (63%) around the borough and the remainder are scheduled to be completed prior to December 2020.

There have been 227 complaints regarding the installation of the part-night lighting since the commencement of the programme between April 2019 and August 2020. The complaints are predominantly centred around access to properties and security of properties and vehicles parked on the highway. There have been no Equality issues raised from any of the complainants.

There has been one compliment received for the initiative relating to carbon reduction and that it will positively contribute to improving dark skies.

The Authority has declared a climate emergency and this initiative goes a long way to supporting the authorities desire to become carbon neutral. The programme of works is planned to be complete by December 2020 which is well ahead of programme. This will allow the authority to benefit from both carbon and financial savings a lot earlier than initially anticipated.

6. ASSUMPTIONS

- 6.1 As a notice of motion is a procedural matter and must be dealt with in accordance with Council's Constitution, no assumptions have been made.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The procedural rules regarding a Notice of Motion are contained within Council's Constitution as adopted in May 2002. The Council's Constitution sets out the framework for the decision making roles and responsibilities which will impact on future generations.

8. WELL-BEING OF FUTURE GENERATIONS

- 8.1 The Notice of Motion is consistent with the five ways of working as defined within the act as it complies with the rules and regulations of the Council's Constitution which sets out a clear framework for how the Council operates in particular decision making responsibilities which will consider the positive and negative impacts on future generations, long term resilience, economic, environmental and social capital.
- 8.2 Efficient Street lighting strategies positively contribute to the authority's sustainability targets for carbon reduction and Well Being Objective 4.

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications that directly affect the Council arising from the report.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications associated with this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications associated with this report.

12. CONSULTATIONS

12.1 There has been no consultation undertaken.

13. STATUTORY POWER

13.1 Local Government Act 2000

Appendices: Appendix 1 Signed copy of Notice of Motion.

NOTICE OF MOTION
REVIEW DECISION TO SWITCH OFF STREET LIGHTS

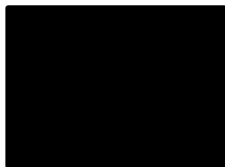
To consider the undersigned Notice of Motion standing in the name of County Borough Councillor K. Etheridge and supported by the Members listed.

We the undersigned Elected Members request that Council consider a review into the decision to switch off street lights following the representations we have received from our residents.

Members are also concerned that this decision has been based on historic consultation that is therefore likely to be currently unrepresentative of communities across the county. This decision has also been based on outdated studies and a lack of robust assessment of protected categories of groups in communities as categorised under the Equality Act 2010 (Statutory Duties Wales) Regulations 2011. Members are further concerned that this decision could undermine other key council objectives.

1. Supported by specific questions targeted at protected categories of groups in communities and also other groups in communities in particular occupations, for instance emergency service staff, NHS staff, taxi drivers, social workers and hospitality workers.
2. Supported by specific questions for vulnerable people living in communities so that responses received may be used to assess the impact on other key council objectives such as preventing domestic abuse, addressing poverty and supporting community safety.
3. That clearly identifies how any decision to reduce part night lighting will be monitored to measure ongoing impact on communities and also ensures the monetary savings and the carbon emission reductions targeted are delivered.

We the undersigned Elected Members therefore request that a current and proactive consultation and engagement exercise with the public is completed across Caerphilly County Borough Council.



Councillor K. Etheridge

By Email: Councillor A. Farina-Childs, N. Dix, C. Elsbury, R. Gough, C. Mann, T. Parry, J. Roberts, G. Simmonds and B. Owen

Gadewir y dudalen hon yn wag yn fwriadol



COUNCIL – 6TH OCTOBER 2020

SUBJECT: NOTICE OF MOTION – UNITY OVER DIVISION

REPORT BY: CORPORATE DIRECTOR EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

1.1 Council is asked to consider the Notice of Motion as set out in paragraph 5.1 of the report. In accordance with Rule 11 (3) of the Constitution, the Mayor has agreed to allow the motion to be dealt with at Council, without being first discussed at an overview and scrutiny committee.

2. SUMMARY

2.1 A Notice of Motion has been received from Councillor P. Marsden and is supported by Councillors C. Gordon, S. Morgan, S. Cook, E. Stenner, N. George, R. Whiting, J. Ridgewell, L. Phipps, P. Bevan, C. Mann (Leader of Plaid Cymru Group) and C. Cuss (LGBTQ Champion)

2.2 The Notice of Motion meets the criteria set out in the Council's Constitution and is in accordance with the Council's Rules of Procedure.

3. RECOMMENDATION

3.1 Council are asked to consider the Notice of Motion outlined in paragraph 5.1.

4. REASONS FOR THE RECOMMENDATION

4.1 In accordance with the Council's Constitution.

5. THE REPORT

5.1 Notice of Motion

Councillor Marsden requests in her Notice of Motion that Council: -

1. Adopt the Unity of Division Charter

2. Appoint an Inclusion Champion, who will be the lead person for the Unity over Division Charter agenda, with the support of Trade Unions and the Council to collaborate, monitor, facilitate and promote workplace inclusion wherever possible.
3. Ensure that all staff members including schools are given mandatory training on how to adhere to the Council's Equality and Diversity Policy and will ensure that this document is reviewed annually.
4. Together with Trade Unions provide informative and up to date materials aimed at helping to promote equality and harmony within the workplace.
5. Stand together with Trade Unions to condemn incidents where there are local and national examples of hate crime and discrimination.
6. Work with all appropriate other agencies and organisations to promote cohesion inside and outside the workplace.

5.2 The following information is provided in support of the notice of motion:

The huge social and political changes that the country has seen over the last few years have given rise to major social divisions especially along the lines of race, ethnicity, religion and nationality. One of the most worrying consequences of this is the sharp rise in reported race hate crimes which have increased by almost 30% since 2016. There is no place in a modern society for racial discrimination and intolerance and we should make a commitment to unite and eradicate it in all its guises.

The adoption of the Unity over Division Charter would provide a starting point for what will hopefully be a more proactive approach to building an inclusive workplace.

6. ASSUMPTIONS

- 6.1 As a notice of motion is a procedural matter and must be dealt with in accordance with Council's Constitution, no assumptions have been made.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The procedural rules regarding a Notice of Motion are contained within Council's Constitution as adopted in May 2002. The Council's Constitution sets out the framework for the decision-making roles and responsibilities which will impact on future generations.

8. WELL-BEING OF FUTURE GENERATIONS

- 8.1 The Notice of Motion is consistent with the five ways of working as defined within the act as it complies with the rules and regulations of the Council's Constitution which sets out a clear framework for how the Council operates in particular decision making

responsibilities which will consider the positive and negative impacts on future generations.

9. EQUALITIES IMPLICATIONS

9.1 There are no specific equalities implications that directly affect the Council arising from the report.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications associated with this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications associated with this report.

12. CONSULTATIONS

12.1 There has been no consultation undertaken.

13. STATUTORY POWER

13.1 Local Government Act 2000

Author: Emma Sullivan (Senior Committee Services Officer)

Appendices: Appendix 1 Signed copy of Notice of Motion.

Gadewir y dudalen hon yn wag yn fwriadol

NOTICE OF MOTION – UNITY OVER DIVISION CHARTER

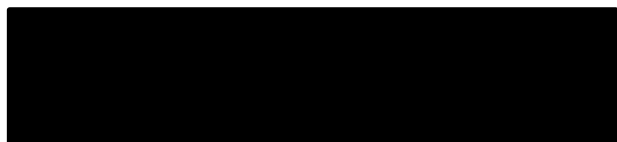
To consider the undersigned Notice of Motion standing in the name of Councillor Philippa Marsden and supported by the Members listed below.

The huge social and political changes that the country has seen over the last few years have given rise to major social division especially along the lines of race, ethnicity, religion and nationality. One of the most worrying consequences of this is the sharp rise in reported race hate crimes which have increased by almost 30% since 2016. There is no place in a modern society for racial discrimination and intolerance and we should make a commitment to unite and eradicate it in all its guises.

The adoption of the Unity over Division Charter would provide a starting point for what will hopefully be a more proactive approach to building an inclusive workplace.

And so, we the undersigned Elected Members request that Council: -

1. Adopt the Unity of Division Charter
2. Appoint an Inclusion Champion, who will be the lead person for the Unity over Division Charter agenda, with the support of Trade Unions and the Council to collaborate, monitor, facilitate and promote workplace inclusion wherever possible.
3. Ensure that all staff members including schools are given mandatory training on how to adhere to the Council's Equality and Diversity Policy and will ensure that this document is reviewed annually.
4. Together with Trade Unions provide informative and up to date materials aimed at helping to promote equality and harmony within the workplace.
5. Stand together with Trade Unions to condemn incidents where there are local and national examples of hate crime and discrimination.
6. Work with all appropriate other agencies and organisations to promote cohesion inside and outside the workplace.



Signed: Councillor Philippa Marsden

Councillors C. Gordon, E. Stenner, L. Phipps, R. Whiting, J. Ridgewell, N. George, S. Morgan, P. Bevan and Councillor C. Mann (Leader of Plaid Cymru Group) Councillor C. Cuss (LGBTQ Champion)

Gadewir y dudalen hon yn wag yn fwriadol



CYNGOR – 6 HYDREF 2020

PWNC: CYNLLUN, AMCANION A CHAMAU GWEITHREDU
CYDRADDOLDEB STRATEGOL 2020-2024

ADRODDIAD GAN: CYFARWYDDWR CORFFORAETHOL - ADDYSG A
GWASANAETHAU CORFFORAETHOL

-
- 1.1 Roedd yr adroddiad, a ystyriwyd gan y Pwyllgor Craffu Polisi ac Adnoddau ar 25ain Chwefror 2020 a'r Cabinet ar 11 Mawrth 2020, yn gofyn i'r Cyngor gymeradwyo'r Cynllun Cydraddoldeb Strategol drafft.
 - 1.2 Nodwyd ers mis Ebrill 2016 fod y Cyngor wedi sefydlu dogfen weithredol bedair blynedd o'r enw'r Cynllun Cydraddoldeb Strategol – Amcanion Strategol Cydraddoldeb a'r Gymraeg, sydd wedi'i ategu gan Gynllun Gweithredu ar wahân.
 - 1.3 Mae Dyletswydd Cydraddoldeb y Sector Cyhoeddus yng Nghymru yn ei gwneud yn ofynnol i bob awdurdod cyhoeddus ddatblygu a chyhoeddi Cynllun Cydraddoldeb Strategol bob pedair blynedd. Mae Cynllun Cydraddoldeb Strategol 2020-2024 wedi cael ei ddiwygio'n llawn o'i gymharu â'r fersiwn flaenorol, er mwyn adlewyrchu newidiadau mewn arferion ac amcanion gorau neu er darparu gwybodaeth ychwanegol. Datblygwyd yr Amcanion a'r Cynllun Gweithredu cyfunol i ystyried cyflawniadau a chynnydd a'u cyfuno mewn un ddogfen weithredol.
 - 1.4 Nodwyd bod y Cynllun wedi'i ddatblygu fel y gall y Cyngor nodi sut y mae'n anelu at gyflawni ei ymrwymiad i gydraddoldeb a sut y bydd yn cyflawni ei rwymedigaethau cyfreithiol o dan Ddeddf Cydraddoldeb 2010. Rydym wedi defnyddio dogfennau allweddol i helpu i ddatblygu'r cynllun diwygiedig megis Cynllun Corfforaethol 2018-2023 a Strategaeth Uchelgeisiau a Rennir y gyfadran Addysg yn ogystal â gwybodaeth a ddarperir gan reolwyr gwasanaethau.

Mae'r Cynllun yn cynnwys 7 Amcan Cydraddoldeb, sef:

- Cynllunio a Darparu Gwasanaethau
 - Addysg, Sgiliau a Chyflogaeth
 - Cydlyniant Cymunedol
 - Ymgysylltu Cynhwysol a Chymryd Rhan
 - Y Gymraeg
 - Gweithlu Cynhwysol, Amrywiol a Chyfartal
 - Lleihau'r Bwlch Cyflog rhwng y Rhywiau
- 1.5 Cynhaliwyd ymgynghoriad ffurfiol ym mis Tachwedd 2019. Roedd hyn yn cynnwys ymgysylltu â rhanddeiliaid wedi'i dargedu, oedd â diddordeb penodol mewn cydraddoldeb e.e. Anabledd, y Gymraeg, a Rhieni, Aelodau, rheolwyr gwasanaethau a staff. Mae'r Adroddiad Ymgynghori wedi'i atodi yn Atodiad B i'r adroddiad.
 - 1.6 Nododd y Cabinet fod yr adborth ar y broses ymgynghori yn gefnogol iawn i'r amcanion drafft ar y cyfan. Mae'r meysydd i'w gwella a'r rhwystrau a nodwyd wedi'u cynnwys fel camau gweithredu o dan bob Amcan Cydraddoldeb perthnasol. Gofynnwyd i'r aelodau nodi yn yr

Adroddiad Ymgynghori, ochr yn ochr â'r adborth a dderbyniwyd fel rhan o'r ymgynghoriad, cyfeiriwyd at sylwadau sydd wedi'u hymgorffori yn y Cynllun Cydraddoldeb Strategol.

- 1.7 Gofynnwyd i'r Cabinet nodi ychydig o ddiweddariadau sydd wedi'u gwneud dim ond er mwyn ychwanegu eglurder, ers cyflwyno'r drafft i'r Pwyllgor Craffu Polisi ac Adnoddau:
- Bydd y **Fframwaith Ymgynghori ac Ymgysylltu** sydd newydd ei fabwysiadu yn cael ei ychwanegu at Amcan Cydraddoldeb 4 o dan yr adran **Dogfennau Ategol**.
 - Amcan Cydraddoldeb Strategol 6 – Cam Gweithredu 4, byddwn yn nodi'r rheoliadau penodol a grybwyllir, fel a ganlyn: **Rheoliadau Deddf Cydraddoldeb 2010 (Dyletswyddau Statudol) (Cymru) 2011**
 - Bydd brawddeg yn cael ei hychwanegu at y paragraff olaf ar dudalen 31 o'r Cynllun, a fydd yn dweud; **Er y gwnaed ymdrech i ymgynghori â phob sector o'r gymuned, mae'n amlwg nad oedd rhai rhanddeiliaid wedi cymryd rhan yn y broses.**
- 1.8 Bydd Cynllun Cydraddoldeb Strategol 2020-2024 a'r camau gweithredu cysylltiedig yn sicrhau bod gan y Cyngor ddogfen addas i'r diben sy'n dangos cydymffurfiaeth â'r dyletswyddau statudol diweddaraf o ran Cydraddoldeb a'r Gymraeg. Fe'i datblygwyd yn unol â gofynion a chanllawiau deddfwriaethol a gynhyrchwyd gan y Comisiwn Cydraddoldeb a Hawliau Dynol.
- 1.9 Cododd Aelod o'r Cabinet bryderon ynghylch ymgynghoriad diweddar sy'n cael ei gynnal gan Lywodraeth y DU mewn perthynas â'r Ddeddf Cydnabod Rhywedd a gofynnodd am ragor o wybodaeth am weithredoedd y Cyngor i gefnogi'r Gymuned Drawsryweddol ac unigolion yn y gweithle. Esboniodd swyddogion fod hyfforddiant ar gael i'r holl staff ac aelodau. Gofynnodd y Gwasanaethau Hamdden am hyfforddiant Ymwybyddiaeth Trawsryweddol i staff yn flaenorol, er mwyn ymdrin â materion yn ymwneud â defnyddio ystafelloedd newid mewn canolfannau hamdden. Mae'r tîm yn gweithio'n agos gydag Umbrella Cymru a phartneriaid eraill, gan gynnwys y Grŵp Ieuencid LHDT er mwyn rhoi cymorth a chyngor yn ôl y gofyn. Yn ogystal, cynhelir diwrnodau ymwybyddiaeth staff i dynnu sylw at ddiwrnodau ymwybyddiaeth penodol sy'n ymwneud â chydraddoldeb a'r Gymraeg, ac fel cyfle i geisio cyngor a chymorth mewn perthynas â'u gwaith.
- 1.10 Rhoddwyd hyder i'r Cabinet mai nod y Cyngor yw grymuso staff a darparu'r cymorth gofynnol, sydd wedi'i wreiddio ym mhob rhan o'r sefydliad, eu cefnogi a'u dathlu.
- 1.11 Felly, gofynnir i'r Cyngor ystyried Cynllun, Amcanion a Chamau Gweithredu Cydraddoldeb Strategol 2020-2024 a'u mabwysiadu fel polisi'r Cyngor.

Awdur: C. Evans, Swyddog Gwasanaethau Pwyllgorau, Est. 4210

Atodiadau:

Atodiad 1 Adroddiad i'r Cabinet ar 11 Mawrth 2020



CABINET – 11 MAWRTH 2020

PWNC: CYNLLUN CYDRADDOLDEB STRATEGOL, AMCANION A CHAMAU GWEITHREDU 2020- 2024

ADRODDIAD GAN : CYFARWYDDWR CORFFORAETHOL ADDYSG A GWASANAETHAU CORFFORAETHOL

- 1.1 Cafodd y Cynllun Cydraddoldeb Strategol, Amcanion a Chamau Gweithredu 2020-2024 drafft amgaeedig ei ystyried gan y Pwyllgor Craffu Polisi ac Adnoddau ar 25 Chwefror 2020. Gofynnwyd i aelodau am eu barn ar y Cynllun Cydraddoldeb Strategol drafft cyn iddo gael ei ystyried gan y Cabinet ar 11 Mawrth 2020.
- 1.2 Hysbyswyd y pwyllgor craffu fod Dyletswydd Cydraddoldeb y Sector Cyhoeddus yng Nghymru wedi dod i rym ar 6 Ebrill 2011 a'i bod yn cynnwys gofyniad i awdurdodau cyhoeddus i ddatblygu a chyhoeddi Cynllun Cydraddoldeb Strategol bob pedair blynedd. Mae gan y Cyngor Gynllun Cydraddoldeb Strategol (CCS) ar waith ers 2016, a rhaid iddo yn awr gael ei ddiweddarau ar gyfer y cylch 4 blynedd nesaf.
- 1.3 Gofynnodd aelodau am eglurhad ar Amcan 2 o Gynllun Corfforaethol 2018-2023, galluogi cyflogaeth, sydd wedi'i adlewyrchu hefyd fel rhan o Amcan Cydraddoldeb 2. Gofynnodd dau aelod am wybodaeth am y camau sy'n cael eu cymryd yng ngogledd y Fwrdeistref Sirol i gynyddu cyflogaeth ac am nifer y bobl sy'n defnyddio gwasanaethau ac yn manteisio ar gyfleoedd masnachol yng nghanol trefi. Nododd swyddogion fod y materion a godwyd yn ymwneud mwy â pholisïau adfywio na'r Cynllun Cydraddoldeb, a nododd Uwchgynllun Drafft Blaenau'r Cymoedd sy'n defnyddio Cronfa Fuddsoddi Prifddinas-Ranbarth Caerdydd i hybu twf economaidd y rhanbarth.
- 1.4 Holodd Aelod am y cymorth sydd ar gael i Aelodau Etholedig a'r sector gwirfoddol er mwyn eu galluogi i hybu a hwyluso cydlyniant cymunedol. Materion a geir yn y Cynllun Drafft o dan Amcan Cydraddoldeb 3: hybu a hwyluso cymunedau cynhwysol a chydlynol. Dywedodd swyddogion y gellid trefnu sesiynau hyfforddi gyda Swyddogion Cydlyniant Cymunedol Rhanbarthol a nodwyd gwahanol fathau o ymgysylltu â'r cyhoedd sy'n digwydd yn awr. Cafwyd trafodaeth ar yr angen i chwilio am ffyrdd newydd a gwell o ymgysylltu ac uno cymunedau er mwyn eu gwneud yn fwy cynhwysol a chydlynol. Awgrymodd aelodau y gellid trefnu seminarau cyhoeddus gyda chymorth Swyddogion Cydlyniant Cymunedol Rhanbarthol i wella ymgysylltu â'r cyhoedd. Cafwyd trafodaeth hefyd ar oblygiadau'r toriadau posibl yn y dyfodol i'r arian sydd ar gael i'r sector gwirfoddol. Hysbyswyd Aelodau fod cyllid y dyfodol yn cael ei ystyried gan nad yw Cytundebau Lefel Gwasanaeth â'r sector gwirfoddol wedi eu hadolygu ers 2008.
- 1.5 Codwyd mater amddifadedd gan Aelodau fel ffactor allweddol a all arwain at achosion o anghydraddoldeb. Soniodd swyddogion wrth Aelodau am yr enghreifftiau o weithio mewn partneriaeth oedd wedi digwydd i fynd i'r afael â heriau a achoswyd gan amddifadedd. Tynnwyd sylw at adfywio Ystâd Tai Lansbury Park yng Nghaerffili fel enghraifft.
- 1.6 Gofynnodd Aelodau am eglurhad o ran Amcan Cydraddoldeb 7: lleihau'r Bwlch Cyflog

rhwng y Rhywiau. Roedd un Aelod am wybod pam mae swyddi rhan amser, sy'n cael eu llenwi'n bennaf gan fenywod, yn talu cyflog yn y chwarteli isaf yn ôl data a geir yn y Cynllun Cydraddoldeb Strategol. Dywedodd swyddogion fod y data'n dangos fod swyddi rhan amser yn talu cyflogau yn y chwarteli isaf, beth bynnag fo rhyw deiliad y swydd. Ond, am resymau cymdeithasol, mae'r cyfrifoldeb am ofal plant yn cael ei ysgwyddo'n anghymesur gan fenywod ac felly mae menywod yn dueddol o ffafrio swyddi rhan amser oherwydd eu gofalon teuluol. Tynnodd un Aelod sylw at yr awgrym i adolygu a diweddarau polisïau Adnoddau Dynol yn rheolaidd i gynnwys materion fel gweithio hyblyg, opsiynau rhan amser neu rannu swyddi a rhannu absenoldeb riant. Awgrymwyd fod angen ymateb mwy arloesol i'r mater. Dywedodd swyddogion y byddai adolygiad yn helpu'r Cyngor i ddeall maint ac achosion unrhyw fylchau mewn cyflogau ac i ganfod unrhyw faterion sydd angen sylw. Disgrifiwyd sut y byddai cynllun gweithredu yn y dyfodol yn helpu i fynd i'r afael ag unrhyw faterion a amlygir. Cafwyd trafodaeth ar ragor o fesurau fel y posibilrwydd o ddatblygu cyfleusterau gofal plant yn adeiladau'r Cyngor. Dywedodd swyddogion y byddai adroddiad ar y Bwlch Cyflogau rhwng y Rhywiau yn mynd gerbron y Cabinet fis nesaf. Clywodd Aelodau hefyd fod y cyngor yn hyderus nad oedd unrhyw fwlch cyflog rhwng y rhywiau yn deillio o dalu cyflogau gwahanol i ddynion a menywod sy'n gwneud yr un gwaith neu waith cyfatebol. Mae'r bwlch cyflog rhwng y rhywiau yn ganlyniad i'r rolau sy'n cael eu llenwi gan ddynion a menywod a'r cyflogau a delir am y rolau hynny.

- 1.7 Crynhodd y Cadeirydd y sylwadau a gafwyd gan Aelodau yn ystod y cyfarfod. Nodwyd y dylai'r Cynllun Cydraddoldeb Strategol gynnwys y canlynol:
- (i) Cynnal seminarau cyhoeddus mewn cymunedau i gynyddu Cydlyniant Cymunedol. Gofynnir i Swyddogion Cydlyniant Cymunedol Rhanbarthol i edrych ar ffyrdd newydd o hyrwyddo a chynyddu ymgysylltu â'r cyhoedd.
 - (ii) Edrych ar ffyrdd newydd o ddileu'r Bwlch Cyflog rhwng y Rhywiau, ac roedd ei leihau wedi eu nodi fel Amcan Cydraddoldeb yn y Cynllun Cydraddoldeb Strategol drafft.
- 1.8 Ar ôl ystyried a thrafod argymhellodd y Pwyllgor Polisi ac Adnoddau yn unfrydol fod y Cabinet yn:
- (i) Rhoi ystyriaeth lawn i'r pwyntiau yn 1.7.
 - (ii) Cyflwyno Cynllun Cydraddoldeb Strategol, Amcanion a Chantau Gweithredu 2020-2024 i'r Cyngor i'w gymeradwyo a'i fabwysiadu fel polisi'r Cyngor.
- 1.9 Gofynnir i'r Cabinet ystyried yr adroddiad a'r argymhellion uchod gan y Pwyllgor Craffu.

Awdur: Mark Jacques, Swyddog Craffu – jacqu@caerphilly.gov.uk

Atodiadau: Adroddiad i'r Pwyllgor Craffu Polisi ac Adnoddau 25 Chwefror 2020 - Eitem 8 ar yr Agenda



Y PWYLLGOR CRAFFU POLISI AC ADNODDAU – 25 CHWEFROR 2020

PWNC: CYNLLUN CYDRADDOLDEB STRATEGOL, AMCANION A CHAMAU GWEITHREDU 2020-2024

ADRODDIAD GAN: Y CYFARWYDDWR CORFFORAETHOL – ADDYSG A GWASANAETHAU CORFFORAETHOL

1. DIBEN YR ADRODDIAD

1.1 Mae'r Adroddiad yn gofyn am farn yr Aelodau ac yn darparu gwybodaeth am Gynllun drafft Cydraddoldeb Strategol y Cyngor ar gyfer 2020-2024 (Atodiad A).

2. CRYNODEB

2.1 Daeth Dyletswydd Cydraddoldeb y Sector Cyhoeddus yng Nghymru i rym ar 6 Ebrill 2011 ac roeddent yn cynnwys gofyniad i awdurdodau cyhoeddus ddatblygu a chyhoeddi Cynllun Cydraddoldeb Strategol (CCS) bob pedair blynedd. Bu Cynllun Cydraddoldeb Strategol ar waith gan y Cyngor ers 2016, ac mae'n bryd iddo ei ddiweddarau bellach ar gyfer y cylch 4 blynedd nesaf.

2.2 Mae'r broses hon hefyd wedi sicrhau bod y Cyngor mewn sefyllfa dda i gyflawni tri o'r nodau Llesiant yn Neddff Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

2.3 Gofynnir am farn y Pwyllgor Craffu Polisi ac Adnoddau ar y Cynllun Cydraddoldeb Strategol drafft, er mwyn llywio fersiwn i'w chyflwyno i'r Cabinet a'r Cyngor ei chymeradwyo i'w mabwysiadu fel polisi'r Cyngor.

3. ARGYMHELLION

3.1 Gofynnir am farn y Pwyllgor Craffu Polisi ac Adnoddau ar y Cynllun Cydraddoldeb Strategol drafft ar gyfer 2020-2024, er mwyn llywio fersiwn i'w chyflwyno i'r Cabinet a'r Cyngor ei chymeradwyo i'w mabwysiadu fel polisi'r Cyngor.

4. RHESYMAU DROS YR ARGYMHELLION

4.1 Er mwyn gallu mabwysiadu Cynllun Cydraddoldeb Strategol 2020-2024 ar gyfer y 4 blynedd nesaf.

5. YR ADRODDIAD

5.1 Ers mis Ebrill 2016, bu dogfen pedair blynedd ar waith gan y Cyngor, sef y Cynllun Cydraddoldeb Strategol - Amcanion Strategol Cydraddoldeb a'r Gymraeg a Chynllun Gweithredu ar wahân.

- 5.2 O gymharu â'r fersiwn flaenorol, mae Cynllun Cydraddoldeb Strategol 2020-2024 wedi'i ddiwygio'n llawn, er mwyn adlewyrchu newidiadau neu er mwyn darparu gwybodaeth ychwanegol. Datblygwyd yr Amcanion a'r Cynllun Gweithredu er mwyn ystyried cyflawniadau a chynnydd ac fe'u hunwyd i greu un ddogfen weithredol.
- 5.3 Datblygwyd y Cynllun Cydraddoldeb Strategol er mwyn i'r Cyngor allu nodi sut y mae'n bwriadu cyflawni ei ymrwymiad i gydraddoldeb a sut y bydd yn cyflawni ei rwymedigaethau cyfreithiol fel y'u nodir yn Neddf Cydraddoldeb 2010.
- 5.4 Cynhaliwyd proses ymgysylltu gynhwysfawr yn ystod mis Tachwedd a mis Rhagfyr 2019 er mwyn cynnwys cymaint o bobl â phosibl wrth lunio'r Amcanion Cydraddoldeb drafft ac er mwyn rhoi cyfle i bobl awgrymu amcanion ychwanegol neu amgen ac unrhyw gamau gweithredu perthnasol. Lluniwyd adroddiad ymgysylltu (Atodiad B).
- 5.5 Roedd yr adborth a gafwyd ar y broses ymgynghori yn gefnogol iawn ar y cyfan. Cynhwyswyd y meysydd i'w gwella a'r rhwystrau a nodwyd fel camau gweithredu o dan bob Amcan Cydraddoldeb perthnasol.
- 5.6 Mae'r Amcanion Cydraddoldeb a gynhwysir yn y Cynllun Cydraddoldeb Strategol fel a ganlyn:

- **Cynllunio a Darparu Gwasanaethau** – Deall a dileu'r rhwystrau y mae pobl yn eu hwynebu wrth gyrchu gwasanaethau
- **Addysg, Sgiliau a Chyflogaeth** – Gwella cyfleoedd addysg i bawb
- **Cydluniant Cymunedol** – Hybu a hwyluso cymunedau cynhwysol a chydlynol
- **Ymgysylltu Cynhwysol a Chymryd Rhan** – Ymgysylltu â thrigolion i'w hannog i gymryd rhan a lleisio barn wrth gynllunio darpariaeth gwasanaethau
- **Y Gymraeg** – Sicrhau y gall y cyhoedd sy'n siarad Cymraeg gael mynediad i wasanaethau sy'n cydymffurfio â'r gofynion statudol
- **Gweithlu Cynhwysol, Amrywiol a Chyfartal** – Creu gweithlu sy'n adlewyrchu ac yn parchu amrywiaeth y cymunedau yn y fwrdeistref sirol
- **Lleihau'r Bwlch Cyflog rhwng y Rhywiau**

- 5.7 Mae'r amcan sy'n ymwneud â Chyflog rhwng y Rhywiau yn un o ofynion Dyletswydd Cydraddoldeb y Sector Cyhoeddus.

5.8 Casgliad

Bydd y Cynllun Cydraddoldeb Strategol wedi'i ddiweddarau a'r camau gweithredu cysylltiedig yn sicrhau bod gan y Cyngor ddogfen ar waith sy'n addas at y diben er mwyn dangos cydymffurfiaeth â'r dyletswyddau statudol diweddaraf o ran Cydraddoldeb a'r Gymraeg. Fe'i datblygwyd yn unol â gofynion deddfwriaethol a chanllawiau a luniwyd gan y Comisiwn Cydraddoldeb a Hawliau Dynol.

6. RHAGDYBIAETHAU

- 6.1 Ni wnaed unrhyw ragdybiaethau wrth baratoi'r adroddiad hwn.

7. CYSYLLTIADAU Â PHOLISIÂU PERTHNASOL Y CYNGOR

- 7.1 Mae polisïau canlynol y Cyngor yn berthnasol i'r penderfyniad y mae angen ei wneud:

7.2 Cynllun Corfforaethol 2018-2023

Amcan 1 – Gwella cyfleoedd addysg i bawb – caiff yr amcan hwn ei adlewyrchu yng Nghynllun Cydraddoldeb Strategol 2020-2024 fel Amcan Cydraddoldeb 2. Mae angen i ni nodi'r rhwystrau sy'n atal pobl rhag manteisio ar gyfleoedd addysg, hyfforddiant a chyflogaeth

a'u dileu, gan gyfrannu'n gadarnhaol at y broses o greu cymunedau cydlynol a gwydn. Mae'r agenda sgiliau yn hanfodol o ran datblygu economaidd a ffyniant economaidd.

Amcan 2 – Galluogi cyflogaeth - caiff yr amcan hwn hefyd ei adlewyrchu yng Nghynllun Cydraddoldeb Strategol 2020-2024 fel rhan o Amcan Cydraddoldeb 2.

Amcan 3 – Mynd i'r afael ag argaeledd, cyflwr a chynaliadwyedd cartrefi ledled y fwrdeistref sirol a darparu cyngor, cymorth neu gefnogaeth i helpu i wella llesiant pobl – Gellir ystyried bod tai yn atal pobl rhag cael gafael ar nwyddau a gwasanaethau eraill a gall y sefyllfa effeithio ar iechyd meddwl a llesiant pobl. Mae byw mewn amodau sy'n gwneud i unigolion deimlo'n ddiogel a'u bod yn perthyn yn holl bwysig a chaiff yr amodau hyn eu hystyried fel rhan o Amcanion Cydraddoldeb 2 a 3 yn y Cynllun Cydraddoldeb Strategol.

Amcan 4 – Hybu system drafnidiaeth fodern, integredig a chynaliadwy sy'n cynyddu cyfleoedd, yn hybu ffyniant ac yn lleihau i'r eithaf effeithiau niweidiol ar yr amgylchedd – Gellir ystyried bod trafndiaeth yn atal pobl rhag cael gafael ar wasanaethau a chyflogaeth yn y fwrdeistref sirol. Trafodwyd y thema hon yn y grwpiau ffocws a gynhaliwyd gennym fel rhan o'r broses ymgynghori. Caiff trafndiaeth ei hystyried fel rhan o Amcan Cydraddoldeb 2. Bydd mwy o gysylltiadau trafndiaeth a chysylltiadau trafndiaeth gwell yn galluogi ac yn annog pobl i fanteisio ar gyfleoedd addysg, hyfforddiant a chyflogaeth a chael gafael ar wasanaethau yn hawdd.

Amcan 6 - Cynorthwyo trigolion i aros yn annibynnol a gwella eu llesiant - Mae hyn yn un o themâu allweddol y Cynllun Cydraddoldeb Strategol. Os bydd amodau byw trigolion yn briodol ac os bydd opsiynau trafndiaeth ar gael iddynt yn hawdd, byddant yn gallu manteisio ar gyfleoedd addysg, hyfforddiant a chyflogaeth. Mae opsiynau trafndiaeth hefyd yn helpu trigolion i gael gafael ar nwyddau a gwasanaethau yn annibynnol ac i gymryd rhan mewn ymgynghoriadau ynghylch cynllunio a darparu gwasanaethau. Drwy gael cyfle i leisio eu barn, gellir teilwra gwasanaethau er mwyn diwallu anghenion trigolion gan felly eu grymuso i deimlo eu bod yn cael eu cynnwys. Mae'n cynnwys helpu pobl i helpu eu hunain drwy ddarparu cyngor ac arweiniad cynhwysfawr, gan gynnwys eu cyfeirio at wasanaethau eraill. Mae'n golygu cael sgysiau ystyrion gyda phobl i'w helpu i nodi'r hyn sy'n bwysig iddynt, a fydd yn bwydo gwasanaethau sy'n addas i'w hanghenion.

Safonau'r Gymraeg

Mae Amcan Cydraddoldeb 5 yn y Cynllun Cydraddoldeb Strategol yn cefnogi'r Gymraeg. Ni chaiff iaith ei chynnwys fel nodwedd warchoddedig o dan Ddeddf Cydraddoldeb 2010, ond mae cyfathrebu â thrigolion yn unol â'u dewis iaith yn un o ddyletswyddau statudol Mesur y Gymraeg (Cymru) 2011 a Hysbysiad Cydymffurfio â Safonau'r Gymraeg y Cyngor. Mae nifer o'r camau gweithredu yn seiliedig ar Strategaeth Gymraeg Pum Mlynedd 2017-2022 y fwrdeistref sirol.

Strategaeth Uchelgeisiau a Rennir

Mae'r strategaeth hon yn amlinellu ymrwymiad y Cyngor i weithio gydag ysgolion a'r Gwasanaeth Cyflawni Addysg i wella cyrhaeddiad a chyflawniad addysgol ac mae'n gysylltiedig ag Amcan Cydraddoldeb 2.

Strategaeth Cyfathrebu ac Ymgysylltu

Mae'n hanfodol bod gwybodaeth ar gael mewn gwahanol fformatau er mwyn sicrhau bod yr holl drigolion yn gallu cymryd rhan mewn unrhyw ymarferion ymgysylltu neu bob un ohonynt. Bydd datblygiadau technoleg yn ein galluogi i ddarparu gwybodaeth ar fformatau digidol, ond mae rhwystrau o hyd sy'n atal trigolion rhag ymgysylltu.

8. LLESIANT CENEDLAETHAU'R DYFODOL

8.1 Mae'r Cynllun Cydraddoldeb Strategol yn cyfrannu at bob un o'r 7 Nod Llesiant, sef:-

- Cymru lewyrchus
- Cymru gydnerth
- Cymru iachach
- Cymru sy'n fwy cyfartal
- Cymru o gymunedau cydlynus
- Cymru â diwylliant bywiog lle mae'r Gymraeg yn ffynnu
- Cymru sy'n gyfrifol ar lefel fyd-eang

Mae'r Cynllun Cydraddoldeb Strategol yn gydnaws â'r pum ffordd o weithio fel y'u diffinnir yn egwyddor datblygu cynaliadwy'r Ddeddf sydd fel a ganlyn:

- Hirdymor – Caiff unrhyw gamau gweithredu a nodir yn y Cynllun eu defnyddio i gynllunio'r gwasanaethau a ddarperir dros y 4 blynedd nesaf a chânt eu hadolygu a'u diweddarau os caiff unrhyw gamau gweithredu eu cwblhau yn ystod cyfnod 4 blynedd y Cynllun.
- Atal – Mae rhoi Cynllun ar waith yn sicrhau bod gwasanaethau yn deall yr hyn a ddisgwylir ganddynt er mwyn darparu gwasanaethau cynhwysol heb unrhyw achosion o wahaniaethu.
- Integreiddio – Mae'r Amcanion Cydraddoldeb Strategol ac Amcanion Cynllun Corfforaethol 2018-2023 yn gorgyffwrdd. Mae hyn yn sicrhau cysondeb wrth gyflawni amcanion a chyflwyno adroddiadau. Mae hefyd yn creu cysylltiad cryfach a chydgyssylltiedig rhwng gwasanaethau a'r Cynlluniau sydd eisoes ar waith gan y Cyngor.
- Cydweithio – Mae'n bwysig gweithio gyda rhanddeiliaid allweddol er mwyn dysgu a deall sut y gallwn wella'r ffordd rydym yn darparu gwasanaethau ar hyn o bryd yn seiliedig ar y camau gweithredu yn y Cynllun.
- Cynnwys – Mae'r Cynllun Cydraddoldeb Strategol yn anelu at sicrhau bod trigolion yn teimlo eu bod yn cael eu gwerthfawrogi'n gyfartal, ond gan gydnabod ar yr un pryd bod gan bobl wahanol anghenion a chan ddarparu gwasanaethau heb wahaniaethu. Er mwyn deall anghenion pobl, mae'n bwysig iawn eu cynnwys wrth gynllunio, dylunio a darparu unrhyw wasanaethau. Roedd yr ymatebion i'r ymgynghoriad cyhoeddus ar yr Amcanion Cydraddoldeb Strategol o gymorth i ni wrth nodi'r camau gweithredu i'w cynnwys yn fersiwn derfynol y Cynllun.

9. GOBLYGIADAU O RAN CYDRADDOLDEB

9.1 Cyflwynodd Deddf Cydraddoldeb 2010 ddyletswydd cydraddoldeb gyffredinol a dyletswydd cydraddoldeb benodol i'r sector cyhoeddus sy'n berthnasol i Gynghorau. Mae adran 149 o Ddeddf Cydraddoldeb 2010 (Dyletswydd Cydraddoldeb Sengl y Sector Cyhoeddus) yn ei gwneud yn ofynnol i awdurdodau cyhoeddus ddangos wrth wneud penderfyniadau eu bod wedi rhoi 'sylw dyladwy' i'r angen i wneud y canlynol:

- Dileu gwahaniaethu, aflonyddu a fictimeiddio anghyfreithlon;
- Hybu cyfle cyfartal rhwng personau sy'n rhannu nodwedd warchoddedig a phersonau nad ydynt yn ei rhannu;
- Meithrin cysylltiadau da rhwng personau sy'n rhannu nodwedd warchoddedig a phersonau nad ydynt yn ei rhannu.

Y nodweddion gwarchoddedig perthnasol yw oedran, anabledd, ailbennu rhywedd, priodas a phartneriaeth sifil, beichiogrwydd a mamolaeth, hil, crefydd a chred, rhyw a chyfeiriadedd rhywiol.

9.2 Mae'n rhaid i'r Cyngor roi sylw dyladwy i effaith unrhyw gynigion ar y rheini â nodwedd warchoddedig. Mae dyletswydd benodol ar y Cyngor i gyhoeddi gwybodaeth i ddangos sut y

mae wedi rhoi sylw dyladwy i'r nodau uchod fel rhan o'i broses ar gyfer gwneud penderfyniadau. Byddai cynnal ymarfer sgrinio Asesiadau o'r Effaith ar Gydraddoldeb (ac os bydd angen, Asesiad llawn o'r Effaith ar Gydraddoldeb) yn dystiolaeth bod y Cyngor wedi ystyried ei rwymedigaethau cyfreithiol wrth wneud y penderfyniad ar yr argymhellion yn yr adroddiad hwn.

- 9.3 Mae'r amcanion cydraddoldeb yn cael effaith gadarnhaol ar bob grŵp â nodweddion gwarchoddedig. Cynhaliwyd Asesiad o'r Effaith ar Gydraddoldeb. Er i ni ymdrechu i ymgysylltu â phob sector o'r gymuned, mae'n amlwg na chafwyd unrhyw ymatebion gan unigolion sy'n cynrychioli grwpiau crefyddol lleol na'r gymuned pobl dduon a lleiafrifoedd ethnig. Mae hyn yn peri pryder penodol gan nad ydym yn ymwybodol a oes unrhyw grwpiau cymorth / eiriolaeth yn y fwrdeistref sy'n cynrychioli anghenion pobl dduon ac Asiaidd a lleiafrifoedd ethnig (BAME) a thrigolion crefyddol. O ganlyniad, bydd camau gweithredu yn yr amcanion cydraddoldeb yn sicrhau y gwneir ymdrechion i ddatblygu llwybrau cyfathrebu ac ymgysylltu â grwpiau a thrigolion BAME a chrefyddol er mwyn sicrhau y caiff eu lleisiau eu clywed yn y dyfodol.

10. GOBLYGIADAU ARIANNOL

- 10.1 Nid oes unrhyw oblygiadau ariannol yn gysylltiedig â'r adroddiad hwn.

11. GOBLYGIADAU PERSONÉL

- 11.1 Mae Amcan Cydraddoldeb 6 – Gweithlu Cynhwysol, Amrywiol a Chyfartal ac Amcan Cydraddoldeb 7 – Lleihau'r Bwlch Cyflog rhwng y Rhywiau yn ymwneud â gweithgareddau Adnoddau Dynol. Mae'r amcan sy'n ymwneud â Chyflog rhwng y Rhywiau yn un o ofynion Dyletswydd Cydraddoldeb y Sector Cyhoeddus.
- 11.2 O ystyried gofynion Safonau'r Gymraeg a gofynion ehangach Dyletswydd Cydraddoldeb y Sector Cyhoeddus, ymdrinnir ag unrhyw oblygiadau o ran personél gan yr adran Adnoddau Dynol a'r Tîm Cydraddoldeb, y Gymraeg ac Ymgynngori wrth iddynt godi, a chyflwynir gwybodaeth amdanynt yn yr adroddiadau blynyddol.

12. YMGYNGORIADAU

- 12.1 Mae'r holl ymatebion o'r ymgynghoriadau wedi'u hymgorffori yn yr adroddiad.

13. PŴER STATUDOL

- 13.1 Rheoliadau Deddf Cydraddoldeb 2010 (Dyletswyddau Statudol) (Cymru) 2011
Mesur y Gymraeg (Cymru) 2011
Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015
Deddf Hawliau Dynol 1998
Mesur Llywodraeth Leol (Cymru) 2011

Awdur: Anwen Cullinane – Uwch Swyddog Polisi – Cydraddoldeb, Y Gymraeg ac Ymgynghori, cullima@caerphilly.gov.uk

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Richard Edmunds – Cyfarwyddwr Corfforaethol – Addysg a Gwasanaethau Corfforaethol
Y Cynghorydd Eluned Stenner – Aelod Cabinet dros Gyllid, Perfformiad a Chynllunio
Y Cynghorydd James Pritchard – Aelod Etholedig – Hyrwyddwr Cydraddoldeb

Stephen Harris – Pennaeth Gwella Busnes Dros Dro
Robert Tranter – Pennaeth Gwasanaethau Cyfreithiol a Swyddog Monitro
Lynne Donovan – Pennaeth Gwasanaethau Pobl
Keri Cole – Prif Swyddog Addysg
Liz Lucas – Pennaeth Gwasanaethau Cwsmeriaid a Digidol
Rhian Kyte – Pennaeth Adfywio a Chynllunio
Mark Williams – Pennaeth Gwasanaethau Eiddo Dros Dro
Kathryn Peters – Rheolwr Gwella Busnes a Phartneriaethau
Ros Roberts – Rheolwr Gwella Busnes
Christopher Hunt – Cydgyssylltydd Cydlyniant Cymunedol (Gorllewin Gwent)

Papurau Cefndir:

Atodiadau:

Atodiad A

[Cynllun Cydraddoldeb Strategol 2020-2024](#)

Atodiad B

[Cynllun Cydraddoldeb Strategol 2020-2024 - Adroddiad yr Ymgynghoriad](#)

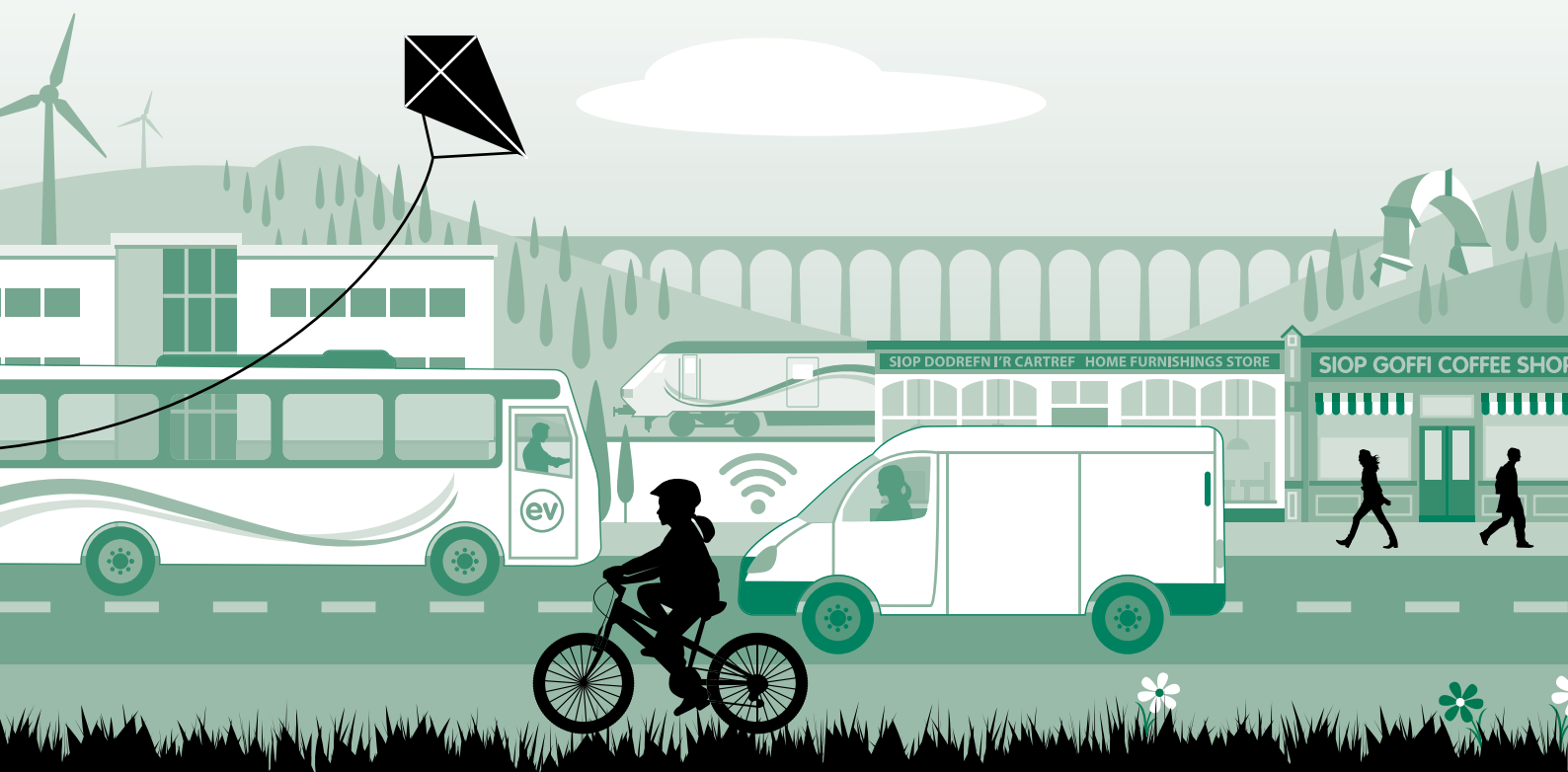
Atodiad C

[Cynllun Cydraddoldeb Strategol 2020-2024 - Asesiad Effaith Cydraddoldeb](#)

TeamCaerphilly

BETTER TOGETHER

Draft Strategic Equality Plan 2020-2024



TRAFODAETH CAERFFILI
THE CAERPHILLY CONVERSATION



Foreward



Christina Harrhy
Chief Executive
Caerphilly County Borough Council



Cllr. Philippa Marsden
Leader
Caerphilly County Borough Council

Caerphilly County Borough Council believes that nobody should be discriminated against or placed at a disadvantage because of their identity or background. We want a county borough where everyone is treated equally and fairly in all aspects of everyday life.

Whilst we strive for all residents and visitors to the county borough to be treated equally, we also recognise that people have different needs. This plan takes these differing needs into account and aims to ensure that there are no barriers which prevent anyone accessing council services.

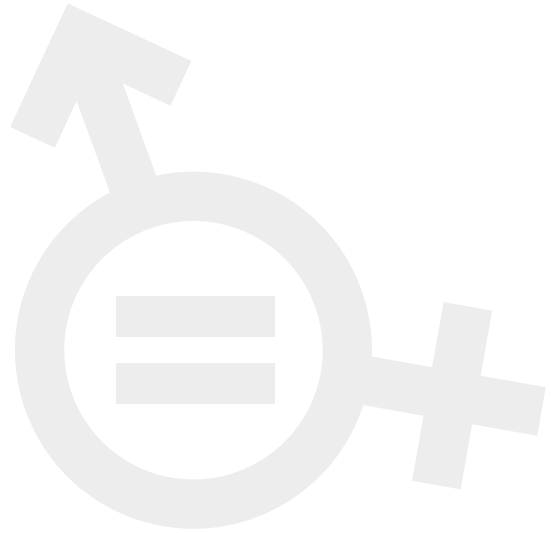
As our communities change, diversity is a key issue for us. We believe that it is our duty to tackle discrimination and encourage greater cohesion; creating communities where everyone feels respected and safe from harassment.

We also remain committed to achieving equality within all aspects of our service delivery and in our employment practices, which is even more important during these challenging times and in such a difficult financial climate.

The plan will be monitored each year in order to review the impact of the progress we make and the annual reports will continue to be published. It will also be publicised and promoted widely both internally and externally in order to raise awareness of the work being done.

We hope that you agree that this plan continues to develop the equality and diversity work we have undertaken to date and shows our ongoing commitment to ensuring respect and fairness for everyone in the county borough.

Contents



Section 1

About us	3
Context	6
Legislation	9

Section 2

Strategic Equality Objectives and Action Plan

Equality Objective 1: Service Planning and Delivery Understand and remove the barriers people face when accessing services	13
Equality Objective 2: Education, Skills and Employment Improve education opportunities for all	15
Equality Objective 3: Community Cohesion Promote and facilitate inclusive and cohesive communities	17
Equality Objective 4: Inclusive Engagement and Participation Engage with citizens to encourage participation, to have their voices heard when planning service delivery	19
Equality Objective 5: Welsh Language To ensure the Welsh speaking public can access services that comply with the statutory requirements	21
Equality Objective 6: Inclusive, Diverse and Equal Workforce Create a workforce which reflects and respects the diversity of the communities within the county borough	23
Equality Objective 7: Reducing the Gender Pay Gap	25

Section 3

Development of the Equality Objectives and the Engagement Process	27
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Section 4

Delivery and Monitoring of the Equality Objectives	32
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Section 1

About us...

The Caerphilly county borough covers an area stretching from the Brecon Beacons National Park in the north, to Cardiff and Newport in the south. It is bordered to the north by Merthyr Tydfil, the west by Rhondda Cynon Taf, and to the east by Blaenau Gwent and Torfaen local authorities.

The area lies at the heart of both the South Wales Valleys and the Cardiff Capital Region. The Caerphilly county borough occupies some 108 square miles (28,000 hectares) of the Valleys area of South East Wales. It is a little over 18.6 miles long and nearly 11 miles wide, and is formed by the valleys of three rivers: the Rhymney, Sirhowy and Ebbw. The county borough has 180,000 residents living across a mixture of urban and rural communities. Three quarters of the county borough is used for agriculture and forestry. The Council is the 5th largest local council in Wales and is the largest employer in the area.

The Council employs nearly 9,000 staff with 73 % of them living in the county borough. They are employed into a variety of different roles within service areas which make up the following Directorates:

- = Corporate Services and Education
- = Social Services and Housing
- = Communities

The Directorates are headed by Corporate Directors and together with the interim Chief Executive make up the Corporate Management Team who oversee the strategic management of the council's business. The Council operates a cabinet style of local government which is led by a Leader and who is supported by 8 Cabinet Members. We have 73 elected Councillors who have a variety of roles including agreeing the Council's policy framework, Council Tax and budget.

Our vision and values are an integral part of our Transformation Strategy *#Team Caerphilly - Better Together*. Its aim is to transform the way in which we have previously delivered services. It will examine how services are prioritised, how they can become more business efficient, explore new opportunities for greater customer focus and digital delivery, consider alternative delivery models and seek commercial opportunities.

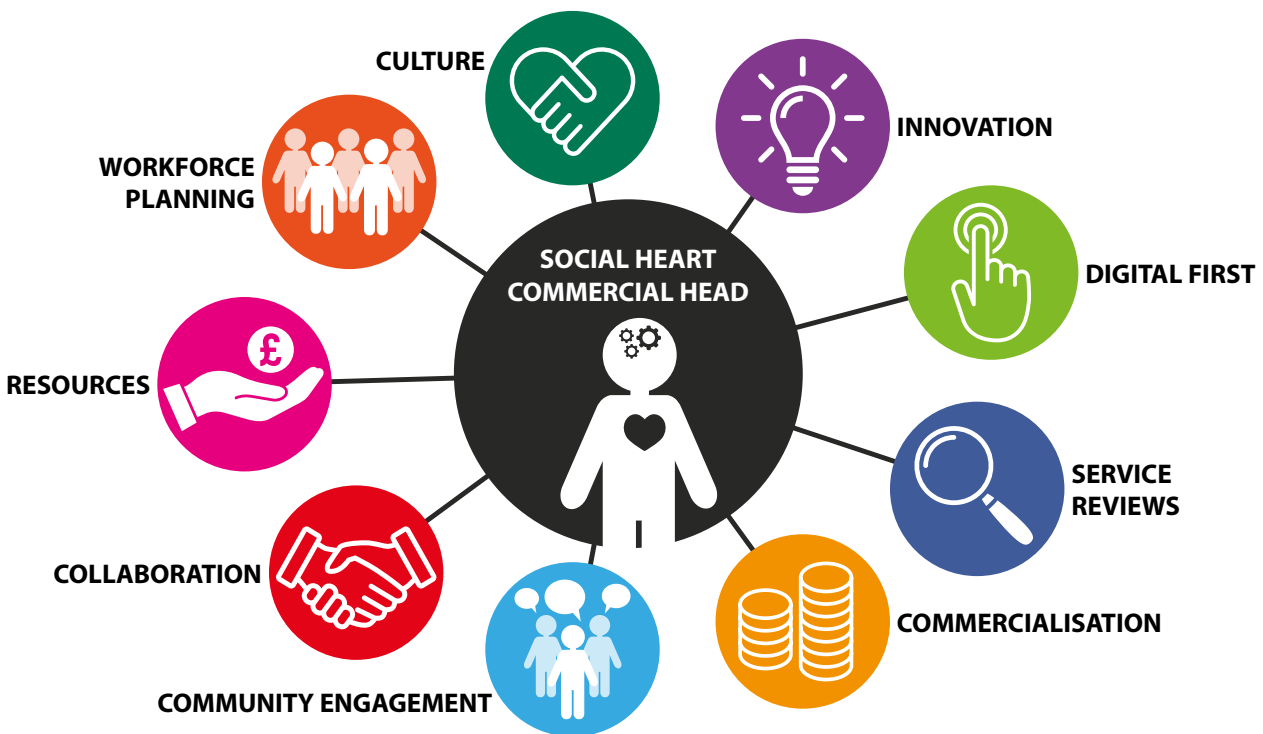


Central to this programme of transformational change is our new mantra of 'Social Heart and Commercial Head'. This recognises our commitment to public service and the needs of our citizens, while

also demonstrating our desire to explore new innovative, commercial opportunities where appropriate, to generate additional income to reinvest in services to help them remain resilient.

Our purpose in this strategy is:

“To create capacity and foresight to develop solutions to some of the county borough’s biggest challenges, ensuring that the Council understands and responds to the changing needs and priorities of our communities.”



1

The outcomes we aim to achieve are:

- = To have strong working relationships with our communities and partners to maximise the use of our collective resources to ensure resilient county borough for the future.
- = To embed a new operating model that will encourage innovative approaches to service delivery and ensure that we are making the best use of our resources.
- = To help close the gap between poverty and prosperity through improving educational attainment and stimulating the local economy to create high quality jobs.

The Council’s equalities statement makes its commitment clear:

The Council recognises that people have different needs, requirements and goals and we will work actively against all forms of discrimination by promoting good relations and mutual respect within and between our communities, residents, elected members, job applicants and workforce.

We will also work to Create equal access for everyone to our services, irrespective of ethnic origin, sex, age, marital status, sexual orientation, disability, gender reassignment, religious beliefs or non-belief, use of Welsh language, BSL and other languages, nationality, responsibility for any dependants or any other reason which cannot be shown to be justified.

Respect for diversity is a key issue as our communities change and develop in the 21st century. We must respect what has been before and the achievements up to that point but we must also accept and respect that things have changed and continue to evolve. We must be respectful for every individual who lives or works here, who represents or who visits the county borough.

Council services must reflect these diverse needs and Caerphilly County Borough Council already has a strong background in delivering accessible services in a sensible, measured and cost-effective way. Local government finances are increasingly under challenge and any changes have to take into account the impact on the most vulnerable in society through Equality Impact Assessments, which carry the full authority of this plan.

The Council is committed to ensuring it achieves value for money from its third party procurement recognising the value of using procurement to support its wider Cultural, Social, Economic and Environmental objectives, in ways that offer real long-term benefits to the community it serves and the people of Wales, whilst balancing the issues of value for money.

Our Programme for Procurement is a living strategy, flexible, adaptable and alive to the changing environment; modular in nature so that it is easy to review and update annually in line with developments in the procurement landscape. Our approach will be continuous improvement to bring about real change and to improve the lives of those who live and work within our borough.

The Council will use its procurement processes to foster positive social change where appropriate. The Council has adopted the Ethical Supply Chain Code of Practice and we will apply this to foster fair working conditions for all.

This plan will be monitored each year in order to review the impact of the progress we make and our statutory Equalities Report will continue to be published. It will also be publicised and promoted widely both internally and externally in order to raise awareness of the work being done.



Context...

This Strategic Equality Plan has been developed to primarily demonstrate the Council's commitment to meeting the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011.



It highlights links to legislation and regulations covering the Welsh Language Standards and Human Rights issues and how it supports 4 of the 7 aims of Welsh Government's Well-being of Future Generations (Wales) Act 2015; A healthier Wales, A more equal Wales, A Wales of cohesive communities and A Wales of vibrant culture and thriving Welsh language. It also outlines how the council will meet its responsibilities under the Public Sector Equality Duty, to advance equality and inclusion for all protected groups.

Building on our previous equalities work the plan explains to staff, citizens, stakeholders and elected members, how Caerphilly County Borough Council intends to deliver its equalities commitments whilst continuing to be an inclusive organisation that does not tolerate discrimination of any kind.

To assist us in writing this Plan, we engaged with our citizens, staff, stakeholders and elected members. We also used a range of equality information which supported us in defining what would be our equality objectives for the next 4 years, and by listening to them we hope that these objectives are both meaningful and achievable for us to deliver.

We looked at what priorities there were to consider both nationally and at a council level, and based them on what evidence we had available to us to support the work. A lot of work has been undertaken over the years into assessing our progress against the Public Sector Equality Duty through service plans and the self-assessment process.

We considered external sources of information such as reports by the Equality and Human Rights Commission and Welsh Government, policies and priorities, research reports and other relevant statistics available to help us.

A number of external reports undertaken by the Equality and Human Rights Commission have supported and influenced the development of our new equality objectives.

1

Is Wales Fairer? 2015 - Equality and Human Rights Commission

The Equality and Human Rights Commission (EHRC), *Is Wales Fairer? 2015* report looked at 7 key challenges that needed to be addressed in Wales. According to the report, inequalities and abuses of human rights are entrenched and will require a concerted effort from individuals and public, private and third sector organisations to tackle and reduce them.



The 7 challenges identified were:

1. Close the attainment gaps in education
2. Encourage fair recruitment, development and reward in employment
3. Improve living conditions in cohesive communities
4. Increase access to justice and encourage democratic participation
5. Improve access to mental health services and support people experiencing poor mental health
6. Prevent abuse, neglect and ill-treatment in care and detention
7. Eliminate violence, abuse and harassment in the community

These are ongoing challenges; however, progress has been made towards meeting them via a number of effective action plans within the Council. For example, in March 2018 the Council adopted a set of Well-being Objectives for 2018-2023 within its Corporate Plan. Well-being Objective 1 is Improve education opportunities for all and this will be addressed through the Shared Ambitions Strategy 2019-2022. A full list of relevant supporting documents is included within each the well-being objectives.

Is Wales Fairer? 2018 - Equality and Human Rights Commission

The format of the latest report from the EHRC; *Is Wales Fairer? 2018*, outlines the following themes. The objectives within the plan have been developed to align with these themes:



- = Education
- = Work
- = Living Standards
- = Health
- = Justice and Personal Security
- = Participation

The report identifies that some progress has been made in making Wales fairer, but suggests that there is much more work that needs to be done. The Equality and Human Rights Commission's key focus will be socio-economic disadvantage, disability, gender and race and these have been reflected in the Council's Strategic Equality Objectives 2020-2024.

When developing our equality objectives, both *Is Wales Fairer? 2015* and *Is Wales Fairer? 2018* were fundamental in guiding us to the equality objectives we are consulting on and which are detailed in this document.

The Action Plan in Section 2 identifies how the equality objectives and actions link to the themes identified in the *Is Wales Fairer? 2018* report.

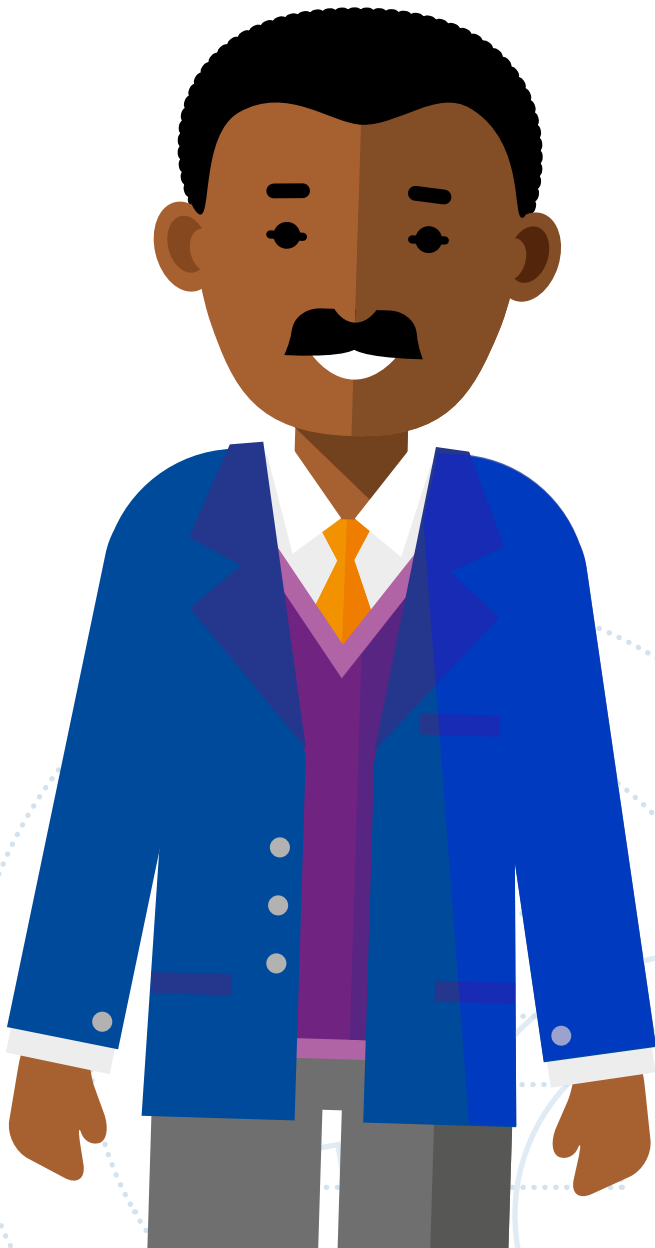
To help to improve the annual actions, we also welcome any ongoing, general comments on the content, quality and accessibility of this document and on the impact of those actions on the people we serve and the people we employ.

If you have any comments or would like to know more about the work the Council is doing please contact: Equalities, Welsh Language and Consultation Team Penallta House, Tredomen Park, Ystrad Mynach CF82 7PG e: equalities@caerphilly.gov.uk t: 01443 864404

Legislation...

Equality Act 2010

The Equality Act 2010 brings together and replaces previous anti-discrimination laws in a single Act. The Act includes a Public Sector Equality Duty (PSED), which has replaced all the individual duties previously in place, namely race, disability and gender equality.



Section 149 of the Equality Act 2010 sets out the Public Sector Equality Duty, which places a duty on the Council, and other public organisations, to have due regard when making decisions and delivering services to ensure that we meet the requirement to:

- ≡ Eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act.
- ≡ Advance equality of opportunity between people who share a relevant protected characteristic and those who do not.
- ≡ Foster good relations between people who share a protected characteristic and those who do not.

In advancing equality of opportunity between people who share a protected characteristic and those who don't we must also ensure that we:

- ≡ Remove and minimise disadvantages experienced by people due to their protected characteristics.
- ≡ Take steps to meet the needs of people from protected groups whether these are different to the needs of other people.
- ≡ Encourage people with protected characteristics to participate in public life or in other activities where their participation is disproportionately low.

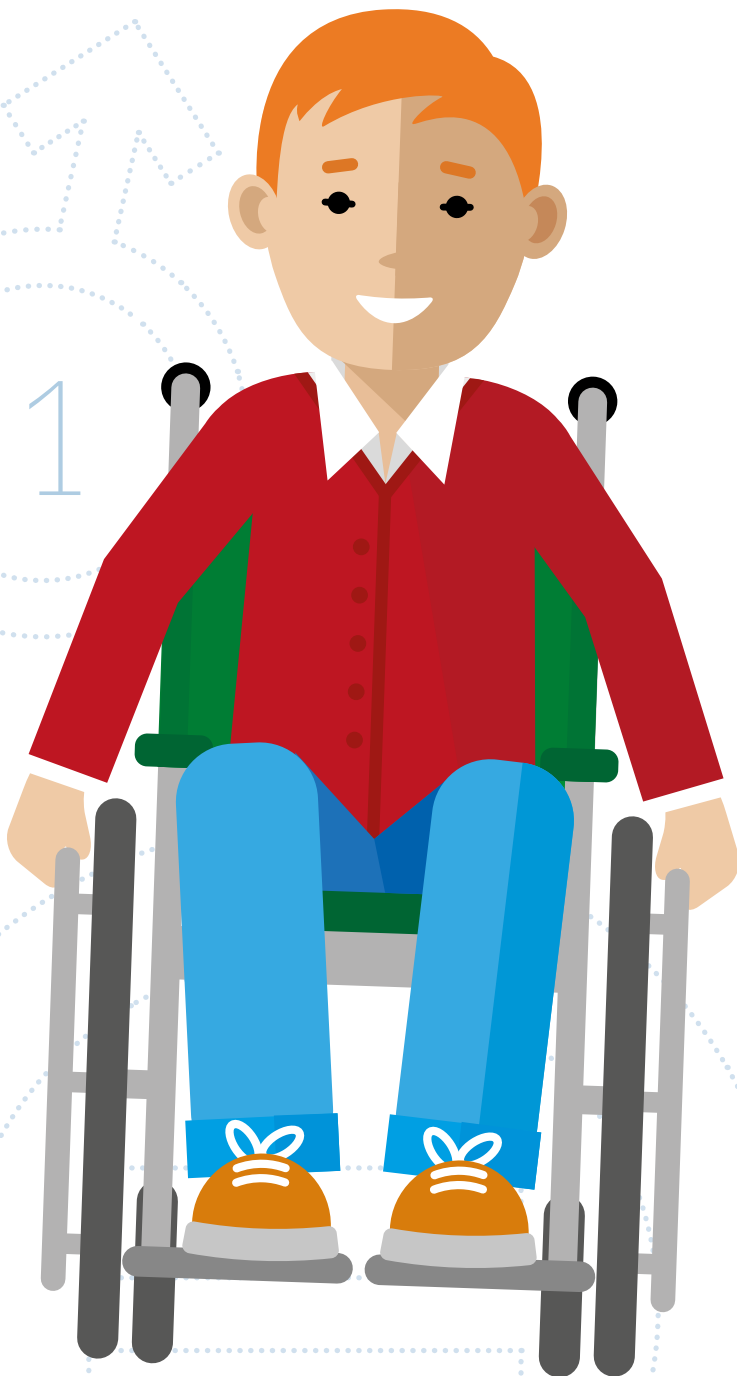
The third aim refers to fostering good relations and this means tackling prejudices and promoting understanding between people who share a protected characteristic and those who don't. This might mean in some circumstances that some people are treated more favourably than others as long as it's within the provisions of the Act.

1



There are 9 protected characteristics listed under the Equality Act 2010:

- = Age
- = Religion or Belief
- = Disability
- = Sex
- = Gender Reassignment
- = Sexual Orientation
- = Pregnancy and Maternity
- = Race
- = Marriage and Civil Partnership



In Wales we have specific statutory duties placed on us, which are regulations that set out the actions the Council must take to comply. The *Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011* were published by Welsh Government in April 2011 and include the following areas:

- = **Equality Objectives:** prepare and publish a set of equality objectives which meet the Public Sector Equality Duty.
- = **Engagement:** involve people who represent one or more protected characteristics and who have an interest in how the Council undertakes its functions.
- = **Equality Impact Assessments (EIAs):** undertaking EIAs and publishing them alongside reports which require decisions.
- = **Equality Information:** collect and publish equality information which ensures compliance with the Public Sector Equality Duty.
- = **Employment Information:** collect and publish workforce monitoring data annually.
- = **Pay Difference:** ensure the Council has an equality objective which specifically relates to gender pay differences.
- = **Staff Training:** promote knowledge and understanding of the Equality Act 2010, the Public Sector Equality Duty and the specific duties in Wales. Use performance assessment procedures to identify and address the training needs of staff.
- = **Strategic Equality Plan:** publish a strategic equality plan which sets out the Council's Equality Objectives to meet the Public Sector Equality Duty.
- = **Procurement:** when procuring works, goods and services from other organisations, include conditions relevant to the Public Sector Equality Duty within procurement processes.

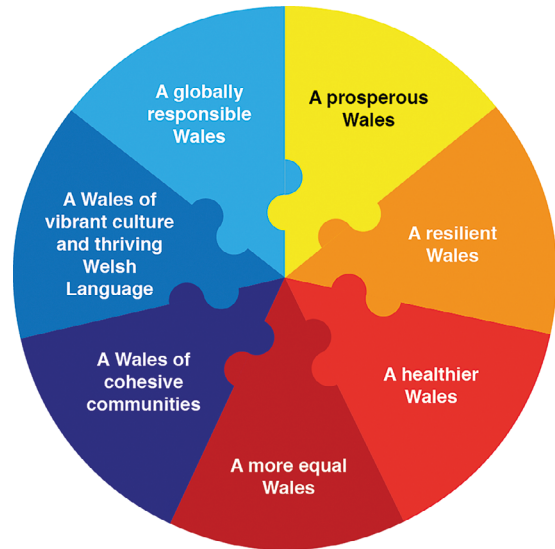


Well-being of Future Generations (Wales) Act 2015

The Council is committed to ensuring that the *Well-being of Future Generations (Wales) Act 2015* is embedded within its service delivery and activities. The Act puts in place a sustainable development principle with a view to improving the economic, social, environmental and cultural well-being of Wales. This will help us to create a Wales that we want to live, in now and in the future.

To make sure that we are all working towards the same vision, the Act puts in place 7 well-being goals, and whilst the Council's Strategic Equality Plan will cut across all of the well-being goals, the plan specifically supports progress against the following 3 goals:

- = A Wales of Vibrant culture and thriving Welsh language
- = A Wales of cohesive communities
- = A more equal Wales



The Sustainable Development Principle of the Act tells the council what to consider in meeting its duties under the Act. The Council, when making decisions has to consider the impact the decision could have on future generations. To do so there are 5 ways of working set out that must be considered and applied when making decisions. They are:

1

Long term



The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.

Prevention



How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.

Integration



Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.

Collaboration



Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.

Involvement



The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.

The 5 ways of working have been used to shape the Council's equality objectives.

Welsh Language (Wales) Measure 2011

The Welsh Language (Wales) Measure 2011 replaced the Welsh Language Act 1993 and as part of the legislation, in Wales the Welsh language has equal legal status with English and must not be treated less favourably.

Public bodies must comply with a set of national Welsh Language Standards which the Welsh Language Commissioner issued via a Compliance Notice to the Council. The Compliance Notice sets out which of the 176 standards in the legislation apply to the Council, along with any exemptions and their implementation dates.

Welsh language issues are not covered by the Equality Act but rather have a set of Standards under the Welsh Language (Wales) Measure 2011, it has long been recognised that the equality and Welsh language policy agendas complement and inform each other. This is further reinforced by the goal within the Well-being of Future Generations (Wales) Act 2015 - A Wales of vibrant culture and thriving Welsh language.

1



Welsh Language developments will be made corporately in line with the aims of the Measure, which:

- = confirmed the official status of the Welsh language;
- = created a new system of placing duties on bodies to provide services through the medium of Welsh;
- = created a Welsh Language Commissioner with strong enforcement powers to protect the rights of Welsh speakers to access services through the medium of Welsh;
- = established a Welsh Language Tribunal;
- = gives individuals and bodies the right to appeal decisions made in relation to the provision of services through the medium of Welsh;
- = created a Welsh Language Partnership Council to advise Government on its strategy in relation to the Welsh language;
- = allowed for an official investigation by the Welsh Language Commissioner of instances where there is an attempt to interfere with the freedom of Welsh speakers to use the language with one another.

It is for these reasons that Welsh Language has been integrated into the Equality and Welsh Language Objectives and Action Plan, and has been given a corporate equality objective of its own.

Section 2

Strategic Equality Objectives and Action Plan



2

Equality Objective 1

Service Planning and Delivery

Understand and remove the barriers people face when accessing services

Context

This objective focuses on the provision of accessible and inclusive services to the citizens of the county borough. We will achieve this by continuing our engagement with service users to identify and eliminate barriers to services.

Barriers experienced by groups and individuals may include, accessing information in appropriate formats to suit their needs, mental health difficulties, transport, unemployment or accessibility to technology. Service areas should implement plans and strategies collaboratively to successfully address and remove identified barriers.

Education, health and mental health services, housing, social services and transport are areas which we wish to improve upon.

Empowering groups with protected characteristics to be able to access the services they need is a key focus for the Council.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- ☐ Caerphilly Public Services Board's Well-being Plan 2018-2023
- ☐ Corporate Plan 2018-2023
- ☐ Well-being of Future Generations (Wales) Act 2015
- ☐ Welsh Government - Digital Inclusion Framework
- ☐ Caerphilly County Borough Council - Customer and Digital Strategy

Actions

- | | |
|----|--|
| 1. | Deliver on the principles in the Customer and Digital Strategy |
| 2. | Ensure our staff have the necessary skills to deliver digital services |
| 3. | Explore and consider adopting the Communication Access Symbol to ensure information is provided using different formats and language including BSL |
| 4. | Upskill citizens to enable greater use of digital technology |
| 5. | Identify service needs of specific user groups; what barriers prevent access; and what actions are required to remove those barriers |

2

6.	Ensure the Council’s website and intranet is accessible so that people with disabilities can still engage
7.	Improve the collection and recording of equalities monitoring information of our citizens across council services
8.	Collect equalities monitoring information for compliments and complaints
9.	Survey the council’s building stock (and schools) in relation to accessibility using the Local Access Group
10.	Survey polling stations in relation to accessibility using the Local Access Group

Why?

Digital Inclusion

Upskilling citizens and staff enables them to use and access information digitally, removing a number of barriers and enabling citizens to be more engaged. This includes the use of social media and networking, the news, access to job opportunities, finance (online banking), transport information, housing options or even online purchases. Digital skills will enable citizens and staff to access details regarding council services, and have up to date information relating to developments which may affect them, such as consultations, roadworks, events etc.

Equalities Monitoring

Improving how equalities monitoring information is collected will identify what issues exist within services, and if citizens with protected characteristics experience any issues or are accessing services equally. Equalities monitoring data will help us understand who our customers are and assist us in tailoring our services to suit their needs. Collecting this data for compliments and complaints will help identify areas where we are doing well and areas where we need to improve. This information will enable us to provide equality of access to services and the removal of identified barriers.

Accessibility

By surveying the council’s building stock, which includes schools and polling stations, we can identify buildings that have accessibility problems and work towards rectifying them. Buildings can present physical barriers which prevent citizens from accessing services, for example voting. Clear signage, lighting and access to services need to be taken into consideration as an element of this theme. As an authority we must ensure that we have staff with the necessary language skills, to exceed customer expectations, coupled with a sound and varied knowledge of council services.

2

Equality Objective 2

Education, Skills and Employment

Improve education opportunities for all

Context

The primary aim of this objective is to ensure that our communities are well equipped to secure sustainable and well-paid employment as a means of preventing poverty. Through ensuring our citizens are ready to enter the working environment we will prevent long term problems associated with low skills and unemployability.

'Improve Education opportunities for all' as detailed in the Council's Corporate Plan, will be delivered using outcomes identified within the Shared Ambitions 2019-2022 Strategy. This strategy outlines the Council's commitment to work with schools and the Education Achievement Services (EAS) to improve educational attainment and achievement.

Increasing the number of citizens accessing education, training and employment will positively contribute to creating cohesive and resilient communities that will thrive. The skills agenda is fundamental to the economic development and economic prosperity of the nation, Cardiff Capital Region and Caerphilly County Borough.

Key to this will be focussing our work on reducing the number of young people who are not in employment, education and training, eliminating the economic inactivity gap; identify the skills gaps and shortages in priority sectors, increase the number and quality of apprenticeships and improve people's perception of apprenticeships as a route into well-paid employment.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- 📄 'Is Wales Fairer? 2018' Report
- 📄 Corporate Plan 2018-23
- 📄 Shared Ambitions 2019-22 Strategy
- 📄 Cymraeg 2050
- 📄 Prosperity for All Action Plan
- 📄 Nurture, Equip and Thrive (NET)
- 📄 Well-being of Future Generations (Wales) Act 2015

2

Actions	
1.	Improve the skills of citizens by providing opportunities to gain qualifications and support to obtain employment
2.	Develop support for Adult Community Education to deliver digital literacy courses that will support local employability programmes
3.	Aim to reduce the impact of poverty by supporting citizens into improved employment opportunities and conditions
4.	Meet the targets set within the local employability programmes by upskilling and supporting citizens into well-paid work
5.	Through investing in our educational and housing stock, and providing apprenticeships, training opportunities and work placements within our organisation, we will increase the number of local citizens who are skilled and qualified workers and contributing to Community Benefits
6.	To further develop an inclusive approach to apprenticeships

Why?

Skills and Employment Opportunities

By tackling the causes of poverty and ensuring our anti-poverty grant programmes are working collaboratively, we will maximise our ability to support the most vulnerable in our communities. Increasing the number of citizens accessing education, training and employment will positively contribute to creating cohesive and resilient communities that will thrive, thus improving quality of life and the health of those living within the county borough.

Education Opportunities

The Council has listed 'Improving educational opportunities for all' as the first of its Well-being Objectives, and implemented a Shared Ambitions Strategy to drive this work forward. As an authority we have committed to an ambitious 21st century schools investment programme. The 21st Century Schools Band A programme was delivered on time and within budget. The first two projects of the equally ambitious Band B programme have been identified and will assist the Authority in meeting the needs of its most vulnerable learners and the Welsh in Education Strategic Plan.

Transport

The Cardiff Capital Region City Deal is an ambitious investment programme. Designed to develop transport infrastructure and connectivity, as well as create employment and apprenticeship opportunities to positively promote local and regional regeneration. If transport infrastructure meets the needs of individuals wishing to access education, training and employment opportunities, this will promote prosperity and improve community cohesion.

2



Equality Objective 3

Community Cohesion

Promote and facilitate inclusive and cohesive communities

Context

Community cohesion as defined in Welsh Government's Community Cohesion

National Delivery Plan 2014-2016 (latest document) is described as the ability of all communities to function and grow in harmony together rather than in conflict. It aims to build communities where people feel confident, that they belong and are comfortable mixing and interacting with others, particularly with different people and people with different protected characteristics.

Caerphilly adopts the principles that a cohesive community is one where:

- = there is a common vision and a sense of belonging for all communities;
- = the diversity of people's backgrounds and circumstances is appreciated and positively valued;
- = those from different backgrounds have similar life opportunities;
- = strong and positive relationships are developed between people from different backgrounds and circumstances in the workplace, in schools and within neighbourhoods.

When we refer to 'communities' we are often describing a geographical neighbourhood, but the term community may also be used to define individuals who share a protected characteristic (for example ethnicity or culture, age group, religion or belief, sexual orientation, language, gender) or interests.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- 📄 Corporate Plan 2018-2023
- 📄 'Is Wales Fairer? 2018' Report
- 📄 Well-being of Future Generations (Wales) Act 2015
- 📄 Community Cohesion National Delivery Plan 2014-2016

Actions

1. Raise the profile for discriminatory incidents reporting in schools through further staff training
2. Evolve the regional integrated approach, to improve the health and well-being of individuals and families subjected to violence against women, domestic abuse and sexual violence.
3. Advocate community diversity work with services and partners to celebrate equality of difference by championing commemorative and celebratory dates (i.e. Refugee Awareness Week, Holocaust Memorial Day, Hate Crime Awareness Week)

2

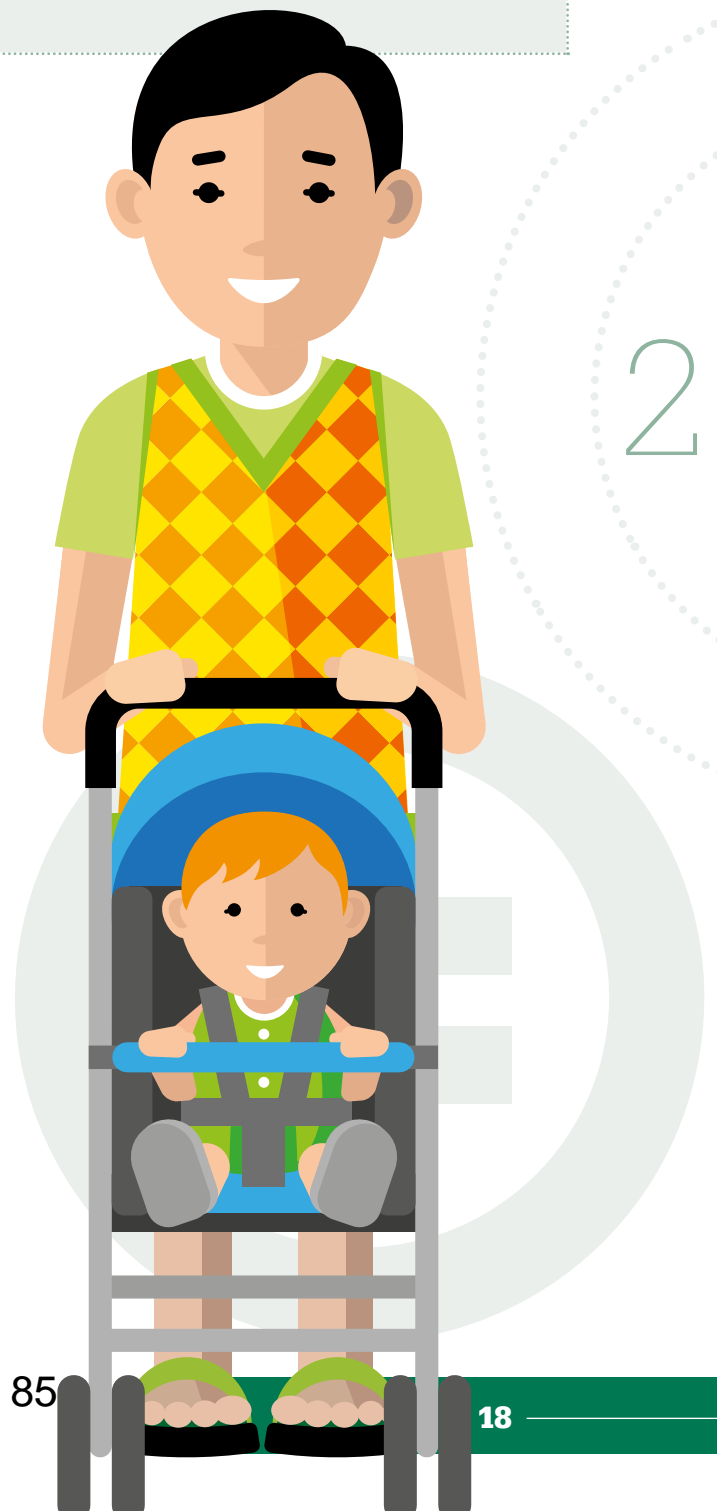
4.	Engagement - develop a minority communities citizens panel as a means to improving the engagement with lesser heard voices
5.	Community cohesion team will work with LEA and partners to develop improved equities practices and anti-discrimination work in schools. (This will include training to staff, raising the profile of discriminatory incident recording, support for schools to develop the inclusion of equalities work in the curriculum through schools workshops and a schools swap project linking a local school to one in a different and contrasting area")
6.	Engage with EU nationals with regards to the EU Settlement Scheme
7.	Monitor community tensions - link with Partners and take proactive steps to mitigate tensions from escalating in the community
8.	To continue support for the LA's engagement with the UK Refugee Resettlement Scheme

Why?

The current political discourse following Brexit has, in some regions, had a significant impact on community cohesion - and the national rise in recorded Hate crime in the wake of the 2016 referendum further evidences the division in some communities. Addressing this division and providing equality of opportunity to all residents, regardless of protected characteristic, is essential to ensure Caerphilly encourages positive relationships within and between communities.

Community Cohesion

A Wales of Cohesive Communities is one of the 7 goals of the Well-being of Future Generations (Wales) Act 2015, this ensures cohesion remains at the heart of how the Council and other public bodies deliver policies and services now and in the future. The Act and Welsh Government's National Delivery Plan work hand in hand, following the same principles of integration, collaboration and involvement, and ensuring policies and services remain responsive to local needs. The Delivery Plan aligns with Welsh Government's Strategic Equality Plan, and demonstrates how we will continue to foster good relations and tackle deep- rooted inequality within our communities.



Equality Objective 4

Inclusive Engagement and Participation

Engage with citizens to encourage participation, to have their voices heard when planning service delivery

Context

The availability of information in various formats is essential in ensuring that all citizens are able to participate in any or all engagement exercises. Whilst advances in technology enable us to provide information in digital formats, there continue to be barriers that prevent citizens from engaging. Transport, mental health, socio- economic status, low literacy and numeracy skills and particular difficulties experienced by hard to reach or seldom heard groups, are some of the barriers that continue to prevent citizens from engaging with the council and wider support services.

This Objective is reflected in one of our Corporate Objectives that looks at how we can ‘Support citizens to remain independent and improve their well-being’. It includes supporting people to help themselves by providing comprehensive advice and guidance including signposting to other services. It’s about having meaningful conversations with people to help them identify what matters to them, which will inform services to suit their needs.

Themes from ‘Is Wales Fairer? 2018’

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- 📄 Corporate Plan 2018-2023
- 📄 ‘Is Wales Fairer? 2018’ Report
- 📄 Well-being of Future Generations (Wales) Act 2015 & Customer and Digital Strategy 2019-2023
- 📄 Team Caerphilly - Better Together Transformation Strategy
- 📄 CCBC Communication and Engagement Strategy 2019-2022
- 📄 Consultation and Engagement Framework 2020-2025

1. Support citizens to ‘help themselves’ by providing comprehensive advice and information, including signposting to other services
2. Have ‘meaningful conversations’ to help citizens identify what matters to them to inform outcome focussed planning
3. Identify and support carers
4. Embed the Consultation and Engagement Framework into all consultation exercises undertaken by council services

2

5.	Identify service needs of specific user groups; what barriers prevent access; and what actions are required to remove those barriers
6.	Review and update our key stakeholder groups within the county borough that represent protected characteristic groups
7.	Review and strengthen internal processes for undertaking Equality Impact Assessments and related consultation
8.	Ensure that activities related to service change and transformation embed the principles of good consultation with communities as part of 'The Caerphilly Conversation'

Why?

Communication and Accessibility

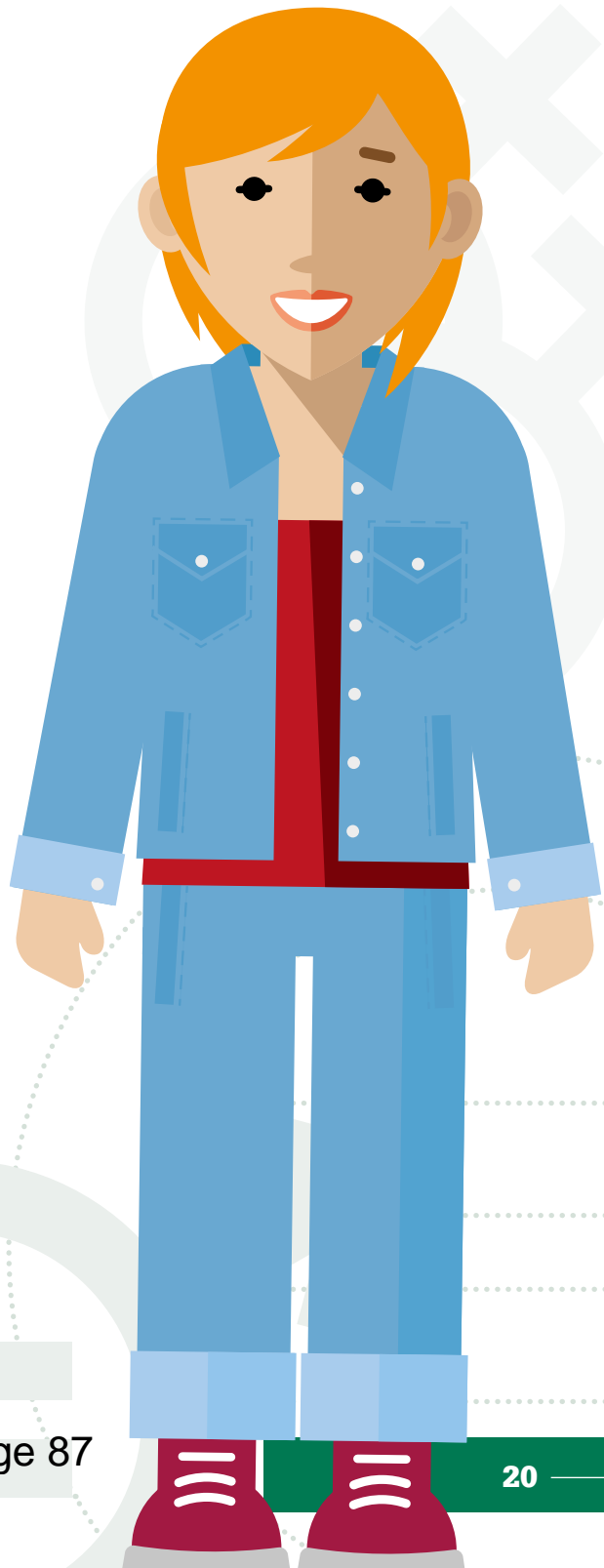
We need to assist citizens in upskilling to acquire digital skills to access information and to participate online. The information we provide should be provided in an easy read format which uses plain language. We need to look at how we engage and consult with citizens via focus groups and the View Point Panel and increase participations and ensure that they are representative of the protected characteristics.

Voice

Consult directly with key stakeholder groups to consult face to face. Using co-production will help build relationships with citizens, where they feel they can influence and make decisions around the services they need. Also builds trust and empowers the public in becoming involved in service design and delivery.

Remove Barriers

Consider the Gunning Principles when planning any consultation. Planning sufficient time for consultation exercises and providing adequate information which allows people to make informed decisions / respond knowing the facts.



Equality Objective 5

Welsh Language

To ensure the Welsh speaking public can access services that comply with the statutory requirements

Context

Welsh language issues are not covered by the Equality Act 2010 but have a set of standards under the Welsh Language (Wales) Measure 2011. These are detailed in the regulations approved by Welsh Government as the Welsh Language Standards (No. 1) Regulations 2015.

Internal working practices continue to evolve to ensure that the principle of language equality is respected in every aspect of service provision. To assist the council in meeting the requirements of the Welsh Language Standards and to meet the needs of the Welsh speaking population of the county borough, we work in partnership with organisations such as; Menter Iaith Caerffili, Fforwm Iaith, Welsh medium schools etc. This work is detailed in the county borough's Five Year Welsh Language Strategy 2017-2022.

We must comply with all agreed Welsh Language Standards as detailed in the Council's Compliance Notice to ensure that the Welsh-speaking population, whether they be staff, citizens, students or visitors can access the council's services in Welsh.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- ☐ Caerphilly County Borough Council Compliance Notice - Welsh Language Standards
- ☐ Cymraeg 2050
- ☐ Well-being of Future Generations (Wales) Act 2015
- ☐ Five Year Welsh Language Strategy 2017

Actions

- | | |
|----|---|
| 1. | Raise awareness amongst staff that come into contact with children and young people of the need to foster positive attitudes towards the Welsh language |
| 2. | Develop bilingual leadership skills amongst young people to help them become community champions of the language within their communities |
| 3. | Promote the availability of bilingual services by ensuring Welsh speakers and learners within service areas wear appropriate lanyards/badges |
| 4. | Support the development and promotion of a directory of Welsh medium services available locally |

2

5.	Ensure that Welsh medium events and activities are a part of the Council's community events programme
6.	Promote Welsh language as a recognised objective for managers, to enable them to map Welsh language provision across their service area and increase capacity where necessary
7.	Consider the impact on the Welsh language when planning housing developments, in particular Welsh medium school places, street names etc.
8.	Ensure the council's website is fully bilingual and pages are monitored and updated in both languages on a rolling programme basis
9.	Ensure the council's Intranet has a Welsh interface and menus in line with Standard 126
10.	Create a campaign to attract young Welsh speaking citizens into youth work, sport and art activities as leaders
11.	Work with young people to raise awareness of the Welsh language as a valuable skill for training and employment
12.	Hold an annual Welsh language jobs fair to raise awareness of the value of the language to employment in the Welsh public sector and the ability to contact the council in Welsh by telephone, face to face and by written communication

Why?

Communication and Accessibility

Information must be available bilingually as required by the Welsh Language Standards. We will consider the needs of Welsh speakers and learners in relation to providing all communication. When consulting with citizens and delivering front line services, staff must be equipped with the required Welsh language skills to deliver services as required by the Welsh Language Standards. By promoting the availability of bilingual council services we will increase the demand for these services and meet our obligations under the county borough's Five Year Welsh Language Strategy and Welsh Government's Million Welsh speakers by 2050.

Voice

Engage and consult with local Welsh language groups and organisations, such as the Welsh Language Forum, Menter Iaith Caerffili, the Urdd etc. Encourage Welsh speaking citizens to become members of the council's Viewpoint Panel to ensure that it is representative.

Co-production will help build relationships with Welsh speakers and learners so they feel they can influence and make decisions around the services they need. They can also support the Council to identify examples of good practice and where improvement is required.

Remove Barriers

Working in partnership with Welsh medium groups and organisations will help us communicate with a wider audience. It will help us deliver services to members of our community, who may think that the Council does not deliver services through the medium of Welsh. Service areas should actively promote the availability of bilingual services, making Welsh speakers and learners feel a part of the community they live in and that they can access services using their language preference without having to ask.

2

Equality Objective 6

Inclusive, Diverse and Equal Workforce

Create a workforce which reflects and respects the diversity of the communities within the county borough

Context

Creating a workplace which is safe and inclusive promotes a positive working environment where staff feel valued and empowered, enabling them to provide high quality services to our citizens.

We need a greater understanding of the diversity of our workforce. To achieve this, collection of equalities monitoring data is crucial. Data must be captured at the beginning of the employment process and cleansed and updated on a regular basis.

Fairness at work and good job performance go hand in hand. Tackling discrimination helps to attract, motivate and retain staff and enhances an organisation's reputation as an inclusive employer.

Equalities and Welsh language training equips staff with the skills and understanding required to engage with citizens sensitively. Upskilling staff to have an awareness of protected characteristics ensures that citizens with specific needs, receive services that are accessible and compliant.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Justice and Personal Security, Participation

Relevant Protected Characteristics

Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex, Sexual Orientation, Welsh Language

Supporting Documents

- 📄 'Is Wales Fairer? 2018' Report
- 📄 Level 2 Disability Confident Employer
- 📄 Stonewall Diversity Champions

Actions

- | | |
|----|---|
| 1. | Develop online equalities training which will be mandatory for all staff and elected members |
| 2. | <p>Implement the National Training Framework on violence against women, domestic abuse and sexual violence.</p> <ul style="list-style-type: none"> = % of workforce who have completed Basic Awareness training (Group 1) / No of staff completed Basic Awareness training (Group1) = % of identified staff who have completed Ask and Act training (Group2) = % of identified staff who have completed Enhanced Training (Group3) Implement Refresher training when available and appropriate |
| 3. | Disability Confident - improve on our current standard |

2

4.	Ensure compliance with Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 and encourage disclosure
5.	Re-establish our membership to support Stonewall's Workplace Diversity Champions Index
6.	Work collaboratively to build the brand 'Proud Councils' to support Pride events
7.	Ensure appropriate Welsh language training is available to staff, from basic to advanced levels
8.	Provide opportunities for staff to improve their existing Welsh language skills for business use
9.	Provide opportunities for Welsh speaking staff and learners to use their language skills in the workplace



Why?

Workforce

The mantra of Stonewall Cymru is that 'people perform better when they can be themselves'. We also believe to get the best out of our employees and ensure they provide the best services to our citizens; we must nurture a workplace culture that is safe and inclusive. Encouraging greater disclosure will support our equalities monitoring process and will provide us with a greater understanding of the diversity of our workforce.

Stonewall Cymru

We will continue to work with Stonewall Cymru to re-establish our membership and position in the Workplace Diversity Champions Index.

Disability Confident

We are currently a Disability Confident employer. Attainment to Level 3 accreditation status in acting as a champion for Disability Confident will help us to transparently express our commitment to support the recruitment, retention and development of disabled people who support our services to achieve and succeed as valued employees. In achieving recognition as a Disability Confident Leader, we can gain recognition from disabled staff in our business, disabled people outside of our business, our customers and the wider community through transparent recording and reporting on disability, mental health and well-being in the Council.

2

Equality Objective 7

Reducing the Gender Pay Gap

Context

We are required to look at gender pay differences within the council and identify an objective that will address any identified difference.

Under the Equality Act 2010 (Statutory Duties Wales) Regulations 2011 the Council is required to collect and publish annual employment data across a number of protected characteristics. Information regarding the number of people employed by the council, arranged by, job, pay, contract type and working pattern, should only be broken down in relation to women and men. In addition the Council must publish data on pay differences and their causes, between employees with and without protected characteristics.

As a council we are confident that our gender pay gap does not stem from paying male and female employees differently for the same or equivalent work. The gender pay gap is the result of roles in which male and females currently work and the salaries that these roles attract.

Our gender pay gap is reflective of the causes of gender pay gap at a societal level. For example research has identified that, although parents are increasingly flexible, the responsibility of childcare still falls disproportionately upon women. It is a fact that within this data the vast majority of part time posts are held by females and that these are the posts that attract salaries in the lower quartiles.

Themes from 'Is Wales Fairer? 2018'

Education, Work, Living Standards, Health, Participation

Relevant Protected Characteristics

Age, Marriage and Civil Partnership, Pregnancy and Maternity, Sex

Supporting Documents

- [Corporate Plan 2018-2023](#)
- ['Is Wales Fairer? 2018' Report](#)
- [Chwarae Teg - State of the Nation 2019 Report](#)

Actions

1. Review the data relating to the workforce and determine actions required to meet the general duty as laid down in the Equality Act 2010 (Statutory Duties (Wales) Regulations 2011)
2. Publish employment information as required by the Equality Act 2010 (Statutory Duties (Wales) Regulations 2011)
3. Use the My Time appraisal process to develop female staff
4. Raise awareness of job and business opportunities to non-traditional groups (i.e. not stereotyping jobs to gender)

2

5. Review and update HR policies regularly to include matters such as flexible working, part-time or job-share options, shared parental leave etc.

Why?

Reporting on gender pay gaps helps us to understand the size and causes of our pay gaps and identify any issues that need to be addressed.

Having a gender pay gap does not necessarily mean that there is gender discrimination. Publishing and monitoring pay gaps will help us understand the reasons for any pay gap and consider whether we need to develop an action plan to tackle the causes. For example, if analysis shows unequal distribution of men and women in occupations and the over-representation of women in lower paid positions.



Section 3

Development of equality objectives and the engagement process...

3



The Caerphilly We Want 2018-2023 - Well-being Plan Caerphilly Public Services Board

For the past two years the Caerphilly Public Services Board, its partners and stakeholders, citizens and communities have been working together to assess the well-being of Caerphilly county borough and develop a set of shared objectives to improve well-being over the next five years.

The Well-being Plan - 'The Caerphilly We Want 2018-2023' sets out what the Public Services Board will deliver in collaboration with the statutory, private and third sectors together with our communities.

This, the first plan for the area aims to achieve long-term improvements in well-being and has 4 high level Objectives:

- = **Positive Change:** A shared commitment to improving the way we work together
- = **Positive Start:** Giving our future generations the best start in life

- = **Positive People:** Empowering and enabling all our residents to achieve their own potential
- = **Positive Places:** Enabling our communities to be resilient and sustainable

The Well-being Plan and its Delivery Plan show how the Public Services Board has chosen its objectives and the steps it intends to take to meet them.

The plan has been developed using a wealth of data and consultation responses and sets out activity for the 5-year period of the plan. In so doing the planned activity has been prioritised to make the best use of collaborative resources and maximise the contribution to the national well-being goals for Wales.

Social Services and Well-being (Wales) Act 2014

The Act came into force in April 2016 and means that councils must provide information, support and services in the way that the Act sets out. The Act gives individuals and their carers more of a say in the care and support they receive. To support people to achieve well-being, they will make decisions about their care and support in equal partnership with professionals. To help them to do so, they will have easy access to information and advice about what is available in their area.

A new assessment process for care and support will be based on what matters to them as an individual. It will consider their personal strengths and the support available to them from their family, friends and others in the community.

The Act focuses on helping people to stay well, to be safe from harm, to be as independent as possible and to be supported within and by their local community.

The Act has five principles:

- = **Promoting Well-being:** Working with people to understand what matters to them and helping them achieve what is important for their well-being
- = **Voice and control:** Putting people at the centre of their care; giving them a voice in making decisions about their life and control over reaching the outcomes that matter to them
- = **Prevention and early intervention:** Increasing preventative services within the community to help people to keep well and help us to know when they may need extra support to prevent problems reaching a critical stage
- = **Coproduction:** Providing opportunities for people to be involved in how their care and support is designed and provided
- = **Collaboration:** Strong partnership working between the various organisations and people that support them, helping people live the life they choose for longer

3

The Corporate Plan 2018-2023 Including Well-being Objectives

In 2018 we set our six Well-being Objectives and incorporated them into our Corporate Plan. Setting objectives is not new, we have been setting Well-being Objectives and Improvement Objectives for a number of years; however this was the first time we have set objectives over a five year planning period.

We set our Well-being Objectives by using intelligence and data from the Well-being Assessment that was carried out to inform the PSB Well-being Plan. This told us about the concerns people had and the areas they would like to see improve.



3

The Objectives were also informed by our duty to deliver sustainability which is described within the five ways of working in each objective. We also looked at how we could build on strengths that support improvement in our action planning (and not just areas to improve).

We show how our Objectives contribute towards the seven national Well-being Goals and the areas below are not all that we do, indeed it is not possible to cover everything the Council does, but we have set these six objectives as they are critical to improving citizens' well-being both in the long and short term. These Objectives will be reviewed periodically and we will consult on any changes with our citizens.

Objective 1

Improve education opportunities for all

Objective 2

Enabling employment

Objective 3

Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4

Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5

Creating a county borough that supports a healthy lifestyle in accordance with the Sustainable Development Principle within the Well-being of Future Generations (Wales) Act 2015

Objective 6

Support citizens to remain independent and improve their well-being

Our Strategic Equality Objectives will support progression in advancing equality and inclusion for all protected characteristics and delivery of the Public Sector Equality Duty. The objectives will ensure we are fulfilling our obligations as outlined in the Well-being of Future Generations (Wales) Act 2015.

To ensure our Strategic Equality Objectives are relevant, views were sought on whether the objectives outlined would help the Council reduce inequalities in the workforce and assist service access and delivery.

Consultation Process of the Strategic Equality Plan and Outcomes

A formal consultation was conducted from 11 November 2019 to 6 December 2019. The consultation was widely promoted, accessible on a variety of platforms and was available bilingually and in easy read format.

The consultation was published on the Council's website. Downloadable versions of the survey were available in a variety of formats on request. Details of the consultation were shared via the Council's social media platforms

reaching 4173 people and resulting in 187 engagements. A press release was prepared for local media and promoted on the council's website.

A number of engagement events with key stakeholder groups were held; members of staff from the Equalities, Welsh Language and Consultation Team attended the County meeting of Caerphilly People First and Parent Network Groups to seek participants' views in relation to each of the draft equalities objectives. A British Sign Language facilitator met with Deaf people across the county

borough, she documented their views on the draft plan, and provided a summary of their comments. Similarly, Disability CanDo carried out consultation sessions with Disability Groups to seek their views on the draft equality objectives. Whilst an effort was made to consult with all sectors of the community, it is evident that some stakeholders did not engage in the process.

Consultation responses highlighted a number of overarching themes as well as specific issues and barriers in relation to the draft objectives outlined.

What people think we should do:

- = Information should be provided in formats and language choice (including British Sign Language) to ensure that it is accessible to all. This is particularly important in relation to key Council services (e.g. refuse and recycling) and not just targeted services within Social Services (*Equality Objective 1 - Action 3*)
- = Council employees should have equality and diversity training (*Equality Objective 3 - Action 2*)
- = Provide staff training to raise awareness of equalities and Welsh language issues to empower staff to identify and tackle discrimination and stereotyping (*Equality Objective 3 - Action 2*)
- = Work with third sector organisations to identify ways in which we can work together in delivering our equalities duties (*Equality Objective 3 - Action 4*)
- = Review and strengthen internal processes for undertaking Equality Impact Assessments and related consultation (*Equality Objective 4 - Action 7*)
- = Keep respondents and the wider community informed about the progress of the plan and other consultations that are undertaken
- = The Council needs to ensure that the development of Welsh language education provision remains a priority

- = The Council should take the lead in identifying reasons for the gender pay gap and work with others (in particular Welsh Government) to set out proposals on how to reduce the gender pay gap
- = Ensure that Elected Members gain an awareness of equalities issues and ensure that there is clarity on the role of Elected Members in helping to deliver on equalities issues (*Equality Objective 3 - Action 2*)

Whilst an effort was made to engage with all sectors of the community, it is evident that no responses were received from individuals representing local religious groups or the black and minority ethnic community. This has been addressed as an action under Strategic Equality Objective 4 - Review and update our key stakeholder groups within the County borough that represent protected characteristic groups.

To see the report in full click on the following link: [Consultation Report](#) or alternatively please visit www.caerphilly.gov.uk/equalities

3

Section 4

Delivery and monitoring of the Equality Objectives...

4



Corporate Plan

The Council has a 5 year Corporate Plan with six Well-being Objectives. Within those six objectives are actions to improve inclusivity and diversity across a range of areas.

Service Planning

The Local Government (Wales) Measure 2011, places a duty on local authorities to 'make arrangements' to continuously improve. Part of those arrangements is our planning cycles. Our planning cycles identify our priorities and built into this cycle is equalities, Welsh language and inclusivity aims.

Directorate Performance Assessment

We have introduced a new way of assessing and reporting called 'Directorate Performance Assessments' (DPA). These assessments are designed to bring together a range of separate reporting information into one 'single source of the truth'. The purpose is to provide learning into how each Directorate is performing, identifying cause and effect and to act on this knowledge to improve. This will include equality and language information and is also reported to Scrutiny Committees and Cabinet.

Performance Reporting

Once a year we report to the public on how we are performing against our Well-being Objectives and include updates on equalities and Welsh language improvements. We identify what has not gone well and what we have learnt and what we are doing to improve.

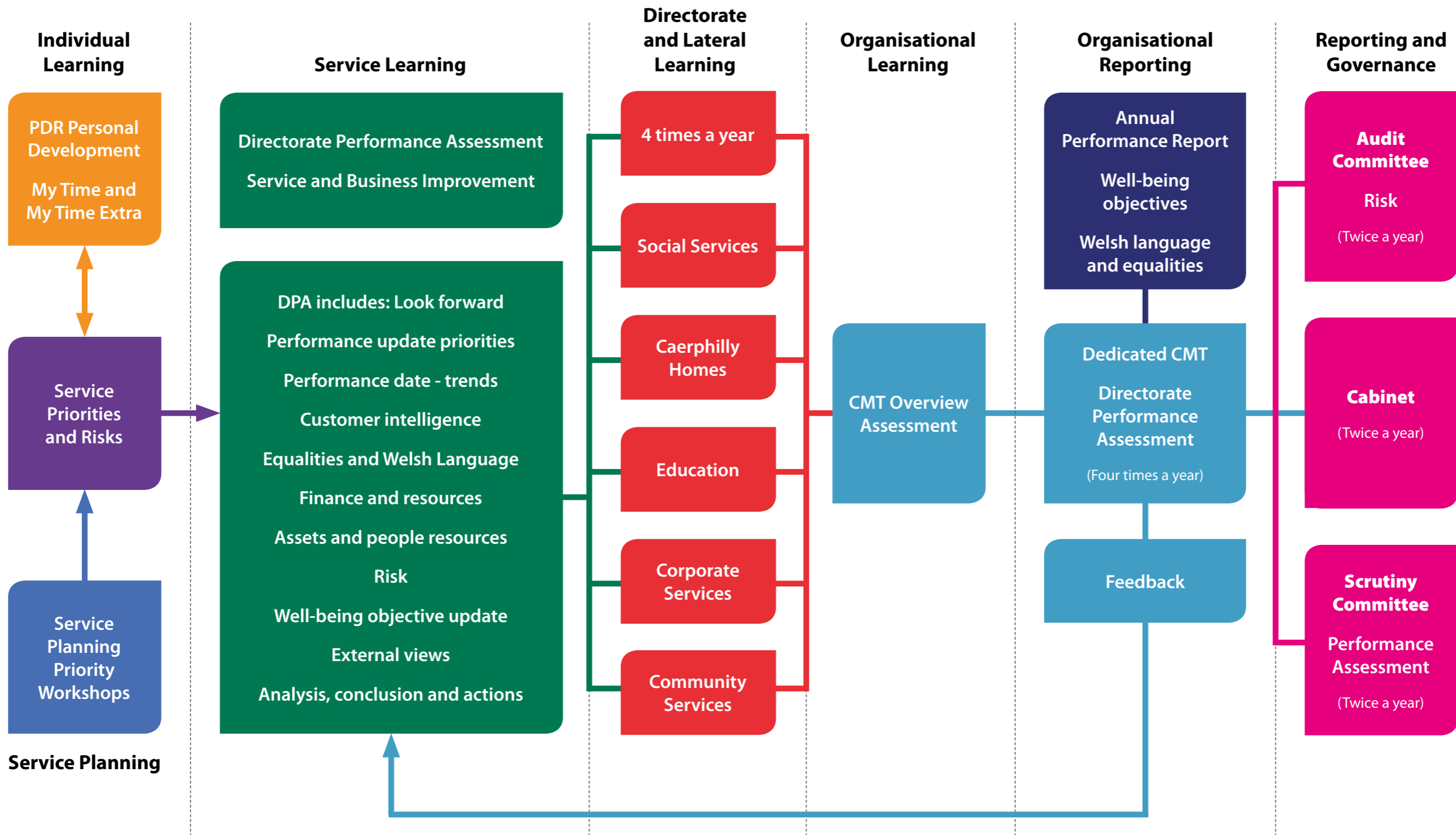
Strategic Equality Plan Annual Monitoring Report

Under the Public Sector Equality Duty the Council has a legal duty to produce and publish a Strategic Equality Plan Annual Monitoring Report which reports on the Council's progress in delivering services against the statutory duties, the public sector equality Duties and the Council's own Strategic Equality Objectives. The report must be published by the 31st March each year.

4



Performance and Equalities Reporting 2019



The Service Plan and its subsequent priorities are part of the overall framework as shown above.



TRAFODAETH CAERFFILI
THE CAERPHILLY CONVERSATION



Gadewir y dudalen hon yn wag yn fwriadol

Cynllun Cydraddoldeb Strategol Cyngor Bwrdeistref Sirol Caerffili 2020-24

Adroddiad ar yr Ymgynghoriad

Cyflwyniad a Chyd-destun

Ochr yn ochr â phob awdurdod lleol yng Nghymru, er mwyn cyflawni Dyletswydd Cydraddoldeb y Sector Cyhoeddus, mae Llywodraeth Cymru wedi nodi ei bod yn ofynnol i Gyngor Bwrdeistref Sirol Caerffili lunio Cynllun Cydraddoldeb Strategol ar gyfer 2020-2024. Mae angen ei gyhoeddi erbyn mis Ebrill 2020. Ysgrifennwyd y Cynllun er mwyn esbonio i'r staff, yr aelodau etholedig, y trigolion a'r rhanddeiliaid sut mae Cyngor Bwrdeistref Sirol Caerffili yn bwriadu cyflawni ei ymrwymadau cydraddoldeb gan barhau i fod yn sefydliad cynhwysol nad yw'n goddef gwahaniaethu o unrhyw fath.

Gan adeiladu ar ymrwymiad parhaus a gwaith blaenorol y Cyngor i gyflawni cydraddoldeb, cynhaliodd y Cyngor amrywiaeth o ymarferion casglu tystiolaeth a digwyddiadau ymgysylltu cyn ymgynghori er mwyn datblygu cynnwys y Cynllun Cydraddoldeb Strategol drafft a datblygu'r Amcanion Cydraddoldeb drafft mewn ffordd ystyrlon:

- Adolygiad o ofynion deddfwriaethol
- Adolygiad o adroddiadau a chanllawiau allanol gan y Comisiwn Cydraddoldeb a Hawliau Dynol
- Adolygiad o Gynllun Cydraddoldeb Strategol presennol y Cyngor a dogfennau a chanllawiau cysylltiedig
- Adolygiad o ymarferion ymgynghori blaenorol a gynhaliwyd gan y Cyngor mewn perthynas â materion cydraddoldeb
- Dadansoddiad o setiau data lleol a chenedlaethol
- Adolygiad o ddogfennau cydraddoldeb Llywodraeth Cymru ac awdurdodau lleol eraill
- Gwaith ymgysylltu â rheolwyr darparu gwasanaethau yn y Cyngor
- Trafodaethau â Chymdeithas Llywodraeth Leol Cymru, Llywodraeth Cymru ac awdurdodau lleol eraill ledled Cymru am faterion cydraddoldeb allweddol sy'n gysylltiedig ag amcanion cydraddoldeb cyfredol ac y gellid eu hystyried yn amcanion cydraddoldeb yn y dyfodol

Wedyn, cynhaliwyd cyfnod ymgynghori ffurfiol ar yr amcanion cydraddoldeb drafft yn y Cynllun.

Diben

Diben yr ymgynghoriad ffurfiol a gynhaliwyd oedd gofyn barn trigolion, aelodau etholedig, staff a rhanddeiliaid eraill ar yr amcanion drafft a amlinellir yn y Cynllun Cydraddoldeb Strategol drafft a nodi'r camau gweithredu mwyaf priodol er mwyn helpu'r Cyngor i gyflawni'r amcanion hynny, ar ôl cytuno arnynt. Bydd y dull gweithredu hwn yn helpu i nodi

camau gweithredu ystyrlon yn seiliedig ar anghenion a nodwyd ac mae'n unol â dull gweithredu Llywodraeth Cymru.

Yn benodol, gofynnodd yr ymgynghoriad i ymatebwyr gyflwyno sylwadau mewn perthynas â phob un o'r amcanion drafft fel y'u hamlinellir isod:

1. Deall a dileu'r rhwystrau y mae pobl yn eu hwynebu wrth gyrchu gwasanaethau
2. Gwella cyfleoedd addysg i bawb
3. Hybu a hwyluso cymunedau cynhwysol a chydlynol
4. Ymgysylltu ag aelodau o'r gymuned er mwyn iddynt gymryd rhan a lleisio barn wrth gynllunio darpariaeth gwasanaethau
5. Sicrhau y gall y cyhoedd sy'n siarad Cymraeg gael mynediad i wasanaethau sy'n cydymffurfio â'r gofynion statudol
6. Creu gweithlu sy'n adlewyrchu ac yn parchu amrywiaeth y cymunedau yn y fwrdeistref sirol
7. Lleihau'r Bwlch Cyflog rhwng y Rhywiau

Gofynnwyd am sylwadau o ran a fydd yr amcanion a amlinellwyd yn helpu'r Cyngor i leihau anghydraddoldeb yn y gweithlu a chynorthwyo o ran cyflenwi gwasanaethau a sicrhau mynediad at wasanaethau. Lle roedd ymatebwyr yn anghytuno ag unrhyw un o'r amcanion, gofynnwyd iddynt roi rhesymau dros eu barn. Gofynnodd yr ymgynghoriad hefyd i ymatebwyr nodi unrhyw feysydd anghydraddoldeb na chawsant eu cynnwys yn yr amcanion a gynigiwyd ac wedyn i nodi camau allweddol y dylai'r Cyngor eu cymryd er mwyn sicrhau ein bod yn lleihau anghydraddoldeb yn y gweithlu a chynorthwyo o ran cyflenwi gwasanaethau a sicrhau mynediad at wasanaethau. Gofynnwyd i ymatebwyr hefyd p'un a oedd eu hymateb i'r ymgynghoriad wedi'i ddylanwadu gan unrhyw rai o'r nodweddion gwarchoddedig, gan y gallai hyn gael effaith ar yr ymatebion a roddwyd.

Methodoleg (Yr hyn a wnaethom)

Cynhaliwyd yr ymgynghoriad ffurfiol dros gyfnod o 4 wythnos o 11 Tachwedd 2019 hyd at 6 Rhagfyr 2019.

Gellir gweld y dogfennau ategol a ddefnyddiwyd fel rhan o'r ymgynghoriad yn **Atodiad 1**.

- a) Crynodeb o'r Cyd-destun a'r Amcanion Strategol
- b) Fersiwn hawdd ei deall
- c) Holiadur
- d) Cyflwyniad a ddefnyddiwyd yn ystod cyfarfodydd ymgynghori wyneb-yn-wyneb

Er mwyn galluogi pawb a oedd yn awyddus i gyflwyno barn i gymryd rhan, roedd holl ddogfennau'r ymgynghoriad ar gael yn ddwyieithog ac mewn amrywiaeth o fformatau, gan gynnwys fersiwn hawdd ei deall a fersiwn print bras. Rhoddwyd cyhoedduswydd i'r ymgynghoriad mewn amrywiaeth o ffyrdd ac roedd ar gael ar amrywiaeth o lwyfannau. Holiadur oedd y prif ddull ymgynghori a ddefnyddiwyd, ond anogwyd cyfranogwyr i ymateb mewn nifer o ffyrdd. Cynhaliwyd cyfarfodydd ymgynghori wyneb-yn-wyneb â grwpiau oedd â

diddordeb penodol yn yr ymgynghoriad hwn ac sy'n anos eu cyrraedd drwy ddulliau ymgynghori eraill.

Staff ac Aelodau Etholedig

Rhodddwyd cyhoeddusrwydd i'r ymgynghoriad yn fewnol i'r aelodau etholedig ac i gyflogeion:

- drwy negeseuon e-bost
- Rheolwyr Gwasanaethau drwy'r Rhwydwaith Rheolwyr
- drwy dudalen mewnwyd y Cyngor
- dosbarthwyd fersiynau papur i staff nad ydynt yn gweithio mewn swyddfa lle y gofynnwyd am fersiynau o'r fath

Grwpiau rhanddeiliaid

Dosbarthwyd manylion am yr ymgynghoriad a sut i gymryd rhan yn helaeth i'r canlynol:

- sefydliadau lleol a rhanbarthol â diddordeb mewn materion cydraddoldeb a sefydliadau partner lleol yn y sector cyhoeddus drwy restrau dosbarthu e-bost er mwyn rhoadru'r wybodaeth ymhellach
- sefydliadau lleol yn y trydydd sector drwy Gymdeithas Cyrff Gwirfoddol Gwent (GAVO) er mwyn dosbarthu'r wybodaeth ymhellach
- cyngorau tref a chymuned lleol drwy e-bost. Cynhaliodd pob cyngor tref a chymuned gyfarfod yn ystod y cyfnod ymgynghori neu'n fuan ar ôl y cyfnod hwnnw
- cysylltwyd ag aelodau Panel Safbwynt Caerffili, Caerphilly People First, y Swyddog Cydlyniant Cymunedol Rhanbarthol, Menter Iaith Caerffili, Disability Can Do, Fforwm 50+ Caerffili, Umbrella Cymru, Stonewall Cymru, Anabledd Cymru, Deaf-Friendly a Gwasanaeth Ieuenctid a Grŵp Ieuenctid Pobl Lesbiaidd, Hoyw, Deurywiol a Thrawsrywiol Bwrdeistref Sirol Caerffili drwy e-bost i'w hannog i gymryd rhan

Er mwyn cynnig y cyfle i gael adborth manwl, cynhaliwyd grwpiau ffocws wyneb-yn-wyneb â'r canlynol:

Caerphilly People First

Aeth aelodau o staff y tîm Cydraddoldeb i gyfarfod sirol Caerphilly People First yn ei swyddfeydd ym Margod ar 26 Tachwedd 2019. Gwnaed cyflwyniad i'r grŵp a gofynnwyd am sylwadau gan y cyfranogwyr mewn perthynas â phob un o'r amcanion cydraddoldeb drafft.

Rhwydwaith Rhieni Caerffili

Aeth aelodau o'r tîm Cydraddoldeb i'r ddau gyfarfod â grwpiau Gelligaer a Thredegar Newydd ar 3 Rhagfyr 2019. Darparwyd manylion y cyflwyniad ar ffurf taflen a chafodd aelodau'r grŵp eu tywys drwy drafodaeth am yr amcanion cydraddoldeb arfaethedig.

Cymuned Fyddar Caerffili

Yn ystod y cyfnod ymgynghori, cyfarfu hwylusydd Iaith Arwyddion Prydain â phobl Fyddar ledled y fwrdeistref sirol, gan ofyn am eu sylwadau ar y cynllun drafft. Wedyn, darparwyd ymateb ysgrifenedig yn crynhoi eu sylwadau i'r Cyngor.

Disability Can Do

Ar ran y Cyngor, cynhaliodd Disability Can Do dair sesiwn â'r canlynol:

- **Caffi Dementia Gyfeillgar yn Neuadd Eglwys Santes Gwladys, Bargod**
- **Grŵp Iechyd Meddwl yn Swyddfeydd Platfform, Oakwood**
- **Clwb Golwg yn Neuadd Gymuned Tre-lyn.**

Ni fyddai llawer o'r rheini y cysylltwyd â nhw wedi gallu cwblhau'r arolwg ar-lein.

Trigolion a'r gynulleidfa ehangach

Er mwyn cyrraedd cynulleidfa mor eang â phosibl,

- tynnwyd sylw at yr ymgynghoriad ar hafan gwefan y Cyngor, gan gynnwys dolen uniongyrchol i ddogfennaeth yr ymgynghoriad ac arolwg ar-lein. Roedd fersiwn bapur o'r arolwg ar gael hefyd i'w argraffu o'r wefan neu mewn amrywiaeth o fformatau ar gais.
- rhannwyd manylion yr ymgynghoriad drwy ffrwd Twitter a thudalen Facebook y Cyngor. Cyrhaeddodd y wybodaeth ar Facebook 4,173 o bobl a chysylltodd 187 ohonynt o ganlyniad.
- lluniwyd datganiad i'r wasg ar gyfer y cyfryngau lleol ac fe'i rhannwyd ar wefan y Cyngor.

Canlyniadau

Ymatebion a phroffil yr ymatebwyr

Cwblhaodd cyfanswm o 15 o ymatebwyr yr holiadur ar-lein. O'u plith, dim ond dau berson oedd o dan 50 oed. Roedd gan hanner y rheini a gwblhaodd yr arolwg anabledd, roedd dwy ran o dair yn fenywod a nododd pob un eu bod yn wyn o ran tarddiad ethnig ac mai Saesneg oedd eu prif iaith. Nododd nifer o'r rheini a ymatebodd i'r ymgynghoriad fod ganddynt brofiad uniongyrchol o faterion cydraddoldeb.

Yn ogystal, cafwyd tri ymateb ysgrifenedig, un gan gynrychiolwyr o'r gymuned Fyddar, un gan gynghorydd lleol ac un gan drigolyn lleol.

Daeth cyfanswm o 12 aelod o Rwydwaith Rhieni Caerffili i'r trafodaethau a gynhaliwyd fel rhan o'r grŵp ffocws wyneb-yn-wyneb. Roeddent wedi'u rhannu rhwng dau grŵp ar wahân (5 cyfranogwr yng Ngelligaer a 7 cyfranogwr yn Nhredegar Newydd). Roedd pob un ohonynt yn fenywod ac roedd dwy ohonynt yn neiniau.

Yng nghyfarfod Caerphilly People First, roedd 20 o bobl ag anableddau dysgu yr oedd 13 ohonynt yn ddynion a 7 yn fenywod. Roedd y person ifancaf yn y cyfarfod yn 22 oed ac roedd yr hynaf yn 78 oed.

Fel rhan o'r sesiynau grŵp a gynhaliwyd gan Disability Can Do, cymerodd cyfanswm o 38 o bobl ag anableddau ac 18 o ofalwyr neu weithwyr cymorth ran yn y tri grŵp. Roedd y rheini ag anableddau rhwng 40 a 60 oed ac roedd y rhan fwyaf ohonynt yn bobl hŷn.

Er i ni ymdrechu i ymgysylltu â phob sector o'r gymuned, mae'n amlwg na chafwyd unrhyw ymatebion gan unigolion sy'n cynrychioli grwpiau crefyddol lleol na'r gymuned pobl dduon a lleiafrifoedd ethnig.

Sylwadau'r ymatebwyr a themâu a ddaeth i'r amlwg

Tynnodd yr ymatebion i'r ymgynghoriad sylw at nifer o themâu cyffredin yn ogystal â materion a rhwystrau penodol mewn perthynas â'r amcanion drafft a amlinellwyd.

Ceir crynodeb o'r ymatebion a gafwyd yn **Atodiad 2**:

- a) Crynodeb o'r ymatebion i'r arolwg a luniwyd gan SNAP
- b) Nodiadau o'r trafodaethau grŵp
- c) Cylchlythyr Caerphilly People First
- d) Ymatebion ysgrifenedig a gafwyd
 - a. Y gymuned fyddar
 - b. Y Cynghorydd James Pritchard
 - c. Ymateb gan drigolyn
- e) Ymateb gan Disability Can Do

Rydym wedi cynnwys yr Amcan Cydraddoldeb a'r Cam Gweithredu perthnasol ochr yn ochr â'r adborth sy'n dilyn er mwyn dangos sut mae sylwadau'r ymgynghoreion wedi llywio rhai o'r camau gweithredu.

Cyd-destun

Roedd y rheini a ymatebodd i'r ymgynghoriad yn cydnabod bod angen i'r Cyngor roi blaenoriaeth uchel i Gydraddoldeb. Er nad oedd yn ystadegol ddilys gan mai nifer bach o ymatebion a gafwyd, roedd y rheini a ymatebodd yn cytuno bod yr amcanion a amlinellwyd yn berthnasol. Pwysigrwydd sicrhau bod camau gweithredu mesuradwy ag amserlenni clir yn gysylltiedig â phob amcan ac y caiff cynnydd tuag at y camau gweithredu hyn ei fonitro.

Amcan 1: Deall a dileu'r rhwystrau y mae pobl yn eu hwynebu wrth gyrchu gwasanaethau

Rhwysterau a nodwyd:

- Diffyg dealltwriaeth o'r ffordd y mae'r Cyngor yn gweithredu, pa wasanaethau a gaiff eu darparu a sut – yn aml nid yw pobl yn gwybod am y gwasanaethau/cyfleoedd addysg a hyfforddiant sydd ar gael iddynt
- Er bod opsiynau digidol yn ddefnyddiol i lawer, nid ydynt yn addas i bawb, yn enwedig pobl hŷn ac oedolion ag anableddau dysgu
- Mae llyfrgelloedd (a gwasanaethau cwsmeriaid) yn holl bwysig o ran cynnig cyswllt wyneb-yn-wyneb ac adnoddau i gymunedau lleol, yn enwedig rhieni â phlant ifanc a phobl hŷn
- Ystyriwyd bod diffyg mynediad at drafndiaeth gyhoeddus ddibynadwy yn atal pobl rhag defnyddio gwasanaethau a'i fod yn effeithio ar y cymunedau mwyaf anghysbell a'r trigolion mwyaf agored i niwed yn y cymunedau hynny. Mae rhai yn teimlo'n unig iawn gan fod cyfleusterau lleol yn cael eu dileu heb unrhyw ffordd o gyrraedd gwasanaethau ymhellach i ffwrdd

- Gall mynediad ffisegol fod yn rhwystr (mae meysydd cyfrifoldeb y Cyngor yn hyn o beth yn cynnwys cynnal a chadw arwynebau palmentydd, cynnal a chadw coed a goleuadau stryd)
- Ystyrir bod diffyg dealltwriaeth o anableddau, problemau iechyd meddwl a meysydd cydraddoldeb eraill yn rhwystr

Beth mae pobl yn meddwl y dylem ei wneud:

- Dylid darparu gwybodaeth mewn fformatau ac ieithoedd gwahanol (gan gynnwys Iaith Arwyddion Prydain) er mwyn sicrhau ei bod yn hygyrch i bawb. Mae hyn yn arbennig o bwysig mewn perthynas â gwasanaethau allweddol y Cyngor (e.e. sbwriel ac ailgylchu) ac nid dim ond gwasanaethau wedi'u targedu o fewn yr adran Gwasanaethau Cymdeithasol (*Amcan Cydraddoldeb 1 – Cam Gweithredu 3*)
- Dylid cynnig hyfforddiant cydraddoldeb ac amrywiaeth i gyflogaethion y Cyngor (*Amcan Cydraddoldeb 3 – Cam Gweithredu 2*)

Ni chafwyd unrhyw sylwadau pellach yn ystod yr ymgynghoriad mewn perthynas â'r amcan hwn.

Amcan 2: Gwella cyfleoedd addysg i bawb

- Sicrhau bod addysg yn un o flaenoriaethau'r Cyngor er mwyn sicrhau y caiff pob disgybl y cyfle i ddysgu mewn amgylchedd cydlynol
- Yr angen i sicrhau digon o gymorth addysgol i'r rheini ag anghenion dysgu ychwanegol ac i ystyried effaith y Bil Anghenion Dysgu Ychwanegol
- Yr angen i wella cyfleoedd cyflogaeth i'r rheini ag anableddau, gan gynnwys oedolion awtistig a'r rheini ag anableddau dysgu
- Cynyddu cyfranogiad drwy ddileu rhwystrau a sicrhau bod cyfleoedd yn diwallu anghenion/addas at ddiddordebau trigolion

Beth mae pobl yn meddwl y dylem ei wneud:

- Er mwyn gwella cyfleoedd addysgol, mae angen deall yr anawsterau y mae pobl ag anableddau yn eu hwynebu wrth ddod o hyd i swyddi a'u cadw a'r effaith y gall newid amgylchiadau o ran swydd ei chael ar fywydau pobl ag anableddau

Ni chafwyd unrhyw sylwadau pellach yn ystod yr ymgynghoriad mewn perthynas â'r amcan hwn.

Amcan 3: Hybu a hwyluso cymunedau cynhwysol a chydlynol

- Ar y cyfan, mae'r rheini a gymerodd ran yn yr ymgynghoriad yn teimlo'n ddiogel a'u bod wedi'u cynnwys yn eu cymunedau, er y nododd y rheini â chyflyrau corfforol a chyflyrau iechyd meddwl eu bod wedi profi achosion o wahaniaethu
- Mae gan yr Aelodau Etholedig ran i'w chwarae wrth annog cydlyniant cymunedol
- Mae angen cydnabod rôl bwysig y sector gwirfoddol wrth hwyluso cydlyniant cymunedol yn llawn

Beth mae pobl yn meddwl y dylem ei wneud:

- Cynnig hyfforddiant i'r staff er mwyn gwella ymwybyddiaeth o faterion cydraddoldeb a'r Gymraeg fel y gellir grymuso staff i nodi achosion o wahaniaethu a stereoteipio a mynd i'r afael â nhw (*Amcan Cydraddoldeb 3 – Cam Gweithredu 2*)
- Gweithio gyda sefydliadau yn y trydydd sector er mwyn nodi ffyrdd y gallwn gydweithio i gyflawni ein dyletswyddau o ran cydraddoldeb (*Amcan Cydraddoldeb 3 – Cam Gweithredu 4*)

Ni chafwyd unrhyw sylwadau pellach yn ystod yr ymgynghoriad mewn perthynas â'r amcan hwn.

Amcan 4: Ymgysylltu ag aelodau o'r gymuned er mwyn iddynt gymryd rhan a lleisio barn wrth gynllunio darpariaeth gwasanaethau

- Dylai ystyried materion Cydraddoldeb fod yn ffactor allweddol wrth wneud penderfyniadau mewn perthynas â datblygu a newid gwasanaethau. Mae cynnal Aseiad trylwyr o'r Effaith ar Gydraddoldeb ac ymgynghori'n briodol yn rhan annatod o'r broses hon
- Gall cymunedau gwybodus ymgysylltu'n fwy effeithiol felly mae cyfathrebu yn allweddol. Mae angen i ddulliau cyfathrebu fod yn briodol ar gyfer pob cynulleidfa ac ystyriwyd bod digwyddiadau ymgysylltu wyneb-yn-wyneb yn bwysig iawn i'r rheini sy'n cymryd rhan
- Mae angen i ni ymgysylltu â'n cymunedau mewn ffordd *ystyrlon* (wyneb-yn-wyneb) yn hytrach nag ymdrin â materion cydraddoldeb mewn ffordd arwynebol
- Mae angen i ni roi adborth i'n cymunedau er mwyn sicrhau eu bod yn gwybod sut y caiff eu sylwadau eu hystyried ac er mwyn eu grymuso i gymryd mwy o ran
- Wrth ystyried anghenion un grŵp gwarchodedig, dylid sicrhau na chaiff hyn effaith negyddol ar grwpiau gwarchodedig eraill
- Sicrhau ein bod yn defnyddio ffynonellau data lleol i ddatgelu patrymau anghydraddoldeb y gellir ymdrin â nhw
- Mae angen i ni ymgysylltu â staff ar bob lefel yn y sefydliad gan eu bod yn allweddol wrth sicrhau y caiff gwasanaethau eu cyfleu a'u darparu'n effeithiol i drigolion a defnyddwyr gwasanaethau

Beth mae pobl yn meddwl y dylem ei wneud:

- Adolygu ac atgyfnerthu prosesau mewnol ar gyfer cynnal Aseidiadau o'r Effaith ar Gydraddoldeb a gwaith ymgynghori cysylltiedig (*Amcan Cydraddoldeb 4 – Cam Gweithredu 7*)
- Sicrhau y caiff ymatebwyr a'r gymuned ehangach eu hysbysu'n rheolaidd am gynnydd y Cynllun ac ymgynghoriadau eraill a gynhelir

Amcan 5: Sicrhau y gall y cyhoedd sy'n siarad Cymraeg gael mynediad i wasanaethau sy'n cydymffurfio â'r gofynion statudol

- Er nad oedd yn uniongyrchol berthnasol i'r cyfranogwyr, roeddent yn cydnabod bod cynnydd yn nifer y siaradwyr Cymraeg ifancach yn golygu y bydd yr amcan hwn yn fwyfwy pwysig yn y dyfodol

Beth mae pobl yn meddwl y dylem ei wneud:

- Mae angen i'r Cyngor sicrhau bod y broses o ddatblygu'r ddarpariaeth addysg cyfrwng Cymraeg yn parhau'n flaenoriaeth

Ni chafwyd unrhyw sylwadau pellach yn ystod yr ymgynghoriad mewn perthynas â'r amcan hwn.

Amcanion 6 a 7: Creu gweithlu sy'n adlewyrchu ac yn parchu amrywiaeth y cymunedau yn y fwrdeistref sirol a Lleihau'r Bwlch Cyflog rhwng y Rhywiau

- Er bod y rheini a ymatebodd i'r ymgynghoriad yn ystyried bod yr amcanion hyn yn bwysig, cydnabuwyd eu bod yn faterion cymhleth ac y dylai'r Cyngor arwain unrhyw waith cysylltiedig
- Dylid adlewyrchu amrywiaeth yn y gweithlu ac ymhlith yr Aelodau Etholedig

Beth mae pobl yn meddwl y dylem ei wneud:

- Dylai'r Cyngor chwarae rhan arweiniol wrth nodi'r rhesymau dros y bwlch cyflog rhwng y rhywiau a gweithio gydag eraill (yn enwedig Llywodraeth Cymru) i nodi cynigion o ran sut i leihau'r bwlch cyflog rhwng y rhywiau

Ni chafwyd unrhyw sylwadau pellach yn ystod yr ymgynghoriad mewn perthynas â'r amcanion hyn

A oes unrhyw beth ar goll yn y Cynllun drafft?

- Sicrhau bod yr Aelodau Etholedig yn meithrin ymwybyddiaeth o faterion cydraddoldeb a sicrhau bod eglurder ynghylch rôl yr Aelodau Etholedig wrth helpu i gyflawni mewn perthynas â materion cydraddoldeb (*Amcan Cydraddoldeb 3 – Cam Gweithredu 2*)

Y camau nesaf

Caiff canlyniadau'r ymgynghoriad eu hystyried ochr yn ochr ag adborth gan staff a rheolwyr gwasanaethau a byddant yn helpu i lywio fersiwn ddiwygiedig o Gynllun Cydraddoldeb Strategol y Cyngor ar gyfer 2020-2024 cyn iddo gael ei gymeradwyo a'i fabwysiadu ym mis Ebrill 2020. Caiff y camau gweithredu a nodwyd fel rhan o'r ymgynghoriad eu cynnwys yn y Cynllun Cydraddoldeb Strategol terfynol.

Is atodiad 2: Crynodeb o'r sylwadau

Cafodd y sylwadau eu golygu er mwyn sicrhau na ellir adnabod ymatebwyr unigol

[Is-atodiad 2a CCS Crynodeb yr Arolwg 11.12.19](#)

[Is-atodiad 2b Ymgynghoriad CCS – Nodiadau Rhwydwaith Rhieni Tredegar Newydd](#)

[Is-atodiad 2b Ymgynghoriad CCS – Nodiadau Rhwydwaith Rhieni Gelligaer](#)

[Is-atodiad 2b Ymgynghoriad CCS – Nodiadau Caerphilly People First](#)

[Is-atodiad 2c Ymgynghoriad CCS – Cylchlythyr Caerphilly People First](#)

[Is-atodiad 2d Ymgynghoriad CCS – Ymateb Cyng Pritchard](#)

[Is-atodiad 2d Ymgynghoriad CCS – Ymateb y Gymuned Byddar](#)

[Is-atodiad 2d Ymgynghoriad CCS – Ymateb Trigolyn](#)

[Is-atodiad 2e Ymgynghoriad CCS – Ymateb Disability CandDo](#)

Gadewir y dudalen hon yn wag yn fwriadol

FFURFLEN ASESU'R EFFAITH AR GYDRADDOLDEB

Gorffennaf 2019

DATGANIAD CYDRADDOLDEB Y CYNGOR

Mae'r Cyngor hwn yn cydnabod bod gan bobl anghenion, gofynion a nodau gwahanol, a byddwn yn gweithio yn erbyn pob math o wahaniaethu drwy hyrwyddo cysylltiadau da a chyd-barch o fewn ein cymunedau, ein trigolion, ein haelodau etholedig, y rhai sy'n gwneud cais i ni am swyddi a'n gweithlu a rhyngddynt.

Byddwn hefyd yn gweithio i sicrhau bod gan bawb fynediad cyfartal at ein gwasanaethau, heb ystyried tarddiad ethnig, rhyw, oedran, statws priodasol, cyfeiriadedd rhywiol, anabledd, ailbennu rhywedd, credoau crefyddol neu ddiffyg cred, y defnydd o'r Gymraeg, iaith arwyddion Prydain neu ieithoedd eraill, cenedligrwydd, cyfrifoldeb am unrhyw ddibynyddion nac unrhyw reswm arall na ellir dangos bod cyfiawnhad drosto.

Mae Aseidiadau o'r Effaith ar Gydraddoldeb yn ofyniad cyfreithiol o dan ddeddfwriaeth cydraddoldeb (Rheoliadau Deddf Cydraddoldeb 2010 (Dyletswyddau Statudol) (Cymru) 2011) lle nodwyd bod potensial ar gyfer effaith negyddol sylweddol. Bu'r ddeddfwriaeth hon ar waith ers 2000. Mae dyletswydd ddeddfwriaethol arnom hefyd i wneud y canlynol:

- dileu gwahaniaethu, aflonyddu a fictimeiddio ac ymddygiad arall anghyfreithlon a waherddir gan Ddeddf Cydraddoldeb 2010
- hybu cyfle cyfartal rhwng personau sy'n rhannu nodwedd warchoddedig berthnasol a phersonau nad ydynt yn ei rhannu
- meithrin cysylltiadau da rhwng personau sy'n rhannu nodwedd warchoddedig a phersonau nad ydynt yn ei rhannu.

Mae'r Ddeddf yn esbonio bod rhoi sylw dyladwy i hybu cydraddoldeb yn golygu gwneud y canlynol:

- dileu neu leihau'r anfantaision a wynebir gan bobl oherwydd eu nodweddion gwarchoddedig
- cymryd camau i ddiwallu anghenion pobl o grwpiau gwarchoddedig lle bo'r anghenion hyn yn wahanol i anghenion pobl eraill
- annog pobl â nodweddion gwarchoddedig i gymryd rhan mewn bywyd cyhoeddus neu mewn gweithgareddau eraill lle nad oes nifer cymesur ohonynt yn cymryd rhan.

Mae'r nodweddion gwarchoddedig fel a ganlyn:

- | | |
|---------------------------------|----------------------------------|
| • Oedran | • Hil |
| • Anabledd | • Crefydd, Cred neu Ddiffyg Cred |
| • Ailbennu Rhywedd | • Rhyw |
| • Priodas a Phartneriaeth Sifil | • Cyfeiriadedd Rhywiol |
| • Beichiogrwydd a Mamolaeth | • Y Gymraeg* |

* Ni nodir y Gymraeg fel nodwedd warchoddedig o dan Ddeddf Cydraddoldeb 2010, ond yng Nghymru mae'n rhaid i ni hefyd drin y Gymraeg a'r Saesneg ar y sail eu bod yn gyfartal yn ogystal â hybu a hwyluso'r defnydd o'r Gymraeg.

YR ASESIAD O'R EFFAITH AR GYDRADDOLDEB

ENW'R CYNNIG NEWYDD NEU DDIWYGIEDIG*	Cynllun Cydraddoldeb Strategol 2020-2024
CYFARWYDDIAETH	Addysg a Gwasanaethau Corfforaethol
MAES GWASANAETH	Gwella Busnes a Phartneriaethau
SWYDDOG CYSWLLT	Anwen Cullinane
DYDDIAD ADOLYGU NEU DDIWYGIO NESAF	2024

***Drwy'r Ffurflen Asesu'r Effaith ar Gydraddoldeb hon, defnyddir 'cynnig' i gyfeirio at yr hyn sy'n cael ei asesu ac, felly, mae'n cynnwys polisiau, strategaethau, swyddogaethau, gweithdrefnau, arferion, mentrau, prosiectau a chynigion ar gyfer arbedion.**

Nod Asesiad o'r Effaith ar Gydraddoldeb yw sicrhau bod materion sy'n ymwneud â Chydraddoldeb a'r Gymraeg wedi'u hystyried mewn ffordd ragweithiol drwy gydol prosesau gwneud penderfyniadau sy'n llywodraethu'r gwaith a wneir gan bob maes gwasanaeth yn y Cyngor, yn ogystal â gwaith a wneir ar lefel gorfforaethol.

Ymdrinnir yn fanylach â gwaith y Cyngor ym meysydd Cydraddoldeb, Y Gymraeg a Hawliau Dynol drwy **Amcanion a Chynllun Gweithredu Cydraddoldeb a'r Gymraeg 2016-2020**.

Wrth gynnal Asesiad o'r Effaith ar Gydraddoldeb dylech ystyried canlyniadau cadarnhaol a negyddol eich cynigion. Os yw prosiect wedi'i anelu at grŵp penodol e.e. pobl anabl, mae angen i chi hefyd ystyried pa effeithiau y gallai eu cael ar feysydd eraill e.e. pobl ifanc ag anabledd, pobl dduon a lleiafrifoedd ethnig ag anabledd.

Mae nifer o ddogfennau canllaw ategol ar gael ar **Borth yr Uned Polisi Corfforaethol** a gall tîm Cydraddoldeb a'r Gymraeg y Cyngor gynnig cyngor wrth i'r Asesiad o'r Effaith ar Gydraddoldeb gael ei ddatblygu. Noder nad yw'r tîm yn llunio Asesiadau o'r Effaith ar Gydraddoldeb ar ran meysydd gwasanaeth, ond cynigir cymorth ar ffurf cyngor, awgrymiadau ac i raddau helaeth, gymorth rheoli ansawdd.

Cysylltwch â cydraddoldeb@caerffili.gov.uk i gael cymorth.

DIBEN Y CYNNIG

1	<p>Yr hyn y bwriedir i'r cynnig ei gyflawni <i>(Rhowch ddisgrifiad cryno ac amlinellwch ddiben y cynnig newydd neu'r cynnig wedi'i ddiweddarau er mwyn cynnig cyflwyniad.)</i></p> <p>Datblygwyd y Cynllun Cydraddoldeb Strategol (CCS) a'r amcanion cydraddoldeb sy'n rhan ohono er mwyn dogfennu'r camau y mae'r Cyngor yn bwriadu eu cymryd i gyflawni ei ddyletswyddau penodol. Mae'n ymdrin â'r holl nodweddion gwarchoddedig: oedran, anabled, ailbennu rhywedd, beichiogrwydd a mamolaeth, priodas a phartneriaeth sifil, hil, crefydd neu gred, rhyw, cyfeiriadedd rhywiol. Mae'n cynnwys gwybodaeth am y ffordd y mae'r Cyngor yn hybu cydraddoldeb, yn meithrin cysylltiadau da ac yn ymdrin ag achosion o wahaniaethu ac aflonyddu yn ei wasanaethau i gyd.</p>
2	<p>Pwy yw'r defnyddwyr gwasanaeth y mae'r cynnig yn effeithio arnynt? <i>(Pwy y bydd y broses o roi'r cynnig hwn ar waith yn effeithio arnynt? e.e. aelodau o staff, y cyhoedd yn gyffredinol, neu adrannau penodol o'r cyhoedd h.y. grwpiau ieuenctid, gofalwyr, defnyddwyr ffyrdd, pobl sy'n defnyddio parciau gwledig, pobl ar fudd-daliadau ac ati. A oes unrhyw fylchau data?)</i></p> <p>Pawb sy'n byw neu'n gweithio yn y fwrdeistref sirol neu'n ymweld, gan gynnwys aelodau o staff, rhanddeiliaid, trigolion, aelodau etholedig ac ymwelwyr y mae unrhyw un o'r nodweddion gwarchoddedig yn berthnasol iddynt.</p>

YR EFFAITH AR Y CYHOEDD A STAFF

3	<p>A yw'r cynnig yn sicrhau bod gan bawb fynediad cyfartal at yr holl wasanaethau sydd ar gael neu a gynigir, neu eu bod yn cael yr un budd o'r newidiadau arfaethedig, neu na fyddant ar eu colled mewn ffyrdd mwy sylweddol neu ddifrifol oherwydd y cynigion? <i>(Beth a wnaed i ystyried p'un a oes gan y grwpiau hyn fynediad cyfartal at y gwasanaeth ai peidio, neu a oes angen iddynt dderbyn y gwasanaeth mewn ffordd wahanol i bobl eraill?)</i></p> <p>Ydy mae'r Cynllun Cydraddoldeb Strategol yn ceisio nodi a mynd i'r afael ag unrhyw rwystrau a nodwyd sy'n atal pobl â nodweddion gwarchoddedig rhag cyrchu gwasanaethau ac i weithio gyda nhw i ddod o hyd i atebion.</p>
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4	A fydd eich cynnig yn effeithio ar unrhyw bobl neu grwpiau o bobl â nodweddion gwarchoddedig? <i>(A archwiliwyd y broses o ddarparu'r gwasanaeth er mwyn asesu a oes unrhyw effaith anuniongyrchol ar unrhyw grwpiau? A allai canlyniadau'r polisi neu'r cynnig ar gyfer arbedion fod yn wahanol gan ddibynnu ar nodweddion gwarchoddedig pobl?)</i>	
Nodwedd Warchoddedig	Cadarnhaol, Negyddol, Niwtral	Beth fydd yr effaith? Os yw'r effaith yn negyddol, sut y gellir ei lliniaru?
Oedran	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Gwnaethom ymgynghori â'r Fforwm 50+ ar Amcanion Drafft y CCS. Mae adborth a gafwyd o'r ymgynghoriad wedi helpu i'n hysbysu am y camau gweithredu perthnasol y dylid eu rhoi ar waith er mwyn darparu ein gwasanaethau mewn ffordd well, fwy cynhwysol.
Anabledd	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Gwnaethom ymgynghori â'r Fforwm 50+, Caerphilly People First, Anabledd Cymru a Disability Can Do. Mae adborth a gafwyd o'r ymgynghoriad wedi helpu i'n hysbysu am y camau gweithredu perthnasol y dylid eu rhoi ar waith er mwyn darparu ein gwasanaethau mewn ffordd well, fwy cynhwysol.
Ailbennu Rhywedd	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Ymgynghorwyd ag Umbrella Cymru, Stonewall Cymru a Grŵp Ieuenctid Pobl Lesbiaidd, Hoyw, Deurywiol a Thrawsrywiol CBSC. Mae adborth a gafwyd o'r ymgynghoriad wedi helpu i'n hysbysu am y camau gweithredu perthnasol y dylid eu rhoi ar waith er mwyn darparu ein gwasanaethau mewn ffordd well, fwy cynhwysol.
Priodas a Phartneriaeth Sifil	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig.
Beichiogrwydd a Mamolaeth	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig.
Hil	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Er i ni ymdrechu i ymgysylltu â phob sector o'r gymuned, mae'n amlwg na chafwyd unrhyw ymatebion gan unigolion sy'n cynrychioli'r gymuned pobl dduon a lleiafrifoedd ethnig leol. Cafodd hyn ei gynnwys fel cam gweithredu o dan Amcan Cydraddoldeb Strategol 4 - <i>Adolygu a diweddarau ein grwpiau rhanddeiliaid allweddol yn y fwrdeistref sirol sy'n cynrychioli grwpiau â nodweddion gwarchoddedig.</i>

Crefydd a Chred	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Er i ni ymdrechu i ymgysylltu â phob sector o'r gymuned, mae'n amlwg na chafwyd unrhyw ymatebion gan unigolion sy'n cynrychioli grwpiau crefyddol lleol. Cafodd hyn ei gynnwys fel cam gweithredu o dan yr Amcan Cydraddoldeb Strategol <i>Adolygu a diweddarau ein grwpiau rhanddeiliaid allweddol yn y fwrdeistref sirol sy'n cynrychioli grwpiau â nodweddion gwarchoddedig.</i>
Rhyw	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Gwnaethom ymgynghori'n benodol â Chwarae Teg.
Cyfeiriadedd Rhywiol	Cadarnhaol	Ysgrifennwyd y CCS er mwyn sicrhau na wahaniaethir yn erbyn unrhyw un, ni waeth beth fo'i nodwedd warchoddedig. Ymgynghorwyd ag Umbrella Cymru, Stonewall Cymru a Grŵp Ieuenctid Pobl Lesbiaidd, Hoyw, Deurywiol a Thrawsrywiol CBSC. Mae adborth a gafwyd o'r ymgynghoriad wedi helpu i'n hysbysu am y camau gweithredu perthnasol y dylid eu rhoi ar waith er mwyn darparu ein gwasanaethau mewn ffordd well, fwy cynhwysol.

5	<p>Yn unol â gofynion Rheoliadau Safonau'r Gymraeg (Rhif 1) 2015, nodwch isod pa effeithiau, os o gwbl (boed yn gadarnhaol neu'n andwyol), y byddai'r cynnig yn eu cael ar gyfleoedd i bobl ddefnyddio'r iaith Gymraeg, ac o ran sicrhau na chaiff y Gymraeg ei thrin yn llai ffafriol na'r Saesneg.</p> <p><i>(Gofynion penodol y Safonau o ran Llundain Polisi yw Safonau rhif 88, 89, 90, 91, 92 a 93. Mae manylion llawn pob Safon ar gael ar Borth yr Uned Polisi Corfforaethol. Er ei bod yn bwysig bod yr hyn a amlinellir yn y cynnig ar gael yn Gymraeg ac yn Saesneg, ystyriwch yr effeithiau ehangach ar siaradwyr Gymraeg).</i></p> <p>Dim effaith negyddol ar y Gymraeg.</p> <p>Er nad yw materion y Gymraeg wedi'u cynnwys yn Neddf Cydraddoldeb 2010, ceir set o safonau o dan Fesur y Gymraeg (Cymru) 2011. Manylir ar y rhain yn y rheoliadau a gymeradwywyd gan Lywodraeth Cymru fel Rheoliadau Safonau'r Gymraeg (Rhif 1) 2015.</p> <p>Mae un o'r Amcanion Cydraddoldeb Strategol yn ymwneud yn benodol â'r Gymraeg a'i nod yw sicrhau y gall y cyhoedd sy'n siarad Cymraeg gael mynediad i wasanaethau sy'n cydymffurfio â'r gofynion statudol</p>
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CASGLU GWYBODAETH

6

Amlinellwch unrhyw dystiolaeth a /neu waith ymchwil rydych wedi'u casglu sy'n ategu'r cynnig? Gall hyn gynnwys gwaith i ddadansoddi defnyddwyr y gwasanaeth.

(A yw'r gwasanaeth hwn yn ymgysylltu'n effeithiol â'i holl ddarpar ddefnyddwyr neu a oes nifer uwch neu nifer is o un neu fwy o'r grwpiau nodweddion gwarchoddedig yn cymryd rhan? Os felly, beth a wnaed i ymdrin ag unrhyw wahaniaeth yn nifer y bobl sy'n defnyddio'r gwasanaeth? A yw unrhyw gynig ar gyfer arbedion yn cynnwys dadansoddiad o'r rheini yr effeithir arnynt?)

Bydd ein Hamcanion Cydraddoldeb Strategol yn ein helpu i barhau i wneud cynnydd wrth hybu cydraddoldeb a chynhwysiant i bob nodwedd warchoddedig ac yn ein helpu i gyflawni Dyletswydd Cydraddoldeb y Sector Cyhoeddus. Bydd yr amcanion hefyd yn sicrhau ein bod yn cyflawni ein rhwymedigaethau fel y'u hamlinellir yn fframwaith Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

Wrth ysgrifennu'r cynllun, defnyddiwyd gwybodaeth o gynlluniau sydd ar waith gan y Cyngor ar hyn o bryd, ochr yn ochr â deddfwriaeth ac adroddiadau perthnasol;

[Cynllun Corfforaethol 2018-2023](#)

Deddf Cydraddoldeb 2010

Mesur y Gymraeg (Cymru) 2011

Deddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015 Llywodraeth Cymru

Deddf Gwasanaethau Cymdeithasol a Llesiant (Cymru) 2014

- [Cynllun Llesiant Bwrdd Gwasanaethau Cyhoeddus Caerffili 2018-2023](#)
- [A yw Cymru'n Decach? 2015\(EHRC\)](#)
- [A yw Cymru'n Decach? Adroddiad 2018 \(EHRC\)](#)
- [Llywodraeth Cymru - Fframwaith Cynhwysiant Digidol](#)
- [Cyngor Bwrdeistref Sirol Caerffili - Strategaeth Cwsmeriaid a Digidol](#)
- [Cynllun Gweithredu Ffyniant i Bawb](#)
- [Cymraeg 2050](#)
- [Hysbysiad Cydymffurfio'r Cyngor - Safonau'r Gymraeg](#)
- [Strategaeth Cymraeg Pum Mlynedd](#)
- [Meithrin, Cymhwyso a Ffynnu](#)
- [Cydlyniant Cymunedol: Cynllun Cyflawni Cenedlaethol 2014-2016](#)
- [Strategaeth Cyfathrebu ac Ymgysylltu](#)
- [Tîm Caerffili – Strategaeth Trawsnewid Yn Well Gyda'n Gilydd](#)
- [Cyflogwr Hyderus o ran Anabledd Lefel 2](#)
- [Hyrwyddwyr Amrywiaeth Stonewall](#)
- [Chwarae Teg – Adroddiad Cyflwr y Genedl 2019](#)

YMGYNGHORI

7

Amlinellwch y broses ymgynghori / ymgysylltu ac amlinellwch unrhyw ganfyddiadau allweddol.

(Dylech gynnwys y dull ymgynghori, amcanion a chynulleidfa darged. Pa gamau a gymerwyd i sicrhau yr ymgynghorwyd â phobl o amrywiol grwpiau wrth ddatblygu'r cynnig hwn? A ydych wedi cyfeirio at y Canllawiau Ymgynghori a Monitro ar gyfer Cydraddoldeb?)

Cynhaliwyd ymgynghoriad ffurfiol o 11 Tachwedd 2019 hyd at 6 Rhagfyr 2019. Cafodd yr ymgynghoriad gyhoeddusrwydd eang, roedd yn hygyrch ar nifer o lwyfannau ac roedd ar gael yn ddwyieithog ac ar ffurf hawdd ei deall.

Cyhoeddwyd yr ymgynghoriad ar wefan y Cyngor. Roedd fersiynau o'r arolwg ar gael i'w lawrlwytho mewn amrywiaeth o fformatau ar gais. Rhannwyd manylion yr ymgynghoriad drwy lwyfannau cyfryngau cymdeithasol y Cyngor, gan gyrraedd 4,173 o bobl a chan arwain at 187 o ymgysylltiadau. Lluniwyd datganiad i'r wasg ar gyfer y cyfryngau lleol a chafodd gyhoeddusrwydd ar wefan y Cyngor.

Cynhaliwyd nifer o ddigwyddiadau ymgysylltu â grwpiau rhanddeiliaid allweddol; aeth aelodau o staff y Tîm Cydraddoldeb, Y Gymraeg ac Ymgynghori i gyfarfod sirol Caerphilly People First a Grwpiau'r Rhwydwaith Rhieni er mwyn cael gwybod barn y cyfranogwyr am bob un o'r amcanion cydraddoldeb drafft. Cyfarfu hwylusydd Iaith Arwyddion Prydain â phobl Fyddar ledled y fwrdeistref sirol, gan ddogfennu eu sylwadau ar y cynllun drafft, a chyflwyno crynodeb o'u sylwadau. Yn yr un modd, cynhaliodd Disability Can Do sesiynau ymgynghori â grwpiau anabledd er mwyn cael gwybod eu barn ar yr amcanion cydraddoldeb drafft.

Tynnodd yr ymatebion i'r ymgynghoriad sylw at nifer o themâu cyffredin yn ogystal â materion a rhwystrau penodol mewn perthynas â'r amcanion drafft a amlinellwyd.

Er i ni ymdrechu i ymgysylltu â phob sector o'r gymuned, mae'n amlwg na chafwyd unrhyw ymatebion gan unigolion sy'n cynrychioli grwpiau crefyddol lleol na'r gymuned pobl dduon a lleiafrifoedd ethnig. Ymdriniwyd â hyn fel cam gweithredu o dan Amcan Cydraddoldeb Strategol 4 - *Adolygu a diweddarau ein grwpiau rhanddeiliaid allweddol yn y fwrdeistref sirol sy'n cynrychioli grwpiau â nodweddion gwarchoddedig.*

Er mwyn gweld yr ymgynghoriad llawn, edrychwch ar y ddogfen gysylltiedig [Adroddiad ar yr Ymgynghoriad](#)

MONITRO AC ADOLYGU

8	<p>Sut y bydd y cynnig yn cael ei fonitro? <i>(Pa broses fonitro a roddwyd ar waith i asesu i ba raddau y caiff y gwasanaeth ei ddefnyddio gan bob rhan o'r gymuned, neu i ba raddau y mae'r cynigion ar gyfer arbedion yn cyflawni'r canlyniadau bwriadedig heb unrhyw effaith andwyol? A oes systemau sylwadau neu gwynion ar waith i gofnodi materion fesul categori Cydraddoldeb er mwyn gallu dadansoddi ymatebion gan grwpiau penodol?)</i></p> <p>Mae gan yr amcanion cydraddoldeb gamau gweithredu cysylltiedig er mwyn sicrhau eu bod yn fesuradwy a'u bod yn anelu at gyflawni canlyniadau. Caiff cynnydd ei fonitro drwy drefniadau ar gyfer cynllunio gwasanaethau a thrwy Asesiadau o Berfformiad Cyfarwyddiaethau. Nod yr asesiadau hyn yw dod ag amrywiaeth o wybodaeth a gaiff ei chofnodi ar wahân ynghyd i greu 'un ffynhonnell wirionedd'. Y diben yw cynnig dealltwriaeth o'r ffordd y mae pob Cyfarwyddiaeth yn perfformio, gan nodi achosion ac effeithiau a gweithredu'n unol â'r wybodaeth hon er mwyn gwella. Bydd hyn yn cynnwys gwybodaeth am gydraddoldeb ac iaith ac fe'i cyflwynir hefyd i'r Pwyllgorau Craffu a'r Cabinet.</p> <p>Unwaith y flwyddyn, rydym yn cyflwyno adroddiad i'r cyhoedd ar ein perfformiad yn erbyn ein Hamcanion Llesiant ac yn cynnwys y wybodaeth ddiweddaraf am welliannau mewn perthynas â chydraddoldeb a'r Gymraeg. Rydym yn nodi unrhyw fethiannau a'r hyn rydym wedi'i ddysgu a beth rydym yn ei wneud er mwyn gwella.</p> <p>O dan Ddyletswydd Cydraddoldeb y Sector Cyhoeddus, mae dyletswydd gyfreithiol ar y Cyngor i lunio a chyhoeddi Adroddiad Monitro Blyneddol mewn perthynas â'r Cynllun Cydraddoldeb Strategol, sy'n cyflwyno adroddiad ar gynnydd y Cyngor wrth ddarparu gwasanaethau yn erbyn y dyletswyddau statudol, dyletswyddau cydraddoldeb y sector cyhoeddus ac Amcanion Cydraddoldeb Strategol y Cyngor ei hun. Mae'n rhaid cyhoeddi'r adroddiad erbyn 31 Mawrth bob blwyddyn.</p>
9	<p>Sut y caiff y gwaith monitro ei werthuso? <i>(Pa ddulliau a ddefnyddir i sicrhau bod anghenion pob rhan o'r gymuned yn cael eu diwallu?)</i></p> <p>Byddwn yn sicrhau y caiff y camau gweithredu a amlinellir yn y CCS eu cyflawni dros y cyfnod o 4 blynedd.</p>
10	<p>A nodwyd unrhyw ofynion o ran cymorth / arweiniad / hyfforddiant? <i>(A yw'r Asesiad o'r Effaith ar Gydraddoldeb neu'r broses ymgynghori wedi dangos bod angen gwella ymwybyddiaeth ymhlith y staff, neu wedi nodi'r angen i gynnal hyfforddiant Cydraddoldeb neu hyfforddiant Cymraeg o ryw fath?)</i></p> <p>Nodwyd nifer o ofynion hyfforddi ac fe'u cynhwyswyd fel camau gweithredu yn y CCS.</p>
11	<p>Os nodwyd unrhyw effaith andwyol, amlinellwch unrhyw gamau lliniaru.</p> <p>Dd/B</p>

12	<p>Pa ddefnydd ehangach y byddwch yn ei wneud o'r Aseiad hwn o'r Effaith ar Gydraddoldeb?</p> <p><i>(Pa ddefnydd y byddwch yn ei wneud o'r ddogfen hon h.y. fel ymateb ymgynghori, atodiad i adroddiadau cymeradwyo, cyhoeddusrwydd ac ati, yn ogystal â'r camau gweithredu gorfodol a ddangosir isod?)</i></p> <p>Caiff yr Aseiad o'r Effaith ar Gydraddoldeb ei atodi i'r adroddiad a'r CCS i'w gymeradwyo.</p>
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13	<p>Gall aseiad o'r effaith ar gydraddoldeb arwain at bedwar canlyniad posibl, er y gall mwy nag un canlyniad fod yn berthnasol i gynnig penodol. Nodwch ganlyniad(au) perthnasol yr aseiad o'r effaith isod.</p> <p style="text-align: right;">Ticiwch fel sy'n briodol:</p> <p>Dim newid sylweddol – dangosodd yr aseiad o'r effaith fod y cynnig yn gadarn; nid oedd unrhyw bosibilrwydd y byddai'n arwain at wahaniaethu neu effaith andwyol. Manteisiwyd ar bob cyfle i hybu cydraddoldeb. <input checked="" type="checkbox"/></p> <p>Addasu'r cynnig – nododd yr aseiad o'r effaith broblemau posibl neu gyfleoedd a fethwyd. Addaswyd y cynnig er mwyn dileu rhwystrau neu hybu cydraddoldeb yn well. <input type="checkbox"/></p> <p>Parhau â'r cynnig – nododd yr aseiad o'r effaith broblemau posibl neu gyfleoedd a fethwyd i hybu cydraddoldeb. Nodwyd y cyfiawnhad dros barhau â'r cynnig yn glir. (Mae'n rhaid cynnwys y cyfiawnhad yn yr aseiad o'r effaith a rhaid sicrhau ei fod yn unol â'r ddyletswydd i roi sylw dyladwy. Bydd angen rhesymau cymhellol dros y cynigion perthnasol pwysicaf). <input type="checkbox"/></p> <p>Rhoi'r gorau i'r cynnig a'i ddileu – nododd yr aseiad o'r effaith achos gwirioneddol neu bosibl o wahaniaethu anghyfreithlon. Rhoddwyd y gorau i'r cynnig a'i ddileu, neu ei newid. <input type="checkbox"/></p>
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Cwblhawyd y ffurflen gan:	
Enw:	Anwen Cullinane
Teitl Swydd:	Uwch Swyddog Polisi – Cydraddoldeb, Y Gymraeg ac Ymgynghori
Dyddiad:	06.12.19

Cymeradwyaeth gan Bennaeth y Gwasanaeth	
Enw:	Stephen Harries
Teitl Swydd:	
Llofnod:	
Dyddiad:	

Gadewir y dudalen hon yn wag yn fwriadol



COUNCIL – 6TH OCTOBER 2020

SUBJECT: NUMBER OF SCRUTINY COMMITTEES

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

- 1.1 The attached report outlined the findings of the Members survey carried out twelve months after the implementation of the current scrutiny committee structure. This report was considered by the Scrutiny Leadership Group on 15th September 2020.
- 1.2 Members were reminded that when the current scrutiny committee structure was adopted at Council in April 2019 where it was agreed that this be reviewed after twelve months. It was explained that all Members were sent a link to survey by email at the end of February 2020 and paper copies of the survey were distributed before a meeting of Council in mid-March 2020.
- 1.3 The attached report outlines the results of the survey showing that a significant majority supported the current number of scrutiny committees. Scrutiny Leadership Group were pleased with the response rate of 79% and agreed that the support of 80% of respondents to retain the current structure was significant.
- 1.4 The report also gave Members comparison data of scrutiny activity during 2019/20 and compared it with the previous 12 months before the new structure was implemented. Members commented on the need to encourage better attendance at scrutiny meetings including pre-meetings. It was noted that the current remote meetings arrangements may have an impact upon attendance so it might be of interest to Scrutiny Leadership group to monitor this and see if it makes a difference.
- 1.5 Additional comments in respect of Members arriving late and leaving meetings early was discussed and how this could be recorded.
- 1.6 Scrutiny Leadership Group noted that as outlined in the report to Cabinet on 22nd July 2020 entitled 'Strengthening Team Caerphilly' there will be a review of Decision Making which will include the scrutiny function. Scrutiny Committee Members will therefore have an opportunity to engage over the coming months on the future direction of the scrutiny function
- 1.7 Following consideration and discussion the Scrutiny Leadership Group unanimously agreed, recommend to Council that:
 - (i) The outcome of the survey is noted and that the current number of scrutiny committees is retained.
- 1.8 Council are asked to consider the report and the above recommendation.

Author: Catherine Forbes-Thompson, Scrutiny Manager – forbecl@caerphilly.gov.uk

Appendices:
Appendix Report to Scrutiny Leadership Group 15th September 2020 – Agenda Item 4



SCRUTINY LEADERSHIP GROUP – 15TH SEPTEMBER 2020

SUBJECT: SCRUTINY - MEMBERS SURVEY

REPORT BY: CORPORATE DIRECTOR FOR EDUCATION AND CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 To review the Scrutiny Committee arrangements adopted by Council at its meeting on 9th April 2019 and to consider the outcome of the scrutiny committee Member survey on these arrangements prior to making a recommendation to Council.

2. SUMMARY

- 2.1 To consider the outcome of the scrutiny committee member survey and to make a recommendation to Council.

3. RECOMMENDATIONS

- 3.1 Scrutiny Leadership Group to note the findings of the Member survey attached at Appendix 1.
- 3.2 To make a recommendation to Council on the outcome of the survey to retain the current number of scrutiny committees.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To monitor and provide oversight of the scrutiny function.

5. THE REPORT

- 5.1 The Scrutiny Review report was considered by Council on 16th April 2019 and made a number of recommendations to improve the scrutiny function. The recommendations were developed following the Wales Audit Office report, 'Scrutiny Fit for the Future', the findings of the scrutiny self-evaluation questionnaire and the findings from the scrutiny workshop sessions.
- 5.2 Council endorsed option 3 which increased the number of scrutiny committees to 5, subject to a review of this arrangement after 12 months. As a result in February 2020 a short survey was developed and sent to all Members seeking their views on the present structure and providing an opportunity to put forward suggestions. There was a response rate of 79% for the survey with 80% agreeing that the option to increase the number of scrutiny committees to 5 was the right option. In terms of meeting frequency 83% consider that meetings should remain at 6 weekly and that the membership should continue with 16 councillors. There were a few comments suggesting the establishment of a Community Engagement and Consultation Scrutiny Committee, and that Members should be nominated based upon skills and knowledge. The outcome of the survey is attached at Appendix 1.

5.3 In terms of scrutiny activity during the past year (2019/20) compared to the previous year, the following tables provide Members with information on the number of meetings held, number of items considered, average attendance and also average length of meetings.

5.4 **Meetings held April 2019 – March 2020 Compared to same period 2018/19**
(Total inclusive of specials – these are shown in brackets)

Scrutiny Committee	Number of Meetings 2018/19	Number of Meetings 2019/20
Education	10 (3 special)	9 (1 special)
Environment and Sustainability	N/a	7
Housing and Regeneration	N/a	8 (1 special)
Regeneration and Environment	9 (2 special)	N/a
Partnerships	2	2
Policy and Resources	8 (1 special)	7 (1 special)
Social Services	8 (1 special)	7
Total	37 (7 were specials)	40 (3 were specials)

The above table shows a reduction in the number of special meetings held in 2019/20 compared to 2018/19. It should be noted that there is a limit of two special meetings per scrutiny committee, during each municipal year. Education for Life Scrutiny Committee held three for the period April to March 2018/2019, however one of these was in the previous municipal year so did not exceed the total permitted.

Overall the additional meetings (when excluding specials) increased by seven during 2019/20, which reflects the establishment of Housing and Regeneration Scrutiny Committee. When considering the difference in the number of meetings including the number of specials over the two years, the difference in the total number of meetings is three. This may indicate that the additional scrutiny committee established in 2019/20 has provided more capacity and therefore reduced the need for specials. When compared to previous years the number of scrutiny committee meetings has increased overall from 33 (including 5 specials) in 2015/16, to 34 (including 6 specials) for 2016/17 and also 2017/18, indicating an overall upward trend.

5.5 **Comparison of Number of Agenda and Information Items per Scrutiny Committee**

	2018/2019	2018/2019	2019/2020	2019/2020
Scrutiny Committee	Agenda Items	Info Items	Agenda Items	Info Items
Education for Life	22	14	24	15
Environment and Sustainability	N/a	N/a	19	8
Housing and Regeneration	N/a	N/a	19	7
Regeneration and Environment	20	14	N/a	N/a
Partnerships	5	3	6	3
Policy and Resources	26	24	18	10
Social Services	21	1	18	3
Total	94	56	104	36

In terms of the items discussed at scrutiny committees since April 2019, there has been an increase in items from 94 in 2018/19 to 104, a difference of 10. There has been a decrease in information items (which are not included in agenda packs, but are still published) from 56 in 2018/19 to 46 in 2019/20. However the number of agenda going forward may reduce with the end of the WHQS programme in 2020. There were 5 reports in 2018/19 and 4 reports in 2019/20 related to WHQS.

5.6 **Average Meeting Time** (hours:minutes)

Scrutiny Committee	2018/19	2019/20
Education for Life	1:43	1:27

Environment and Sustainability	N/a	1:16
Housing and Regeneration	N/a	1:07
Regeneration and Environment	1:36	N/A
Partnerships	1:59	2:05
Policy and Resources	2:00	1:32
Social Services	1:35	1:28

Comparison across the scrutiny committees show that average meeting time has either remained the same or has reduced. Policy and Resources Scrutiny Committee for example has considered 8 fewer items during 2019/20 which may account for the reduced average time. In addition the removal of Cabinet Member statements from the agendas, may explain the average time of meetings reducing slightly.

5.7 Members Attendance

Scrutiny Committee	Average Cllr Attendance 18/19	% 2018/19	Average Cllr Attendance 19/20	% 2019/20	Variance
Education	12	75%	11	69%	-1
Environment and Sustainability	N/a	N/a	13	81%	
Housing and Regeneration	N/a	N/a	11	69%	
Regeneration and Environment	12	75%	N/a		N/a
Partnerships	11	69%	10	63%	-1
Policy and Resources	12	75%	12	75%	nil
Social Services	12	75%	11	69%	-1

Comparison of attendance across scrutiny committees for the two years shows very little difference in the level of attendance. The difference between attendance at Policy and Resources Scrutiny Committee and Partnerships Scrutiny Committee is of interest, the same councillors sit on both committees but the average has been slightly less for Partnerships, at 75% and 63% respectively.

There is no direct comparison for attendance at the new scrutiny committees (Environment and Sustainability & Housing and Regeneration) in 2019/20. However attendance can be compared to Policy and Resources and the former Regeneration and Environment (which were previously were responsible for these areas). The table above shows that attendance at Housing and Regeneration in 2019/20 has been 69% compared to 75% at both Policy and Resources and the former Regeneration and Environment in 2018/19, a difference of one Member.

5.8 Future of Scrutiny

As outlined in the report to Cabinet on 22nd July 2020 entitled 'Strengthening Team Caerphilly' there will be a review of Decision Making which will include the scrutiny function. Scrutiny Committee Members will therefore have an opportunity to engage over the coming months on the future direction of the scrutiny function.

5.9 Conclusion

The analysis of the number of meetings, items discussed and the length of meetings shows some changes since 2019, there have been a reduced number of special meetings and information items suggesting that the additional capacity has absorbed this workload. The

length of meetings has slightly reduced possibly due to the removal of the Cabinet Member statement. The average number of agenda items has remained very similar apart from Policy and Resources Scrutiny Committee and this is probably due to losing housing related items.

The Member survey shows that the majority of Members are content with the changes to the number and structure of scrutiny committees agreed by Council in April 2019.

6. ASSUMPTIONS

- 6.1 That the majority of Members, based on a response rate of 79%, agree with the changes made to the number of scrutiny committees in April 2019.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The operation of scrutiny is a statutory function that ensures that members have the opportunity to properly scrutinise council policies including the Corporate Plan.

7.2 Corporate Plan 2018-2023.

Objective 1 - Improve education opportunities for all

Objective 2 - Enabling employment

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being

Objective 4 - Promote a modern, integrated and sustainable transport system that increases opportunity, promotes prosperity and minimises the adverse impacts on the environment

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015

Objective 6 - Support citizens to remain independent and improve their well-being

8. WELL-BEING OF FUTURE GENERATIONS

- 8.1 The scrutiny function contribute to the following Well-being Goals within the Wellbeing of Future Generations Act (Wales) 2016 by ensuring that it is effective in providing oversight for all Council services and that they are scrutinised against the following goals:-

- A prosperous Wales*
- A resilient Wales*
- A healthier Wales*
- A more equal Wales*
- A Wales of cohesive communities*
- A Wales of vibrant culture and thriving Welsh Language*
- A globally responsible Wales*

9. EQUALITIES IMPLICATIONS

- 9.1 There are no equalities implications.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications.

12. CONSULTATIONS

12.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

13. STATUTORY POWER

13.1 Section 21 of the Local Government Act 2000.

13.2 Local Government (Wales) Measure 2011.

Author: Cath Forbes-Thompson, Scrutiny Manager
Consultees: Richard Edmunds Corporate Director Education and Corporate Services
Lisa Lane, Head of Democratic Services
Rob Tranter, Head of Legal Services and Monitoring Officer
Cllr Colin Gordon, Cabinet Member for Corporate Services
Cllr James Pritchard, Chair Scrutiny Leadership Group
Cllr Gez Kirby, Vice Chair Scrutiny Leadership Group

Background Papers:

Council 16th April 2019 Agenda Item 9

Cabinet 22nd July 2020 Agenda Item 6

Appendices:

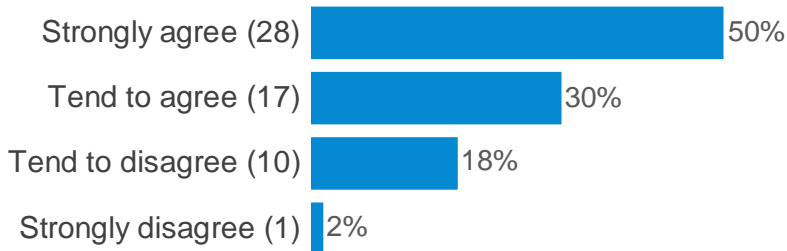
Appendix 1 Scrutiny Member Survey Results

Gadewir y dudalen hon yn wag yn fwriadol

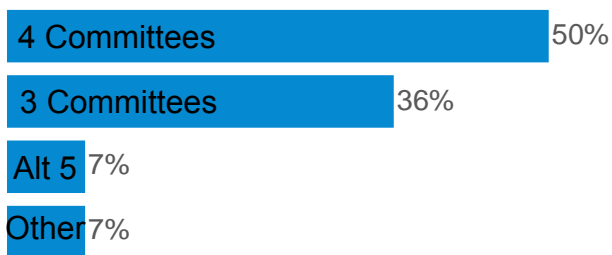
This report was generated on 13/03/20. Overall 58 respondents completed this questionnaire. The report has been filtered to show the responses for 'All Respondents'.

The following charts are restricted to the top 12 codes. Lists are restricted to the most recent 100 rows.

From the options considered by Council in April 2019, do you agree or disagree that "to increase the number of scrutiny committees to 5" was the right option?



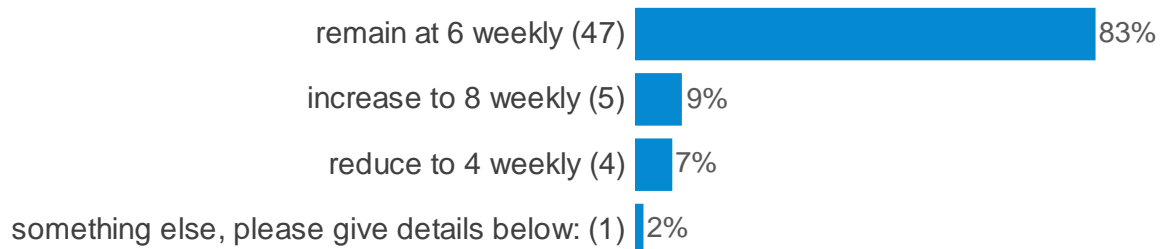
If you disagree, which of following options would you prefer?



If you do not agree with any of the previous options what alternative do you want to suggest?

I believe there should be a Community Engagement, Consultation Scrutiny Committee
4 committees not necessarily in the grouping as listed above

Moving forward, do you consider that the frequency of meetings should:



Q3a

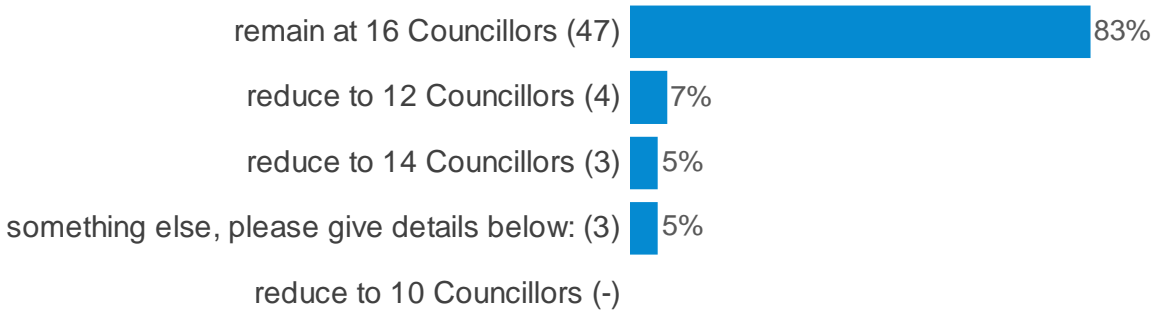
with the option of special meetings if needed, already available I believe

Would be good if we could explore options for members with childcare responsibilities.

Dependent on the number of Committees

The frequency would obviously depend on the number of Committees

Moving forward, do you consider the scrutiny committee councillor membership should: (Do you consider the scrutiny committee councillor members...)



If you consider that the Scrutiny Committee membership of 16 Councillors should change, what do you consider appropriate?

Too often down to 12 or less due to habitual non-attenders

Should be a nomination process where Cllr with knowledge & experience on a particular subject gets selected.

Again dependent on the number of Committees

It would depend on the number of Committees.

open to debate

[Redacted content]

[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

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COUNCIL – 6TH OCTOBER 2020

SUBJECT: DECISIONS TAKEN BY THE CHIEF EXECUTIVE DURING THE PANDEMIC

REPORT BY: CHIEF EXECUTIVE

1. PURPOSE OF REPORT

1.1 This report is for information purposes only and lists the decisions taken by the Chief Executive under her delegated powers in the lockdown.

2. SUMMARY

2.1 On 23rd March 2020, the UK Government introduced a period of national lockdown which restricted the free movement of the public and sought to shield and protect the most vulnerable in our community.

2.2 With the movements of staff and elected members severely restricted, elected members were unable to meet to make decisions. The council's constitution enables the Chief Executive to take decisions where meetings of the council and cabinet are impractical.

2.3 The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 were passed by Welsh Government on 22nd April 2020 and made a number of changes to existing local government legislation that allowed the return of political decision-making through councils meeting remotely.

2.4 This report lists the decisions taken by the Chief Executive during lockdown.

3. RECOMMENDATIONS

3.1 Council is asked to note the decisions taken by the Chief Executive during lockdown.

4. REASONS FOR THE RECOMMENDATIONS

4.1 To make members aware of the decisions taken by the Chief Executive during lockdown.

5. THE REPORT

5.1 Delegated decision making

The Chief Executive has delegated decision making powers in Part 3 of the Constitution as follows:-

5. GENERAL DELEGATIONS OF POWERS: COUNCIL & EXECUTIVE POWERS

		POWER DELEGATED TO
(b)	<i>Determination of any urgent matter in the purview of the Council, the Cabinet or any committee of these where it is impractical to convene a meeting of that body to consider the matter.</i>	<i>Chief Executive or in his/her absence any Director</i>

During the period 24th March to 17th June 2020, the Chief Executive has taken the following urgent decisions under these delegated powers. The decisions were posted on the Council's intranet for members' information. The decisions are as follows: -

- 24/03/2020 -In consultation with the Leader and Cabinet to set aside £602,969 underspend and secure Welsh Government income to support the multi-year Ed Tech (Hwb) programme.
- 30/03/2020 – In consultation with the Leader and Cabinet, to authorise the Head of Public Protection, Community & Leisure Services under the Health Protection (Coronavirus Restrictions) (Wales) Regulations 2020 to sanction officers within the division to carry out associated duties under the regulations.
- 16/04/2020 – Following consultation with the Leader and Cabinet, to release the bond payment of £100K to Transcend and repayment of the bond through 18 monthly payments commencing January 2021.
- 07/05/2020 - In consultation with the Leader and Cabinet, to adopt the WG Retail, Leisure and Hospitality Rate Relief Scheme which allows for a 100% reduction in the rates payable for eligible businesses in the 2020/21 financial year.
- 01/06/2020 - In consultation with the Leader and Cabinet, to set up a contact tracing hub for Caerphilly to support the Public Health Wales “Track, Trace, Protect” national scheme.
- 05/06/2020 - In consultation with the Leader and Cabinet to approve the use of £185k from the Education and Corporate Services Retained Underspend Reserve as a contribution to upgrade two ATP pitches to 3G surfaces at YGG Cwm Rhymni (Gelli Haf Site) and Lewis School, Pengam.
- 17/06/2020 - In consultation with the Leader and Cabinet, and acting s.151 officer to install temporary infrastructure in town centres to assist social distancing, funded from useable reserves.

- 17/06/2020 - In consultation with the Leader and Cabinet, and acting s.151 officer to temporarily suspend car park charges until 31st December 2020, as part of the Covid economy recovery plan.

5.2 Since the June, members have been able to meet remotely under the regulations referred to in paragraph 2.3 above. Planning committee first met on 17th June, followed by cabinet on 24th June, the annual meeting of council on 3rd September, Licensing on 7th September and the Housing and Regeneration Scrutiny Committee on 17th September.

6. ASSUMPTIONS

- 6.1 All elected members will have access to IT devices and connections to be able to participate in committee meetings at the point at which those meetings take place.
- 6.2 All elected members will have the skills and capabilities to utilise the remote meeting software, Microsoft Teams.

7. LINKS TO RELEVANT COUNCIL POLICIES

7.1 Caerphilly County Borough Council Constitution.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 The Well-Being of Future Generation (Wales) Act 2015 is about improving the social, economic, environmental and cultural wellbeing of Wales. It requires public bodies to think more about the long-term, working with people and communities, looking to prevent problems and take a more joined up approach. This will create a Wales that we all want to live in, now and in the future. The Act puts in place seven well-being goals:

- A prosperous Wales.
- A resilient Wales.
- A healthier Wales.
- A more equal Wales.
- A Wales of cohesive communities.
- A Wales of vibrant culture and thriving Welsh Language.
- A globally responsible Wales.

8.2 The Act sets out the sustainable development principle against which all public bodies in Wales should assess their decision-making. The aim of the legislation is to ensure the wellbeing of future generations through maximising the contribution public bodies make towards the well-being goals. In using the sustainable development principle, it is incumbent that the authority considers the whole of the population it serves and considers the effect of its actions on future generations. The principle, also known as the five ways of working is assessed below:

- **Long Term** – While the Local Authorities (Coronavirus) (Meetings) (Wales) regulations indicate Members can participate remotely in meetings up until May 2021, it is highly likely that use of remote participation technology up until that time will mean it is retained over the longer term.

- **Prevention** – The sooner the Council returns to member led decision-making the stronger the decision-making processes will become.
- **Integration** – The Council would wish to return to making strategic decisions about key policy areas as soon as is practically possible. The introduction of remote attendance technology across the Council will enable decision-making to happen while complying with social distancing guidance.
- **Collaboration** – The Council is working in partnership to introduce this new technology with Welsh Government, other Local Authorities through the WLGA as well as key private sector technology providers.
- **Involvement** – As the technology is refined and embedded into decision-making practices, remote attendance holds the potential to not only reengage elected members into the decision-making process but also a much wider set of stakeholders and experts.

9. EQUALITIES IMPLICATIONS

9.1 None

10. FINANCIAL IMPLICATIONS

- 10.1 It is anticipated that the cost of providing members with the necessary IT equipment to participate in remote decision-making meetings will not exceed £50k. In the first instance the actual costs incurred will be claimed against the Welsh Government (WG) Covid grant funding.
- 10.2 If the costs are not deemed as eligible expenditure from the WG grant then it is proposed that they be funded from the Member Services Reserve, which currently has a balance of £202k.

11. PERSONNEL IMPLICATIONS

11.1 None.

12. CONSULTATIONS

- 12.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

13. STATUTORY POWER

- 13.1 Local Authorities (Coronavirus) (Meetings) (Wales) regulations 2020.

Author: Christina Harray, Chief Executive

Consultees:

Cllr P. Marsden, Leader
 Cllr C. Gordon, Cabinet Member for Corporate Services
 Cllr C Mann, Leader, Plaid Group

Cllr G Simmonds, Leader, Independent Group
Cllr J. Pritchard, Chair - Policy and Resources Scrutiny Committee
Cllr G. Kirby, Vice Chair – Policy and Resources Scrutiny Committee
Dave Street, Corporate Director – Social Services and Housing
Richard Edmunds, Corporate Director – Education and Corporate Services
Mark S. Williams, Interim Corporate Director – Communities
Stephen Harris, Head of Finance Services & S151 Officer
Robert Tranter, Head of Legal Services and Monitoring Officer

Gadewir y dudalen hon yn wag yn fwriadol



COUNCIL – 6TH OCTOBER 2020

SUBJECT: GWENT CONTACT TRACING SERVICE

REPORT BY: INTERIM CORPORATE DIRECTOR - COMMUNITIES

- 1.1 The attached report was considered as an urgent item by Cabinet on 30th July 2020.
- 1.2 The Constitution requires that any decision taken as a matter of urgency must be reported to the next available meeting of Council, giving the reasons for its urgency. Therefore, the report is presented to Council for Members' information.
- 1.3 Officers explained that the report was deemed urgent as the staff currently providing this service were redeployed from other local authority services. As the lockdown is eased, they will be required to return to their substantive roles. It was therefore necessary to agree the operational delivery structure, governance and finance arrangements to allow recruitment of staff into the Gwent Contract Tracing Service so that it is properly resourced and able to respond to any increase in Covid 19 cases.
- 1.4 The recommendations of the report were considered and approved by Cabinet.
- 1.5 Members are asked to note the recommendations of the report and Cabinet decision.

Author: C. Evans, Committee Services Officer, Ext. 4210

Appendices:

Appendix 1 Report to Cabinet on 30th July 2020

Gadewir y dudalen hon yn wag yn fwriadol

CABINET - 30TH JULY 2020

SUBJECT: GWENT CONTACT TRACING SERVICE

REPORT BY: INTERIM CORPORATE DIRECTOR, COMMUNITIES

1. PURPOSE OF REPORT

- 1.1 To provide an update on the Gwent Contact Tracing Service and to seek seek Cabinet approval on the operational delivery structure, governance and finance arrangements for the service.

2. SUMMARY

- 2.1 Welsh Government's Test, Trace, Protect strategy forms a central part of their Covid-19 recovery plan. Community contact tracing is a key element of the strategy and Welsh Government have asked Local Authorities and Health Boards jointly to put in place contact tracing services in their regions.
- 2.2 Contact tracing has been undertaken in Gwent since the beginning of June by redeployed staff within the 5 Local Authorities and Aneurin Bevan University Health Board (ABUHB). Welsh Government have now confirmed funding arrangements for contact tracing and this report sets out proposals for the next phase for the Gwent Contact Tracing Service moving from a redeployed workforce to a fully employed model to ensure that there is capacity for successful delivery.

3. RECOMMENDATIONS

- 3.1 It is recommended that Cabinet approves the operational delivery structure, governance, and finance for the Gwent Contact Tracing Service as detailed in the report and draft Business Case at Appendix 1 subject to an agreed Memorandum of Understanding.
- 3.2 It is recommended that Cabinet authorises the Interim Corporate Director for Communities to agree any amendments to the draft Business Case subject to consultation with the Cabinet Member for Environment and Neighbourhood Services, Legal Services, and the Section 151 Officer.
- 3.3 It is recommended that Cabinet authorises the Interim Corporate Director for Communities to enter into a Memorandum of Understanding regarding the Gwent Contact Tracing Service subject to consultation with the Cabinet Member for Environment and Neighbourhood Services, Legal Services, and the Section 151 Officer.
- 3.4 It is recommended that Cabinet note that the Leader and Chief Executive are the Council's representatives at G10 and that deputies are Cabinet Member and Corporate Director respectively.

4. REASONS FOR RECOMMENDATION

- 4.1 In order to support the delivery of Test Trace Protect in response to the Covid-19 pandemic.

5. THE REPORT

- 5.1 The recital of the background to the Covid-19 pandemic does not need rehearsing in this report. Needless to say the Council's response has been organisation wide and it continues to evolve.
- 5.2 Environmental Health services have roles and responsibilities for working with Health partners (both local health boards and Public Health Wales) in dealing with infectious disease. In the main, their work revolves around food and water borne diseases such as Salmonella, Campylobacter, E. coli, Shigella and other infections such as Hepatitis and measles outbreaks etc. The strategic structures and relationships are already in place to deal with the Covid-19 pandemic. However, these structures and relationships need to be significantly enhanced in size and scale given the magnitude of the response potentially required.
- 5.3 On 13th May WG published their Test, Trace and Protect overarching plan which is supported by the Public Health Wales (PHW) Public Health Protection Response Plan which gives more operational detail on the national-regional-local response. These plans clearly outline that Local Authorities are needed to set up, in partnership with the local health boards, local tracing teams. The main purpose of these teams is to "find, prioritise, act and report". Contact tracing is carried out on receipt of a confirmed Covid-19 diagnosis - a positive test result. The purpose is to contact someone who has tested positive to confirm that they must isolate for 7 days and that their household also needs to isolate for 14 days; the contact tracer will also ask the case to share information about their recent contacts. These contacts are traced and informed that they must isolate for 14 days; during this time daily contact will be established to monitor they develop any symptoms. If they do they are asked to get tested and enter the system as a new case if positive, and so on.
- 5.4 A sub-group of the Local Resilience Forum's Strategic Coordinating Group (SCG), which has led on the Gwent response to the pandemic emergency, was set up in May to coordinate this work. This group is chaired by the Head of Public Protection, Community and Leisure Services (Caerphilly) and contains representatives from Aneurin Bevan University Health Board (ABUHB) and the 5 Local Authorities: Blaenau Gwent, Caerphilly, Monmouthshire, Newport, and Torfaen. The group has also been supported by the Shared Resource Service (SRS) for IT and systems development. The group has worked effectively together to establish the service.
- 5.5 Contact tracing has been undertaken in Gwent since the beginning of June. There are 160 whole time equivalent staff redeployed (across all six organisations) to support the Gwent Contact Tracing Service. The service operates 7 days a week and local contact tracing teams are supported by local authority Environmental Health Officers across the region and by Clinical Leads, Consultants in Health Protection, and Consultants in Communicable Disease from ABUHB and Public Health Wales. The contact tracing teams are supported by Environmental Health Officers (EHOs); the EHOs deal with the more sensitive and high risk cases, such as cases associated with closed settings such as care homes, schools and factories, especially where clusters and localised outbreaks have developed. EHOs from each of the five local authorities share the regional out of hours response to support the contact tracing team and to deal with matters that require escalation and further investigation or control measures.
- 5.6 Training has been delivered to 295 individuals across all partner organisations. An interim data system was developed by Shared Resource Services (SRS) and used for two weeks whilst the national Case Records Management System was developed. From 15 June 2020, the Gwent service has used the national system for all COVID-19 contact tracing activity.

From 01 June to 15 July 2020 109 cases eligible to be contact traced have been referred into the service, 108 have been successfully contacted generating 316 contacts. The system operates on the basis that a local authority team will be responsible for tracing and contacting cases associated with their local authority; however, depending on demand the teams will be flexed to support the wider Gwent response as required.

5.7 Whilst in normal times this would be considered an immature service it is already in the place where it needs to evolve and move onto the next stage. The first stage was an interim model based on redeployment, the creation and stabilisation of the national system whilst learning as a partnership how the service worked, how data and intelligence needed to flow to establish what was needed to manage an effective service over the rest of the financial year. As the lockdown is eased services are being reintroduced and the redeployed staff will be required to return to their substantive roles.

5.8 By reviewing system and process included in the service delivery model the partners are now ready to formalise the service. The Service is explained fully in the draft business case at Appendix 1. This outlines the:

- Proposed governance and operational delivery model
- Purpose
- Strategic aims and objectives
- Principles on how the partnership will work effectively together
- Workforce plan
- Finance model
- High level measures

5.9 A partnership model for the Service is proposed. Each organisation will have clear roles and responsibilities as outlined in the Business Case and will be formalised through a Memorandum of Understanding. The Business Case contains the Terms of Reference of the various tiers of the Service. The Strategic Board will be the G10 which is a voluntary collective of public sector organisations across the Gwent region with a common interest to provide a strategic leadership forum for public services to achieve better outcomes for the people of Gwent. The Leader and Chief Executive are the Council's representatives. The following organisations are represented at G10:

- Newport City Council
- Monmouthshire County Borough Council
- Torfaen County Borough Council
- Blaenau Gwent County Borough Council
- Caerphilly County Borough Council
- Gwent Police
- Police and Crime Commissioner for Gwent
- Natural Resources Wales
- South Wales Fire and Rescue Service
- Aneurin Bevan University Health Board

5.10 It is proposed that Scrutiny of the Service will be undertaken through each organisations substantive Scrutiny arrangements as appropriate. It is proposed that ABUHB be the banker i.e. to receive the funding from Welsh Government and through the method outlined in the MoU to reimburse each organisation expenditure incurred and to be responsible for monitoring expenditure against budget and produce regular reports to the Leadership Group and G10 as appropriate.

5.11 It is proposed that Torfaen county borough council become the host and lead organisation for the Programme Management Office (PMO) which will support and ensure the effective delivery of the Service. The PMO will be responsible for:

- Administration and support of the Regional Board, Regional Oversight Group and other task and finish groups
- Liaison with partner organisations which have specific lead roles within The Service
- Quality assurance and performance review for the service
- Communications strategy and implementation including stakeholder management
- Risk monitoring and management
- Training strategy, keeping training materials relevant and in line with latest Standard Operating Procedures and national guidance or changes to the Case Records Management system
- Strategic HR oversight, monitoring and supporting implementation of organisation specific workforce plans

5.12 Caerphilly county borough council will be responsible for supporting the regional arrangements and for leading, managing and recruiting its own Contact Tracing Team which when fully staffed will consist of 106.55 whole time equivalents (WTE) as shown in the table below:

Local Contract Tracing Teams	Gwent WTE	Caerphilly WTE
Clinical Leads (ABUHB Staff)	15	4.59
Team Managers	6	1.84
Contact Tracers	53	16.23
Contact Advisors	259	79.30
Business Co-ordinators	15	4.59
TOTAL	348	106.55

5.13 The next phase will be to recruit and train the staff needed to ensure that the Service is effective and efficient. A workforce development plan has been created which will remain a dynamic document to ensure there is flexibility to meet the needs of the Service. It is recognised the Service must be very responsive should community transmission increase and be able to be scaled up quickly and effectively to ensure continual successful and effective contact tracing.

5.14 **Conclusion**

A great deal has been achieved to establish the Gwent Contact Tracing Service in a short period of time. This report sets out proposals for the next phase of the service and demonstrates the central role local authorities have in responding to the Covid-19 pandemic. As we move out of lockdown contact tracing is integral to managing and providing intelligence and data on cases and outbreaks within our communities.

6. **ASSUMPTIONS**

6.1 Assumptions have been made regarding the workforce requirements for the service. Workforce modelling has informed the nature, number, and timing of the staffing requirements of the service which has also been the subject of discussions with Welsh Government.

7. LINKS TO RELEVANT COUNCIL POLICIES

7.1 Corporate Plan 2018-2023

It will not be possible to achieve the Objectives contained within the Corporate Plan unless the Covid-19 outbreak can be controlled. More specifically Objective 5 is directly relevant:-
Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 Contact tracing is a central element of Welsh Government's Test Trace Protect strategy and as such contributes towards all of the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015.

8.2 The Well-being of Future Generations (Wales) Act 2015 sets out the sustainable development principle against which all public bodies in Wales should assess their decision-making. The aim of the legislation is to ensure the well-being of future generations through maximising the contribution public bodies make towards the well-being goals. The principle is also known as the five ways of working and the following are relevant in relation to this report:

PREVENTION – Contact tracing is intended to prevent spread of infection.

INTEGRATION – Community contact tracing will make a contribution across the Well-being Goals within the Well-being of Future Generation (Wales) Act 2015.

COLLABORATION – The proposed contact tracing service in Gwent is as partnership between the 5 local authorities in Gwent and the Aneurin Bevan University Health Board under the auspices of the Welsh Government Test Trace Protect Strategy and structures including input from Public Health Wales.

9. EQUALITIES IMPLICATIONS

9.1 An EIA screening has been completed in accordance with the Council's Strategic Equality Plan and supplementary guidance. No potential for unlawful discrimination and/or low level or minor negative impact has been identified; therefore a full EIA has not been carried out.

9.2 It is recognised that the contact tracing operating framework will need to ensure appropriate communications exist. For some individuals in Gwent conventional approaches may be less effective. This could be due to pre-existing health problems, language barriers, lack of access to technology, challenges in adhering to prevention guidance or other factors, such as legal and residential status. It will be necessary to modify and adapt methods of communication to account for the differing needs of contacts especially in stressful and difficult situations.

9.3 To mitigate against these risks and protect population health whilst also safeguarding against worsening inequalities among Gwent residents, a protocol has been developed linking testing and tracing teams with networks in the community who given their knowledge and links with these groups can assist with engagement and facilitate these groups with case-finding, testing and contact tracing. The Case Records Management system has access to the "The Big Word" which is a translation service that may be used to engage with individuals whose first language is not English. This service has been used successfully in Gwent.

10. FINANCIAL IMPLICATIONS

- 10.1 Appendix 5 of the draft Business Case contains a draft high level finance model built to support the Service. In their letter dated 6th July Welsh Government indicated to the partnership that £9.6m would be available to support the service up until 31st March 2021. Welsh Government has also allocated £200,000 additional to the £9.6m to cover capital costs for IT equipment, and for necessary IT licenses which it is estimated will cost £15,000 for the additional Caerphilly staff.
- 10.2 As stated above it is proposed that ABUHB will receive the funding from Welsh Government and organisations reimbursed thoroughly monthly claims with evidence of expenditure. This is a tried and tested model and is already in place with the Regional Partnership Board and the social care Integrated Care Fund.

11. PERSONNEL IMPLICATIONS

- 11.1 There are personnel implications arising through the recruitment of staff into the Caerphilly contact tracing team as detailed in the report; the positions still require formal evaluation before they can be recruited.
- 11.2 Whilst staff will return to their substantive roles at the end of the temporary redeployment arrangement, they may be called upon again should another spike in cases occur.

12. CONSULTATIONS

- 12.1 This report has been sent to the Consultees listed below and all comments received are reflected in this report.

13. STATUTORY POWER

- 13.1 The Public Health (Control of Disease) Act 1984 places a statutory obligation on Local Authorities to investigate notifications of infectious diseases in their locality. Local Authorities are also required to appoint a Proper Officer (CCDC) for this purpose. Covid is an infectious notifiable disease.
- 13.2 The Local Government Act 2000 gives Local Authorities the power of well-being – the power to do anything to promote economic, social and environmental well-being.
- 13.3 The Local Government Act 1972 a local authority has the power to do any thing (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.
- 13.4 The Health Protection (Coronavirus Restrictions) (No.2) (Wales) Regulations 2020.
- 13.5 The Health Protection (Coronavirus International Travel) (Wales) (Amendment) Regulations 2020

14. URGENCY

- 14.1 As explained above, current contact tracing activity in Gwent is being undertaken by staff redeployed from other Local Authority services. These initial arrangements were put in place for the months of June, July, and August. As the lockdown is eased services are being reintroduced and those redeployed staff will be required to return to their substantive roles.

This decision is urgent because it is necessary to agree operational delivery structure, governance and finance arrangements for the service to allow recruitment of staff into the Gwent Contact Tracing Service. It is essential that the service is properly resourced so that it is able to respond to any increase in Covid 19 cases. In accordance with the Council's Constitution the Mayor has agreed that the decision proposed is reasonable and has agreed that the decision should be treated as exempt from Call In. The decision will be reported to the next available meeting of the Council together with the reasons for urgency.

Author: Rob Hartshorn, Head of Public Protection, Community & Leisure Services

Consultees: Cllr Nigel George, Cabinet Member for Environment and Neighbourhood Services
Cllr. D.T. Davies – Chair of Environment & Sustainability Scrutiny Committee
Cllr. A. Hussey - Vice Chair of Environment & Sustainability Scrutiny
Corporate Management Team
Mark S. Williams – Interim Corporate Director, Communities
Rob Tranter, Head of Legal Services/Monitoring Officer
Lisa Lane, Head of Democratic Services and Deputy Monitoring Officer
Steve Harris, Interim Head of Business Improvement Services & S.151 Officer
Lynne Donovan, Head of People Services
Ceri Edwards Environmental Health Manager
Anwen Cullinane, Senior Policy Officer (Equalities & Welsh Language)
Ruth Betty, Customer Services Hub Manager
Shaunna Morgan, Principal Human Resources Officer
David Roberts, Principal Group Accountant
Liz Lucas, Head of Customer and Digital Services

Background Papers: *Test Trace Protect*, Welsh Government

Appendices:
Appendix 1 Draft Gwent Contact Tracing Service Business case

TEST, TRACE AND PROTECT IN GWENT

THE CREATION OF THE GWENT CONTACT TRACING SERVICE

BUSINESS CASE V.7

Version	Produced/Updated by	Date	Released to
v.1	Rachel Jowitt	10.06.20	Contact Tracing Sub Group
v.2	Rachel Jowitt	15.06.20	Rob Hartshorn, Mezz Bowley, Eryl Powell for comment
V.3	Rachel Jowitt	19.06.20	Contact Tracing Main Sub Group
v.4	Rachel Jowitt	22.06.20	G10
V.5	Rachel Jowitt	01.07.20	Leadership Group
v.6	Rachel Jowitt / Dan Westwood	15.07.20	Leadership Group
v.7	Rachel Jowitt	16.07.20	Welsh Government & Leadership Group

The National Agenda

On 13th May Welsh Government (WG) published their Test, Trace and Protect overarching plan which is supported by the Public Health Wales (PHW) Public Health Protection Response Plan. These plans clearly outline that Local Health Boards and Local Authorities are central in the strategy to set up regional and local contact tracing structures in our efforts to get out and stay out of lockdown. The overall purpose of the plan and the creation of a new service is to “find, prioritise, act and report”. As evidenced elsewhere around the world a successful and effective contact tracing service can make a significant contribution to the R rate, the resilience and sustainability of our vital services needed to support those in need, to aide economic recovery and to allow our residents to realise a new freedom in these uncertain times. Its importance therefore cannot be overestimated or exaggerated. In a nutshell as local partners we cannot afford to get this wrong.

This document outlines the way forward for the creation, governance and operation of the service across the Aneurin Bevan University Health Board area – for ease of reference called the Gwent Contact Tracing Service (GCTS).

Where are we now / Current Model (July 2020)

Gwent is contact tracing and has been since the beginning of June. A sub-group of the Strategic Coordinating Group (SCG) which has led on the Gwent response to the declaration of the pandemic emergency was set up in May to coordinate this work. This group is chaired by Rob Hartshorn (Caerphilly) and contains representatives from Aneurin Bevan

University Health Board (ABUHB) and the 5 Local Authorities (Blaenau Gwent (BG), Caerphilly (CCBC), Monmouthshire (MCC), Newport (NCC) and Torfaen (TCBC). The group has also been supported by the Shared Resource Service (SRS) for IT and systems development. The group worked effectively together to set this service up in the first 4-6 weeks.

A draft Operational Plan was agreed by the Group on 11th May which was submitted to WG to evidence the work that had been done. This gave confidence that all workstreams were being considered and that there was a clear way forward to meet WG expectations that contact tracing would begin by the end of May/beginning of June.

For 2 weeks an interim system specifically developed (over a weekend) by the SRS was used by partners (excluding BG) to contact trace locally whilst a national system was being developed and implemented. This system worked well and gave confidence that we had the skills and structures in place to successfully contact trace in Gwent.

There are currently over 135 FTE (head count of 160) successfully redeployed, trained and contact tracing in Gwent. The service is able to be covered 8am- 8pm 7 days a week. Redeployments have come from across the 6 partner organisations but all partners agree that this is not a sustainable model for the long term as organisations return to business as usual and services resumed. This interim solution is intended to be in place for 3 months (up until 31st August) whilst the longer term strategy outlined in this Business Case is developed, agreed and implemented.

In the interim period each organisation is making its own arrangements to staff up to a level as advised by the Operational Plan approved in May. It is recognised that the numbers proposed in that document were based on the initial PHW plan and did not take into account the staffing requirements of the IT system that has now been introduced. The table used for the initial set up is at Appendix 1.

For the local teams Clinical leads have been identified by ABUHB and deployed to Local Authority (LA) level and are working as part of an integrated team with tracers/advisors/ administrators/ project managers being sourced from within LAs. ABUHB also has a temporary central project management team leading on communications, testing, outbreak management etc.

As the project has evolved it has become clear that the staffing and resource need is greater than that originally envisaged. At the local level key posts from the flow of work to ensure successful contact tracing were missing. Resourcing of an effective regional oversight technical group was also absent. Finally the resourcing and support for the overall governance, programme management, due diligence and support for the lead organisation was not included in the initial recommendations on how the service should be developed. In a nutshell Gwent is building a multi-million pound new service in a matter of weeks. At its peak it will be an operation of over 400+ employed staff fully supported by an integrated team from the partner organisations to make this a success.

As stated above we cannot afford to get this wrong. This service must be appropriately resourced to meet demands. It must be appropriately governed to ensure aims are met and that public money is being used to best effect. And most importantly it must deliver against its purpose:- **Find, Act, Prioritise and Report; Stay at Home; Save Lives.**

BUILDING A GWENT CONTACT TRACING SERVICE

PURPOSE OF THE SERVICE

Find, Act, Prioritise and Report; Stay at Home; Save Lives

OUR COLLECTIVE AIM

To protect our residents through breaking the chains of transmission of Covid-19 in our communities and places of work.

OBJECTIVES OF THE GCTS SERVICE

Outward Facing

1. To **deliver** the national Test, Trace and Protect strategy
2. To **quickly** identify positive/symptomatic cases
3. To **sensitively** work with our residents to self-isolate and share details of their contacts
4. To **effectively** reach at risk contacts and advise appropriately
5. To **supportively** keep in touch with our at risk residents to **protect** the wider population
6. To **openly** communicate with our residents, to **reassure**, to **explain** their part in this endeavour and **instil confidence** in the Covid response strategy to seek their continued **support** and **commitment**

Internal

7. To create an **effective** and **efficient** GCTS
8. To have a **strong** partnership across the 6 Gwent organisations that **focuses** on **outcomes** and **purpose**
9. To be **supportive** and **equality** focused employers
10. To have **robust** governance arrangements in place
11. To be **adaptable** and **responsive**

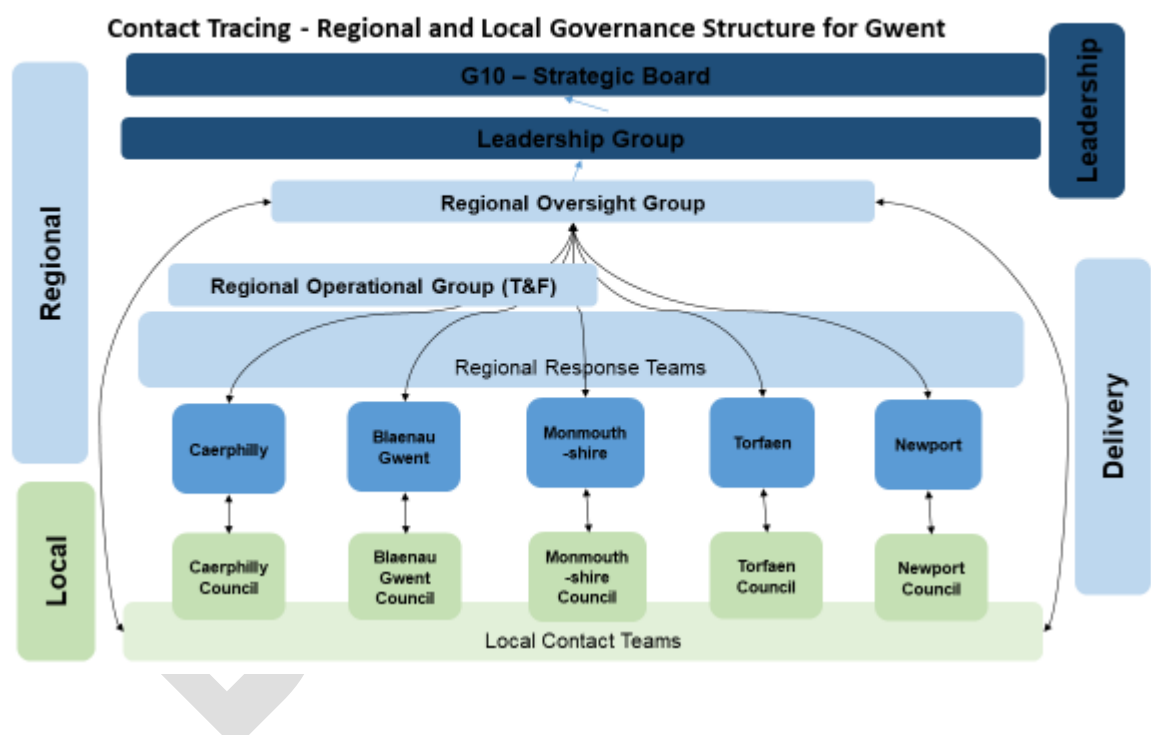
PRINCIPLES OF THE SERVICE

1. Honesty: - essential to instil resident confidence in the performance of the service to ensure continued support for the stay at home: save lives strategy
2. Openness:- transparency on performance, reach, effectiveness with residents, stakeholders and between organisations.

3. Solution focused:- recognition that there will be problems but all committed to ensuring success
4. Working together:- has to be a true partnership, with all committed to the purpose and aims
5. Clarity:- on roles, responsibilities, outcomes and contribution needed from each partner
6. Subsidiarity:- the right work is done at the right level
7. Resourced:- both from a funding (WG) and in kind contribution from partner organisations
8. Mutual aid:- if clusters emerge that partners deploy their resources (where appropriate) to ensure the service can continue to meets its aim and purpose
9. Flexibility:- appreciating that things will evolve, change and also that the service will in/decrease as demand fluctuates

GOVERNANCE

The GCTS will have the following governance framework:



ROLES AND RESPONSIBILITIES

G10 – Strategic Board

- Ensuring The Service is delivering against its stated purpose, aims and objectives
- Ensuring The Service is delivered against its stated principles
- Representing the interests of their respective organisations
- Strategic oversight of the establishment of The Service
- Agreeing the financial framework of The Service noting that commitment of additional resources (financial, human etc.) will be referred back to organisations (where

arrangements have not been made to delegate these functions to the partnership by the constituent bodies)

- Ensuring effective governance, leadership and management of The Service
- Ensuring the effective planning and delivery of The Service
- Scrutinising the performance of The Service
- Ensuring effective decommissioning of and exit strategy for The Service
- Ensuring The Service is operating in alignment with and complimenting wider Covid-19 strategies
- Promoting the interests of The Service to national partners, particularly Welsh Government and Public Health Wales.

The proposed Terms of Reference for the Board are at Appendix 2.

The **Leadership Group** will be responsible for:

- Supporting the Board achieve its aims and purpose
- Supporting the Lead Organisation with recruitment and oversight of the Regional Coordinator
- Ensure their organisations participate fully in the partnership
- Monitor and scrutinise the implementation of the Action Plan
- Monitor and ensure all risks are mitigated and addressed

The proposed Terms of Reference for the LG are at Appendix 3.

The **Lead Organisation** will be responsible for

- the hosting and management of the **Programme Management Office**
- Ensuring appropriate governance and effectiveness of the PMO and the wider service is reported to the Contact Tracing Regional Board

The **Programme Management Office** will be responsible for:

- Administration and support of the Regional Board, Regional Oversight Group and other task and finish groups
- Liaison with partner organisations which have specific lead roles within The Service
- Quality assurance and performance review for the service
- Communications strategy and implementation including stakeholder management
- Risk monitoring and management
- Training strategy, keeping training materials relevant and in line with latest SOPs and national guidance/ changes to CRM
- Strategic HR oversight, monitoring and supporting implementation of organisation specific workforce plans

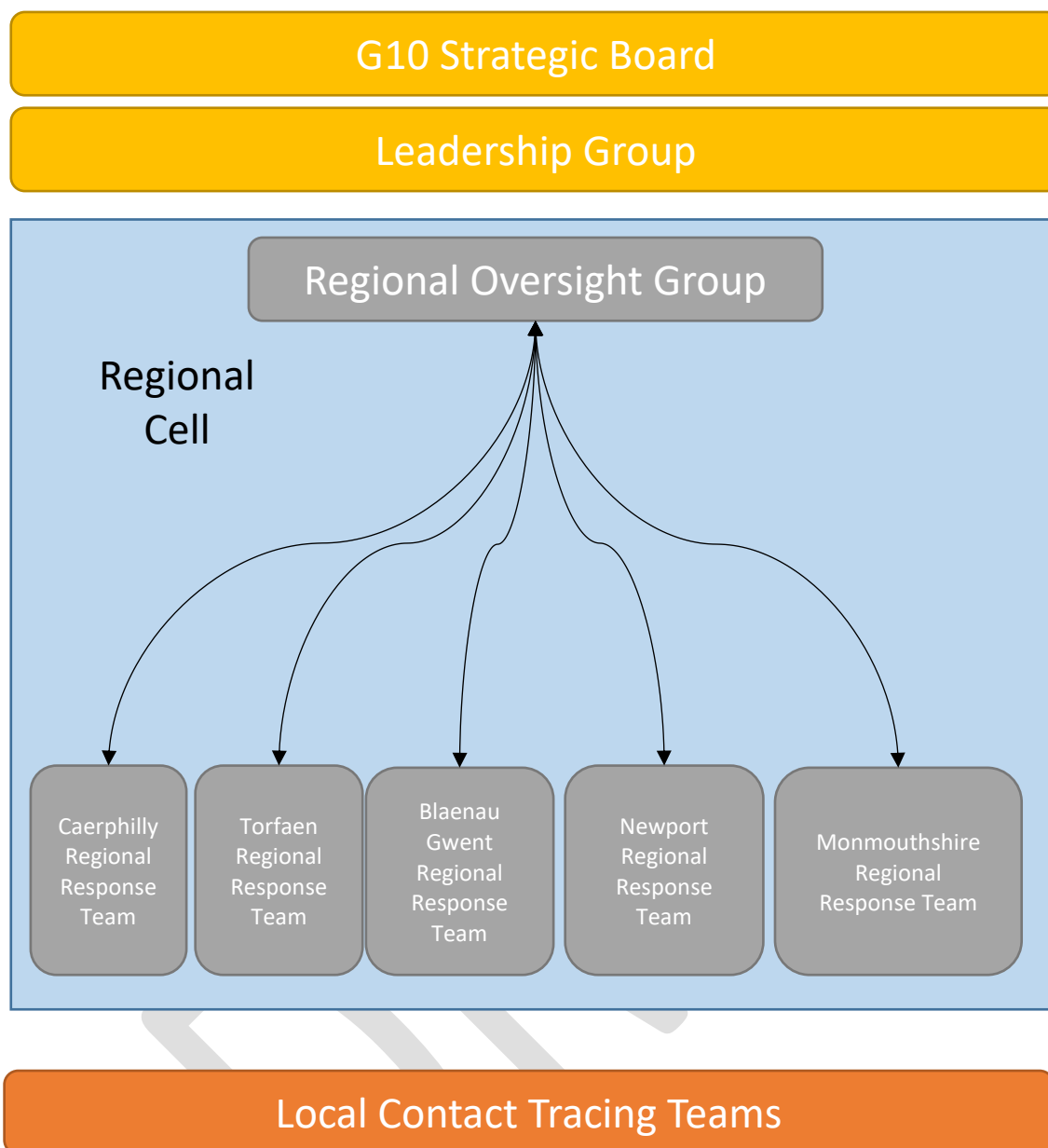
ABUHB Partnership Role

- Provision of clinical leads into local contact tracing teams

- Public Health Wales interface
- Ensuring effectiveness of testing service and its relationship to contact tracing
- Lead finance function for the service
- Specific PMO functions:
 - Data modelling, analytics and predictive forecasting
 - Population surveillance

Regional Cell

- Working pro-actively with settings (such as care homes, schools, large employers) identified as presenting specific risks and respond to small clusters and outbreaks within the region.
- Use surveillance outputs to identify hotspots/clusters with high transmission rates (including sub-population groups) and mobilise local teams accordingly, as well as contribute data to the national dashboard
- The Regional cell comprises of the Regional Oversight Group and Regional Response Teams. This group has support the Regional Operational Group and Data Cell. Additionally, the Cell has a dedicated programme office separate from the Gwent TTP Programme.



Regional Oversight Group

- To support the operation of the Regional Cell
- To guide the work of the Local Contact Tracing Teams
- To provide intelligence from the Local Contact Tracing Teams to inform the GCTS response and strategy
- To escalate issues from local risk registers

- Act as the Regional Outbreak Control Team (as per The Communicable Disease Outbreak Plan for Wales)

Regional Response Teams

- Act as the Local Outbreak Control Team (as per The Communicable Disease Outbreak Plan for Wales) on a LA specific basis

Regional Data Cell:

Regional Data Cell is responsible for collation, analysis and reporting of data related to the TTP Programme. With the requirements for monitoring and analysis of end to end data the key functions within the data cell are:

- Supporting local Contact Tracing teams with workforce demand and capacity intelligence
- Cleanse data received from the national system Case Record Management (CRM) system to identify suitability and allocation of cases for tracing
 - Only appropriate people are directed to the local hubs for contact tracing, by removing care home residents, hospital inpatients with no recent community contacts, deceased.
 - All demographic information is correct to avoid any information governance breaches.
 - identifies and provides additional information, including escalating issues to the clinical leads at an early stage
 - Respond to CRM Regional queue inbox
- Validate CRM data
 - Quality assuring data is essential for accurate reporting. The data captured on the CRM system is checked for completeness, accuracy, and any inconsistencies will be validated with the local teams.
- Collate data for stakeholder reporting (linked to communications and performance function in PMO)
 - This data collection and reporting uses both manual collated data from local teams and access to data from within the National CRM.
- Surveillance
 - To monitor and understand information which is being collected locally with input at national level to provide surveillance and epidemiological data to the Regional Cell.

Regional Operational Group

To prioritise and begin bringing forward and implementing the best operational protocols to manage the relevant day to day internal and inter-regional work.

ABUHB & Lead Organisation

- Sit on national boards representing the service

Every Partner

- Employ their local contact tracing teams and maintain staffing levels as agreed by the modelling and predictions
- Provide robust and timely data
- Sign up to and work in the partnership in line with the principles identified above
- Participate fully at the Regional Oversight Group

WORKFORCE

The GCTS at its peak (winter 2020/21) is estimated to have approximately 400 people (whole time equivalents). This is based on the following assumptions:

- The staffing costs are based on the service operating hours of 7 days per week, 12 hours per day for 39 weeks.
- The calculations to determine the number of the Contact Tracer and Contact Advisor roles has been calculated based on sampling capacity of 12,600 people per week across Gwent (Public Health Wales, 2020a) and a positivity rate of 10% (July – August 2020) and 15% (September 2020 - March 2021). Public Health Wales, 2020b), as outlined in Public Health Wales (2020a; 2020b).
- Recruitment of staff is assumed as 50% for July - August, 75% for September and 100% in post from October 2020.
- The Contact Tracer role has been estimated based on the assumption that each telephone call will last 60 minutes duration.
- The Contact Advisor role has been estimated based on the assumption that each telephone call will last approximately 5 minutes per contact, provided over an average of 7 days, with 30% opting for text follow-up.
 - 10% positivity rate assumes an average of 5 contacts per case.
 - 15% positivity rate assumes an average of 9 contacts per case.

In the interim phase (up until 31st August 2020) the partners will look where possible, to resource the Local Contact Tracing Teams and the Regional Cell from existing resources.

The HR Sub-Group has worked together to develop a regional Workforce Development Plan supported by individual plans for each organisation. This is at Appendix 4. The GCTS is based on a distributed partnership model whereby each organisation has a role to play whilst operating within the same principles and working to the same outcomes. Each organisation, through adoption of this business case and a developing Memorandum of Understanding, will be responsible for the recruitment and management of the identified staff in this business case to ensure successful contact tracing in Gwent.

Through the development of the workforce plans each organisation is clear on its timescales and abilities to scale up to meet increasing demand as per the proposed model outlined above (50%, 75% and 100%). The PMO working with the HR Sub-Group and ROG will advise, from looking at data and demand, when the next stage of workforce growth needs to

commence. Scaling up will only occur if there is a demand rather than following the model of growth.

One of the key principles for managing the workforce will be mutual aid which will be necessary for cluster or outbreak management. However that is only a sustainable model when pressures are only felt in one or two of the LA teams. Scaling up, being flexible and responsive from an HR function will be integral to the success of the GCTS and will be led by the evidence and data emerging from the data cell and the ROG.

Each organisation also has a pool of experienced and trained staff. Whilst they will be returning to their substantive posts in due course there is an expectation that organisations will utilise this capacity flexibly to manage demand and peaks.

Workforce needs are being modelled across an 84 hour week. Overall 36 or 24 hour contracts will be required but completely recognising the flexible and part-time policies of each organisation. The organisation specific plans outline their terms and conditions to ensure that good employment practices are being followed.

Lead Organisation/ Programme Management Office

It is proposed that within the Programme Management Office there will be the following posts:

- Head of Service
- Programme Manager
- Project Officer x 2
- Data/Risk Manager (working closely with Data Cell and commissioning performance management reports)
- CRM System/Training Support
- Training Coordinator
- Quality Assurance
- Communications Officer
- Administration Support x 2

Regional Cell

- Programme Manager
- Cluster Leads
- Programme Support Officer
- Infection Control Nurse
- Environmental Health Officer
- Specialist in Health Protection
- Consultant in Public Health
- Data manager/Analyst
- Administration Support
- Contact Tracers
- Contact Advisors

Local Contact Tracing Teams

- Clinical Leads (ABUHB)
- Team Managers
- Contact Tracers
- Contact Advisors
- Business Co-ordinators

IT & DATA SYSTEMS

Interim Position

The SCG in Gwent took a decision in May that an interim solution was needed to be able to commence a pilot of test, trace and protect for the region. The region had to quickly build two key areas of capability:

- the first was a way of contacting citizens. Each Local Authority added to their own existing telephony solutions to enable calls to be made to positively tested citizens.
 - the second was a way of managing citizen data that was collected during the call. The five Local Authorities and ABUHB implemented a common data management system based on Microsoft Forms and Microsoft Teams and delivered it to over 200 staff across the region once.

The National Position

The National system replaced the interim system, going live on June 8th initially with a week of dual running whilst any issues were resolved. From June 15th Gwent were then using only the National system. The National system integrates the two interim capabilities into one solution.

The National system is based on a Microsoft Dynamics Customer Relationship Management (CRM) platform and has a telephony solution integrated into it called Solgari. This means that all contact advisor and contact tracer activity can be performed from within the one screen.

The system is entirely cloud based which means staff can continue to use their corporate equipment and logins to access the system from wherever they need to work.

FINANCIAL MODEL

An initial service financial model was submitted to Welsh Government on 15th June 2020. This outlined the proposed costs of the model from 1st July 2020 to 31st March 2021.

ABUHB are to be the lead finance organisation for the GCTS.

On 29th June 2020 the G10 agreed the following principles for the financial case:

- All costs must be covered, including non-pay
- All costs incurred to date must be covered by WG

- Service will only operate in the envelope of the funding provided
 - Funding award from WG does not mean spend up to grant level but deliver a proportionate and efficient service
 - Finance build will need to be amended to reflect the need for non-pay and additional IT costs that may be needed
 - WG need to give flexibility for managing the funding award
- It is proposed, through the MoU that funding will be allocated against the budget build in Appendix 5. Each organisation has costed up, based on their T&Cs and payscales the operation they must fulfil as part of this business case (and is in line with the workforce plans identified above). The funding will be held by ABUHB and organisations will submit claims with proof of expenditure monthly to ABUHB for reimbursement.

ABUHB will be expected to produce monthly finance reports of expenditure against profile to the PMO and LG identifying any risks as appropriate.

Appendix 5 shows the latest finance model projections. This is currently showing a need for £10.2m against a budget allocation of £9.6m (which must also cover expenditure between Apr-Jun). However this is assuming expenditure from 1st July 2020. Currently expenditure is not as forecast as organisations are still operating on a redeployment basis, and the Regional Cell and PMO have not yet been formed. Therefore there will be an underspend in July and August to balance the budget need until year end.

A finance working group has been established which is finalising a budget build based on each organisations' workforce plans and pay/T&Cs. The group is also collating the costs incurred before Jul 2020.

The finance model also excludes the £200k allocated by WG to support local IT capital costs.

MEASURES OF SUCCESS

The best measure of success is the ongoing monitoring of the R rate and transmission in the community. SCG has asked for this information and PHW have advised that this cannot be calculated at a regional level. The lower the number the more positive the situation. This is one service where low numbers of staff and not needing to pull on the bank/reserve will be a sign of success. As the CRM system is still developing with further functionality expected in future weeks/months it is proposed that the Data Cell and Head of Service with the partners develops a suite of measures which will include:

- % of positive test cases traced each day
- % of positive cases engaging fully with the service
- % of contacts successfully reached
- % of contact engaging fully with the service i.e. successfully contacted over the 14 day period
- Early identification of and response to clusters

It is anticipated that WG may develop a national suite of measures and therefore it is proposed a dashboard be developed to present to the LG and Board in due course.

LEGAL STATUS

All of the organisations have statutory duties under Public Health legislation to respond to notifiable diseases. Whilst there is not specific legislation placing duties on either the Health Board of the Local Authorities to create a Contact Tracing Service there is absolute recognition that Covid-19 is a global pandemic emergency and the organisations are best placed to develop the necessary trace and protect systems to meet the aims of the national Test, Trace and Protect strategy. However it is also important that the organisations are not acting ultra vires and therefore:

For LAs the key provisions which underpin the creation of this service are:

- The Public Health (Control of Disease) Act 1984 places a statutory obligation on LAs to investigate notifications of infectious diseases in their locality. LAs are also required to appoint a Proper Officer (CCDC) for this purpose. Covid is an infectious notifiable disease.
- The LG Act 2000 gives us the power of well-being – so power to do anything to promote economic, social and environmental well-being. A global pandemic and creating a service to protect public health and the economy is seen as an appropriate use of this power.
- The LG Act 1972 a local authority shall have power to do any thing (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.
- The Health Protection (Coronavirus Restrictions) (No.2) (Wales) Regulations 2020.
- The Health Protection (Coronavirus International Travel) (Wales) (Amendment) Regulations 2020

For ABUHB:-

- The Health Protection (Coronavirus Restrictions) (No.2) (Wales) Regulations 2020.
- The Health Protection (Coronavirus International Travel) (Wales) (Amendment) Regulations 2020

CONCLUSION

This business case outlines the key elements of the creation of the service: aims, principles, governance, operational management, workforce, finance and the legal basis for its operation.

The partners are committed to delivering an effective and impactful contact tracing service in line with this business case and aims to support the regions' and Wales' aspirations to save lives, protect the NHS and protect the economy.

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Appendix 1

Staffing Numbers from SOP May 2020

Local authority area	Population	Contact Tracing Lead	Contact Tracers	Contact Advisors
Blaenau Gwent	69,713	2	6-8	20-24
Caerphilly	181,019	6	18-24	60-72
Monmouthshire	94,142	3	9-12	30-36
Newport	153,302	4-5	12-20	40-60
Torfaen	93,049	3	9-12	30-36
TOTAL	591,225	19	57-76	190-228

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APPENDIX 2

G10 GWENT CONTACT TRACING STRATEGIC BOARD

TERMS OF REFERENCE

The Gwent Contact Tracing Strategic Board is a key partnership body; established to lead and guide the service established in the face of the Covid-19 pandemic.

The G10 is a partnership of the 10 organisations that all sit on the local PSBs and work together to promote well-being and improvement in Gwent. The G10 is exploring with WG the creation of a Gwent-wide PSB. Rather than create another governance layer or new Board for the GCTS the utilisation of this group will test the Gwent PSB hypothesis and demonstrate the organisation's commitment for partnership working and ensuring effective and efficient governance of the service.

The Gwent Contract Tracing Service (herein referred to as The Service) operates in the Gwent area (covering the areas of Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen) sitting within the footprint of the Aneurin Bevan University Health Board area.

The G10 is responsible for bringing together the 6 partner organisations:

Aneurin Bevan University Health Board (ABUHB)
Blaenau Gwent County Borough Council (BGCBC)
Caerphilly County Borough Council (CCBC)
Monmouthshire County Council (MCC)
Newport City Council (NCC)
Torfaen County Borough Council (TCBC)

with the collective aim of protecting our residents through breaking the chains of transmission of Covid-19 in our communities and places of work.

Other organisations also sit on G10:
South Wales Fire and Rescue (Chief Fire Officer and Chair)
Gwent Police (Chief Constable)
Police and Crime Commissioner
Natural Resources Wales

Purpose of the Service

Find, Act, Prioritise and Report; Stay at Home; Save Lives

Purpose of the Board/G10

The Board is the key leadership body to oversee The Service

The Board, operating on behalf of their respective organisations, will be responsible for:

- Ensuring The Service is delivering against its stated purpose, aims and objectives

- Ensuring The Service is delivered against its stated principles
- Representing the interests of their respective organisations
- Strategic oversight of the establishment of The Service
- Agreeing the financial framework of The Service noting that commitment of additional resources (financial, human etc.) will be referred back to organisations (where arrangements have not been made to delegate these functions to the partnership by the constituent bodies)
- Ensuring effective governance, leadership and management of The Service
- Ensuring the effective planning and delivery of The Service
- Scrutinising the performance of The Service
- Ensuring effective decommissioning of and exit strategy for The Service
- Ensuring The Service is operating in alignment with and complimenting wider Covid-19 strategies
- Promoting the interests of The Service to national partners, particularly Welsh Government and Public Health Wales.

Delegation Framework

Any delegated functions will be set out in an agreed Memorandum of Understanding and a Scheme of Delegation for the GCTSB

Governance

The Board is supported through the establishment of a Programme Implementation Governance Structure.

- Leadership Group
- A Programme Management Office
- A Regional Oversight Group

5. Chair of the Strategic Board

The Chair of the G10 is determined on a rotational basis.

6. Deputies

The principle of deputies is supported.

Only formally nominated deputies for each voting member will be entitled to vote, when representing their organisation in the absence of the voting member.

For the Local Authority Cabinet Members, this would be another Executive Member and for the Health Board either another Independent Member or Executive Member of the Health Board.

Quorum and Decision Taking

The Board will have a quorum of 6 members and must include either the Chair or Vice Chair. However, wherever possible, decisions will be made on a consensus basis. In the event that consensus cannot be reached, decisions will be taken on a majority vote, with the Chair having the casting vote. The Vice Chair, in the Chair's absence will have the casting vote.

External Scrutiny

The external scrutiny will be via the current Local Authority Scrutiny Committees and appropriate Health Board committees.

Secretariat

Business, project, managerial, secretariat and administrative support for the Board will be provided or arranged by the Programme Management Office. All papers will be circulated one week ahead of scheduled meeting, with any later papers needing Chair approval for late circulation or tabling at the meeting – in exceptional circumstances only.

Reporting

The Board will receive reports from the Leadership Group and the Head of Gwent Contact Tracing Service. These reports will provide an assurance function with regard to the effective and efficient delivery of The Service.

The Board will focus on Key Strategic Decisions. All operational and managerial decisions will be delegated to the Leadership Group, which will engage with all relevant Strategic Partnerships and Service Delivery Teams to deliver the agreed programme.

Frequency and operation of meetings

From August 2020, the Board will meet monthly (if needed), with the Leadership Group meeting weekly, to ensure agreed actions are progressed prior to formal decision making.

Review of Terms of Reference

The Terms of Reference will be reviewed 3 months into operation

APPENDIX 3

GWENT CONTACT TRACING LEADERSHIP GROUP

TERMS OF REFERENCE

The Gwent Contact Tracing Leadership Group is a key partnership body. It is established to lead and guide the service established in the face of the Covid-19 pandemic and specifically to support the G10/Strategic Board in achieving its aims and terms of reference.

The Gwent Contract Tracing Service (herein referred to as The Service) operates in the Gwent area (covering the areas of Blaenau Gwent, Caerphilly, Monmouthshire, Newport and Torfaen) sitting within the footprint of the Aneurin Bevan University Health Board area.

The Leadership Group is responsible for bringing together the 6 partner organisations:

Aneurin Bevan University Health Board (ABUHB)
Blaenau Gwent County Borough Council (BGCBC)
Caerphilly County Borough Council (CCBC)
Monmouthshire County Council (MCC)
Newport City Council (NCC)
Torfaen County Borough Council (TCBC)

with the collective aim of protecting our residents through breaking the chains of transmission of Covid-19 in our communities and places of work.

Purpose of the Service

Find, Act, Prioritise and Report; Stay at Home; Save Lives

Purpose of the Leadership Group

To represent their organisations, ensure the partnership is working effectively and support the Strategic Board through appropriate escalation and due diligence with regards to the governance framework and delegations outlined in the Memorandum of Understanding.

The Leadership Group, operating on behalf of their respective organisations, will be responsible for:

- Ensuring The Service is delivering against its stated purpose, aims and objectives
- Ensuring The Service is delivered against its stated principles
- Representing the interests of their respective organisations
- Strategic oversight of the establishment of The Service

- Agreeing the financial framework of The Service noting that commitment of additional resources (financial, human etc.) will be referred back to organisations (where arrangements have not been made to delegate these functions to the partnership by the constituent bodies)
- Ensuring effective governance, leadership and management of The Service
- Ensuring the effective planning and delivery of The Service
- Scrutinising the performance of The Service
- Ensuring effective decommissioning of and exit strategy for The Service
- Ensuring The Service is operating in alignment with and complimenting wider Covid-19 strategies
- Promoting the interests of The Service to national partners, particularly Welsh Government and Public Health Wales.
- Supporting the Lead Organisation with the recruitment and performance management of the Head of Service and the Programme Management Office.
- Monitoring the implementation of The Service’s action plan
- Owning The Service’s risk register and ensuring their organisations take the appropriate actions to mitigate and reduce risks
- Ensuring the organisations are working effectively in partnership

Delegation Framework

Any delegated functions will be set out in an agreed Memorandum of Understanding and a Scheme of Delegation for the GCTSB

Contact Tracing Leadership Group Membership

Local Authorities – Five Members

Chief Officers/Directors or Heads of Public Protection

Aneurin Bevan University Health Board –5 members

TBC

Sub-Group Chairs (if not represented above)

HR

Finance

Data/Systems

Communications

Also, any nominated additional lead strategic and operational representatives from the Health Board e.g. Chief Operating Officer, Consultants in Public Health etc

Chair of the Leadership Group

The Chair and Vice Chair will be appointed from within the Leadership Group.

Deputies

The principle of deputies is supported for each organisation represented.

Secretariat

Business, project, managerial, secretariat and administrative support for the Leadership Group will be provided or arranged by the Programme Management Office.

Reporting

The Board will receive reports from the Leadership Group and the Head of Gwent Contact Tracing Service. These reports will provide an assurance function with regard to the effective and efficient delivery of The Service.

The Leadership Group will focus on strategic and managerial decisions. All operational decisions around the technical implementation of The Service will be delegated to the Regional Oversight Group.

Frequency and operation of meetings

Leadership Officer Group are and will meet weekly (if appropriate), to ensure agreed actions are progressed prior to formal decision making.

Review of Terms of Reference

The Terms of Reference will be reviewed 3 months into operation

Appendix 4

Gwent HR Workforce Development Plan

Local Contract Tracing Teams	WTE		Local Authority Area	Population	% Share	
			Blaenau Gwent	69,713	11.79%	
Clinical Leads (NHS Band 7)	6		Caerphilly	181,019	30.62%	
Team Managers (LA Scale pt 40/NHS Band 7)	7.4		Monmouthshire	94,142	15.92%	
Contact Tracers (LA Grade 7/NHS Band 5)	68.8		Newport	153,302	25.93%	
Contact Advisors (LA Grade 5/NHS Band 3)	279.5		Torfaen	93,049	15.74%	
Business Co-ordinators (LA Grade 7)	15.3		ABUHB			
IT Support	0.2					
			TOTAL	591,225	100.00%	
TOTAL	377					
Torfaen	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Managers (LA Scale pt 40)	1.0	0.5	0.5	0.8	1.0	
Contact Tracers (LA Grade 7)	8.3	4.2	4.2	6.3	8.3	
Contact Advisors (LA Grade 5)	40.8	20.4	20.4	30.6	40.8	
Business Co-ordinators (LA Grade 7)	2.4	1.2	1.2	1.8	2.4	
TOTAL	52.5	26.2	26.2	39.3	52.5	
BLAENAU GWENT	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Managers (LA Scale pt 40)	1.0	0.5	0.5	0.8	1.0	
Contact Tracers (LA Grade 7)	6.2	3.1	3.1	4.7	6.2	

Contact Advisors (LA Grade 5)	30.5	15.3	15.3	22.9	30.5	
Business Co-ordinators (LA Grade 7)	2.0	1.0	1.0	1.5	2.0	
IT Support	0.2	0.2	0.2	0.2	0.2	
TOTAL	40.0	20.1	20.1	30.0	40.0	
CAERPHILLY	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Managers (LA Scale pt 40)	1.8	0.9	0.9	1.4	1.8	
Contact Tracers (LA Grade 7)	16.2	8.1	8.1	12.2	16.2	
Contact Advisors (LA Grade 5)	79.3	39.6	39.6	59.5	79.3	
Business Co-ordinators (LA Grade 7)	4.6	2.3	2.3	3.4	4.6	
TOTAL	102.0	51.0	51.0	76.5	102.0	
Monmouthshire	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Managers (LA Scale pt 40)	1.0	0.5	0.5	0.8	1.0	
Contact Tracers (LA Grade 7)	8.4	4.2	4.2	6.3	8.4	
Contact Advisors (LA Grade 5)	41.2	20.6	20.6	30.9	41.2	
Business Co-ordinators (LA Grade 7)	2.4	1.2	1.2	1.8	2.4	
TOTAL	53.1	26.5	26.5	39.8	53.1	
Newport	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Managers (LA Scale pt 40)	1.6	0.8	0.8	1.2	1.6	
Contact Tracers (LA Grade 7)	13.7	6.9	6.9	10.3	13.7	

Contact Advisors (LA Grade 5)	67.2	33.6	33.6	50.4	67.2	
Business Co-ordinators (LA Grade 7)	3.9	1.9	1.9	2.9	3.9	
TOTAL	86.3	43.2	43.2	64.8	86.3	
ABUHB	Total WTE	WTE July (50%)	WTE Aug (50%)	WTE Sept (75%)	WTE Oct onwards (100%)	
Team Manager (NHS Band 7)	1.0	0.5	0.5	0.7	1.0	
Clinical Leads (NHS Band 7)	6.0	6.0	6.0	6.0	6.0	
Contact Tracers (NHS Band 5)	16.0	8.0	8.0	12.0	16.0	
Contact Advisors (NHS Band 3)	20.5	10.3	10.3	15.4	20.5	
TOTAL	43.5	24.8	24.8	34.1	43.5	
Recruitment						
All agreed on 6 hour shift pattern, 8am - 2pm & 2pm - 8pm, 7 days per week.						
Each LA and HB have developed a recruitment plan which enables them to flex up and down as per demand for service						
Each employer will recruit on temporary basis/fixed term basis, full/part-time including some offering 24 hour contract						
Each employer will use own Terms and Conditions						

Appendix 5

Description	Organisation	WTE	Gross monthly cost Mid-point £	1	2	3	4	5	6	7	8	9	10	11	12	Total YTD	Forecast year-end position
				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		
				£	£	£	£	£	£	£	£	£	£	£	£	£	£
Programme Management Office																	
Head of Gwent Contact Tracing Service (NHS Band8C)	LA	1.00	8,801				4,400	4,400	6,601	8,801	8,801	8,801	8,801	8,801	8,801		68,206
Programme Manager (NHS 8A)	LA	1.00	6,139				3,069	3,069	4,604	6,139	6,139	6,139	6,139	6,139	6,139		47,576
Project Officer (NHS Band 6)	LA	2.00	4,471				4,471	4,471	6,707	8,942	8,942	8,942	8,942	8,942	8,942		69,301
Data/Risk Manager (Reporting and Risk Mgt) (NHS Band 6)	LA	1.00	4,471				2,236	2,236	3,354	4,471	4,471	4,471	4,471	4,471	4,471		34,653
CRM System/Training support (NHS Band 6)	LA	2.00	4,471				4,471	4,471	6,707	8,943	8,943	8,943	8,943	8,943	8,943		69,307
Administration support (NHS Band 3)	LA	2.00	2,504				2,504	2,504	3,756	5,009	5,009	5,009	5,009	5,009	5,009		38,816
Contact Tracing Training Co-ordinator (NHS Band 5)	LA	1.00	3,591				1,796	1,796	2,693	3,591	3,591	3,591	3,591	3,591	3,591		27,830
Quality Assurance Co-ordinator (NHS Band 5)	LA	1.00	3,591				1,796	1,796	2,693	3,591	3,591	3,591	3,591	3,591	3,591		27,830
Communications Officer (NHS Band 5)	LA	1.00	3,591				1,796	1,796	2,693	3,591	3,591	3,591	3,591	3,591	3,591		27,830
Regional Contact Tracing Cell																	
Programme Manager (NHS Band8A) ??	Health	1.00	6,139				3,069	3,069	4,604	6,139	6,139	6,139	6,139	6,139	6,139		47,576
Cluster Leads (NHS Band 7)	Health	5.00	5,272				13,179	13,179	19,769	26,359	26,359	26,359	26,359	26,359	26,359		204,280
Programme Support Officer (NHS Band 6)	Health	2.00	4,471				4,471	4,471	6,707	8,943	8,943	8,943	8,943	8,943	8,943		69,307
Project Manager (NHS Band 7)	Health	1.00	5,272				2,636	2,636	3,954	5,272	5,272	5,272	5,272	5,272	5,272		40,856
Infection Control Nurse (NHS Band 5)	Health	1.00	3,591				1,796	1,796	2,693	3,591	3,591	3,591	3,591	3,591	3,591		27,830
Environmental Health Officer (LA Grade 9)	LA	5.00	4,253				10,632	10,632	15,948	21,264	21,264	21,264	21,264	21,264	21,264		164,794
Specialist in Health Protection (NHS Band 9)	Health	2.54	12,600				0	0	32,024	32,024	32,024	32,024	32,024	32,024	32,024		192,143
Consultant in Public Health (NHS)	Health	2.54	12,600				32,024	32,024	32,024	32,024	32,024	32,024	32,024	32,024	32,024		288,215
Data manager/Analyst (NHS Band 6)	Health	5.08	4,471				11,357	11,357	17,036	22,715	22,715	22,715	22,715	22,715	22,715		176,040
Administration Support (NHS Band 3)	Health	2.00	2,504				2,504	2,504	3,756	5,009	5,009	5,009	5,009	5,009	5,009		38,816
Contact Tracers (NHS Band 5)	Health	10.00	3,591				17,955	17,955	26,933	35,910	35,910	35,910	35,910	35,910	35,910		278,303
Contact Advisors (NHS Band 3)	Health	12.00	2,504				15,026	15,026	22,538	30,051	30,051	30,051	30,051	30,051	30,051		232,895
Local Contract Tracing Teams																	
Clinical Leads (NHS Band 7)	Health	10.00	5,272	0	0	0	26,359	26,359	39,538	52,718	52,718	52,718	52,718	52,718	52,718		408,561
Team Managers (LA Scale pt 40)	LA	7.40	5,364	0	0	0	19,846	19,846	29,769	39,692	39,692	39,692	39,692	39,692	39,692		307,616
Contact Tracers (LA Grade 7)	LA	53.00	3,393	0	0	0	89,912	89,912	134,868	179,825	179,825	179,825	179,825	179,825	179,825		1,393,641
Contact Advisors (LA Grade 5)	LA	259.00	2,660	0	0	0	344,459	344,459	516,689	688,918	688,918	688,918	688,918	688,918	688,918		5,339,118
Business Co-ordinators (LA Grade 7)	LA	15.30	3,393	0	0	0	25,956	25,956	38,934	51,912	51,912	51,912	51,912	51,912	51,912		402,315
IT support. (assume LA Grade 7)	LA	0.20	3,393				339	339	509	679	679	679	679	679	679		5,259
Finance Support																	
	Health	1.00	4,671				2,336	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671		39,705
ICT Staffing																	
Project Manager (NHS Band 7)	split 6 ways	1.00	4,671					4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671		37,369
Network Engineer (NHS Band 5)	split 6 ways	1.00	3,182				3,182	3,182	3,182	3,182	3,182	3,182	3,182	3,182	3,182		28,637
																	0
HR Support	TBC	1.00	4,671				2,336	4,671	4,671	4,671	4,671	4,671	4,671	4,671	4,671		39,705
																	0
TOTAL FORECAST WORKFORCE COSTS		410.06		0	0	0	655,913	665,255	973,273	1,313,315	1,313,315	1,313,315	1,313,315	1,313,315	1,313,315	0	10,174,330
NON PAY COSTS																	
Translation/Printing/TTP Promotion costs							6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000		54,000
Regional cell and PMO non pay costs							2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000		18,000
Accommodation costs?																	0
Additional IT costs?																	0
TOTAL FORECAST NON PAY COSTS							8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	0	72,000
TOTAL FORECAST COSTS							663,913	673,255	981,273	1,321,315	1,321,315	1,321,315	1,321,315	1,321,315	1,321,315	0	10,246,330



COUNCIL – 6TH OCTOBER 2020

**SUBJECT: CAERPHILLY HOMES INNOVATIVE DEVELOPMENT PROPOSALS –
LLANFABON DRIVE, TRETTHOMAS; THE CRESCENT, TRECENYDD &
OAKDALE COMPREHENSIVE SCHOOL**

**REPORT BY: INTERIM CORPORATE DIRECTOR – SOCIAL SERVICES AND
HOUSING**

-
- 1.1 The attached report was considered as an urgent item by Cabinet on 9 September 2020.
 - 1.2 The Constitution requires that any decision taken as a matter of urgency must be reported to the next available meeting of Council, giving the reasons for its urgency. Therefore, the report is presented to Council for Members' information.
 - 1.3 The report provided Cabinet with an update on the work undertaken to date with Wilmott Dixon to increase the number of affordable homes for social rent within Caerphilly Homes' portfolio. The urgency of the item was as a result of the deadline and process for the submission of a funding application, with an expectation from Welsh Government that eligible schemes will be submitted for consideration by the Design Commission for Wales late August and Early September and that applications will be submitted by 25th September. The IHP requires signed build contracts to be in place by 5th March 2021 and schemes to start on site no later than 30th April 2021.
 - 1.4 The recommendations of the report were considered and approved by Cabinet.
 - 1.5 Members are asked to note the recommendations of the report and Cabinet decision.

Author: C. Evans, Committee Services Officer, Ext. 4210

Appendices:

Appendix 1 Report to Cabinet on 9th September 2020

Gadewir y dudalen hon yn wag yn fwriadol



CABINET – 9TH SEPTEMBER 2020

**SUBJECT: CAERPHILLY HOMES INNOVATIVE DEVELOPMENT PROPOSALS
– LLANFABON DRIVE, TRETHOMAS; THE CRESCENT,
TRECENYDD & OAKDALE COMPREHENSIVE SCHOOL**

REPORT BY: CORPORATE DIRECTOR - SOCIAL SERVICES AND HOUSING

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to inform Cabinet of the work undertaken to date with Willmott Dixon to increase the number of affordable homes for social rent within Caerphilly Homes' portfolio. The work has focused on bringing innovation, scale and momentum to an ambitious desire by the Council to deliver 400 homes by 2025.
- 1.2 The report seeks approval from Members to formally engage Willmott Dixon via the SCAPE OJEU compliant framework to deliver a new, Caerphilly made, bespoke housing solution at The Crescent, Trecenydd; Llanfabon Drive, Trethomas and the former Oakdale Comprehensive School site on behalf of Caerphilly Homes.
- 1.3 The report also seeks approval to apply for funding from the Welsh Government's Innovative Housing Programme for two of the three sites noted above as pilot or demonstrator sites (The Crescent, Trecenydd and Llanfabon Drive, Trethomas).

2. SUMMARY

- 2.1 In order to bring scale, pace and momentum to the Council's ambition to deliver 400 new homes between 2020 and 2025 and deliver against the commitment to ensure that Caerphilly is a zero carbon borough by 2030, officers have been working closely with Willmott Dixon via the SCAPE framework.
- 2.2 SCAPE is an OJEU compliant framework which permits the Council to enter into a collaborative arrangement via an NEC contract with Willmott Dixon who tendered for and won the major works element of the SCAPE framework and who can deliver works on behalf of clients with a value of between £2m and £20m.
- 2.3 One of the key benefits of engaging a construction partner via the Framework is the fact that all the initial, up front feasibility work is undertaken free of charge. It is only when clients are satisfied that the feasibility work confirms that a site is viable, you proceed to the next stage entitled 'pre-construction' and enter into a formal, fee incurring contract arrangement.

- 2.4 Willmott Dixon have completed feasibility studies on both Llanfabon Drive, Trethomas and The Crescent, Treceynydd. A high level outline feasibility study has been completed on the former Oakdale Comprehensive School site.
- 2.5 The Crescent, Treceynydd and Llanfabon Drive, Trethomas are both sites that fall within the Council's Housing Revenue Account (HRA). The former Oakdale Comprehensive School site falls within the Council's General Fund and as a result the acquisition of the site must be apportioned at the rate determined by the District Valuer.
- 2.6 All studies indicate that each site is viable for development and Officers are at the point where a formal contract arrangement must be entered into in order for Willmott Dixon to start the detailed investigations and surveys required on all three sites. This phase of the SCAPE Framework, known as 'pre-construction' will enable Willmott Dixon to undertake the survey and design work necessary to provide a detailed cost profile before the Council commits to progressing the schemes to the next phase, known as the 'development contract' phase.
- 2.7 The estimated cost of the 'pre-construction' phase is £814k for all three sites.
- 2.8 To date, the feasibility and research and development work undertaken by Willmott Dixon has been delivered free of charge.
- 2.9 The mandate at the outset of the discussions with representatives from Willmott Dixon was to deliver high quality, energy efficient, healthier, accessible and flexible homes that would support the circular and foundational economies, mitigate the effects of climate change and create new opportunities for skills development, training and employment.
- 2.10 Taking these requirements on board, Willmott Dixon have worked closely with Caledan Ltd, based on Penallta Industrial Estate, to develop an innovative and climate resilient steel framed product that is sourced locally and delivers a Passivhaus, non-combustible envelope solution ensuring that any new social rented homes achieve optimum energy efficiency, create a healthy internal environment, develop beautiful places and deliver lower running costs for tenants.
- 2.11 On 30 July, Welsh Government launched the fourth year of the Innovative Housing Programme (IHP) which has a Modern Methods of Construction (MMC) focus. Caerphilly Homes has not been able to apply for funding from this fund previously due to the focus on completing WHQS and the absence of a development programme. There is now an opportunity for Caerphilly Homes to apply for funding of up to 58% towards the costs of progressing the two demonstrator sites and up to 100% of the costs associated with the additional costs of innovation.
- 2.12 The deadline and process for the submission of a funding application is challenging with an expectation from Welsh Government that eligible schemes will be submitted for consideration by the Design Commission for Wales late August and Early September and that applications will be submitted by 25 September.
- 2.13 The IHP requires signed build contracts to be in place by 5th March 2021 and schemes to start on site no later than 30th April 2021.
- 2.14 As a result, urgent approval is now sought to take this work to the next stages of the SCAPE framework which is the pre construction phase for the former Oakdale

Comprehensive School site, The Crescent, Trecenydd and Llanfabon Drive, Trethomas at an estimated cost of £814k.

- 2.15 Approval is also sought to take The Crescent, Trecenydd and the Llanfabon Drive, Trethomas sites through to full planning and thereafter development at a cost of £3.7m. A further report will be brought forward to Cabinet following the pre-construction work on the Oakdale site prior to the next, development contract phase being entered into.
- 2.16 Approval is also sought to apply for funding from the Welsh Government's Innovative Housing Programme for the pre-construction and development contract phases of the SCAPE framework relating to The Crescent, Trecenydd and Llanfabon Drive, Trethomas. The Oakdale site will not be eligible for this grant funding as it is not anticipated to be developed for affordable housing only which is a key requirement for the grant award.
- 2.17 All three schemes will be subject to planning and SAB requirements. A pre-application process is underway for both the Trecenydd and Trethomas sites
- 2.18 The HRA has included building development in its portfolio and proposals have been submitted in the 2020/21 Housing Business Plan, which at the time of submission, confirmed that the HRA remained viable and the borrowing requirement, affordable. This was submitted prior to the Covid-19 pandemic.

3. RECOMMENDATIONS

- 3.1 Cabinet approve the move to the pre-construction phase of the SCAPE Framework for The Crescent, Trecenydd, Llanfabon Drive, Trethomas and the former Oakdale School sites at a cost of £814k.
- 3.2 Cabinet approve the move from the pre-construction phase of the SCAPE Framework through to full planning and into the development phase for The Crescent, Trecenydd and Llanfabon Drive, Trethomas sites at an estimated cost of £3.7m.
- 3.3 Cabinet approve the submission of an IHP funding proposal to finance up to 58% of the costs associated with the pre-construction and development of the Trecenydd and Trethomas sites and up to 100% of the innovation related costs.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To deliver the ambition of delivering 400 new social homes between 2020 and 2025.
- 4.2 To address the shortage of affordable homes through the development of approximately 120 new social rented homes for people on the waiting list and contribute towards addressing homelessness.
- 4.3 To support the recovery of the local economy post Covid-19 through the construction and the delivery of new social homes thereby acting as a catalyst to support the circular and foundational economies creating new opportunities for skills development, training, apprenticeships and employment and improving the overall health, wellbeing and resilience of some of the Council's most vulnerable residents.

- 4.4 Add value to the Council's place making ambitions through the creation of new communities and beautiful places.
- 4.5 To apply for funding from the Welsh Government's Innovative Housing Programme (IHP) to support the delivery of the Council's development programme.
- 4.6 To mitigate the effects of climate change and deliver against the Council's ambition to ensure Caerphilly is a zero-carbon authority by 2030.
- 4.7 To address fuel poverty and support the delivery of healthier, more flexible homes that enable people to live in their homes safely, for longer.

5. THE REPORT

- 5.1 The purpose of the report is to inform Cabinet of the work undertaken to date to increase the number of affordable homes for social rent within Caerphilly Homes' portfolio, to obtain approval to move forward to the next stage of development and to seek urgent approval to submit an application to the Welsh Government's Innovative Housing Programme for funding to support development on two sites.
- 5.2 The work undertaken to date has focused on bringing innovation, scale and momentum to an ambitious desire by the Council to deliver 400 homes by 2025.
- 5.3 In order to help achieve this aim, a range of options were explored including the undertaking of a full OJEU procurement to appoint a preferred construction partner and/or the use of existing construction related frameworks.
- 5.4 To bring momentum and innovation to the delivery of new affordable homes, it was determined that the engagement of a private sector construction partner would be most efficiently sought via the use of a framework. Whilst all other frameworks stipulated the need to undertake a mini competition or required an upfront commitment to proceed, the SCAPE framework offered Caerphilly Homes the opportunity to work collaboratively with a private sector partner who would undertake feasibility studies on specific sites without any up front financial or contractual commitment.
- 5.5 The Scape Group who are responsible for overseeing the effective delivery and implementation of the Scape Framework are a Public Sector partnership made up of the following organisations:
 - Bedford Borough Council
 - Derby City Council
 - Derbyshire County Council
 - Gateshead Metropolitan Borough Council
 - Liverpool City Council
 - North Somerset Council
 - Nottingham City Council
 - Nottingham County Council
 - South Yorkshire Police
 - Warwickshire County Council
- 5.6 The Scape National Construction Framework is effectively a two stage process; the first, a fully compliant OJEU/Public Contracts Regulations process to select best value by means of a rigorous process and which establishes highly competitive rates

for overhead, profit, people and equipment costs. The rates are attractive because there is a no need for potential delivery partners to bid for these elements again for each project and there is a very good chance of an ongoing work stream, which saves the delivery partners considerable administrative and marketing costs.

- 5.7 Each delivery partner appointed onto the framework including, Willmott Dixon are also bound by Key Performance Indicators, the principal being social value, with, amongst other initiatives, the need to deliver locally where possible, thus ensuring that money spent goes back into the local community.
- 5.8 The Scape Group have worked collaboratively with their partners to create a number of different framework agreements that are available and free for use by other organisations.
- 5.9 Any contractor awarded business off the framework pays a percentage of the overall cost of that contract to the Scape Group to cover management costs.
- 5.10 The Framework is split into regional lots. Under the 'National Construction Framework Wales Major Works' framework, Willmott Dixon are the SCAPE delivery partner for projects costing between £2-£20m. The framework has a cumulative value of £500m and expires on 31 May 2021 but has been extended to September 2021.
- 5.11 Under the framework, clients have the opportunity to nominate preferred suppliers and can expect 3 quotes across all works packages as standard. Projects are subject to a rigorous performance management regime which requires the highest standards of customer satisfaction, local labour and spend. The pre-tendered costs are then applied to the market tested costs. This is a fully collaborative, open book, process with the client and consultancy team, who all work together to meet the target and will include Value Engineering and Risk Management as required. Accordingly, this is a fully competitive process from inception of the Scape OJEU tender, right through to completion.
- 5.12 Projects also operate with strict minimum standards of fair payment, waste diversion, community engagement, training and apprenticeships.
- 5.13 The SCAPE framework is an NEC contract and is based on the spirit of collaboration.
- 5.14 All relevant officers have benefited from SCAPE NEC contract training provided via the SCAPE Group.
- 5.15 Each project is also overseen by a Regional SCAPE Manager who also provides advice and support to users of the framework.
- 5.16 The SCAPE process applicable to Major Works is detailed in appendix 1.
- 5.17 Caerphilly Homes have worked in partnership during the last 9 months with Willmott Dixon via the SCAPE framework to not only examine the feasibility of development on three sites (Llanfabon Drive, Trethomas, The Crescent, Trecenydd and the formal Oakdale Comprehensive School site) but to also to develop an innovative and climate resilient steel framed product that is sourced locally and delivers a Passivhaus, non-combustible envelope solution ensuring that any new social rented homes achieve optimum energy efficiency, create a healthy internal environment, develop beautiful places and deliver lower running costs for tenants.

- 5.18 Adopting manufacturing principles Willmott Dixon have developed a “kit-of-parts” that can be adapted to site conditions and daylight orientation. It’s designed with the circular economy in mind – make, use, re-use, hence the choice of steel. Each panel will be asset tagged and will be capable of being disassembled and reassembled into a different configuration at some future point.
- 5.19 The use of a MVHR (Mechanical Ventilation with Heat Recovery) system provides a low moisture stable, clean and fresh air environment supporting health and wellbeing
- 5.20 The steel frame, developed locally with Caledan Ltd, who are based on Penallta Industrial Estate, is thought to be the first steel framed kit, Passivhaus certified product of its type.
- 5.21 Caerphilly Homes are currently at the conclusion of the feasibility stage (no cost and no commitment) of the SCAPE process and are seeking approval to move into the next phase of the process entitled, ‘pre-construction’. The pre-construction phase is where the detailed site investigations and surveys are undertaken in order to produce a more accurate construction cost profile.
- 5.22 Willmott Dixon have produced a feasibility report and an addendum document which provides a high level indication of the costs that may be involved in the development of each site but there is a need now to better understand the detailed costs involved in order to proceed into the ‘development agreement’ phase which could see the start of construction on site. A copy of the feasibility report produced by Willmott Dixon is attached as appendix 2. The addendum document which provides a high level overview of the pre-construction and development costs for the former Oakdale Comprehensive School site is attached as Appendix 3.
- 5.23 On the 30th July 2020, Welsh Government launched the Innovative Housing Programme (IHP) which has presented the Council with an opportunity to apply for funding of up to 58% of the pre construction and development costs likely to be incurred in progressing The Crescent, Trecenydd and Llanfabon Drive, Trethomas through to development together with up to 100% of the costs associated with the innovation aspects of the proposal.
- 5.24 The timescale for the submission of an application for funding is challenging and details were not known by officers until the launch on the 30th July 2020. Welsh Government expect all applicants to undertake a design review with the Design Commission for Wales prior to the submission of a funding application by 25 September 2020. Welsh Government will also require Caerphilly Homes to evidence Cabinet approval and support for the submission.
- 5.25 Build contracts are expected to be signed by 5th March 2021.
- 5.26 A start on site is required no later than 30th April 2021.
- 5.27 Moving into the next phase will require Caerphilly Homes to sign an ‘Pre Construction Services Delivery Agreement’ which commits Caerphilly Homes to incur the costs associated with more detailed site investigations and surveys in order to obtain a detailed cost profile for each site. IHP will require the pre-construction information and a commitment to the development of both, The Crescent, Trecenydd and Llanfabon Drive, Trethomas. This will require the signing of a ‘Development Contract’.

- 5.28 The total cost for the pre-construction work on the Trecenydd, Trethomas and Oakdale sites is £814,000.
- 5.29 The development costs for the Trecenydd and Trethomas sites combined are estimated to be £3,761,673.77. The average unit cost for the two combined is estimated at £188,083.68.
- 5.30 There is potential, if successful, to secure at least 58% of the cost of pre-construction and development from the Innovative Housing Programme.
- 5.31 At this stage, Officers are seeking approval to progress the pre-construction and development of the Trecenydd and Trethomas sites in order to submit an application for IHP funding and approval to progress the pre-construction of the Oakdale Comprehensive School site.
- 5.32 The former Oakdale Comprehensive School site will be the subject of a further Cabinet report once the pre-construction phase has been undertaken and a detailed cost profile determined.
- 5.33 It is important at this stage to reflect on what Caerphilly Homes are setting out to achieve and determine how we define 'value'. Neighbouring authorities have already tested out a variety of Passivhaus certified products and all have confirmed that there are significant up front construction costs largely resulting from the fact that these products are precision manufactured in a factory setting using environmentally sensitive and highly energy efficient materials thereby delivering a better quality, energy efficient, healthier environment for those who will eventually live in these homes. The construction costs which are thought to be between 20% and 30% more than those incurred on a traditional build are balanced by a more efficient construction method on site and therefore, the opportunity to obtain a rental income more quickly. In addition, tenants will have lower annual energy costs, will be more likely to live at home independently for longer and in a healthier environment thereby lessening the pressure on social services and primary health care.
- 5.34 The initial high development costs are offset against the whole life costs of the development including, the ability to build quickly and obtain a rental income, lower utility costs for tenants, lower maintenance costs, the improved health/wellbeing of tenants, positive environmental impacts, the opportunity to create employment, the potential to upscale for other sites and contribute towards a post Covid-19 economic recovery etc. Willmott Dixon have confirmed that tenants could receive energy bills of up to £100 per year as a result of the 'fabric first' technology embedded within the home. thereby helping reduce fuel costs for some of our most vulnerable tenants.
- 5.35 The development of the two smaller sites will deliver 20 new, social rented homes that will form part of the Caerphilly Homes stock portfolio. The development of both sites will be regarded as a pilot / demonstrator project.

Timescales

- 5.36 The programme proposed by Willmott Dixon is outlined on page 15 of the feasibility study. However, due to the pressing IHP deadlines, Willmott Dixon have confirmed that they can deliver against the following timescales:

Milestone Activity	Date
Issue Design Information for Review	11.09.2020
Design Commission for Wales Review	16.09.2020

Submission of IHP application	25.09.2020
Pre application pack issued for consultation	05.10.2020
Submit full planning application (both sites)	24.11.2020
Anticipated planning approval (both sites)	16.02.2021
Issue final contract sum for approval to Caerphilly CBC	26.02.2021
Issue draft building contracts	26.02.2020
Sign building contracts	05.03.2021
Start on site no later than	30.04.2021

Conclusion

- 5.37 The launch of the IHP presents Caerphilly Homes with an opportunity to take full advantage of the funding made available by Welsh Government to support the housing sector and to deliver a Caerphilly made, bespoke, innovative housing solution that will deliver lasting benefits and contribute towards the key ambitions of delivering more social homes, mitigating the impact of climate change and addressing fuel poverty.
- 5.38 It will also act as a catalyst to kick start the Council's ambition to deliver 400 new social rented homes by 2025, thereby creating new opportunities for skill development, apprenticeships, training and employment.
- 5.39 Cabinet support and approval is therefore sought to progress the sites noted within the report to the next stage.

6. ASSUMPTIONS

- 6.1 The deadline for the submission of an application to the Welsh Government under the Innovative Housing Programme is known and therefore no assumptions have been made in this regard.
- 6.2 Willmott Dixon have confirmed that they are able to meet the delivery timescales and grant funding deadlines.
- 6.3 It has been assumed that there will be no major delays resulting from either the planning or SAB process.
- 6.4 The HRA Business Plan is a 30-year document therefore assumptions must be made before viability can be confirmed. Some are given by Welsh Government such as the standard inflation factor, and rent increases, which to some degree are set within the rent policy. Key assumptions also include rent arrears and void levels, interest rates and pay awards. Any deviation from these assumptions can conflict with the overall position of the Business Plan and so constant monitoring is necessary to ensure it stays on track. The impact of Covid-19 is currently unknown but will also need to be a key consideration in the updated Business Plan.

7. LINKS TO RELEVANT COUNCIL POLICIES

- 7.1 The delivery of new homes for social rent links directly with the Council's ambition to deliver 400 new homes by 2025 (as indicated in the Building Together report which was approved by Cabinet on 15 January 2020) and Well Being Objectives 2 and 3.

7.2 **Corporate Plan 2018-2023.**

The delivery of new homes for social rent is coterminous with Well Being Objective 3 which seeks to address the availability, condition and sustainability of homes throughout the county borough. The commitment within this proposal to support the foundational and circular economies via the investment in new homes directly support the delivery of outcomes 3 and 4 within Well Being Objective 3.

7.3 It also directly contributes towards Well Being Objective 2 which aims to enable employment. The construction and manufacture of new homes within the borough will provide direct opportunities for skill development, training, apprenticeships and employment.

7.4 Willmott Dixon are bound via the SCAPE Framework to deliver a suite of community benefits which will include targeted recruitment and training opportunities for local people. Officers will ensure that the opportunities created via this investment are available via the Welsh Government's Legacy and Communities4Work programme (delivered by the Community Regeneration Team) thereby ensuring that those residents furthest from the labour market are able to take advantage of the opportunities created.

7.5 This proposal also contributes towards the aims of Well Being Objective 5 and 6 which aim to support residents' healthy lifestyle and support citizens to remain independent and improve their well-being. The innovative and climate resilient steel framed product that is sourced locally and delivers a Passivhaus, non-combustible envelope solution will provide the healthiest internal environment possible thereby helping to address the health and wellbeing of tenants, particularly those with limiting long term conditions.

7.6 **Caerphilly County Borough Local Development Plan up to 2021: Key Objective 9** – "Ensure an adequate and appropriate range of housing sites are available across the County Borough in the most suitable locations to meet the housing requirements of all sections of the population."

7.7 **Caerphilly Homes Service Plan (2018-2023), Priority Objective 2:** "Increase the provision of new, affordable homes to meet identified needs, promoting 'Lifetime Homes' principles for grant funded delivery, and, where appropriate, supporting Welsh Government's Innovative Housing Programme (IHP)".

7.8 **Welsh Government Strategies:** Reimagining Social House Building in Wales, February 2020. Independent Review of Affordable Housing, July 2019. National Development Framework, August 2019.

8. **WELL-BEING OF FUTURE GENERATIONS**

8.1 The development of the Trecenydd and Trethomas sites as a result of the innovative and exciting research and development undertaken by Willmott Dixon and Caledan Ltd will help to create a more prosperous Wales through the use of a local supply chain and the resulting opportunity to create new employment and training opportunities. This in turn will help build the resilience of individuals and communities. If individuals are able to improve their skill set and obtain well paid employment close to home, this in turn improves their resilience and together with the resilience of their families and communities.

- 8.2 The homes developed as a result of the work undertaken by Caledan Ltd and Willmott Dixon will be of the greatest quality and thermal efficiency. The new homes will be precision manufactured in a factory setting, provide high levels of energy efficiency which in turn will mean that the air quality within the new homes will be superior and directly contribute to the health and well being of occupants particularly those with respiratory complications. In addition, the new homes will be flexible to accommodate changing needs and the group floor apartments, accessible thereby aligning with the objectives of the 'healthier Wales' Well Being Goals.
- 8.3 The product that has been developed by Willmott Dixon and Caledan Ltd will be produced in Caerphilly and used in Caerphilly to build climate resilient homes. The homes will be of the highest quality and energy efficiency and will be made available to those on the housing waiting list thereby contributing towards the objective of creating a more equal Wales. It is anticipated that the cost to heat the new homes will not exceed £100 per annum thereby addressing fuel poverty.
- 8.4 The new homes will be built within existing communities in a sensitive and inclusive way. They will deliver new opportunities for employment and apprenticeships together with wider community benefits that will be integrated within the build contract and deliver legacy projects that help to develop vibrant, resilient and cohesive communities. All communication with regard to the new developments will be bilingual in order to support the creation of a vibrant culture and thriving Welsh Language.
- 8.5 The housing solution developed by Willmott Dixon and Caledan Ltd on behalf of Caerphilly Homes is an innovative and climate resilient steel framed product that is sourced locally and delivers a Passivhaus, non-combustible envelope solution ensuring that any new social rented homes achieve optimum energy efficiency, create a healthy internal environment, develop beautiful places and deliver lower running costs for tenants.
- 8.6 Adopting manufacturing principles Willmott Dixon have developed a "kit-of-parts" that can be adapted to site conditions and daylight orientation. It's designed with the circular economy in mind – make, use, re-use, hence the choice of steel. Each panel will be asset tagged and will be capable of being disassembled and reassembled into a different configuration at some future point.
- 8.7 The use of a MVHR (Mechanical Ventilation with Heat Recovery) system provides a low moisture stable, clean and fresh air environment supporting health and wellbeing
- 8.8 The steel frame, developed locally with Caledan Ltd, who are based on Penallta Industrial Estate, is thought to be the first steel framed kit, Passivhaus certified product of its type and directly contributes towards the creation of a globally responsible Wales.
- 8.9 The entire development proposal is coterminous with the five ways of working as defined within the sustainable development principle in the Act. The five ways of working of the sustainable development principle, listed in the Act are:
- Long Term – The importance of balancing short-term needs with the need to safeguard the ability of future generations to meet their long-term needs
 - Prevention - How acting to prevent problems occurring, or getting worse, may help public bodies meet their objectives

- Integration – Considering how the public body’s well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies
- Collaboration – Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives
- Involvement – The importance of involving people with an interest in achieving the well-being goals and ensuring that those people reflect the diversity of the area which the body serves.

8.10 The proposal to undertake the pre-construction and development of The Crescent, Treceenydd and Llanfabon Drive, Trethomas together with the pre-construction of the former Oakdale School site has been developed in accordance with the five ways of working and the principles are embedded in every aspect of the proposal.

9. EQUALITIES IMPLICATIONS

9.1 A full Equality Impact Assessment will be completed prior to the submission of the report to Cabinet.

10. FINANCIAL IMPLICATIONS

10.1 The HRA is a self sufficient account that is funded primarily from rent received from tenants, which allows us to maintain our stock and manage tenancies effectively. For spend of a capital nature we are able to use contributions from the HRA together with assistance from Welsh Government in the form of grants or loans. Any expenditure over and above these funding mechanisms are then met from borrowing in accordance with the Councils Annual Strategy for Treasury Management, Capital Finance Prudential Indicators and the Minimum Revenue Provision Policy for 2020/2021.

10.2 The latest Business Plan submitted to Welsh Government in March 2020 included high level New Build proposals for some 411 properties over 5 years, estimated at £53.8m. This included proposals for the Treceenydd & Trethomas sites and also the former Oakdale Comprehensive school site.

10.3 The Plan, however, did assume that the completion of the WHQS Programme would be delivered by June 2020. Unfortunately, due to circumstances beyond our control from the Covid-19 pandemic, this was not achieved, although evidence confirms we were on track to complete by this date. At the time of writing this report, we are yet to re-commence entering tenants’ properties to complete the remaining work although this is anticipated to be Mid-August. Welsh Government officials are also in discussions with officers to agree an extension to the programme, likely to be December 2021.

10.4 This obviously deviates from the original plan, and early indications suggest the completion of the WHQS programme is likely to be some £7m higher due to the restrictions surrounding Covid-19, which will impact on the funding available for other projects such as new build initiatives.

10.5 The Business Plan assumed total borrowing for WHQS to be £45m, of which £23m had already been taken up, with a further £22m to achieve WHQS by June 2020. An additional £30m borrowing was also estimated for the new build proposals mentioned

above, therefore a remaining borrowing requirement of £52m for the HRA (as quoted in the Treasury Management Annual Strategy report to Special Council on 20th February 2020) with a borrowing take up of £75m in total between the 2 schemes.

- 10.6 Council recently approved a borrowing limit of £75m for the HRA to include the completion of the WHQS and the development programme going forward
- 10.7 A desktop exercise to revise the Business Plan to account for £7m increase and also a further assumption from the impact of Covid-19, that the level of rent arrears will rise by 2%, estimates that the borrowing requirement will need to increase by some £11.5m. This remains affordable within the HRA Business Plan but would require an increase to the original borrowing limit or a reduction in our future development plans. However, what is important to note is the original plan did not include any external funding in the form of IHP's or capital receipts from market sales for example, which will reduce the borrowing level required. It is also worth noting, that the indicative costs for the development proposals explained in this report are currently affordable as it only accounts for approximately 8% of the total new build proposals accounted for in the Business Plan over the next 5 years. If the remaining proposals turn into fruition, then the Business Plan will be reviewed to firm up the costs and include any prospective external funding, and then re-run to ensure the plan remains affordable. Further reviews are also necessary to account for the impact of Covid-19. If at that time, the borrowing limit is thought to be reached, a further report to Council may be necessary.

11. PERSONNEL IMPLICATIONS

- 11.1 There are no specific personnel implications resulting from this report.

12. CONSULTATIONS

- 12.1 Consultations will be undertaken prior to the submission of the report to Cabinet.

13. STATUTORY POWER

- 13.1 Local Government Act 1972 and the Housing Wales Act 2014

14. URGENCY (CABINET ITEMS ONLY)

- 14.1 This report is urgent and therefore not susceptible to the call-in procedure. A decision needs to be implemented urgently due to the fact that the Welsh Government only launched the Innovative Housing Programme funding opportunity on Friday 30th July with a deadline for a design review mid-September and the submission of a comprehensive application by the 25th September 2020. It is a requirement of Welsh Government funding that a Cabinet decision is in place to support an application for funding.

Author: Jane Roberts-Waite, Strategic Coordination Manager,
Lesley Allen, Principal Group Accountant – Housing,
Shaun Couzens, Chief Housing Officer

Background Papers:

Appendices:

- Appendix 1 SCAPE Process
- Appendix 2 Willmott Dixon Feasibility Study
- Appendix 3 Willmott Dixon Addendum

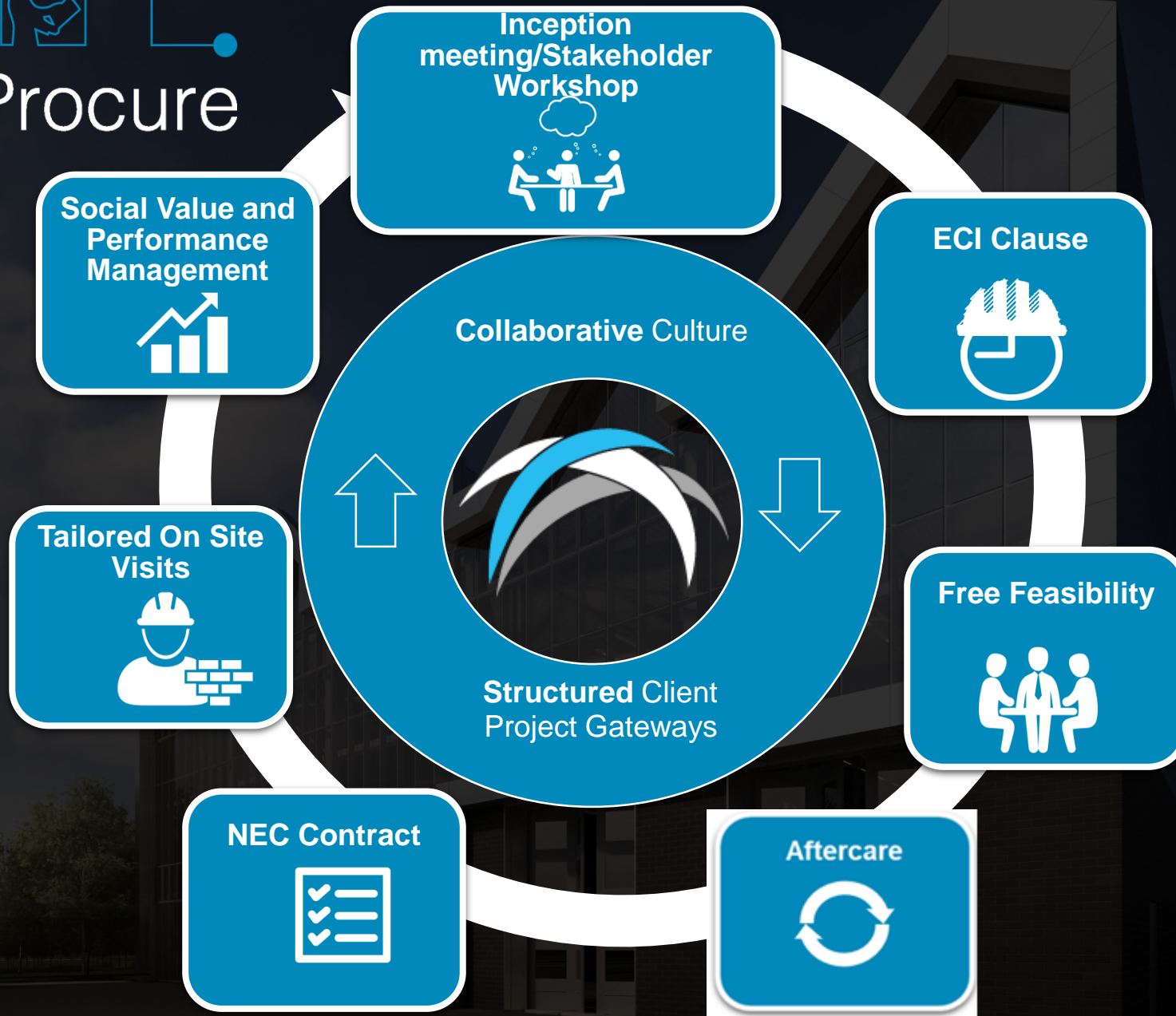
Scape Procure

Ensure that all client contacts understand ECI, Free feasibility, NEC, site visits and social value.

Aftercare – Ensuring Clients with ongoing projects from expired frameworks receive ongoing support and advice

Final conversations should be Social Value

Use all the elements to take clients on a journey



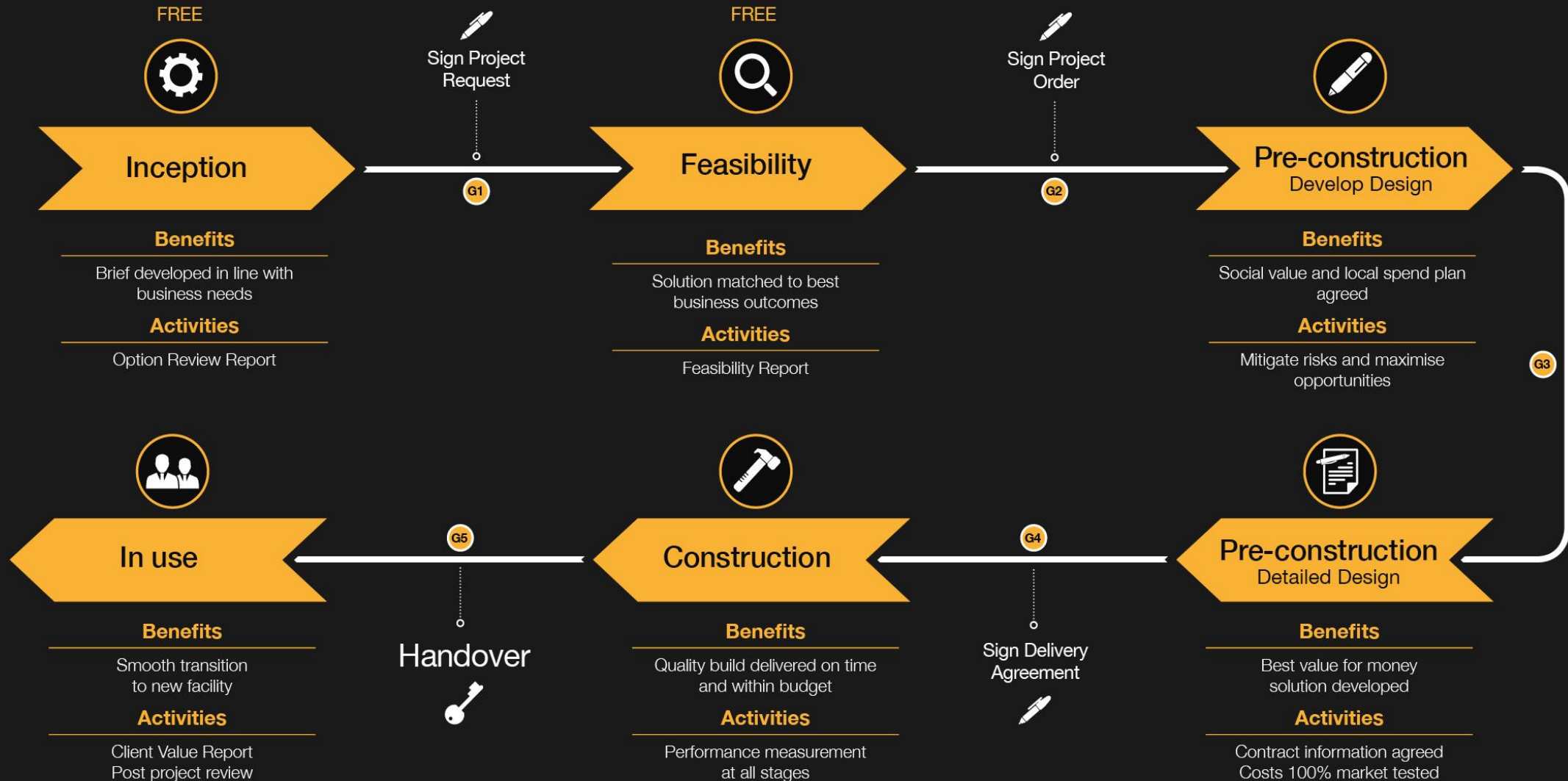
Efficiency Experience Performance Compliance

For clarity an inception meeting is a meeting between Scape and client and possibly DP if client is in a hurry. This is the initial meeting. Conversations at the initial meeting cover ECI Clause, free feasibility and NEC contract.

The stakeholder workshop is the launch meeting for a specific project or may be a monthly/quarterly review. All the key people should be at the stakeholder workshop.

A tried and tested project delivery process

Page 191





Caerphilly Innovation Housing

JUNE 2020





Contents

Executive Summary

1 Feasibility Description

2 Framework Achievements

3 Cost Planning

4 Outline Programme (key dates schedule)

5 Outline Programme Gantt Chart

6 Scope of the Works

7 The Team

8 Company Ethos

9 Next Steps

Appendices



Executive Summary

Proud to support the ambitious housing strategy of Caerphilly County Borough Council

Opening the door to innovatively designed, globally responsible homes

We are delighted to submit our Feasibility Report for a new and innovative way to deliver “fit for climate” housing across three sites in Caerphilly.

Caerphilly’s leadership in meeting the climate challenge is exemplified by the commissioning of this study, and in doing so, it has set an ambition to think longer term and strategically.

Set out within this report is the solution to construct homes for the future that are low energy, low impact and low life-cycle cost. These homes will be partially constructed in local factories in Wales, using a pre-designed “kit-of-parts”, driving quality, speed, lower maintenance and in time, reduced costs.

These homes will meet some of the most stringent quality standards in the world and champion life cycle value as opposed to lowest cost. They are significantly lower in cost to run. When compared to standard housing stock they produce less CO2 per annum; translating into reduced energy bills of up to 90% less than conventional homes.



90% LOWER ENERGY BILLS

MADE IN WALES



I am delighted with the Willmott Dixon relationship, how it has progressed and with the homes we have built.

Charlotte Johnson,
Programme Manager, Doncaster Council



Housing expertise

Willmott Dixon been a specialist residential builder since 1974, we build nearly 2,000 homes each year for all types of tenure: affordable, care residential, retirement villages, housing for sale and private rent, plus student accommodation.

Our homes come in all shapes, sizes and scale, from stand-alone 90 unit care homes to multi-phase estate regeneration to create a new ‘destination’ for communities.

Our people, and the homes they create, are proud of the positive impact our work has for communities. While our range of housing, skill-sets and client base is extensive, the main thing for hundreds of thousands of people across the country, is that what we produce is simply their home.

To ensure we can provide the best service to our customers, our residential teams work with our local construction office in a ‘one company’ approach so our customers benefit from a consistent team with full access to our range of skills, expertise and know-how for delivering your housing projects including more complex, high-density schemes.



1

Feasibility Description

1 Feasibility Description

The product

Caerphilly CBC have worked in collaboration with Willmott Dixon and our local supply chain to develop an innovative, Passivhaus certified, low energy housing product. The product has been designed to be fabricated as a kit of parts, constructed quickly on site and delivered by a Welsh supply chain of SMEs

From a strategic level the product boldly aims to tackle the shortage in social housing, drives towards a net zero carbon housing stock and an increased investment in Welsh construction SMEs.

From a residents perspective the product is designed to tackle the issues surrounding fuel poverty, community cohesion and healthy internal environments: optimising environmental factors of air quality, daylighting and temperature.

The product complies with all current and anticipated future housing legislation and aims to be groundbreaking in both it's life cycle cost and speed to provide.

We fully understand the implications of the Wellbeing of Future Generations Act and the requirements to demonstrate adherence to the 7 Goals of the Act. The design of this housing product, and in the way it will be delivered at site, will provide the required evidence to support Welsh Government's requirements.

Scope of this report

The purpose of this SCAPE report is to determine for Caerphilly CBC the viability for low energy and Passivhaus homes at the Oakdale site. We propose to trial the product at two pilot sites at Trethomas and Trecenydd in order to proceed to the next stage of procurement. The next 'preconstruction stage' would encompass further detailed design and pricing to establish a proposed contract sum. The preconstruction stage process for Oakdale will be led by the Development Solutions process described below.

This report details outline feasibility costs and programmes of delivery of the product for three selected sites:

Site 1 - Trethomas	12	product units (pilot site)
Site 2 - Trecenydd	8	product units (pilot site)
Site 3 - Oakdale	100	product units (Development Solutions)

Included in the report are cost plans for each site and also the proposed layout drawings for sites 1 and 2. The Oakdale site design has not been developed to this maturity as a comprehensive tenure mix analysis is required through a Development Appraisal. We have included a high level tenure mix for the Oakdale site within the Scope of Works section for consideration.

Oakdale site: Tenure and housing mix

		Numbers Based on 100 Homes	
Total Plots		100	%
Sales	1B Flat	0	0%
	2B Flat	0	0%
	2B House	13	13%
	3B House	17	17%
	4B House	30	30%
Social	1B Flat	10	10%
	2B Flat	10	10%
	2B House	8	8%
	3B House	6	6%
	4B House	6	6%
Totals		100	100.0%

The appraisal considers the tenure mix based on overall site area, market rates, and predicted demand. This appraisal will be subject to further consideration by Caerphilly CBC and approval before design work continues at this site.

1 Feasibility Description

The process for the pilot sites

We have been able to design and produce detailed feasibility budgets for the pilot projects as these sites are small and straightforward.

During the next stage we will complete the design in full collaboration with Caerphilly CBC Officers, and finalise the cost in an open book environment.

The process for the Oakdale site

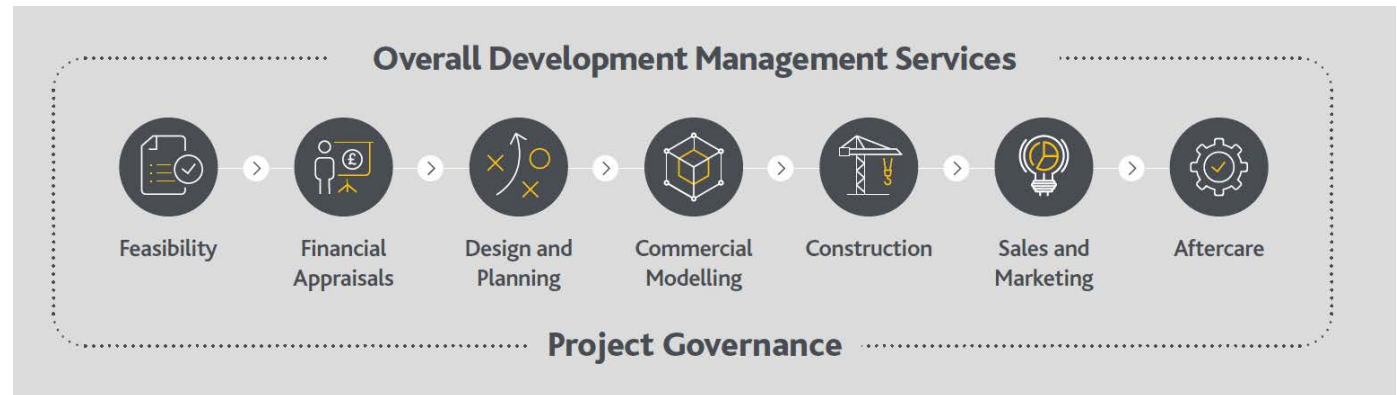
As the Oakdale site is proposed to have private for sale units as well as retained rental properties we are proposing adopting our Development Management model. This adopts the principles and benefits of joint ventures, but avoids the costs and complexity that can be associated with such vehicles.

We have recently completed Ashton Rise for Bristol City Council with this approach, successfully aligning the councils development aspirations with the delivery of social housing.

A Case Study on Ashton Rise is included as Appendix 1.



How does our proposal for Oakdale work?



During the next stage we will provide the development resources and expertise to deliver the project including:

- Market appraisal and viability analysis to establish
- Financial modelling
- Sales & marketing strategy
- Scheme concept designs
- House type design / specifications, ensuring products most suited for market sale
- Achieving planning permission (under a pre-construction contract)
- Management of plot sales
- Customer care for completed units

- We utilise our branding, covenant, reputation and development expertise to out-perform the local market in terms of both sales rates and values.
- We will provide a fixed price construction cost taking construction risk for the housing products.
- The Council provides development funding in order to minimise the cost of finance.
- The Council reimburses construction costs under a formal build contract.
- An incentive structure could be proposed to ensure WD is incentivised to increase sales values



2

Framework Achievements

2 Framework Achievements



Scape National Framework

We will approach this project in the Scape spirit of mutual trust and understanding. All work is rooted in a unique combination of partnering style, a long-term approach, a commitment to sustainable development and an ethos of continual learning.

As a Scape National Construction Framework Partner, we demonstrate value for money through our service offering, contractual performance management and commitment to employment and skills which is audited monthly and nationally benchmarked.

The intended project risks are mitigated through our early engagement and project certainty is increased through the use of the NEW suite of contract documents.

18 pages 200

WILLMOTT DIXON HAS NEVER EXCEEDED ESTIMATED COSTS GIVEN AT THE PLANNING STAGE.

We do not recover internal costs for the feasibility stages. Open book market testing is with a quote-led approach from the local supply chain. OH&P and preliminary rates have been nationally tendered and 100% of the overall project costs can be independently verified by a third party cost consultant.

Because this scheme is breaking innovative new ground with both a kit-of-parts and Passivhaus we will also present full life cycle analysis during the Pre-Construction stage to demonstrate full VFM.



Over £1m a year in time and materials is invested in local community projects

We invest in your community; nationally managed and locally delivered. We have local spend and employment skills commitments on every project to ensure 85% of our project spend is with Small to Medium Enterprises.



100% of projects have been delivered within the funding envelope

We can react efficiently to project specific needs. Our ability ensures that costs are effectively managed.



99% of projects have been delivered since 2006

Through our early interrogation of project programme risk, and close measure of on site project performance we are able to provide confidence in delivery.



85% of our projects are from repeat customers and our average national customer satisfaction score is 90%

Customer satisfaction is paramount. The framework is a long term solution and places fewer demands on Customer resources.



An average of 97% of construction waste generated is diverted from landfill

Utilising our 10 point plan for sustainability agreed KPIs are implemented from preconstruction through to project completion. It enables us to measure our sustainability progress and to ensure continual improvement.



Three strikes and Willmott Dixon and removed from the Framework

Performance is guaranteed. The framework is continually controlled with Key Performance Indicators with every project benchmarked and audited by Scape.



3

Cost Planning

3 Cost Planning

We have included over leaf full BCIS Elemental Cost Plan breakdowns for the Trethomas and Trecenydd developments . We have also included an alternate per plot analysis for ease of reference.

For Oakdale we have given indicative Development Cost based on our recent Ashton Rise project, and the data from the Trethomas / Trecenydd pilot schemes. The Oakdale total project will be derived through the Development Solutions process as previously described.

The next PCSA Stage will agree the construction contract sum for all three sites based on detailed design and all site specific constraints.

We will provide predictability and cost certainty throughout the PCSA period by early alignment of the design and budget, together with the resolution of project logistics and risks. By embedding the Cost Plan at the heart of our preconstruction process and early engagement with our supply chain specialists we will add commercial and programme efficiencies to this project without compromising the vision or quality of the three sites

In producing our estimate, we have used rates from a selection of current and completed contracts, as well as seeking advice from our key selected supply chain partners for specialist works packages.

Using our collaborative cost management techniques and applying our extensive technical expertise, we can provide assurance that we have the skills to successfully deliver this project.

Project Cost Analysis

The total estimated construction cost for the proposed pilot sites are as follows:

Site 1 - Trethomas £2,216,528.20

Site 2 - Trecenydd £1,545,145.57

All figures are excluding VAT; based on work commencing on site in February 2021.

We have benchmarked the costs for the pilot studies sites against Ashton Rise and the plot cost when adjusted for scale is comparable. In line with the drive for low energy homes we have innovatively engineered the product proposed for Trecenydd and Trethomas to be Passivhaus certified, and even with this enhanced specification, we have maintained the overall cost inline with Ashton Rise.

The cost plans provide an accurate reflection at this stage of the potential costs for these specific projects, and the known site constraints.



3 Cost Planning

Oakdale indicative plot cost

Plot Type / Ref	House Type	DQR	Nr	Total DQR	Total Cost	£/m2	Total Development
Site Wide Works (Say)					£1,500,000.00		£1,500,000.00
Sales Units							
2B House	Semi-Deatched	83	13	1079	£119,600.00	£1,440.96	£1,554,800.00
3B House	Semi-Deatched / Terrace	94	17	1598	£122,600.00	£1,304.26	£2,084,200.00
4B House	Detached / Semi Detached	110	30	3300	£127,000.00	£1,154.55	£3,810,000.00
Social Unit (Passivhaus)							£-
1B Flat	Terrace	50	10	500	£104,200.00	£2,084.00	£1,042,000.00
2B Flat	Terrace	58	10	580	£107,800.00	£1,858.62	£1,078,000.00
2B House	Semi-Deatched / Terrace	83	8	664	£119,600.00	£1,440.96	£956,800.00
3B House	Semi-Deatched / Terrace	94	6	564	£122,600.00	£1,304.26	£735,600.00
4B House	Semi-Deatched / Terrace	110	6	660	£127,000.00	£1,154.55	£762,000.00
Sub-Total			100	8945			£13,523,400.00
Main Contractor Prelims 12%							£1,622,808.00
Design Team & Other Fees 5%							£676,170.00
Main Contractors Risk & Inflation 5%							£676,170.00
Sub-Total							£16,498,548.00
Overhead & Profit 2.92%							£481,757.60
Total							£16,980,305.60
Cost Per Unit							£169,803.06

At this stage we would recommend an overall project budget for this site as £16,980,305.60

3 Cost Planning

Inclusions

The cost plan includes allowances for the following:

- Physical construction works;
- Main contractor's preliminaries;
- Main contractor's overheads and profit;
- Subcontractors' allowances for preliminaries, overheads and profit, design fees and risk;
- Project and design team fees associated surveys;
- Risk Assessment of Main Contractors Design development risk;
- Risk Assessment of Main Contractors Known Construction risk;

Costs are yet to be ascertained for specific risks. These will be assessed in conjunction with your team as the design develops

Exclusion

We have not included in our estimate allowances for:

- Other development and project costs including land acquisition & fees;
- Employer change risks;
- Employer other risks;
- Value added tax (VAT);
- Loose furniture and fittings
- Employer own fees / costs including Project Management/ Cost Consultant

We suggest suitable budgetary allowances are made for the above items as follows:

- Employers change and other risk
- Land acquisition & fees
- Legacy professional fees
- Loose furniture, white goods and equipment
- Employer own fees / costs including Project Management/ Cost Consultant
- Additional fees

Gross Internal Floor Area 657 m2
Overall Site Area 3,258 m2
Number of Storeys 3
Date of Delivery Agreement 23 February 2021
Contract Duration (weeks) 33

Project Stage
Contract Form

Sector

Net Build Cost/m2

Contract
NEC option A

Housing Residential

£ 2,974.67



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				Specification
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	
1	SUBSTRUCTURE	74,484.95	£ 113.45	95,322	£ 145.19	5%	4%	
	1.1.1 Standard Foundations	74,484.95						
	1.1.2 Specialist Foundations	-						
	1.1.3 Lowest Floor Construction	-						
	1.1.4 Basement Excavation	-						
	1.1.5 Basement Retaining Walls	-						
2	SUPERSTRUCTURE	762,204.55	£ 1,160.98	975,429	£ 1,485.76	50%	44%	
	2.1 Frame	210,959.72						
	2.2 Upper Floors	62,926.94						
	2.3 Roof	105,630.90						
	2.4 Stairs and Ramps	16,429.29						
	2.5 External Walls	242,437.01						
	2.6 Windows and External Doors	82,083.44						
	2.7 Internal Walls and Partitions	5,008.47						
	2.8 Internal Doors	36,728.78						
3	INTERNAL FINISHES	60,755.53	£ 92.54	77,752	£ 118.43	4%	4%	
	3.1 Wall Finishes	11,972.35						
	3.2 Floor Finishes	19,714.00						
	3.3 Ceiling Finishes	29,069.17						
4	FF&E	21,831.79	£ 33.25	27,939	£ 42.56	1%	1%	
	4.1.1 General FF&E	-						
	4.1.2 Domestic Kitchen Fittings & Equipment	21,831.79						
	4.1.3 Special FF&E	-						
	4.1.4 Signs / Notices	-						
	4.1.5 Works of Art	-						
	4.1.6 Non-Mechanical & Non-Electrical Equipment	-						
	4.1.7 Internal Planting	-						
	4.1.8 Bird & Vermin Control	-						
5	SERVICES	229,889.25	£ 350.16	294,200	£ 448.12	15%	13%	
	5.1 Sanitary installations	-						
	5.2 Services Equipment	-						
	5.3 Disposal Installations	-						
	5.4 Water Installations	-						
	5.5 Heat Source	143,845.09						
	5.6 Space Heating / Air Conditioning	-						
	5.7 Ventilation Systems	-						
	5.8 Electrical Installations	69,588.84						
	5.9 Fuel Installations	-						
	5.10 Lift and Conveyor Installations	-						
	5.11 Fire and Lightning Protection	-						
	5.12 Comms, Security and Control Systems	-						
	5.13 Special Installations	-						

Gross Internal Floor Area 657 m2
Overall Site Area 3,258 m2
Number of Storeys 3
Date of Delivery Agreement 23 February 2021
Contract Duration (weeks) 33

Project Stage
Contract Form

Sector

Net Build Cost/m2

Contract
NEC option A

Housing Residential

£ 2,974.67



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				Specification
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	
5.14	BWICS	16,455.31						
5.15	Testing and Commissioning	-						
6	PREFABRICATED BUILDINGS & UNITS	-	£ -	-	£ -	0%	0%	
6.1.1	Complete buildings	-						
6.1.2	Building units	-						
6.1.3	Pods	-						
7	WORK TO EXISTING BUILDING	-	£ -	-	£ -	0%	0%	
7.1	Minor Demolition & Alteration Work	-						
7.2	Repairs to existing services	-						
7.3	Damp proof course/fungus and beetle eradication	-						
8	EXTERNAL WORKS	376,863.31	£ 574.03	482,290	£ 734.62	25%	22%	
8.1	Site Preparation	52,301.43						
8.2	Roads, Paths and Pavings	125,172.43						
8.3	Soft landscaping, planting and irrigation systems	31,118.15						
8.4	Fencing, Railings and Walls	21,595.44						
8.5	External fixtures	24,614.28						
8.6	Drainage	84,662.37						
8.7	External Services	37,399.20						
8.8	Minor Building Works / Ancillary Buildings	-						
9	FACILITATING WORKS	-	£ -	-	£ -	0%	0%	
9.1	Toxic/hazardous/contaminated material treatment	-						
9.2	Major Demolition Works	-						
9.2.1	Demolition works	-						
9.2.2	Soft strip works	-						
9.3	Temporary support to adjacent structures	-						
9.4	Specialist Groundworks	-						
9.5	Temporary Diversion Works	-						
9.6	Extraordinary SI Works	-						
	SUB-TOTAL: BUILDING WORKS	1,526,029.37	2,324.42	1,952,931	£ 2,974.67	100%	88%	

Gross Internal Floor Area 657 m2
 Overall Site Area 3,258 m2
 Number of Storeys 3
 Date of Delivery Agreement 23 February 2021
 Contract Duration (weeks) 33

Project Stage
 Contract Form

Sector

Net Build Cost/m2

Contract
 NEC option A

Housing Residential

£ 2,974.67



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	Specification
10	MAIN CONTRACTOR'S PRELIMINARIES	369,450.06	£ 562.74					
10.1	Preliminaries (People Costs)	181,130.47						
10.2	Preliminaries (Regional Adjustment)	-						
10.3	Preliminaries (Equipment Costs)	27,554.02						
10.4	Preliminaries (Plant & Materials)	2,665.58						
10.5	Preliminaries (Subcontract Packages)	158,100.00						
11	FEES	172,035.80	£ 262.04	172,036	£ 262.04		8%	PRELIMS NOT APPORTIONED
11.1	Project/design/surveys fees	119,440.30						
11.2	Preconstruction Service Fee	18,130.00						Fee for both projects split equally
11.3	Design Management Fee	34,465.50						Fee for both projects split equally
11.4	Additional Preconstruction Services							
	SUB-TOTAL: INCL PRELIMS & FEES	2,067,515.23	3,149.20	2,124,967				
12	RISKS	91,561.76	£ 139.47	91,561.76	£ 139.47		4%	PRELIMS NOT APPORTIONED
12.1	Design Development	45,780.88						
12.2	Construction Risks	45,780.88						
12.3	Employer Change Risks	-						
12.4	Employer Other Risks	-						
13	FIXED PRICE	-	£ -	-	£ -		0%	PRELIMS NOT APPORTIONED
13.1	Tender inflation	Excluded						Do Not ADD
13.2	Construction inflation	Excluded						Do Not ADD
14	Contractors NCF Fee	57,451.34	£ 87.51					
14.1	WD Subcontractor Fee Percentage	55,337.84						
14.2	WD Direct Fee Percentage	2,113.50						
15	OTHER COSTS	-	£ -	-	£ -		0%	PRELIMS NOT APPORTIONED
	PROJECT TOTAL (EXCLUDING VAT)	2,216,528.33	3376.18	2,216,528			100%	

CLARIFICATIONS

1 No allowances have been included within the costing for specific ground or site risks, these will be developed in conjunction with the Employer once a detailed site investigation has been carried out for the sites, some risks and considerations might be:

Toxic or hazardous material removal prior to demolition or refurbishment works
Removal and/or treatment of contaminated ground material
Eradication of Japanese knotweed or other invasive plant
Taking down to ground level and removing complete buildings/structures or parts of buildings/structures, including services, fittings and finishes thereto (Demolition Works)
Stripping out building components, services, fittings and finishes in from a building in preparatory works to demolition or refurbishment (Soft Strip)
Site dewatering and pumping
Breaking out and disposing of unidentified below ground obstructions
Dealing with underground soft spots (assumed reasonable ground conditions)
Soil stabilisation to improve bearing capacity or slip resistance of existing ground to facilitate construction
Treatment of any excavated or topsoil material on site
Ground gas venting measures
Temporary diversion/removal of existing drainage system
External services diversions
Remedial works or repairs to existing services and drainage
Delays or associated costs due to archaeological findings.
Delays or associated costs due to ecological findings.

2 The following items have not been included within the costing of the site/dwellings, but maybe be considered and developed during the pre-construction services

Provision of Kitchen appliances / White Goods
Loose Fixtures Fittings & Equipment (Beds, Sofa's, Wardrobes and the Like)
Photovoltaics (PV's)
Rainwater Harvesting
Incoming gas supply
Outside taps
Security lights to rear gardens
Security alarms
Any works associated with Section Agreements including Applications, Inspections etc.
Works outside site boundary including works to public highways
Client Direct costs (Legal Fees, Project Manager, Cost Consultant, Marketing, Funding

It is recommended that the Employer makes suitable budgetary allowances for the above

Caerphilly Housing - Trethomas (Option 3) - Plot Breakdown Cost

Plot Nr	House Type	GIFA	Sub-Structures	£/m2	Above DPC	£/m2	Externals	£/m2	Total Cost	£/m2
Council Land	N/A	1465					252,544.25	£ 172.39	£ 252,544.25	£172.39
Plot 1	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,026.91	1,775.43	9,717.84	£ 183.49	£ 110,069.54	£2,078.35
Plot 2	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	95,774.22	1,696.32	10,458.26	£ 185.23	£ 112,557.28	£1,993.58
Plot 3	GF - Mid Terrace 1 of 1	52.96	£ 5,971.64	£ 112.76	77,995.49	1,472.72	10,292.77	£ 194.35	£ 94,259.90	£1,779.83
Plot 4	FF - Mid Terrace 1 of 1	56.46	£ 5,971.64	£ 105.77	79,742.81	1,412.38	9,613.32	£ 170.27	£ 95,327.76	£1,688.41
Plot 5	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,026.91	1,775.43	9,886.89	£ 186.69	£ 110,238.60	£2,081.54
Plot 6	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	95,774.22	1,696.32	9,983.32	£ 176.82	£ 112,082.34	£1,985.16
Plot 7	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,026.91	1,775.43	11,794.15	£ 222.70	£ 112,145.85	£2,117.56
Plot 8	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	95,774.22	1,696.32	12,300.20	£ 217.86	£ 114,399.22	£2,026.20
Plot 9	GF - Mid Terrace 1 of 1	52.96	£ 5,971.64	£ 112.76	77,995.49	1,472.72	11,101.95	£ 209.63	£ 95,069.08	£1,795.11
Plot 10	FF - Mid Terrace 1 of 1	56.46	£ 5,971.64	£ 105.77	79,742.81	1,412.38	9,614.55	£ 170.29	£ 95,328.99	£1,688.43
Plot 11	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,026.91	1,775.43	9,843.19	£ 185.86	£ 110,194.90	£2,080.72
Plot 12	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	95,774.22	1,696.32	9,712.64	£ 172.03	£ 111,811.66	£1,980.37
			£ 74,484.95		£ 1,074,681.12		£ 376,863.31		£ 1,526,029.37	

Sub-Structures	£/m2	Above DPC	£/m2	Externals	£/m2	Total Cost	£/m2	
Average Cost Per Unit	£ 6,207.08	£113.57	£ 89,556.76	£1,638.10	£ 10,359.92	£189.60	£ 106,123.76	£1,941.27

Gross Internal Floor Area 438 m2
Overall Site Area 2,305 m2
Number of Storeys 3
Date of Delivery Agreement 23 February 2021
Contract Duration (weeks) 30

Project Stage
Contract Form

Sector

Net Build Cost/m2

Contract
NEC option A

Housing Residential

£ 3,026.98



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				Specification
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	
1	SUBSTRUCTURE	49,185.75	£ 112.38	68,116	£ 155.63	5%	4%	
	1.1.1 Standard Foundations	49,185.75						
	1.1.2 Specialist Foundations	-						
	1.1.3 Lowest Floor Construction	-						
	1.1.4 Basement Excavation	-						
	1.1.5 Basement Retaining Walls	-						
2	SUPERSTRUCTURE	486,756.24	£ 1,112.13	674,100	£ 1,540.17	51%	44%	
	2.1 Frame	130,428.46						
	2.2 Upper Floors	41,951.29						
	2.3 Roof	69,557.73						
	2.4 Stairs and Ramps	10,952.86						
	2.5 External Walls	151,318.77						
	2.6 Windows and External Doors	54,722.29						
	2.7 Internal Walls and Partitions	3,338.98						
	2.8 Internal Doors	24,485.86						
3	INTERNAL FINISHES	40,503.68	£ 92.54	56,093	£ 128.16	4%	4%	
	3.1 Wall Finishes	7,981.57						
	3.2 Floor Finishes	13,142.67						
	3.3 Ceiling Finishes	19,379.45						
4	FF&E	14,554.53	£ 33.25	20,156	£ 46.05	2%	1%	
	4.1.1 General FF&E	-						
	4.1.2 Domestic Kitchen Fittings & Equipment	14,554.53						
	4.1.3 Special FF&E	-						
	4.1.4 Signs / Notices	-						
	4.1.5 Works of Art	-						
	4.1.6 Non-Mechanical & Non-Electrical Equipment	-						
	4.1.7 Internal Planting	-						
	4.1.8 Bird & Vermin Control	-						
5	SERVICES	158,529.59	£ 362.20	219,545	£ 501.61	17%	14%	
	5.1 Sanitary installations	-						
	5.2 Services Equipment	-						
	5.3 Disposal Installations	-						
	5.4 Water Installations	-						
	5.5 Heat Source	101,166.82						
	5.6 Space Heating / Air Conditioning	-						
	5.7 Ventilation Systems	-						
	5.8 Electrical Installations	46,392.56						
	5.9 Fuel Installations	-						
	5.10 Lift and Conveyor Installations	-						
	5.11 Fire and Lightning Protection	-						
	5.12 Comms, Security and Control Systems	-						
	5.13 Special Installations	-						

Gross Internal Floor Area 438 m2
 Overall Site Area 2,305 m2
 Number of Storeys 3
 Date of Delivery Agreement 23 February 2021
 Contract Duration (weeks) 30

Project Stage
 Contract Form

Sector

Net Build Cost/m2

Contract
 NEC option A

Housing Residential

£ 3,026.98



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				Specification
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	
5.14	BWICS	10,970.21						
5.15	Testing and Commissioning	-						
6	PREFABRICATED BUILDINGS & UNITS	-	£ -	-	£ -	0%	0%	
6.1.1	Complete buildings	-						
6.1.2	Building units	-						
6.1.3	Pods	-						
7	WORK TO EXISTING BUILDING	-	£ -	-	£ -	0%	0%	
7.1	Minor Demolition & Alteration Work	-						
7.2	Repairs to existing services	-						
7.3	Damp proof course/fungus and beetle eradication	-						
8	EXTERNAL WORKS	207,121.06	£ 473.22	286,838	£ 655.36	22%	19%	
8.1	Site Preparation	40,426.28						
8.2	Roads, Paths and Pavings	53,453.92						
8.3	Soft landscaping, planting and irrigation systems	31,914.02						
8.4	Fencing, Railings and Walls	9,685.18						
8.5	External fixtures	6,956.21						
8.6	Drainage	48,415.19						
8.7	External Services	16,270.27						
8.8	Minor Building Works / Ancillary Buildings	-						
9	FACILITATING WORKS	-	£ -	-	£ -	0%	0%	
9.1	Toxic/hazardous/contaminated material treatment	-						
9.2	Major Demolition Works	-						
9.2.1	Demolition works	-						
9.2.2	Soft strip works	-						
9.3	Temporary support to adjacent structures	-						
9.4	Specialist Groundworks	-						
9.5	Temporary Diversion Works	-						
9.6	Extraordinary SI Works	-						
	SUB-TOTAL: BUILDING WORKS	956,650.85	2,185.73	1,324,848	£ 3,026.98	100%	86%	

Gross Internal Floor Area 438 m2
Overall Site Area 2,305 m2
Number of Storeys 3
Date of Delivery Agreement 23 February 2021
Contract Duration (weeks) 30

Project Stage
Contract Form

Sector

Net Build Cost/m2

Contract
NEC option A

Housing Residential

£ 3,026.98



Code	ELEMENT	Preliminaries shown separately		Preliminaries & Fees apportioned				
		Total Cost of element	Cost per m2 of GIFA	Total cost of element	Cost per m2 of GIFA	Percentage of net cost	Percentage of gross cost	Specification
10	MAIN CONTRACTOR'S PRELIMINARIES	329,477.24	£ 752.78					
10.1	Preliminaries (People Costs)	166,162.48						
10.2	Preliminaries (Regional Adjustment)	-						
10.3	Preliminaries (Equipment Costs)	25,791.50						
10.4	Preliminaries (Plant & Materials)	2,423.25						
10.5	Preliminaries (Subcontract Packages)	135,100.00						
11	FEES	162,898.34	£ 372.19	162,898	£ 372.19		11%	PRELIMS NOT APPORTIONED
11.1	Project/design/surveys fees	110,302.84						
11.2	Preconstruction Service Fee	18,130.00						Fee for both projects split equally
11.3	Design Management Fee	34,465.50						Fee for both projects split equally
11.4	Additional Preconstruction Services							
	SUB-TOTAL: INCL PRELIMS & FEES	1,449,026.43	3,310.70	1,487,746				
12	RISKS	57,399.05	£ 131.14	57,399.05	£ 131.14		4%	PRELIMS NOT APPORTIONED
12.1	Design Development	28,699.53						
12.2	Construction Risks	28,699.53						
12.3	Employer Change Risks	-						
12.4	Employer Other Risks	-						
13	FIXED PRICE	-	£ -	-	£ -		0%	PRELIMS NOT APPORTIONED
13.1	Tender inflation	Excluded						Do Not ADD
13.2	Construction inflation	Excluded						Do Not ADD
14	Contractors NCF Fee	38,719.79	£ 88.47					
14.1	WD Subcontractor Fee Percentage	36,776.02						
14.2	WD Direct Fee Percentage	1,943.77						
15	OTHER COSTS	-	£ -	-	£ -		0%	PRELIMS NOT APPORTIONED
	PROJECT TOTAL (EXCLUDING VAT)	1,545,145.27	3530.31	1,545,145			100%	

CLARIFICATIONS

1 No allowances have been included within the costing for specific ground or site risks, these will be developed in conjunction with the Employer once a detailed site investigation has been carried out for the sites, some risks and considerations might be:

- Toxic or hazardous material removal prior to demolition or refurbishment works
- Removal and/or treatment of contaminated ground material
- Eradication of Japanese knotweed or other invasive plant
- Taking down to ground level and removing complete buildings/structures or parts of buildings/structures, including services, fittings and finishes thereto (Demolition Works)
- Stripping out building components, services, fittings and finishes in from a building in preparatory works to demolition or refurbishment (Soft Strip)
- Site dewatering and pumping
- Breaking out and disposing of unidentified below ground obstructions
- Dealing with underground soft spots (assumed reasonable ground conditions)
- Soil stabilisation to improve bearing capacity or slip resistance of existing ground to facilitate construction
- Treatment of any excavated or topsoil material on site
- Ground gas venting measures
- Temporary diversion/removal of existing drainage system
- External services diversions
- Remedial works or repairs to existing services and drainage
- Delays or associated costs due to archaeological findings.
- Delays or associated costs due to ecological findings.

2 The following items have not been included within the costing of the site/dwellings, but maybe be considered and developed during the pre-construction services

- Provision of Kitchen appliances / White Goods
- Loose Fixtures Fittings & Equipment (Beds, Sofa's, Wardrobes and the Like)
- Photovoltaics (PV's)
- Rainwater Harvesting
- Incoming gas supply
- Outside taps
- Security lights to rear gardens
- Security alarms
- Any works associated with Section Agreements including Applications, Inspections etc.
- Works outside site boundary including works to public highways
- Client Direct costs (Legal Fees, Project Manager, Cost Consultant, Marketing, Funding)

It is recommended that the Employer makes suitable budgetary allowances for the above

Caerphilly Housing - Trecenydd - Plot Breakdown Cost

Plot Nr	House Type	GIFA	Sub-Structures	£/m2	Above DPC	£/m2	Externals	£/m2	Total Cost	£/m2
Council Land	N/A	1258					137,434.86	£ 109.25	£ 137,434.86	£109.25
Plot 1	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,684.93	1,787.86	8,199.23	£ 154.82	£ 109,208.96	£2,062.10
Plot 2	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	96,432.25	1,707.97	8,736.46	£ 154.74	£ 111,493.51	£1,974.73
Plot 3	GF - Mid Terrace 1 of 2	52.96	£ 5,971.64	£ 112.76	78,653.76	1,485.15	8,727.90	£ 164.80	£ 93,353.30	£1,762.71
Plot 4	FF - Mid Terrace 1 of 2	56.46	£ 5,971.64	£ 105.77	80,401.08	1,424.04	8,755.72	£ 155.08	£ 95,128.44	£1,684.88
Plot 5	GF - Mid Terrace 1 of 2	52.96	£ 5,971.64	£ 112.76	78,653.76	1,485.15	8,477.47	£ 160.07	£ 93,102.87	£1,757.98
Plot 6	FF - Mid Terrace 1 of 2	56.46	£ 5,971.64	£ 105.77	80,401.08	1,424.04	8,711.85	£ 154.30	£ 95,084.56	£1,684.10
Plot 7	GF - End Terrace	52.96	£ 6,324.80	£ 119.43	94,684.93	1,787.86	8,727.90	£ 164.80	£ 109,737.63	£2,072.09
Plot 8	FF - End Terrace	56.46	£ 6,324.80	£ 112.02	96,432.25	1,707.97	9,349.68	£ 165.60	£ 112,106.73	£1,985.60

£ 49,185.75

£ 700,344.04

£ 207,121.06

£ 956,650.85

Average Cost Per Unit

Sub-Structures	£/m2	Above DPC	£/m2	Externals	£/m2	Total Cost	£/m2
£ 6,148.22	£112.49	£ 87,543.01	£1,601.26	£ 8,710.78	£159.28	£ 102,402.00	£1,873.03



4

Outline Programme (key dates schedule)

4 Outline Programme (key dates schedule)

We have included overleaf a combined preconstruction and construction programme for the works at Trethomas and Trecenydd.

The programme has been developed using historic data and rates from similar residential projects. To allow for the innovative nature of this project in relation to its Passivhaus specification we have included time on the programme for the required air tests and site quality checking regimes. We envisage following the construction of Site 1 and Site 2 lessons will be learnt that will allow Site 3 to potentially offer even greater time efficiency in the operational site delivery stage.

The table below shows the target milestone dates during the preconstruction and construction stage.

Milestone Activity	Date
Commence pre construction stage	29-6-2020
Pre Application Pack issued for consultation	3-8-2020
Submit Full Planning Applications - both sites	22-9-2020
Anticipated Planning Approval	15-12-2020
Issue final Contract sum to Caerphilly for approval	12-1-2021
Contracts agreed	23-2-2021
Start on site Trethomas	22-2-2021
Completion of Trethomas	15-10-2021
Start on site Trecenydd	22-3-2021
Completion of Trecenydd	21-10-2021

Our current estimation of the construction programmes are:

Site 1 Trethomas	34 weeks
Site 2 Trecenydd	31 weeks
Site 3 Oakdale	We would propose to issue a preconstruction and construction programme for Site 3 following Caerphilly CBC's review and agreement of the Outline Development Analysis.

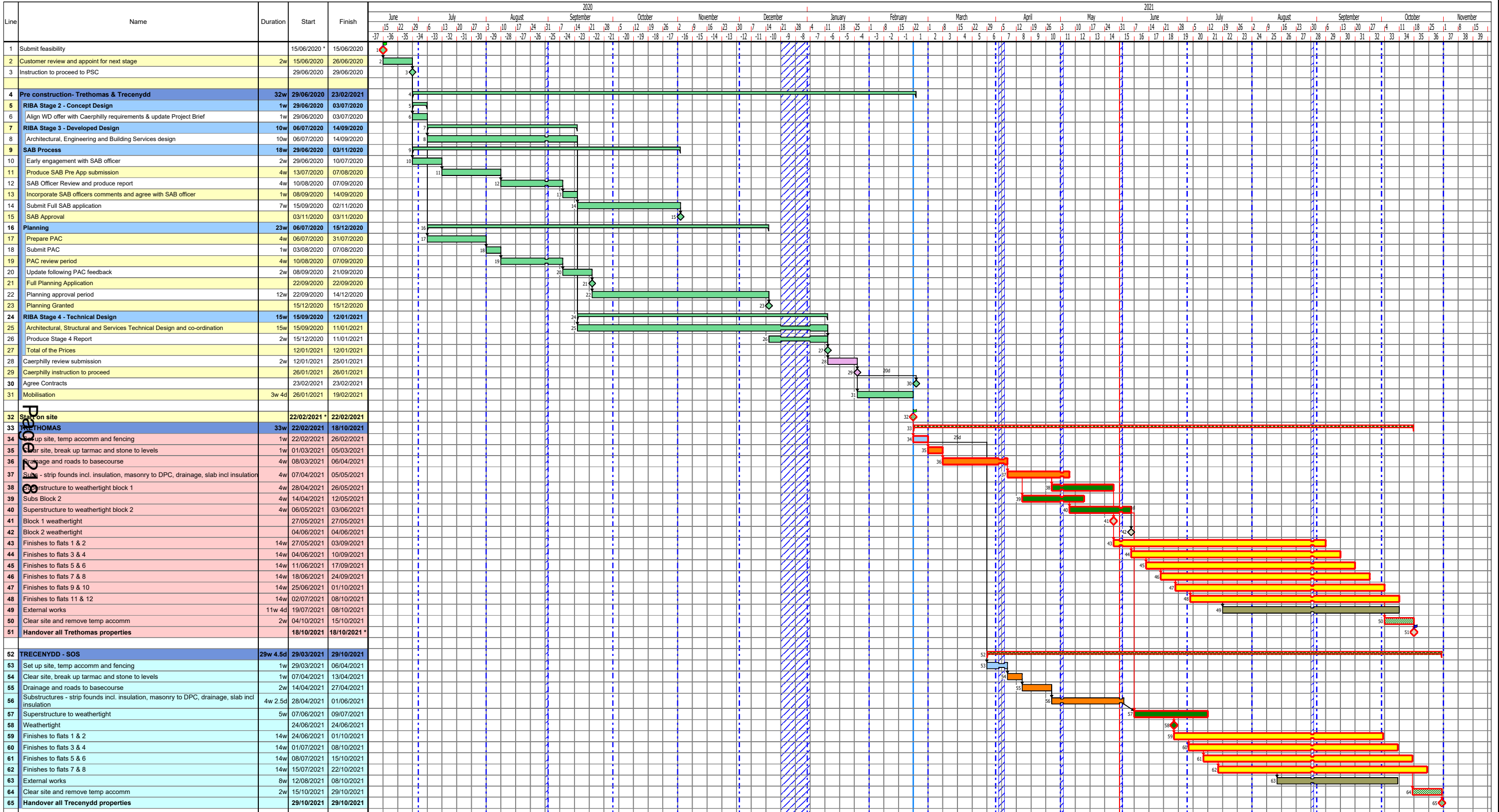




5

Outline
Programme
Gantt Chart

Caerphilly Innovation Housing



Line	Name	Duration	Start	Finish
37				
36				
35				
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-34				
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-36				
-37				

WD Codes	Pre-Con Stages	customers time line	Key Dates & Activities	Enabling Works	Substructure	Superstructure	Internal Works	External Works
----------	----------------	---------------------	------------------------	----------------	--------------	----------------	----------------	----------------



6

Scope of the Works

6 Scope of the Works

Please see our Design Proposals for Sites 1 and 2.

Drawings

Site 1 and Site 2

Drawing 1 - SK-04-01A---1B2P-Site Plan Option C

Drawing 2 - SK-03-01---1B2P-Site Plan Option 3

Drawing 3 - SK-03-02---1B2P-Site Plan Option 4

Drawing 4 - 200220_A-100_House Type 1B2P

Drawing 5 - A-00-502-House Type 1B2P-Mirrored Arrangement – 3 Terrace

Drawing 6 - A-00-502-House Type 1B2P-Mirrored Arrangement – 4 Terrace

Drawing 7 - 200221_A-200_House Type 1B2P (1B2P) – Elevations

Drawing 8 - SK-00-01---Proposed Elevations 1B2P 3-block Terrace

Site 3

Outline Development Appraisal

Please see Appendix 2 for a copy of the Willmott Dixon Development Services introductory brochure detailing the process and showing previous project case studies.



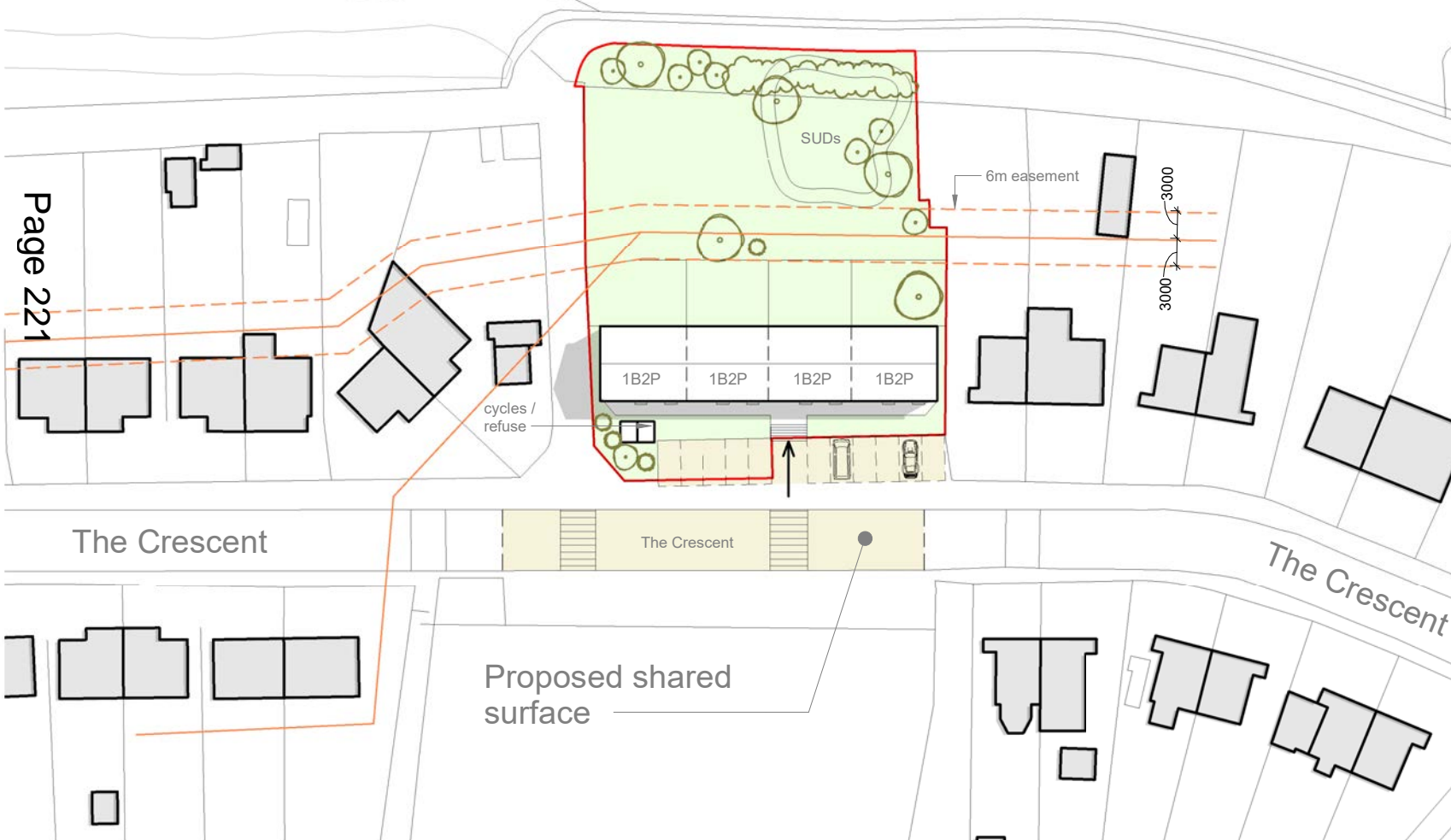
10no units TOTAL

Existing surface water drain and easement

A469

A469

Page 221



Feasibility Study 15 June 2020 drawing no.1

A	08/06/20	JP	1B2P house removed from rear of site
-			CheckerFIRST ISSUE
Rev	Date	Check	Description

HolderMathiasarchitects

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www.holdermathias.com
London Cardiff Munich

Project
PH Concepts, Caerphilly
Trecenydd
Willmott Dixon

Title
1B2P Scheme - Site Plan - Option C

Status
Sketch

Scale at A3
1 : 500

Job No	Sheet No	Revision
4492	SK-04-01	A

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
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12no units TOTAL

Feasibility Study
15 June 2020
drawing no.2

Rev	Date	Check	Description
-		Checker	FIRST ISSUE

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Project
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Trethomas
Willmott Dixon

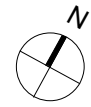
Title
1B2P Scheme - Site Plan - Option 3

Status
Sketch

Scale at A3
1 : 500

Job No	Sheet No	Revision
4492	SK-03-01	

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
Please consider the environment before printing this document
Refer to dimensions where provided - do not scale from this drawing



12no units TOTAL

Feasibility Study
15 June 2020
drawing no.3

Rev	Date	Check	Description
-			CheckerFIRST ISSUE

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Project
PH Concepts, Caerphilly
Trethomas
Willmott Dixon

Title
1B2P Scheme - Site Plan - Option 4

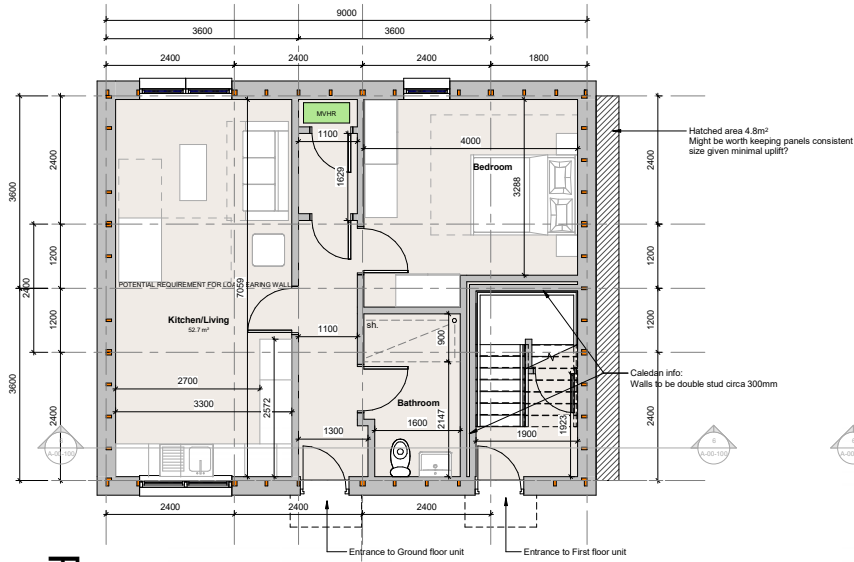
Status
Sketch

Scale at A3
1 : 500

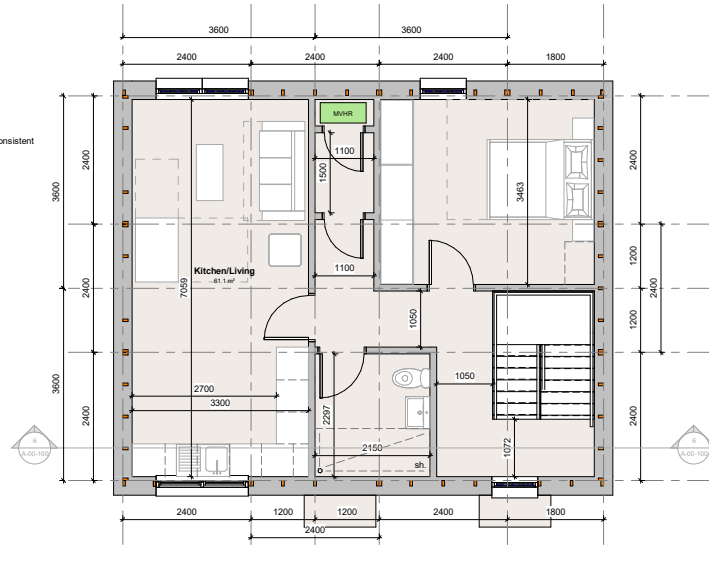
Job No	Sheet No	Revision
4492	SK-03-02	

HOUSE TYPE 01

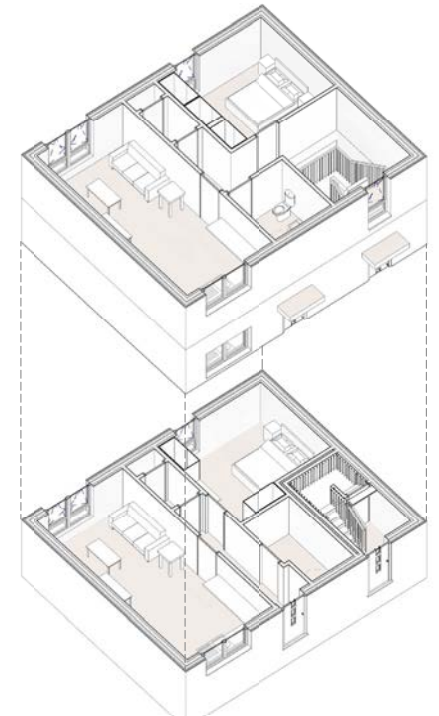
GROUND FLOOR - 1B2P



FIRST FLOOR - 1B2P

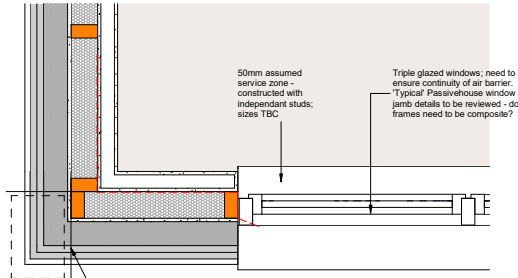


- Assumptions & Observations to be reviewed and verified with WD and supply chain.**
- Where stairs have been brought into the building envelope some assumptions have been made with regards to panel sizes - inclusion of stairs will result in double height structural panels so need to ensure this is possible via Caledan and S.E.
 - Party walls indicated on proposals currently indicate the same 100mm SFS stud walls. These will need to be fire protected to achieve min. 1hr protection and current assumption is that they would need to be fully filled to achieve a 0 U-Value. This is TBC by Caledan / SAP assessor.
 - U-value calculations need to take into account all SFS members including bracing elements as these essentially reduce the insulation thickness to the outermost layer of 60mm phenolic insulation.
 - The plans as shown propose that a clear 50mm service zone is provided to all external walls - the stud thickness / connection details are to be confirmed as there is potential for this zone to change dependant on structural requirements.
 - Window jamb details will need to be reviewed in terms of any recess' - need to ensure no cold bridging occurs and we achieve continuity of air and thermal barriers.
 - Exact sizes of MVHR to be confirmed alongside access requirements - I.E. can access to filters be via access panels

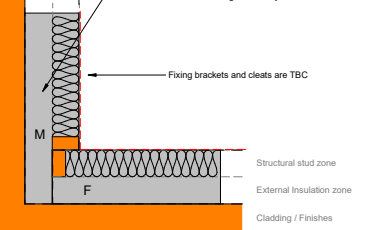


Page 224

00 Ground Floor
1 : 50

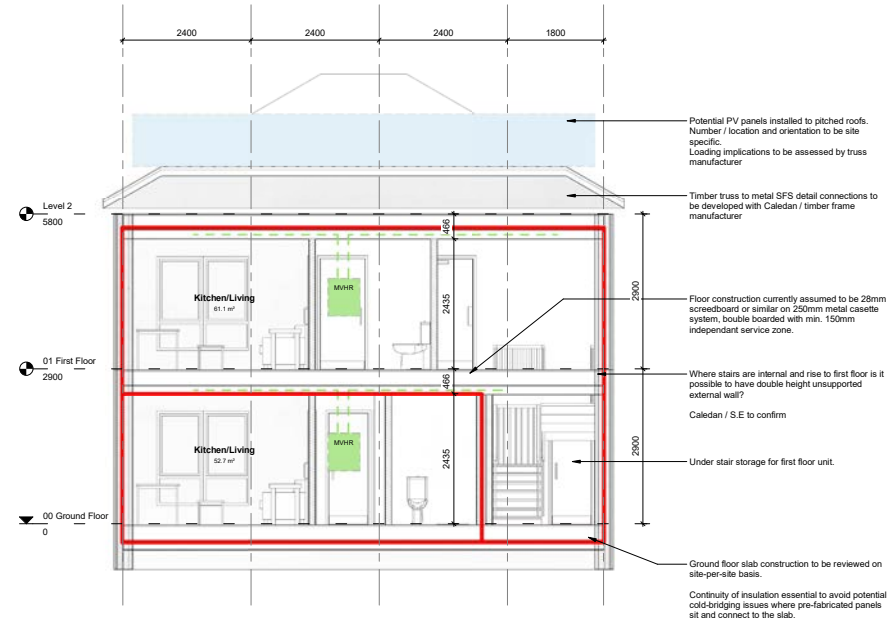


2.4m long Pre-fabricated panels- junction details to be developed with Caledan. Do we need to create male / female wall panel types for ease of fixing / continuity of insulation?



Typical Wall Panel Construction
1 : 10

01 First Floor
1 : 50



Typical Section Schematic
1 : 50

FIRST ISSUE			
Rev	Date	Check	Description

HolderMathiasarchitects

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London Cardiff Munich

Project: Housing Concepts
Wilmott Dixon
Caerphilly

Title: House Type 1B2P

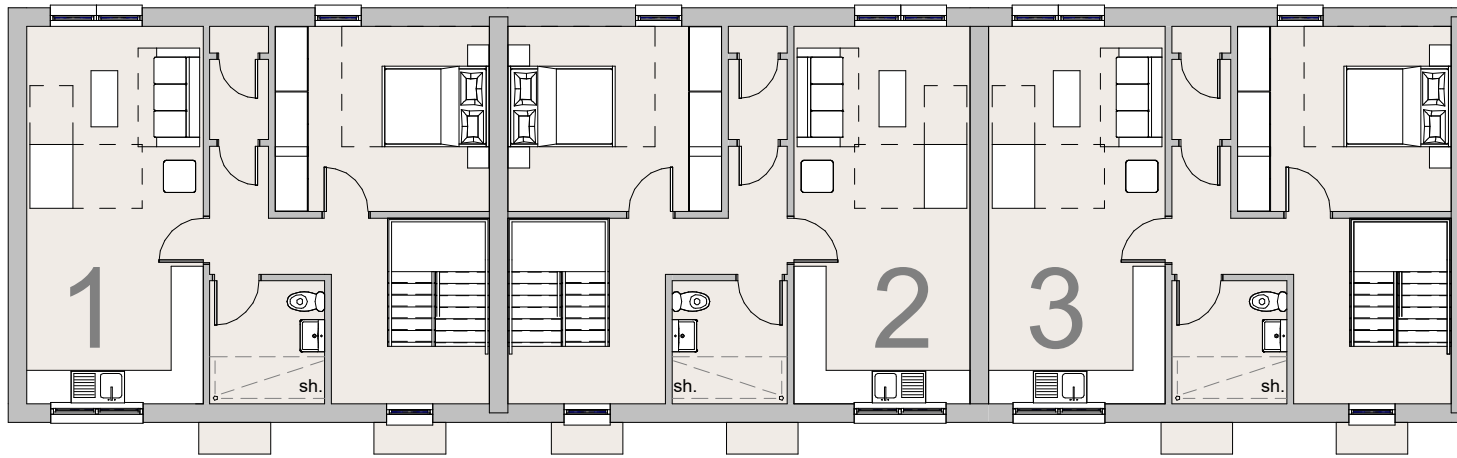
Scale: A1

Concept As indicated

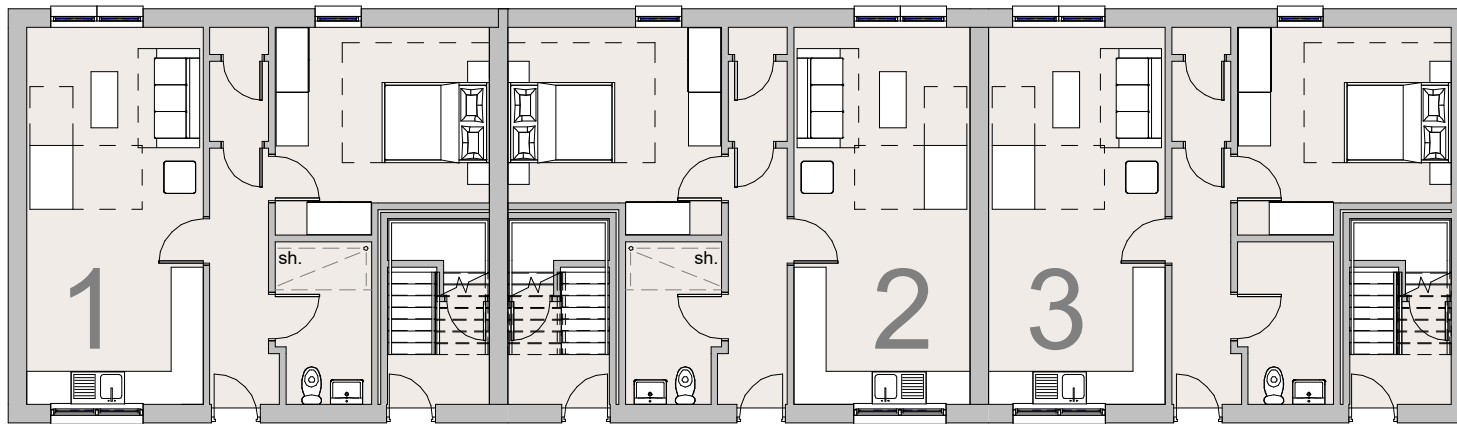
Job No: 4492 Sheet No: A-00-100 Revision:

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
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Feasibility Study
15 June 2020
drawing no.4



First Floor
1 : 100



Ground Floor
1 : 100

Page 225

1B2P 3-Block Terrace

Feasibility Study
15 June 2020
drawing no.5

Rev	Date	Check	Description
-			CheckerFIRST ISSUE

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London Cardiff Munich

Project		Housing Concepts	
		Willmott Dixon	
		Caerphilly	
Title		House Type 1B2P - Mirrored Arrangement	
Status	Scale at A3		
Concept	1 : 100		

Job No	Sheet No	Revision
4492	A-00-501	

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
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First Floor
1 : 100



Ground Floor
1 : 100

Page 226

Rev	Date	Check	Description
-			CheckerFIRST ISSUE

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Project	
Housing Concepts	
Willmott Dixon	
Caerphilly	
Title	
House Type 1B2P - Mirrored Arrangement	
Status	Scale at A3
Concept	1 : 100

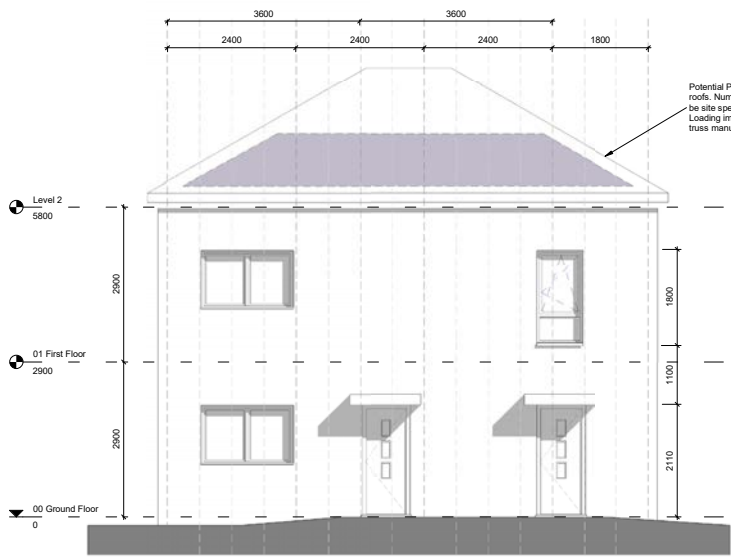
Job No	Sheet No	Revision
4492	A-00-502	

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
Please consider the environment before printing this document
Refer to dimensions where provided - do not scale from this drawing

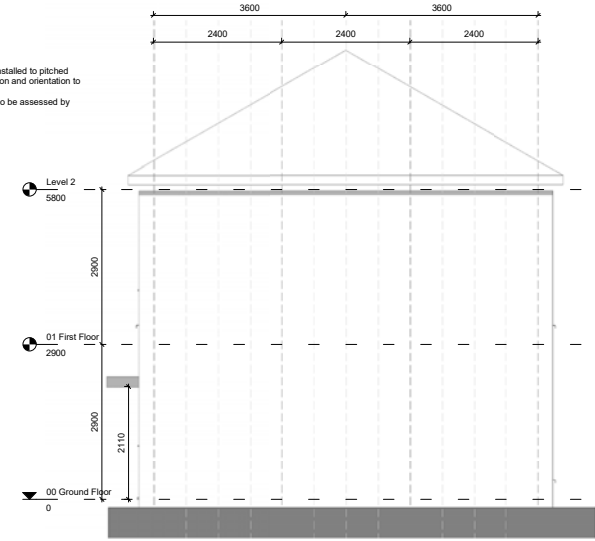
1B2P 4-Block Terrace

Feasibility Study
15 June 2020
drawing no.6

HOUSE TYPE 01

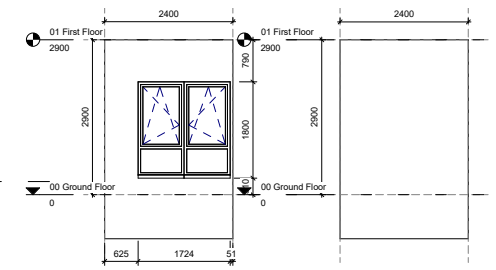


Front Elevation
1 : 50



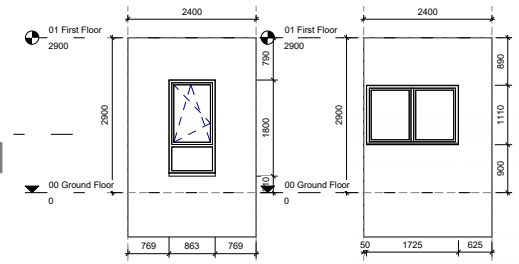
Side Elevation 1
1 : 50

Potential Wall Modules *Based on 2.4m long module



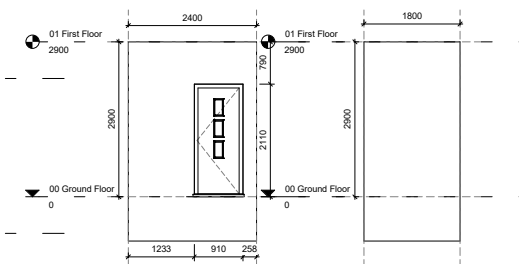
Wall Panel A
1 : 50

Wall Panel B
1 : 50



Wall Panel C
1 : 50

Wall Panel D
1 : 50



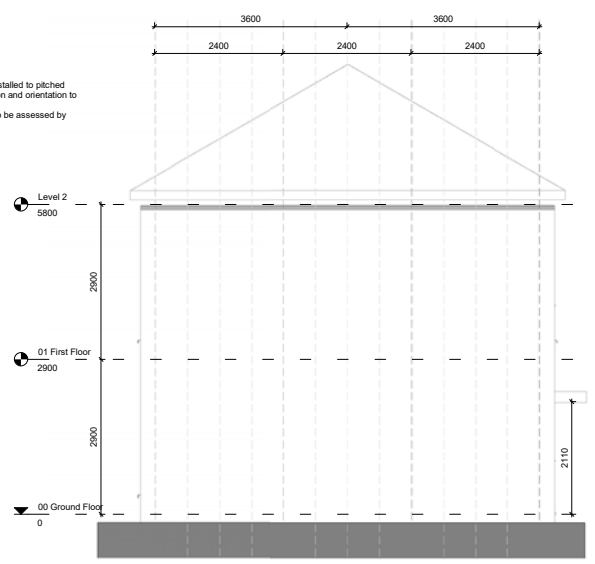
Wall Panel E
1 : 50

Wall Panel F
1 : 50

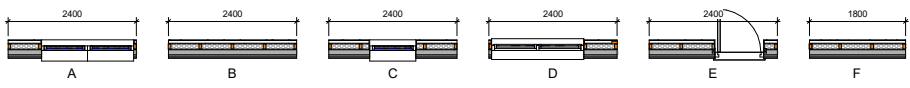
Page 227



Rear Elevation
1 : 50



Side Elevation 2
1 : 50



Potential Wall Modules
1 : 50

- General notes / observations:
- No electrical distribution board shown / intergration with external envelope to be considered. Is it possible to have meters / distribution away from the facade?
 - Elevation proposals do not show finish face of cladding (wall thickness' is correct to date, but cladding hatches etc.. have been removed).
 - Elevations do not show any RWPs / outlets etc.. these would need to be intergrated into any SAB information - potential to drain into raised rainwater gardens?
 - Bin stores assumed to be external to main building envelope but would be site specific.

Feasibility Study
15 June 2020
drawing no.7

Checker:FRST ISSUE

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Project
Housing Concepts
Wilmott Dixon
Caerphilly

Title
House Type 1 (1B2P) Elevations

Status
Concept

Scale of A1
1 : 50

Job No: 4492 Sheet No: A-00-200 Revision

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
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Refer to dimensions where provided - do not scale from this drawing.



Front Elevation

Page 228



Rear Elevation

1B2P 3-block Terrace

Feasibility Study
15 June 2020
drawing no.8

Rev	Date	Check	Description
-		Checker	FIRST ISSUE

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Project
PH Concepts, Caerphilly
Trecenydd
Willmott Dixon

Title
Proposed Elevation 1B2P 3-block Terrace

Status
Sketch

Scale at A3
1 : 100

Job No	Sheet No	Revision
4492	SK-00-01	

ISO 14001 : 2004 ISO 9001 : 2000 RIBA Chartered Practice
Please consider the environment before printing this document



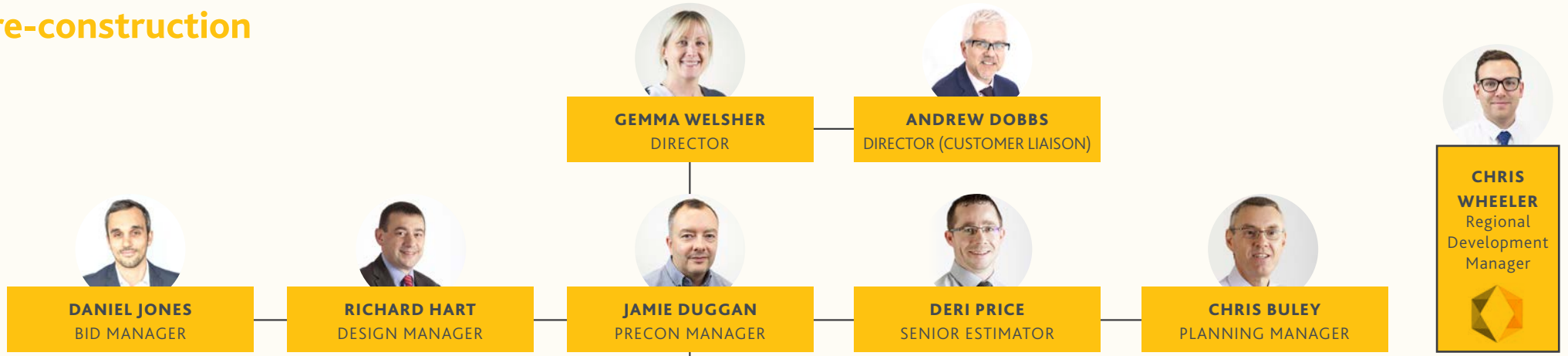
7

The Team

7 The Team



Pre-construction



Construction

Page 230



Support



ENVIRONMENT



SUSTAINABILITY



HEALTH & SAFETY



SOCIAL VALUE



CUSTOMER SERVICE



MARKETING



BIM



SUPPLY CHAIN

7 The Team

Design Team

Architect

HolderMathiasarchitects



CRAIG JONES
DESIGN LEAD

Civil Eng and Structures

CAMBRIA
Constructive Thinking



GARY MITCHELL
DESIGN LEAD

MEP

HURLEY



SIMON LUFF
DESIGN LEAD

Passivhaus Consultant

 **WARM:**



KARL PARSONS
LEAD

Planning Consultant

 **asbri**planning



BARRI DAVIES
LEAD

7 The Team

Practice Profiles

HMA:
architecture

HolderMathiasarchitects

Holder Mathias has created projects of enduring value for over fifty years. Their reputation is built upon high quality sustainable design within identified commercial constraints, aligning with their customer's' objectives and success criteria.

The Cardiff team have embraced this project and are passionate about delivering a sustainable housing product for the local welsh market.

Based in London, Cardiff and Munich, Holder Mathias operates throughout the United Kingdom and internationally delivering services in Architecture, Urban Design and Masterplanning.

Holder Mathias offer an integrated approach to residential and mixed use development. Combining specialist expertise in retail and leisure design they create places that people are drawn to and, using skills in urban residential development, they design high quality environments for people to live and work.

Whether providing strategic advice on complex mixed use schemes, specialist leisure design expertise, or technical resources for construction; Holder Mathias brings a powerful combination of creativity, commercial awareness, commitment and capacity to deliver.

Cambria Consulting:
structures and civil
engineering

CAMBRIA
Constructive Thinking

As local experts in engineering, Cambria's residential projects involve developments for private and public sector clients who are looking to develop their sites as economically as possible; to maximise their gain or to simply to deliver new housing stock within their available budget.

Cambria have delivered high and low rise residential developments including those for open market private sale for the national housebuilders as well as for smaller local developers, social housing associations, student accommodation units and residential care homes. In order to deliver the most cost effective build solution on all their projects they will usually design and detail several alternative structural options such as traditional masonry construction, timber frame and also various hybrid solutions so customers are able to establish which option suits them best in terms of overall cost and their optimum construction period.

Most residential projects involve sites which are affected by some form of abnormal works; contaminated ground, SUDS, or drainage capacity issues which frequently involve the Engineering design of the works. Cambria will work closely with the Caerphilly CBC SAB Officers and Willmott Dixon costing team to establish what these risks are and how best to either avoid them or minimise their impact on the financial viability of the project.



**FP Hurley: mechanical and
electrical engineering**

HURLEY

F P Hurley provides a complete MEP package, working with customers and main contractors from project conception right through to handover and extended aftercare. They specialise in the design, supply, installation, testing and commissioning, as well as the aftercare of mechanical and electrical services. Their strong local delivery teams contain the right blend of people from the pre-construction and construction phases to ensure customer satisfaction.

The FP Hurley team have embraced the low energy aspects of this project and have collaborated in developing the design to date.

7 The Team



WARM



WARM are nationally recognised energy consultants responsible for a huge range of Passivhaus and low energy developments from large scale commercial to self-build; their collective experience is currently unrivalled in the UK.

They assist in designing services to match a low energy building shell. They promote design services that are simple, easy to understand and reflect the fabric-first approach. Understanding both the fabric and the services means a building that dove-tails beautifully.

They are Passivhaus certifiers, and have certified over 200 buildings to the standard, priding themselves on helping the team through the certification procedure.

On this project WARM have assisted on the product design development to date and will remain as consultants during the detailed design development.

Asbri Planning



From single dwellings through to major housing developments and Extra Care residential schemes, Asbri Planning has vast experience across the entire residential sector. Their clients include national housebuilders, Housing Associations, local developers and individuals.

Through extensive experience in this sector, Asbri Planning are able to provide sound advice in respect of the issues and factors that define a successful residential development. They have worked across Wales and the south of England, so are often able to call upon contacts and provide bespoke advice on residential development based on known traits and characteristics of specific Local Planning Authorities.



7 The Team



IAN JONES

MCIQB
OPERATIONS DIRECTOR

20+

Ian will have board-level responsibility providing local and accessible contact at board level.

Ian will oversee this successful team to deliver the customers innovative residential vision - whilst maintaining the strategic objectives of the programme and budget.

Ian will oversee the implementation of the Willmott Dixon procedures and adherence to legislation, will challenge and interrogate project KPI's and progress and he will instigate corrective action as required.



MARTIN BENNETT

MCIQB, BSc
OPERATIONS MANAGER

15+

Martin will oversee the entire project to ensure its delivery to the strict budget and programme.

Martin will be the primary senior management contact throughout the project, working closely and reporting to Ian Jones as Project Director. Throughout the PCSA stage Martin will contribute to the design development and influence programme, buildability and our proposed supply chain partners' early involvement. He will maintain the close engagement through to construction and handover ensuring focus on key objectives.



GERWYN NEALE

BSc
COMMERCIAL MANAGER

15+

Gerwyn will provide commercial expertise and the management of the surveying element of the project to ensure that the subcontract packages are procured and delivered within budget and to the highest standard.

Any client changes will be dealt with by Gerwyn. He will provide the required quotes and programme implications to allow timely decision to be made and will be responsible for producing monthly financial reports. He will promote the company partnering values; treating the customer relationship as our most valued asset.



ASHTON RISE HOUSING, BRISTOL

The development is the first of its kind for Bristol City Council, with the council building homes for sale on the private market for the first time. The mixed tenure development will feature 40% affordable homes for the city, available for social rent.



ASHTON RISE HOUSING, BRISTOL

The development is the first of its kind for Bristol City Council, with the council building homes for sale on the private market for the first time. The mixed tenure development will feature 40% affordable homes for the city, available for social rent.



ISLWYN HIGH SCHOOL

Design and construction of new 1000 pupil facility with a 50 place ALN/SSRB unit. The new building rationalises and replaces two existing schools.

7 The Team



JAMIE DUGGAN

MCIQB, BSc
PRECONSTRUCTION MANAGER

15+

Jamie will oversee the design and pricing management process through the PSC stage and will remain with the project for 8 weeks once the project moves to site.

Jamie is committed to collaborative delivery of a fully consulted design process that allows CCBC and all stakeholders to have a controlled input into the design, maintaining strategic budget and programme.



DANIEL JONES

BSc
BID MANAGER

10+

Dan's role will be to manage and lead the day-to-day activities of the second stage bid period, working closely with Martin Bennett to develop strategies, programmes and logistics to ensure efficient and best value delivery.

Ensuring smooth transition from the pre-construction team to the operations project team.



RICHARD HART

BSc
DESIGN MANAGER

15+

Richard's role will be to lead and manage the design process for Caerphilly, ensuring a professional, coordinated approach within a BREEAM excellent design framework.

Richard will ensure that the outputs from the design team meet the technical and commercial requirements of the project. He will lead the engineered value process.



DERI PRICE

MCIQB
SENIOR ESTIMATOR

45+

Deri we will work alongside our principal estimator, design manager and bid manager to develop the pre-construction procurement strategies.

He will efficiently break down works packages to suit a best value/competitive procurement model for the client, ensuring the costings are robust and accurate.



CHRIS BULEY

MCIQB, BSc
PLANNING MANAGER

20+

Chris will be responsible for all Pre-Construction planning. He will work closely with all team members to progressively develop a robust and efficient construction programme.

Coordinating the design team and supply chain to ensure resources are available during the pre-construction and operations phase.



ISLWYN HIGH

Design and construction of new 1000 pupil facility with a 50 place ALN/SSRB unit. The new building rationalises and replaces two existing schools.



HSDU

The HSDU will be a purpose built unit which will provide an efficient and flexible service of medical device decontamination and sterilisation to healthcare facilities.



TAFF VALE REDEVELOPMENT

A significant step in the regeneration of the Pontypridd. The project includes 3 new multi-storey buildings, housing local authority offices, retail space, library, cafe & gym.



IDRIS DAVIES SCHOOL

Construction of a new primary school within the existing grounds of Rhymney Comprehensive School to replace and combine the existing Abertyswg & Pontlottyn schools.



ASHTON RISE HOUSING, BRISTOL

The development is the first of its kind for Bristol City Council, with the council building homes for sale on the private market for the first time.



8

Company
Ethos

8 Company Ethos



Social Value

The triple bottom line of people, planet and profit is embedded in our company vision and culture and is fundamental to the way we run an efficient business, delivering value.

We also understand the implications of the Wellbeing of Future Generations Act and the requirements to demonstrate adherence to the 7 Goals of the Act. The design of this housing product, and in the way it will be delivered at site, will provide evidence to support Welsh Government’s requirements.



These principles drive us to create buildings of exceptional quality where extraordinary things happen. They engender an open mind-set of learning from success and failure, striving to be better each day serving you, our customer and ensuring that our priorities reflect the Caerphilly CBC vision.

Our Construction Strategy, Building on Better continues a journey to put you at the heart of all that we do.



This collaborative strategy focuses on six key pillars: Our Customers, Our People, Our Product, Our Legacy, Our Supply Chain and Our Growth all of which are focused on achieving the objectives of our customer. We support you with honesty and openness right from the start, adopting a solutions based approach and engineering the best possible outcomes in an open book accounting environment.

We have a Customer Feedback process to establish where we can improve by asking, listening and responding. This feedback is shared nationally via a portal and lessons learnt are implemented via our innovation and improvement teams. All issues are treated as opportunities to learn.

We actively manage expectations and timelines; our people and supply chain are selected to deliver quality and professionalism. We tackle issues early and adopt a “do it once, do it right” philosophy to achieve zero defects on every project.



To ensure a beneficial legacy, every project is tasked with delivering a positive and memorable impact. This is achieved by:

- Helping our customers to save money that can be reinvested
- Supporting local economies by creating opportunities
- Engaging with supply chain partners aligned to our values and beliefs
- Changing young peoples’ lives with skills training and apprenticeships
- Delivering and supporting community engagement activities
- Ensuring sustainability is at the heart of all operations to successfully meet
- Targets for waste minimisation and carbon neutrality



Willmott Dixon are worlds apart from any other contractor have previously dealt with. In my opinion, Willmott Dixon is the market leader in the customer service experience; first class service, thank you.

John Lambert, Facilities Manager, Jones Lang Laselle



8 Company Ethos

Community Benefits

The community benefits and wider social value delivered on this project will compliment and support the values and culture of Caerphilly CBC.

Willmott Dixon will plan their work via the social value account and pick out key drivers that relate to the national themes, outcomes and measures.

Some key themes Willmott Dixon believes will be valuable to Caerphilly CBC are:

Local skills and employability

We will seek to provide opportunities for socially inactive individuals through recruitment and mentoring programmes. We have a proven record of successfully recruiting long term unemployed, NEET and rehabilitating offender's and would propose that we deliver our Building Lives Mentoring Programme.



BUILDING LIVES

LEARN • DEVELOP • SUCCEED

CASE STUDY

NEET MENTORING PROGRAMME: A PROGRAMME DESIGNED TO HELP YOUNG ADULTS

We have developed a mentoring programme designed at helping young people who are not in education; employment or training (NEET) develops skills for employment. The programme comprises a mixture of classroom-based learning and activities and opportunities to visit live construction sites to see what they've learnt in action.

To date, the programme has helped to transform the futures of 69 young people aged 16-24 through offering an array of support structures; personal development, and employability skills. Individuals we have supported ordinarily would not receive support due to personal and demographic circumstances. Through collaboratively working with the customer and Job Centre Plus, Willmott Dixon have sourced individuals most in need of the engagement, support and training.



8 Company Ethos



Healthier, safer and more resilient communities

Initiatives aimed at reducing crime, donations in kind to local community projects, volunteering time provided to support local community projects.

A Social Value workshop will be proposed at the beginning of the project. This will allow us to gain a focus for our community benefits which align with Caerphilly CBC.

We will seek a beneficiary for a legacy project where we will invest time and resources into a project which will leave a tangible benefit long after the project completes.

These are initial ideas and can be changed or ratified after our social value workshop we will hold with Caerphilly CBC project officers and their selected stakeholders during the pre-construction stage.

The Willmott Dixon Foundation is passionate about our purpose beyond profit ethos. We provide community benefits on every project developed even if it's not a requirement of the contract. As this project is procured through Scape there is a social value KPI structure which we will complete with experience and enthusiasm.



Page 239



9

Next Steps

9 Next Steps



Please see overleaf the PCSA contract that will enable continuation into the following pre-construction stage.



Pre-construction Services Delivery Agreement
(Professional Services Contract)

THIS AGREEMENT is made on 201[]

BETWEEN:

(1) **Caerphilly County Borough Council of Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG (the 'Employer')**

AND

(1) **Willmott Dixon Construction Limited** whose registered office is at **Spirella 2, Icnkield Way, Letchworth, Garden City, Hertfordshire, SG6 4GY (the 'Contractor')**

for the Services of **Pre-construction, Design and other Professional Services to complete RIBA Stages 1–4.**

Whereas:

This Delivery Agreement is made pursuant to the Framework Agreement dated 1st June 2017 made between Scape Procure Limited and the Contractor (the 'Framework Agreement') and incorporates those provisions of the Model Delivery Agreement set out in Schedule 8 to the Framework Agreement.

When using the Professional Services Contract, the Contractor (as stated in the Framework Agreement) is the party named as 'Consultant'.

IT IS AGREED as follows:-

1. **The Contractor's obligations**

The *Contractor* provides the services and comply with his obligations, acting as the *Consultant* in accordance with the conditions of contract set out in the Contract Data herein.

2. **The Employer's obligations**

The *Employer* pays the amount of money and complies with its obligations in accordance with the conditions

Contract Data: Part One – Data provided by the *Employer*

1. General

The *conditions of contract* are the core clauses and the clauses for main Option A, dispute resolution Option **W2** and secondary Options [X1], **X2**, [X4, X5, X7], **X8, X9, X10, X11**, [X12, X13, X18, Y(UK)1,] **Y(UK)2, Y(UK)3** of the NEC3 Engineering and Construction Contract April 2013.

- The *Employer* is

Name	Caerphilly County Borough Council
Address	Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG
Telephone	tbc
E-mail address	tbc

- The *Adjudicator* is

Name	tbc
Address	tbc
Telephone	tbc
E-mail address	tbc

- The *services* are the management of the preconstruction services and design processes detailed in the Framework Agreement and the Architectural design, Structural Engineering design, Building Services design, Principal Designer services.

- The Scope is in:

As contained in the Framework Agreement Schedules 3, 6, 7 and 12, for RIBA Stage 1 to 4 and:

Under Schedule 12 SC2.1, the purpose for which the Employer has the right to use material provided by the Consultant is to provide a police custody facility and associated office spaces.

To provide the following surveys and assessments:

TBA

Any further surveys or assessments required in order to undertake and complete the Services will be subject to an Employer instruction.

To provide the following warranties using the form set out in the Framework Agreement Schedule 14 with amendments as allowed therein:

Warrantors:

[]

[]

[]

Beneficiaries:

[]

Project Brief

To design a Passivhaus housing solution on 2 undeveloped sites within the Caerphilly County Borough, these being Trecenydd and Trethomas.

The houses will need to provide:

- []
- []
- []
- []

Schedule 12 (Template Scope) is deemed to be included in the Scope.

- The *language* of this contract is English
- The *law* of the contract is the law of England and Wales
- The *period for reply* is **2** weeks
- The *period for retention* is **12** years following Completion or earlier termination
- The *Adjudicator nominating body* is **the Royal Institution of Chartered Surveyors**
- The *tribunal* is **the Courts of England and Wales**
- The following matters will be included in the Risk Register **to be developed during the preconstruction services**

2. The Parties' main responsibilities

- The *Employer* provides access to the following persons, places and things

access to	access date
.....
.....
.....
.....

3. Time

- The starting date is **to be agreed**
- The *Consultant* submits revised programmes at intervals no longer than **5 Weeks**

4. Quality

- The quality policy statement and quality plan are provided within **2 weeks** of the Contract Date.
- The *defects date* is **12 weeks** after Completion of the whole of the *services*.

5. Payment

- The *assessment interval* is monthly
- The *currency* of the contract is **the pound sterling**
- The *interest rate* is 3% per annum above the base rate in force from time to time of the Bank of England.

6. Indemnity, insurance and liability

- The amounts of insurance and the periods for which the *Consultant* maintains insurance are

event	cover	period following Completion of the whole of the services or earlier termination
Professional Indemnity Insurance - failure of the <i>Consultant</i> to use the skill and care normally used by professionals providing services similar to the <i>services</i>	£5,000,000 in respect of each claim, without limit to the number of claims or series of claims arising out of the same original cause or source (or equivalent), without limit to the number of claims, with lower annual and/or annual aggregate limits of cover in respect of pollution and contamination related claims and similar where such limited cover is the norm	12 years
death or bodily injury to a person (not an employee of the <i>Consultant</i>) or loss of or damage to property resulting from an action or failure to take action by the <i>Consultant</i>	£10,000,000 on an 'each and every claim basis	12 years
death or bodily injury to employees of the <i>Consultant</i> arising out of and in the course of their employment in connection with this contract	The greater of the amount required by the applicable law and £10,000,000 on an 'each and every claim basis'	12 years

- The *Employer* provides the following insurances
- Insurance for all existing buildings and property existing within the Site or at the sole discretion of the *Employer* he may elect to 'self-insure' such existing buildings and property and in doing so accepts all of the *Employer's* associated risks arising out of or in relation to such 'self-insurance'. In accordance with an *Employer's* decision to 'self-insure' they do not accept any additional insurance premium/cost from the *Contractor n/a*

.....
.....

- The *Consultant's* total liability to the *Employer* for all matters arising under or in connection with this contract, other than the excluded matters is limited to
£50,000.00.....

Optional statements (The following optional clauses apply)

If the *Employer* has decided the *completion date* for the whole of the *services*

- The *completion date* for the whole of the *services* is **tb**.

If no programme is identified in part two of the Contract Data

- The *Consultant* is to submit a first programme for acceptance within **2** weeks of the *Contract Date*.

If the *Employer* has identified work which is to meet a stated *condition* by a *key date*

- The *key dates* and *conditions* to be met are

<i>condition</i> to be met	<i>key date</i>
1
2
3

If Y(UK)2 is used and the final date for payment is not 14 days after the date when payment is due

- The period for payment is **14** days

If the *Employer* states any *expenses*

- The *expenses* stated by the *Employer* are

Item	amount
.....
.....
.....
.....

If Option A is used

- The *Consultant* prepares forecasts of the total *expenses* at intervals no longer than **4** weeks.

If Option X1 is used

- The proportions used to calculate the Price Adjustment Factor are:
 0.... linked to the index for.....

[Proportion to be agreed on a project specific basis]

The *base date* for indices is ***[To be agreed on a project specific basis]***
 The indices are those prepared by ***[To be agreed on a project specific basis]***

Option X2

- The *law of the project* is the law of England and Wales

If Option X5 is used

- The *completion date* for each *section* of the services is

<i>section</i>	<i>description</i>	<i>completion date</i>
1.
2.
3.

If Option X5 and X7 are used together

- Delay damages for each *section* of the services are

<i>section</i>	<i>description</i>	<i>completion date</i>
1.
2.
3.
Remainder of <i>services</i>		

If Option X7 is used (whether or not Option X5 is also used)

- Delay damages for Completion of the whole of the *services* are **£Nil** per day

Option X8

- The *collateral warranty agreements* are

<i>agreement reference</i>	<i>third party</i>
.....
.....
.....

If Option X10 is used

- The *Employer's Agent* is

Name

Address

- The authority of the *Employer's Agent* is all actions by the Employer stated in this contract except clauses 51, 90, 91 and 92.

If Option X12 is used

- The *Client* is
Name
Address
- The *Client's objective* is
- The Partnering Information is in

If Option X13 is used

- The amount of the performance bond is

If Option X18 is used

- The *Consultant's* liability to the *Employer* for indirect or consequential loss is limited to the higher of
☐ ~~£~~ of
○ 120% of the tendered total of the Prices subject to a maximum of £
- The *Consultant's* liability to the *Employer* for Defects that are not found until after the *defects data* is limited to the higher of
☐ ~~£~~ of
○ 120% of the tendered total of the Prices subject to a maximum of £
- The end of liability date is **12 years** after Completion of the whole of the services (unless the Delivery Agreement is executed under hand in which case the end of liability will be **6 years** after Completion of the whole of the services).

If Option Y(UK)1 is used and the Employer is to pay any charges made and is paid any interest paid by the project bank

- The *Employer* is to pay any charges made and is paid any interest paid by the *project bank*.

If Options Y(UK)3 is used

- Term person or organisation
.....
.....

.....
.....
.....

.....
.....
.....

If Options Y(UK)1 and Y(UK)3 are both used

- Term person or organisation

The provisions of Option Y(UK)1

Named Suppliers

Option Z

The additional Conditions of Contract are:

1 General

1.1.1.1 Insert the following further definitions:

“11.2(5) “Data Protection Legislation” means:

- (i) unless and until the GDPR is no longer directly applicable in the UK, the General Data Protection Regulation ((EU) 2016/679) and any national implementing laws, regulations and secondary legislation, as amended or updated from time to time, in the UK; and then
- (ii) any successor legislation to the GDPR or the Data Protection Act 1998;”

“11.2(6) “Data Subject” has the meaning given to it in the Data Protection Legislation.”; and

“11.2(11) “Personal Data” has the meaning given to it in the Data Protection Legislation,”

1.1.1.2 The existing provisions of clause 11.2 as amended by Schedule 8 of the Framework Agreement shall be renumbered accordingly.

1.1.2 Insert a new clause 19 (Data Protection Legislation):

- 11.2 (2) Add further bullet point:
- provided or procured all Collateral Warranties which the *Consultant* is then obliged under this contract to provide or procure;
- 11.2(26) Insert a new definition:
- ‘Framework Agreement’ is the framework agreement between Scape Procure Limited and the *Consultant* dated 1st June 2017
- 12.4 Insert at the end:
- ‘provided that Clauses 20 (Convictions), 26 (Statutory Requirements), 27 (Competition Law, Corrupt Gifts and Payments), 28 (Modern Slavery Act), 30 (Confidentiality and Freedom of Information), 33.1 (Intellectual Property Rights), 33.2 (Miscellaneous: personal data) and 33.13 (Miscellaneous: whistle blowing) of the Framework Agreement shall be incorporated into this contract, mutatis mutandis, as if references to ‘Scape’ were to ‘*the Employer*’ and references to the ‘Agreement’ were to ‘*the contract*.’
- 12.5 Insert a new clause 12.5:
- A reference to any statute, enactment, order, regulation or other similar instrument shall be construed as a reference to the statute, enactment, order, regulation or instrument as amended by any subsequent statute, enactment, order, regulation or instrument or as contained in any subsequent re-enactment of it.

“19 (Data Protection)

- 19.1 Both Parties will comply with all applicable requirements of the Data Protection Legislation. These clauses are in addition to, and does not relieve, remove or replace, each Party's obligations under the Data Protection Legislation. It is agreed that:
- 19.2 Without prejudice to the generality of clause 19.1, both Parties will ensure that it has all necessary appropriate consents and notices in place to enable lawful transfer of any Personal Data to each other for the duration and purposes of this agreement.
- 19.3 Without prejudice to the generality of clause 19.1, the Contractor shall, in relation to any Personal Data processed in connection with the performance by the Contractor of its obligations under this agreement:
- 19.3.1 process that Personal Data only on the written instructions of the Employer and only as required for the purpose of the performance of this agreement;
 - 19.3.2 ensure that it has in place appropriate technical and organisational measures, reviewed and approved by the Employer, to protect against unauthorised or unlawful processing of Personal Data and against accidental loss or destruction of, or damage to, Personal Data, appropriate to the harm that might result from the unauthorised or unlawful processing or accidental loss, destruction or damage and the nature of the data to be protected, having regard to the state of technological development and the cost of implementing any measures (those measures may include, where appropriate, pseudonymising and encrypting Personal Data, ensuring confidentiality, integrity, availability and resilience of its systems and services, ensuring that availability of and access to Personal Data can be restored in a timely manner after an incident, and regularly assessing and evaluating the effectiveness of the technical and organisational measures adopted by it);
 - 19.3.3 ensure that all personnel who have access to and/or process Personal Data are obliged to keep the Personal Data confidential; and
 - 19.3.4 not transfer any Personal Data outside of the European Economic Area;
 - 19.3.5 assist the Employer, at the Contractor's cost, in responding to any request from a Data Subject and in ensuring compliance with its obligations under the Data Protection Legislation with respect to security, breach notifications, impact assessments and consultations with supervisory authorities or regulators;
 - 19.3.6 notify the Employer without undue delay on becoming aware of a Personal Data breach;
 - 19.3.7 at the written direction of the Employer, delete or return Personal Data and copies thereof to the Employer on termination of the agreement; and
 - 19.3.8 maintain complete and accurate records and information to demonstrate its compliance with this clause and allow for audits by the Employer or the Employer's designated auditor.
- 19.4 The Employer does not consent to the Contractor appointing any third-party processor of Personal Data under this agreement.”

2 The Parties' main responsibilities

21. Amend as follows:

21.2 Delete and replace with:

'The *Consultant's* obligation is to exercise (and it warrants that it has exercised) all the reasonable skill, care and diligence to be expected of a competent and appropriately qualified consultant of the professional discipline relevant to the Services being performed and who is experienced in undertaking services such as the Services in a similar timescale and also in connection with projects equivalent to the Project in connection with which the *services* are being performed.'

21.3 Insert a new clause 21.3:

'The *Consultant* checks the Scope provided by the *Employer* and satisfies itself that its own provision of the Service, including any proposals, designs and Works Information documents for a subsequent Delivery Agreement meet the Scope with no discrepancy within and or between the Scope and its own Service. Where there is ambiguity, inconsistency or conflict between these documents the Scope will prevail.'

24.5 Insert a new clause 24.5:

'The *Consultant*, in relation to any subletting of any portion of the *services*:

- procures that the relevant sub-contract contains such obligations as necessary to ensure that it is in all respects compatible with the terms of this contract and, without limitation, steps down the obligation to use the degree of skill and care specified in clause 21 and that requires collateral warranties in favour of the *Employer* to be provided in the forms specified in the Scope but with any amendments as permitted by the Framework Agreement.
- procures that all relevant sub-contracts shall be executed and delivered as a deed;
- warrants each sub-contractor's compliance with this contract's Modern Slavery Act requirements;
- warrants that all Subcontractors are fully aware of their obligations under the CDM Regulations and are fully competent and are adequately resourced to meet those obligations;
- provides to the *Employer* a certified copy of any sub-contract (save for particulars of the cost of such sub-contract *service* unless other provisions of this contract or the Framework Agreement oblige the *Consultant* to disclose them)'.

The *Consultant* does not appoint a Subconsultant or supplier if there are compulsory grounds for excluding the Subconsultant or supplier under regulation 57 of the Public Contracts Regulations 2015.

24.6 The *Consultant* includes in any subcontract awarded by him provisions requiring that:

- invoices for payment submitted by the Subconsultant or supplier are considered and verified by the *Consultant* in a timely fashion,
- undue delay in considering and verifying invoices is not sufficient justification for failing to regard an invoice as valid and undisputed, and
- any contract awarded by the Subconsultant or supplier for work included in this contract includes provisions to the same effect as these provisions.

5 Payment

51.6 Insert a new clause as follows:

‘In addition to any other legal rights and remedies of the *Employer*, whenever any sum of money is recoverable from or payable by the *Consultant* under this contract that sum may be deducted from any sum then due, or which at any time thereafter becomes due to the *Consultant* under this contract provided that the *Employer* notifies the *Consultant* in writing not later than three days before the final date for payment of the amount to be paid and the basis on which it is calculated’.

8 Indemnity insurance and liability

81.1 Amend the insurance table:

In respect of the first entry in the left hand column that starts ‘Liability of the Consultant...’ amend so that it reads:

‘Liability of the *Consultant* for claims made against him arising out of his failure to use the skill and care required by this contract.’

81.3 Insert a new clause 81.3

81.3.1 ‘The *Consultant* shall maintain professional indemnity insurance covering (inter alia) its potential liability under this contract upon market norm terms and conditions prevailing for the time being in the insurance market, and with reputable insurers lawfully carrying on such insurance business in the United Kingdom, in an amount of not less than as is stated in the Contract Data) in respect of each and every claim or series of claims arising out of the same original cause or source (or equivalent), without limit to the number of claims, save that there may be lower and/or annual aggregate limits of cover in respect of pollution and contamination related claims and similar where such limited cover is the norm for a period beginning now and ending 12 years after the date of Completion or termination of the Contract if earlier, provided always that such insurance is generally available in the market at commercially affordable rates and on terms such that prudent building consultants who undertake similar work to the *Consultant* generally carry such insurance (**‘Reasonable Rates and Terms’**).

- 81.3.2 Any increased or additional premium required by insurers by reason of the *Consultant's* own claims record or other acts, omissions, matters or things particular to the *Consultant* shall be deemed to be within Reasonable Rates and Terms.
- 81.3.3 The *Consultant* shall immediately inform the *Employer* if such insurance ceases to be available upon Reasonable Rates and Terms in order that the *Consultant* and the *Employer* can discuss means of best protecting their respective positions in respect of this contract and the service in the absence of such insurance.
- 81.3.4 The *Consultant* shall co-operate fully with any measures reasonably required by the *Employer* including (without limitation) completing any proposals for insurance and associated documents, maintaining such insurance at rates above Reasonable Rates and Terms if the *Employer* undertakes in writing to reimburse the *Consultant* in respect of the net cost of such insurance to the *Consultant* above Reasonable Rates and Terms.
- 81.3.5 When reasonably requested to do so by the *Employer* the *Consultant* shall produce promptly for inspection and or provide a copy of satisfactory documentary evidence (and a copy of an insurance broker's letter or similar certificate shall be satisfactory) that the required professional indemnity insurance is being maintained.
- 81.3.6 The *Consultant* shall notify the *Employer* in writing from time to time of any change in its professional indemnity insurance arrangements which take it outside the requirements of this contract and within seven days of the *Employer's* request at any time the *Consultant* will produce for inspection documentary evidence as to compliance with this Clause.
- 81.3.7 If the *Consultant* fails to comply with its obligations under this Clause the *Employer* may take out insurance to cover some or all of the loss or damage which could result from a breach of the *Consultant's* obligations under this contract and may recover the costs and expenses of taking out such insurance from the *Consultant* as a debt.'

9 Termination

Insert the following new clause:

90.5 The Public Contracts Regulations 2015

'The *Employer* may terminate the *Consultant's* obligation to Provide the Services if any of the provisions of paragraph 73(1) of The Public Contracts Regulations 2015 apply.

If the *Employer* terminates under the provisions of paragraph 73(1)(b) of the Public Contracts Regulations 2015 as a result of information not disclosed by the *Consultant* at the Contract Date, the procedures and amounts due on termination are the same as if the *Consultant* has substantially failed to comply with his obligations.

If the *Employer* otherwise terminates under the provisions of paragraph 73(1) of the Public Contracts Regulations 2015, the procedures and amounts due on termination are the same as if the *Employer* no longer requires the services.'

Insert new OPTION X21: CIC BIM PROTOCOL (*only applies when BIM is required*)

- X21.1 In this Option, the Protocol is the CIC Building Information Modelling Protocol, first edition 2013. Terms used in this clause are those defined in the Protocol.
- X21.2 Clauses 1, 2, 5, 6, 7 of the Protocol are *additional conditions of contract*. Clauses 3 and 4 and Appendices 1 and 2 of the Protocol are Scope.
- X21.3 The following are compensation events.
- The *Consultant* encounters an event which is outside his reasonable control and which prevents him from carrying out the work specified in clause 4.1.2 of the Protocol.

- The *Employer* revokes a licence granted under clause 6.6 of the Protocol.

Insert new OPTION X22: ELECTRONIC COMMUNICATIONS (*only applies at Employer's sole discretion*)

'The following communications shall be deemed to have no effect if made by electronic mail transmission:

- any notification of a wish to terminate this contract or the employment of the *Contractor* under it;
- any notification by the *Contractor* of his intention to suspend performance of his obligations under this contract;
- any invoking by either party of the procedures applicable under this contract to the resolution of disputes or differences;
- any agreement between the parties amending the provisions of this contract'.

Contract Data: Part Two – Data provided by the *Consultant*

Statements given in all contracts

- The *Consultant* is

Name Willmott Dixon Construction Limited.
Address Spirella 2 Icknield Way, Letchworth Garden City,
Hertfordshire SG6 4GY (registered address)
For correspondence purposes only, the Consultancy
Services are to be delivered by Willmott Dixon Local
Construction Office (LCO) – Global Reach (Wing A)
3rd Floor, Celtic Gateway, Dunleavy Drive, Cardiff,
CF11 0SN
Telephone 02920 221 022
E-mail address Jamie.Duggan@willmott Dixon.co.uk

- The key persons are

(1) Name Ian Jones
Job Director (Operations)
Responsibilities Overall responsibility for delivery of project
Qualifications MCIQB
Experience Over 20 years
(2) Name Jamie Duggan
Job Pre-Construction Manager
Responsibilities Delivery of the preconstruction services
Qualifications Bsc (Hons)
Experience Over 16 years

- The staff rates are

name /designation	rate
Project Manager (Director)	£83.27
Project Manager (Snr Prof)	£56.89
Design Manager (Snr Prof)	£56.89
Design Manager (Prof)	£29.32
BIM Manager (Snr Prof)	£38.70
Planner (Snr Prof)	£56.89
Temporary Works Manager (Snr Prof)	£56.89

Commercial Manager (Snr Prof)	£55.51
M&E Coordinator (Snr Prof)	£55.51
Principal Designer (Snr Prof)	£55.51

- The following matters will be included in the Risk Register

Risk register to be developed during preconstruction services

Optional Statements

If the *Consultant* is to decide the *completion date* for the whole of the services

- The *completion date* for the whole of the services is **tbc**

If a programme is identified in the Contract Data

- The programme identified in the Contract Data is **tbc**

Option A

- The *activity schedule* is **tbc**
- The tendered total of the Prices is **tbc**

If Option Y(UK)1 is used

- The *project bank* is
- *named suppliers* are

[The execution details for the Employer below are an example and may be amended by the Employer to suit their normal practice] Executed as a deed for and on behalf of)

[EMPLOYER])

by)

.....
Director

.....
Full name (BLOCK CAPITALS)

.....
Position/title

.....
Director/ Secretary

.....
Full name (BLOCK CAPITALS)

.....
Position/title

Executed as a deed for and on behalf of)

[CONTRACTOR])

by)

.....
Director

.....
Full name (BLOCK CAPITALS)

.....
Position/title

.....
Director/ Secretary

.....
Full name (BLOCK CAPITALS)

.....
Position/title

A

Appendix 1
Ashton Rise Case Study

Appendix 2
Willmott Dixon
Development Solutions



ASHTON RISE BRISTOL

DEVELOPMENT
MANAGEMENT
SERVICES



CUSTOMER:
Bristol City Council

SOLUTION:
Development Management Services

CONTRACT START DATE:
8th May 2017

CONTRACT FINISH DATE:
Anticipated 15th March 2021

VALUE:
£21.2 million

PROCUREMENT ROUTE:
Scape 3 (single source)

Ashton Rise is a mixed tenure housing development of 133 new homes, with 80 homes for market sale and 53 for council housing. It is the first scheme of this nature and scale delivered by the council for over 30 years.

BENEFIT OF PROCUREMENT ROUTE USED

- Procuring through the framework provided the customer with a one stop shop for the full suite of services that they needed: design, build and development management.
- Early engagement, at concept stage, allowed the customer to benefit from our expertise from the earliest possible point.
- Enabled the gradual expansion of the scope of employment as the project progressed; the customer could appoint us in managed packages.

CUSTOMER OBJECTIVES

- To maximise the delivery of council housing on this site, in a way that was more cost effective than standard council housing programmes.
- Adopt a cross-subsidy model; to use the proceeds from the sales units to cross subsidise the provision of council houses.
- To set a benchmark for quality in Bristol.

CUSTOMER CHALLENGE

- Having never delivered a mixed tenure scheme before, the council did not have the in-house experience required to navigate the complexities of such a scheme and successfully meet their objectives.

OUR SOLUTION

- Our strategic partnership sees us utilising our construction, sales and marketing skills to successfully deliver the largest council development in many years.
- We are providing both contracting and development management services to the council, selling homes to cross-subsidise the social rent units, with sales income being used to fund the council housing.



ASHTON RISE BRISTOL

THE OUTCOME

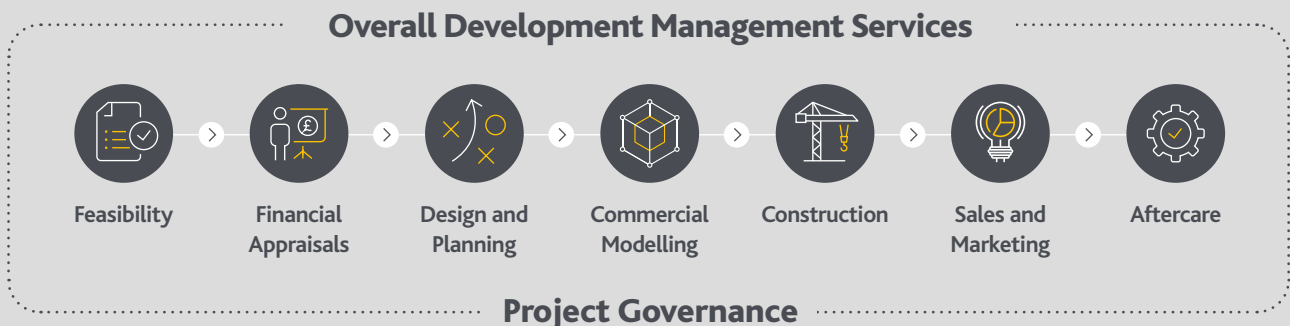
- 133 new homes built (80 for sale, 53 council houses), with all houses in the phase 1 sales release sold off plan.
- Delivered a level of council housing beyond many other developments in the city, with the proportion of council housing (40% of the units) exceeding policy requirements.
- A mix of sales units specifically driven to meet local need over best commercial performance, driven by the council retaining full control over the development. This has seen a higher proportion of 1 and 2 bed apartments delivered to meet local demand in the area.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Full control of the land and all associated decisions.
- ✓ Control of timescales by directing the rate of delivery.
- ✓ Retaining all proceeds from sales income.
- ✓ One single point of responsibility across the scheme increases consistency, reduces duplication and improves working relationships.



SERVICES PROVIDED



- Alongside our design and build offer, we provided a development management service to include:
 - Market appraisal and viability analysis
 - Financial modelling
 - Sales and marketing strategy
 - Scheme concept designs
 - House type design/specifications (ensuring products most suited for market sale)
 - Achieving planning permission
 - Management of plot sales
 - Customer care for completed units.
- In order to ensure that the customer could make informed decisions about their level of investment and the tenure mix we:
 - Ran multiple commercial models looking at different tenure splits through the feasibility process
 - Profiled different density models to assess these against commercial parameters
 - Provided market intelligence and demand information
 - Marketing strategy and materials, including all site branding
- Supporting the council to set up a long term stewardship agreement with a management agent to ensure high quality and consistency
- A project board responsible for overseeing the delivery of a project which meets the council's objectives in a fully compliant way.



ASHTON RISE BRISTOL

ADDED
VALUE

8.88/10

Customer satisfaction
(value for money)

76.1%

Local labour
within 40 miles

100%

Waste diverted
from landfill

96.69%

SME spend

COMMUNITY ENGAGEMENT ACTIVITIES



Coordinating the conversion of a building in central Bristol into 17 flats for homeless people.

A BENCHMARK FOR QUALITY



With an all-encompassing specification: all houses come with the same high spec finish and there are no hidden extras.

A HIGHLY SUSTAINABLE PROJECT



- All renewable energy in the form of a ground source heat pump for each unit. By integrating this new technology on a large scale residential scheme for the first time, it is being used as a benchmark for all developments in Bristol. Although it is more expensive to install, we registered it for the Renewable Heat Incentive so that the council will benefit from that income over next 20 years.
- By replacing carbon-intensive bitumen with an innovative method that uses non-recyclable plastic on site roads, we will save the equivalent of 150,000 single-use plastic bags.





WILLMOTT DIXON

SINCE 1852

Willmott Dixon

DEVELOPMENT SOLUTIONS

WHY DEVELOPMENT SOLUTIONS?

Development programmes are increasingly requiring a more innovative use of land and assets, with public and private collaboration key.

We bring together the best in construction and development specialism under one roof, working on projects from inception through to post completion. This gives an unrivaled development solution that comes from years of experience and expertise.

Our solutions set out to unlock and retain value for you – our customer.

Willmott Dixon is launching a new specialist and dedicated team who will provide a professional consultancy and a solution led service to our customers to realise and deliver a pipeline of development led opportunities.

Willmott Dixon believe in a purpose beyond profit. **We want to be a trusted partner in the delivery of social infrastructure through the values we uphold, the products we offer, the services we provide and the legacy we leave.** Development solutions is a clear route to achieving this.

We have developed a number of services and delivery models which can unlock opportunities, providing our customers with a wider solution which broadly sit across three key areas:



ASSET MANAGEMENT SOLUTIONS

Working with customers to review and unlock potential and achieve better value in their existing assets.



DEVELOPMENT MANAGEMENT SERVICES

A service led consultancy service which sits alongside our design and build offering.



FUNDING SOLUTIONS

Bringing forward alternative means of funding development to increase capacity within our partners' plans.

CUSTOMER BENEFITS

- ✓ Retain control
- ✓ Retain assets
- ✓ Unlock better commercial returns
- ✓ Provide a platform for creating longer term revenue streams to offset austerity cuts

These benefits offer real value to the customer, and provide a compelling case for the adoption and consideration of Development Solutions on relevant opportunities.

OUR MODELS AND SOLUTIONS





Unlocking value in our customers' strategic assets

What?

This sees Willmott Dixon provide development resource and expertise to review our customers' existing assets and create development solutions which support our customers' briefs, aims and aspirations.

Under this model we would review and appraise various design solutions to maximise benefits for our customers.

Such services could include:

- Identifying strategic land parcels to sell to generate revenue to cross-subsidise an identified development.
- Reviewing existing assets to develop more viable solutions.
- Identifying strategic land to acquire to unlock better potential from existing assets.

CUSTOMER BENEFITS



Generates a financially better solution by sweating their assets



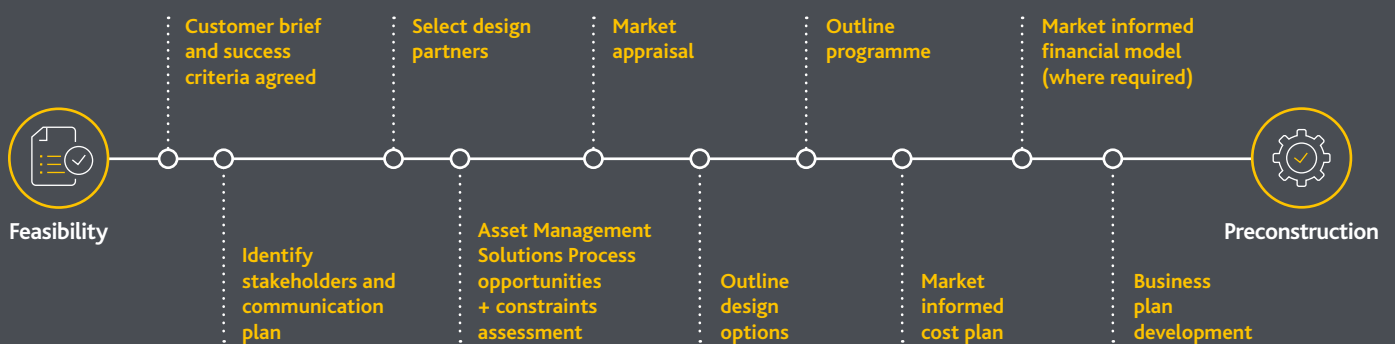
Provides a resource to customers who either do not have the resource or whose existing resources are at capacity



We can focus outcomes against their social drivers



Ensures customers retain ownership and control of their asset holdings.





Delivering a flexible and tailored service to maximise development value for our customers.

What?

A service offering in which we provide a full development service, to include design and build but also sales and marketing, commercial modelling and financial appraisal work.

Our customer retains the development returns – we receive our usual construction contract plus a fee for the wider services.

The key to this service is we are not the developer – that role remains with our customer – but we provide the full range of services required to deliver a private tenure housing scheme.

CUSTOMER BENEFITS



Retain control of land/assets



Meet local needs by having control over what is built



Be in control of timescales by directing the rate of delivery



Enhanced returns by retaining developer margins

Our development management services includes:

- Scheme concept designs, house types and specifications
- Market appraisal and viability analysis
- Support with achieving planning permission
- A sales and marketing strategy
- Financial modelling
- Management of plot sales
- Customer care for completed units
- Establish estate management regime
- Create and manage project governance regime

Overall Development Management Services



Feasibility



Financial Appraisals



Design and Planning



Commercial Modelling



Construction



Sales and Marketing



Aftercare

Project Governance



Enhancing capacity through funding solutions

What?

We will work with partners to identify funding requirements on projects and identify a suitable partner with whom we can work to provide a funding offer or solution.

This will include Adjuto as an option, but also look to generate wider partnerships with other funds and providers to create.

Such options could include:

- Cross subsidy models
- Grant funding solutions
- Lease and leaseback models
- Strip income models

We can also explore partnership models to design, build, finance and operate new public facilities.

CUSTOMER BENEFITS



Public sector borrowing capacity can be preserved for use on other developments.



Our cross-subsidy model can introduce flexible development partners to share risk.



Our approach can remove the requirement for an Authority to engage an external development company, thereby retaining margins.



Through Adjuto, an authority can

- Choose to act in the capacity of 'bank' and receive a market return for cash loaned into the model.
- Choose to act in capacity of 'developer' and receive a percentage of developer profit.

PROJECT CASE STUDIES





MOBERLY LEISURE & PRIME PLACE KENSAL RISE



CUSTOMER:

Westminster City Council

SOLUTION:

Funding Solution – social infrastructure cross-subsidy

CONTRACT START DATE:

March 2016

CONTRACT FINISH DATE:

June 2018

VALUE:

£47 million

PROCUREMENT ROUTE:

Scape 3 (single source)

Kensal Rise is a collection of 200 beautifully designed apartments and townhouses built on top of and around the Moberly Leisure Centre which offers two pools, a 120 station gym, two exercise studios and a large eight-court sports hall.

BENEFIT OF PROCUREMENT ROUTE USED

- The council were able to access the construction and development/funding expertise of Willmott Dixon. This provided them with a free feasibility, development advice and appraisal together with funding propositions.

CUSTOMER OBJECTIVES

- To create a vibrant new residential and wellbeing hub in a central London location, combining modern city living for residents with strong connections to the wider community.
- To increase sports provision in the local area.

CUSTOMER CHALLENGE

- No capital with which to fund a new centre.

OUR SOLUTION

- Using an innovative cross-subsidy method, Moberly Leisure was delivered at a time when there was a shortfall in public spending for facilities of this scale. The facility was delivered at no cost to the public purse, with Westminster City Council land being transferred for residential development as payment.



MOBERLY LEISURE & PRIME PLACE KENSAL RISE

THE OUTCOME

- Opened in June 2018, the brand-new Moberly Sports Centre replaced the existing facility that was nearing the end of its life and becoming uneconomical to maintain.
- The centre provides two pools, a 120-station gym and two exercise studios. There is also a large eight-court sports hall with a dedicated boxing gym and a bespoke gymnastics area.
- Within its first two months of operation the leisure centre welcomed over 100,000 visitors.
- We worked with residential development specialists, Be Living (now EcoWorld London) and Westminster City Council through Scape Group's Major Works framework to cross-fund delivery of this and another nearby leisure centre for the council.

- The Moberly development's housing was called Prime Place, Kensal Rise; a collection of beautifully designed one and two-bedroom apartments and four-bedroom townhouses built on top of and around the leisure centre.
- It provides a great location for the demands of modern city living, with homes arranged around a beautifully landscaped roof garden, with many benefiting from a large balcony or private terrace.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✔ Provided a 37% increase in sports provision for the area and much needed modern facilities and importantly was delivered at no cost to Westminster City Council.
- ✔ The facility is now a net contributor to council revenue as the new fitness and leisure destination for Maida Vale.

ADDED VALUE

9/10

Customer satisfaction

77%

Local labour within 20 miles

87.5%

Local labour within 40 miles

95.5%

Waste diverted from landfill

387

School workshops

8

University research projects (Target:1)

100%

Fair payment made to supply chain within 19 days

100,000

Visitors in first two months

CHESHUNT SCHOOL BROXBOURNE



FUNDING SOLUTIONS

BE LIVING



CUSTOMER:

Be Living

SOLUTION:

Funding Solution – social infrastructure cross-subsidy

CONTRACT START DATE:

May 2015

CONTRACT FINISH DATE:

August 2017

VALUE:

£25 million Gross Development Value

PROCUREMENT ROUTE:

SID Framework

A scheme which saw the delivery of new educational facilities, funded through the development of 88 new homes on surplus school land.

BENEFIT OF PROCUREMENT ROUTE USED

- Because the framework is focused on the delivery of social infrastructure as an output of housing provision, the mini-competition process allowed us to submit plans for overall school facility improvements at Cheshunt School, which were entirely funded by the delivery of new homes.

OUR SOLUTION

- Funded the school improvements without the school having to provide any capital funding by utilising a cross-subsidy model, whereby we developed and sold 88 homes on an adjacent site owned by the school.

THE OUTCOME

- Customer objectives met via the completion of school enhancements, together with a unique development of 88 homes comprising of a mix of apartments and family homes of up to four bedrooms nestling next to Cheshunt School's playing fields.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Our customer saw vast enhancements to their own facilities without incurring any cost to themselves.

CUSTOMER OBJECTIVES

- To deliver a new technology block, remodel the main classroom block to create a new entrance lobby, staircases and new circulation route, plus an updated admin block to link with the new technology facility.
- To improve the sports fields with new changing facilities and a community sports hall with dedicated entrance and parking.

CUSTOMER CHALLENGE

- No capital with which to fund these works.

ADDED VALUE



We created a biodiversity zone at the school after they successfully applied for a Woodland Trust 'Wildlife' Tree Pack.

420

The Woodland Trust 'Wildlife' Tree Pack included 420 trees in total, consisting of various species of tree such as oak, silver birch and hazel.



The pack also contained trees such as hawthorn, rowan and blackthorn that were planted specifically to become sources of food for wildlife.



SAYER COURT LEAMINGTON SPA



CUSTOMER:

Warwick District Council

SOLUTION:

Strategic Assets Review

CONTRACT START DATE:

May 2015

CONTRACT FINISH DATE:

November 2016

VALUE:

£11.1 million

PROCUREMENT ROUTE:

Scape 3 (single source)

Sayer Court provides a stylish 76 apartment block and five separate bungalows for people over 55. This is the first housing scheme commissioned by Warwick District Council for over 30 years, creating quality new homes that replaced a scheme no longer fit for purpose.

BENEFIT OF PROCUREMENT ROUTE USED

- Enabled the council to engage Willmott Dixon to undertake a development management role in unlocking the development.
- The council benefitted from free feasibility review work to provide a platform to take the development forward. Early engagement through the framework made this possible.

CUSTOMER OBJECTIVES

- To provide a high quality retirement development for older people.
- To increase density and the number of units on offer through the scheme.

CUSTOMER CHALLENGE

- The council had limited capacity within the team with which to take the development forward.

OUR SOLUTION

- We identified and secured additional land for development.
- Re-located an existing retail unit.
- Progressed the scheme through planning.
- Undertook all design and construction works.

This scheme was developed on the site of former bedsit accommodation with the aim of enhancing the quality of accommodation available for local people. The site contained 33 bedsits plus a common room. When we were initially engaged on the scheme, the site contained numerous constraints which limited its development to circa 40 new homes.

We undertook all initial site due diligence at our risk to create a fully risk profiled development solution for the council.

In carrying out this process, we developed nine separate feasibility studies (all at risk) in order to assess the viability of different scenarios linked to land acquisition.



SAYER COURT LEAMINGTON SPA

This all formed part of our reporting processes in obtaining Cabinet approval to commit the investment required to increase the density of the scheme. In order to maximise the scheme’s potential we undertook a land assembly process and negotiated the acquisition of three private land parcels including an existing public house and two private houses. This enabled a significant increase to the density of housing – almost tripling the number of units on site. The structure of this deal saw us negotiate the land purchases on behalf of the Local Authority (LA), with completion assigned to the council. We then entered into an NEC Delivery Agreement to design and build the scheme, including taking the scheme through planning. Once this Cabinet approval was obtained, we entered into conditional contracts with each land owner and subsequently took the scheme through planning, achieving a planning consent in only 11 weeks from submission, thereby ensuring a swifter start on site could be achieved. Planning was

fronted by ourselves and submitted in our name in order that reputational risk was protected from the council. In addition, we supported the council with sales and lettings by delivering a show apartment early in our programme. We engaged a specialist interior designer and fully fitted out and apartment to enable the council to show prospective residents what the final quality would be like in order to maximise sales and lettings in the off-plan phase.

THE OUTCOME

- First housing scheme commissioned by Warwick District Council for over 30 years.
- Met local housing needs by replacing a scheme no longer fit for purpose, with purpose build accommodation.
- 76 unit apartment block with five separate bungalows all specifically designed for over 55s.
- Delivered on time and to budget.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Ensuring greater value for council spend, we negotiated the acquisition of three private parcels of land to increase development capacity.
- ✓ We supported the Cabinet and board approval process to ensure approval for the investment.
- ✓ Our expert team led the planning process and secured planning consent in 11 weeks.
- ✓ We took full construction risk to ensure cost certainty for our customer.

ADDED VALUE

9/10

Client satisfaction (service)

8/10

Client satisfaction (value for money)

99%

Waste diverted from landfill

43

Considerate Constructor Score

100%

Fair payment made to supply chain within 19 days

96%

Local labour within 40 miles

88%

Local spend within 40 miles

100%

SME engagement and SME spend



ROBIN HOOD CHASE NOTTINGHAM



CUSTOMER:

**Nottingham City Council
& ASRA Housing**

SOLUTION:

Strategic Assets Review

CONTRACT START DATE:

March 2014

CONTRACT FINISH DATE:

March 2015

VALUE:

£3.9 million

PROCUREMENT ROUTE:

Scape 3 (single source)

A mixed use development which saw the delivery of 45 homes together with three retail units, delivered in partnership with ASRA Housing.

ADDED VALUE



COMMUNITY ENGAGEMENT ACTIVITIES

Our community engagement activities included working with Nottingham City Council's Employment Hub to provide invaluable work experience for 72 local unemployed people.



BUILDING ON STRONG FOUNDATIONS

Our site team also teamed up with trainees from the local New College Nottingham and local job seekers to create the foundations for a new building at St. Ann's Community Orchard.

BENEFIT OF PROCUREMENT ROUTE USED

- Direct call off through the framework enabled the council to procure Willmott Dixon to work up a solution for this under-utilised site and create a platform for securing two development partners to deliver the site.
- Allowed the early engagement of Willmott Dixon to undertake early feasibility review in order to create a deliverable solution for the site.
- Free feasibility through the Scape framework.

CUSTOMER OBJECTIVES

- To deliver the development in a commercially viable manner, with no residual development risk for the council.
- To create a scheme which delivered both residential and commercial (retail) uses.

CUSTOMER CHALLENGE

- Commercial viability.
- Finding a development solution for a mixed use scheme.

OUR SOLUTION

Our role saw us:

- Identify and obtain the land
- Secure and pre-sell the retail element
- Progress the scheme through planning
- Undertake all design and construction works.

This development followed an earlier phase which saw Willmott Dixon deliver a health and wellbeing centre on behalf of Nottingham City Council.

Following completion of the Wellbeing Centre, we began working with the council (who owned the land) to develop proposals for the wider site. We were able to engage in an exclusivity arrangement with the council on the land through our position on the Scape Major Works framework, giving us direct access to the land in an off-market scenario.

The deal structure saw us negotiate an exclusivity with the vendor and then assign the land completion to ASRA Housing, with Willmott Dixon subsequently entering



ROBIN HOOD CHASE NOTTINGHAM

into a design and build contract to complete the scheme.

In developing proposals, we entered into early dialogue with the planners and carried out a series of due diligence surveys on the land (including a topographical survey and site investigation) in order to understand the full constraints of the site and develop a fully profiled land package proposal to our end client, ASRA Housing.

We undertook all initial site due diligence at our risk to create a fully risk profiled development package solution to ASRA Housing.

Following engagement with the planners, it became apparent that a mixed use scheme was required. In response we developed proposals for a scheme comprising residential and retail use.

We also shared planning risk to ensure all partners were equally bought into the principle of the development from the outset.

Using our position on the Nottingham Housing Strategic Partnership Board, we took the site to ASRA Housing as a package deal for the residential element and entered into a back-to-back arrangement to deliver

the scheme. We also led the commercial element of the project, sourcing a commercial investment partner and securing pre-sales on all three commercial units, enabling the development to successfully commence in a manner compliant with planning.

Prior to the commercial investment partner being on board, we commenced taking the scheme through planning, sharing planning risk and taking full responsibility for securing pre-sales on the commercial element.

We subsequently entered into separate build contracts with ASRA Housing and the commercial partner, providing lump sum contracts and taking full construction risk, to successfully deliver the scheme.

THE OUTCOME

- A successful mixed use development which saw the delivery of 45 homes together with three retail units.
- This development completed the wider regeneration of the area.
- It also provided much needed homes specifically designed for over 55s, addressing housing need in the area.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Gained early access to the site by utilising our position on the Nottingham Housing Strategic Partnership Board.
- ✓ Site secured off-market through our position on the Scape Major Works framework, avoiding competition on the open market.
- ✓ Undertook early due diligence on the site to ensure all opportunities and constraints were understood early in the development process.
- ✓ Successfully delivered the retail element in a risk free manner to ASRA Housing by sourcing a commercial investment partner.
- ✓ Ensured community engagement was a key consideration in the development.

ADDED VALUE

100%

of supply chain paid within 30 days

90.81%

Local labour within 40 miles

99.70%

Local spend within 60 miles

655

Short courses completed

99.62%

Waste diverted from landfill

209

Apprentice weeks completed



The building is popular with natural space within the local St Ann's allotments, hosting a range of community activities, including school visits, activity days and play sessions.



SPRING BOROUGH NORTHAMPTON



NORTHAMPTON
PARTNERSHIP HOMES

CUSTOMER:

Northampton Partnership Homes

SOLUTION:

Strategic Assets Review

CONTRACT START DATE:

October 2016

CONTRACT FINISH DATE:

December 2018

VALUE:

£6.34 million

PROCUREMENT ROUTE:

Scape 3 (single source)

This project entailed the development of 34 new affordable homes (comprising 2 and 3 bed houses), a new retail unit and remodelling works to St Katherine's Court (15 storey tower block), including all external works, infrastructure and drainage.

BENEFIT OF PROCUREMENT ROUTE USED

- Enabled the council to engage Willmott Dixon to undertake a full land availability assessment in unlocking the development.
- Early engagement through the framework enabled the council to benefit from free feasibility review work to provide a platform to take the development forward.
- Significant social value was created as part of the development.

CUSTOMER OBJECTIVES

- To improve the environmental setting of the overall estate.
- To improve the energy efficiency of the existing tower block.
- To increase the provision of new homes.

CUSTOMER CHALLENGE

- Limited resources.
- Knowledge of available sites on the estate was limited.

OUR SOLUTION

- We identified and secured additional land for development
- Re-located an existing retail unit
- Took the scheme through planning
- Undertook all design and construction works.

We were initially engaged by our customer, Northampton Partnership Homes to deliver a new build scheme comprising of 18 new homes off Little Cross Street within the Spring Borough estate.

We undertook a full review of the local area to aid in our understanding of the scheme. This highlighted the potential to expand our development activities beyond this initial site. As a result, we conducted a full



SPRING BOROUGHES NORTHAMPTON

land development strategy with the aim of identifying additional sites for potential development.

As part of this exercise, we initially identified six potential sites within the estate itself which we felt offered development potential.

We then undertook title searches and planning due diligence to assess which sites were deliverable. This saw us discount three initial sites.

For the remaining three sites, we entered into dialogue with the relevant land owners to ensure the sites could be acquired and also did initial scoping work to understand the level of development achievable.

Through this exercise, we were able to secure each site and increase the development from an initial 18 new homes to 34 new homes plus the relocation of a retail unit to increase the scope of the initial site.

THE OUTCOME

- The development of 34 new homes, a new retail unit and remodelling works to St. Katherine's Court (15 storey tower block). This provided the community with much needed affordable housing.
- We also made environmental improvements to the estate, by completing all external works such as infrastructure and drainage. This improved the estate's overall external image.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Ensured cost certainty for our customer by taking full construction risk.
- ✓ Successfully secured planning consent on each development site with Willmott Dixon leading the planning process.
- ✓ Increased the development potential from 18 units to 34 units, increasing the number of affordable homes we were able to provide across the estate.

ADDED VALUE

9.7/10

Customer satisfaction score

100%

BREEAM assessment rating on all new buildings

42

Considerate Constructor Score

100%

Local labour within 40 miles

100%

Local spend within 40 miles

88%

SME engagement

96%

project spend with SMEs

LIVERPOOL HOUSING PARTNERSHIP LIVERPOOL



CONSORTIUM
BIDDING
MODEL



CUSTOMER:
Liverpool City Council

PARTNERS:
Liverpool Mutual Homes
and Redrow Homes

SOLUTION:
Consortium Solution

CONTRACT START / FINISH DATE:
2015 / 2020

VALUE: £205 million
(Potential investment value)

PROCUREMENT ROUTE:
Competitive dialogue

The Liverpool Housing Partnership (LHP) is a pioneering relationship forged between Liverpool City Council, Redrow Homes, Liverpool Mutual Homes (LMH) and Willmott Dixon, delivering up to 1,500 new homes and bringing 1,000 empty homes back into use.

BENEFIT OF PROCUREMENT ROUTE USED

- It provided the council with the flexibility to create a unique partnership with a consortium of award winning partners who are committed to local investment in the Liverpool City region.

CUSTOMER OBJECTIVES

- To deliver 1,500 new homes and bring 1,000 empty homes back into use
- To deliver these homes across the entire city
- To deliver a range of tenures, including market sale and affordable housing
- To deliver a range of higher council tax band homes.

CUSTOMER CHALLENGE

- The scale of the objective was such that it was too large for any one individual organisation to deliver.
- The council had access to land, yet was not in a position to directly deliver the housing requirements through their own investment.

- The council also had a range of other partnerships in place which were not fully delivering against the housing needs of the city.

OUR SOLUTION

In response to the challenges, Willmott Dixon pulled together a consortium of partners with complementary skills and expertise and who, together, could deliver the scale of development being sought by the council.

Our approach entailed:

- A consortium of partners with expertise in land identification, planning promotion, ground remediation, construction, development, sales and marketing, housing management, customer service and aftercare.
- Development of new homes on multiple sites throughout the city, providing a city wide housing programme with a variety of housing tenures.



LIVERPOOL HOUSING PARTNERSHIP LIVERPOOL

The council provided strategic planning and housing need intelligence, as well as selling any council owned land suitable for housing to the partnership for development at market value.

Capital receipts generated by the sale of the council sites and assets were reinvested into the housing programme, to enable more families to be provided with homes.

Programme delivery was closely monitored by the partnership, with quarterly and annual reports provided to the Cabinet.

THE OUTCOME

• To date, development has commenced either on site or through the planning process of nine schemes providing over 300 new homes across a variety of tenures and uses.

• This includes Marwood Tower which has delivered 80 homes for the over 55s through the refurbishment and extension of a tower block which was no longer in use.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Scale of delivery – by adopting a consortium-led approach we are able to deliver much more than our individual organisations could in isolation, thereby ensuring we could meet the council's objective of delivering 1,500 new homes, something which would have been difficult for one company to achieve.
- ✓ Platform to deliver 1,500 new homes and bring 1,000 empty homes back into use.
- ✓ Creating a £205 million investment, with potential for a further £200 million in subsequent years.
- ✓ The uniqueness of the partnership is that it is responsive to the housing market and the partners have a direct influence about where, when and the type of housing to be built in the city.
- ✓ Development of new homes on multiple sites throughout the city, providing a city wide housing programme with a variety of housing tenures.
- ✓ The partnership worked on a wide range of initiatives to tackle empty properties, including long-term voids, such as maximising voluntary action from property owners and securing funding to bring houses back into use. Areas where groups of empty properties are most heavily impacting on streets are being particularly targeted.

ADDED VALUE

8.4/10

Customer satisfaction (service)

8/10

Customer satisfaction (whole life performance)

99.53%

Waste diverted from landfill

40

Considerate Constructor Score

100%

Fair payment made to supply chain within 19 days

98.81%

Local labour within 40 miles

90.17%

Local labour within 20 miles

95.03%

Local spend within 40 miles

100%

SME engagement and SME spend

The project has delivered the following aims and objectives:

- **17** National Vocational Qualifications supported • **147** School/college/university site visits
- **300** Apprentice weeks (existing), **52** Apprentice weeks (project initiated) • **829** Short courses
- **149** School/college workshops • **38** Work experience placements • **45** University research projects supported



ASHTON RISE BRISTOL

DEVELOPMENT
MANAGEMENT
SERVICES



CUSTOMER:
Bristol City Council

SOLUTION:
Development Management Services

CONTRACT START DATE:
8th May 2017

CONTRACT FINISH DATE:
Anticipated 15th March 2021

VALUE:
£21.2 million

PROCUREMENT ROUTE:
Scape 3 (single source)

Ashton Rise is a mixed tenure housing development of 133 new homes, with 80 homes for market sale and 53 for council housing. It is the first scheme of this nature and scale delivered by the council for over 30 years.

BENEFIT OF PROCUREMENT ROUTE USED

- Procuring through the framework provided the customer with a one stop shop for the full suite of services that they needed: design, build and development management.
- Early engagement, at concept stage, allowed the customer to benefit from our expertise from the earliest possible point.
- Enabled the gradual expansion of the scope of employment as the project progressed; the customer could appoint us in managed packages.

CUSTOMER OBJECTIVES

- To maximise the delivery of council housing on this site, in a way that was more cost effective than standard council housing programmes.
- Adopt a cross-subsidy model; to use the proceeds from the sales units to cross subsidise the provision of council houses.
- To set a benchmark for quality in Bristol.

CUSTOMER CHALLENGE

- Having never delivered a mixed tenure scheme before, the council did not have the in-house experience required to navigate the complexities of such a scheme and successfully meet their objectives.

OUR SOLUTION

- Our strategic partnership sees us utilising our construction, sales and marketing skills to successfully deliver the largest council development in many years.
- We are providing both contracting and development management services to the council, selling homes to cross-subsidise the social rent units, with sales income being used to fund the council housing.



ASHTON RISE BRISTOL

THE OUTCOME

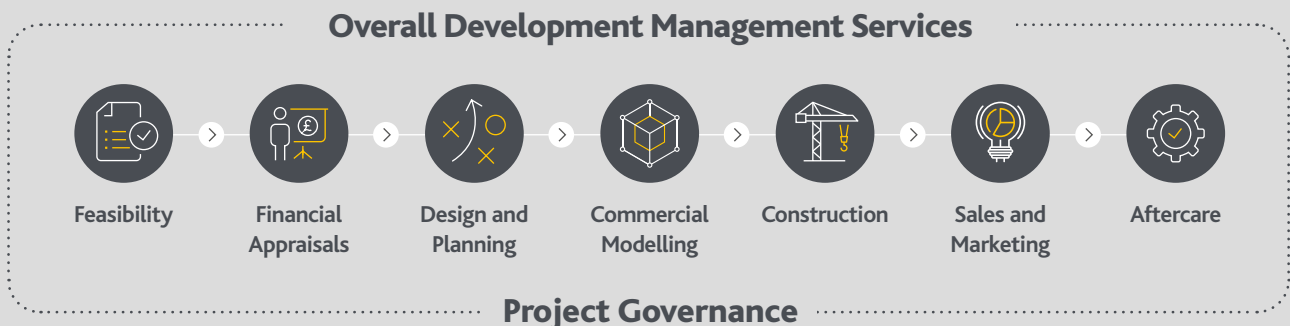
- 133 new homes built (80 for sale, 53 council houses), with all houses in the phase 1 sales release sold off plan.
- Delivered a level of council housing beyond many other developments in the city, with the proportion of council housing (40% of the units) exceeding policy requirements.
- A mix of sales units specifically driven to meet local need over best commercial performance, driven by the council retaining full control over the development. This has seen a higher proportion of 1 and 2 bed apartments delivered to meet local demand in the area.

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✓ Full control of the land and all associated decisions.
- ✓ Control of timescales by directing the rate of delivery.
- ✓ Retaining all proceeds from sales income.
- ✓ One single point of responsibility across the scheme increases consistency, reduces duplication and improves working relationships.



SERVICES PROVIDED



- Alongside our design and build offer, we provided a development management service to include:
 - Market appraisal and viability analysis
 - Financial modelling
 - Sales and marketing strategy
 - Scheme concept designs
 - House type design/specifications (ensuring products most suited for market sale)
 - Achieving planning permission
 - Management of plot sales
 - Customer care for completed units.

- In order to ensure that the customer could make informed decisions about their level of investment and the tenure mix we:
 - Ran multiple commercial models looking at different tenure splits through the feasibility process
 - Profiled different density models to assess these against commercial parameters
 - Provided market intelligence and demand information
 - Marketing strategy and materials, including all site branding

- Supporting the council to set up a long term stewardship agreement with a management agent to ensure high quality and consistency
- A project board responsible for overseeing the delivery of a project which meets the council's objectives in a fully compliant way.



ASHTON RISE BRISTOL

ADDED
VALUE

8.88/10

Customer satisfaction
(value for money)

76.1%

Local labour
within 40 miles

100%

Waste diverted
from landfill

96.69%

SME spend

COMMUNITY ENGAGEMENT ACTIVITIES



Coordinating the conversion of a building in central Bristol into 17 flats for homeless people.

A BENCHMARK FOR QUALITY



With an all-encompassing specification: all houses come with the same high spec finish and there are no hidden extras.

A HIGHLY SUSTAINABLE PROJECT



- All renewable energy in the form of a ground source heat pump for each unit. By integrating this new technology on a large scale residential scheme for the first time, it is being used as a benchmark for all developments in Bristol. Although it is more expensive to install, we registered it for the Renewable Heat Incentive so that the council will benefit from that income over next 20 years.
- By replacing carbon-intensive bitumen with an innovative method that uses non-recyclable plastic on site roads, we will save the equivalent of 150,000 single-use plastic bags.





D'URTON LANE PRESTON

FRAMEWORK
PROCUREMENT
**DEVELOPMENT
SPV SOLUTION**



CUSTOMER:
Trafford Housing Trust

SOLUTION:
Land Led Development

CONTRACT START DATE:
April 2020

CONTRACT FINISH DATE:
April 2024 (TBC)

VALUE:
£32.6 million

PROCUREMENT ROUTE:
Homes England DPP3 Framework

Mixed tenure housing development providing 250 new homes on land procured from Homes England through the DPP3 framework and to be delivered through a joint venture partnership with Trafford Housing Trust.

BENEFIT OF PROCUREMENT ROUTE USED

- The DPP3 framework gave us access to a site being disposed of by Homes England for our partner, Trafford Housing Trust (THT). Willmott Dixon's position on the framework enabled THT to have access to the site.
- Enabled Homes England the delivery of more affordable housing than a traditional approach.

CUSTOMER OBJECTIVES

- **Homes England:**
 - Achieve the highest possible land value.
 - Homes delivered at an accelerated construction pace.
 - Exchange land contracts prior to the end of March 2019.
- **Trafford Housing Trust:**
 - Access to larger development sites.
 - Ability to deliver 50% affordable housing on their schemes.
 - Be in full control of the development.

CUSTOMER CHALLENGE

- Create a housing offer which doesn't compete with surrounding development.
- Deliver a project with the completion of off-site highways works (S278) which provide access to the site.

OUR SOLUTION

- We created a joint venture (JV) with Trafford Housing Trust to give THT access to the site through our framework appointment.

THE OUTCOME

- The JV successfully bid to deliver 250 new homes over a 4 year period, providing Homes England with the most competitive land offer.
- Our solution, focussing on smaller 2, 3 and 4 bed homes was designed to not compete with surrounding new build developments, predominantly providing larger family homes.



D'URTON LANE PRESTON

BENEFITS OF OUR APPROACH FOR THE CUSTOMER

- ✔ Our partnership will allow us to deliver a scheme consisting of 50% affordable housing and 50% housing for sale, far in excess of planning policy requirements.
- ✔ Our tenure solution will enable us to deliver at an accelerated pace, a planned delivery rate of 8 homes per month (against a market average of 5 per month).
- ✔ We are making a significant contribution towards meeting local housing needs by providing a mix of homes which are currently under-supplied in the local housing market.
- ✔ The completion of off-site works (S278) enabled us to provide greater access to the site. This in turn allowed Homes England to determine greater certainty over a site start date and land value payments, as well as allowing for overall better site delivery.
- ✔ Gave THT access to a site which they would otherwise have been unable to access.

ADDED VALUE

LESSON SUPPORT FOR PUPILS



Pupils will be supported in building new habitats such as bird boxes and insect hotels for local wildlife, whilst being taught about the animals' habits and learning new skills such as basic joinery.

SAFETY TALKS FOR PUPILS



Our people will visit primary schools during assembly or class times to deliver site safety talks. These talks will be centred around the dangers children could be exposed to if they were to enter a site unsupervised.

ELECTRICAL CIRCUIT BOARD WORKSHOPS



Electrical circuit board workshops will be held to allow pupils to create sound, motion and light through building snap circuits, all whilst learning the basic principles of electronics.



To find out more about Willmott Dixon
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WILLMOTT DIXON

SINCE 1852

Caerphilly Innovation Housing

Addendum to the Feasibility

JULY 2020



Feasibility Addendum

Further to the submission of our Feasibility Report Dated June 2020 we have pleasure in enclosing further details following our presentation / review and feedback sessions.

Contractual Arrangements

The Scape Framework provides you access to projects with Willmott Dixon Construction of values between £2 - £20 million. Whilst the total for the three schemes is indicated by the report as being over this number we will have two separate contracts.

1. Trethomas (Pilot Site 1) will be the first project. – Contract value in excess of £2M
2. Oakdale and Treceenydd – These will form the second contract and will be below the £20m threshold

The reason for this split is necessitated by the need to test the product on Trethomas first and then to obtain maximum value for money through purchasing volume by combining both Oakdale and Treceenydd as one contract.

This is perfectly in accordance with Scape procurement standards and does not put the Authority at any risk of challenge.

Pre-Construction Programme

If you were to approve the Feasibility report and instruct us for the next stage we would enter into a formal PCSA Contract. This contract would run for a little over 6 months and indicative dates are indicated within the original Feasibility Report.

Fees

Within this addendum is a detailed fee schedule for the three sites which indicates the financial commitment you would be making to get these three sites through the design stage, into planning, SAB approval and a contract sum.

We have split these into Fixed Fees and Provisional Fees. These later provisional sums are generally for surveys which at this stage we are unable to fix but are based upon our best knowledge and experience. These provisional sums could be less or in some cases not required.

Please see [Appendix 1](#) for summary and details for each individual site.

Development Solutions

As advised in our Feasibility Report for the Oakdale Site we will provide our Development Solutions process during the feasibility and preconstruction phase.

This service would normally attract fee of circa £33,750.00 however in order to provide financial support to the project and to show our commitment we will deliver these services **free of charge**.

The full scope of what these services include is shown within [Appendix 2](#). For clarity the free of charge service covers all services within the feasibility and preconstruction period items 1 – 4.

A fee proposal for the remaining sections 5 – 6 will be agreed if required.

A

Appendix 1
Fee Schedule

Appendix 2
Willmott Dixon
Development Management
Services – Scope of Service

Appendix 1 Fee Schedule



	Pre-Construction Costs	
Design Team Fees & Surveys	Fixed	Provisional
Caerphilly Housing - Trecenydd	£54,092.84	£36,200.00
Caerphilly Housing - Trethomas	£57,980.30	£37,850.00
Caerphilly Housing - Oakdale	£346,510.00	£141,800.00
Preconstruction Design Team Fees & Surveys	£458,583.14	£215,850.00
Pre-Con and Design Management Fees		
Preconstruction Fees	£52,000.00	
Design Management Service Fee	£87,237.00	
	£139,237.00	
Total Expenditure for Preconstruction	£597,820.14	£215,850.00
	£813,670.14	

Page 29/29

Appendix 1 Fee Schedule

Trecenydd

FEE SCHEDULE		PRECONSTRUCTION			TOTAL
		Stage 2	Stage 3	Stage 4	
Description	Fixed (F) / Provisional (P)				
DESIGN FEES					
Architect	F	£7,500		£15,000	£22,500
Principal Designer	F		£1,500		£1,500
Landscape Architects	F				£0
Structural & Civil engineers	F		£9,950		£9,950
Building Services Consultant	F		£1,750		£1,750
Acoustic Consultant including Survey and Testing	F		£1,500		£1,500
Building Control	F			£2,493	£2,493
Fire engineering consultant	F		£2,500		£2,500
Air Tightness Testing including desktop review, design review, site advice and visits	F		£1,000		£1,000
Passivhaus	F	£2,993		£2,850	£5,843
NHBC	F			£5,057	£5,057
SAB	P	£6,950			£6,950
SAB Fees	P	£10,000			£10,000
Initial Flood Risk Assessment & Drainage Strategy Report	P	£350			£350
CCO Survey of completed Below Ground Drainage System	P	£500			£500
Topographical Survey	P	£1,500			£1,500
Existing Utility Apparatus Information (Water Main, Sewer Main, Gas Main, Electricity Main, Telecom Main, Cable TV Main)	P	£500			£500
Soil Investigation Survey (California Bearing Ratio tests, Percolation Tests, Frost Susceptibility testing & Waste Acceptance Criteria Testing, Compaction Testing, Landfill Gas Analysis, Persistent Organic Pollutants Survey)	P	£3,000			£3,000
Waste Acceptance Criteria Testing soil	P	£500			£500
Level 1 Ecological Report (includes Desk study and Extended Phase 1 habitat survey)	P	£1,500			£1,500
Acoustic Survey (Noise Impact Assessment) to support Planning Application	P	£1,500			£1,500
Traffic Impact Assessment (Transport Assessment & Travel Statement)	P	£4,950			£4,950
Highways Act 1980 (Relates to classification, maintenance and rights of all parties in public maintained and private streets)	P			£4,950	£4,950
TOTAL		£41,743	£18,200	£30,350	£90,293

Appendix 1 Fee Schedule

Trethomas

FEE SCHEDULE		Stage 2	Stage 3	Stage 4	TOTAL
Description	Fixed (F) / Provisional (P)				
DESIGN FEES					
Architect	F	£7,500		£15,000	£22,500
Principal Designer	F		£1,500		£1,500
Structural & Civil engineers	F		£11,950		£11,950
Building Services Consultant	F		£1,750		£1,750
Acoustic Consultant including Survey and Testing	F		£1,500		£1,500
Building Control	F			£3,117	£3,117
Fire engineering consultant	F		£2,500		£2,500
Air Tightness Testing including desktop review, design review, site advice and visits	F		£1,000		£1,000
Passivhaus	F	£2,993		£2,850	£5,843
NHBC	F			£6,321	£6,321
SAB	P	£7,000			£7,000
SAB Fees	P	£10,000			£10,000
Initial Flood Risk Assessment & Drainage Strategy Report	P	£1,950			£1,950
CC10 Survey of completed Below Ground Drainage System	P	£500			£500
Topographical Survey	P	£1,500			£1,500
Existing Utility Apparatus Information (Water Main, Sewer Main, Gas Main, Electricity Main, Telecom Main, Cable TV Main)	P	£500			£500
Soil Investigation Survey (California Bearing Ratio tests, Percolation Tests, Frost Susceptibility testing & Waste Acceptance Criteria Testing, Compaction Testing, Landfill Gas Analysis, Persistent Organic Pollutants Survey)	P	£3,000			£3,000
Waste Acceptance Criteria Testing soil	P	£500			£500
Level 1 Ecological Report (includes Desk study and Extended Phase 1 habitat survey)	P	£1,500			£1,500
Acoustic Survey (Noise Impact Assessment) to support Planning Application	P	£1,500			£1,500
Traffic Impact Assessment (Transport Assessment & Travel Statement)	P	£4,950			£4,950
Highways Act 1980 (Relates to classification, maintenance and rights of all parties in public maintained and private streets)	P			£4,950	£4,950
		£43,393	£20,200	£32,237	£95,830
TOTAL					

Appendix 1 Fee Schedule

Oakdale

FEE SCHEDULE		Stage 2	Stage 3	Stage 4	TOTAL
Description	Fixed (F) / Provisional (P)				
DESIGN FEES					
Architect	F	£60,000		£25,000	£85,000
Principal Designer	F		£7,500		£7,500
Landscape Architects	F		£10,000		£10,000
Structural & Civil engineers	F	£49,950	£29,250		£79,200
Building Services Consultant	F		£14,000		£14,000
Acoustic Consultant including Survey and Testing	F		£7,500		£7,500
Planning Consultant	F	£10,000	£15,000		£25,000
Building Control	F			£16,733	£16,733
Fire engineering consultant	F		£10,000		£10,000
Air tightness testing including desktop review, design review, site advice and visits	F		£5,000		£5,000
Passivhaus	F	£11,970		£11,400	£23,370
NHBC	F			£63,207	£63,207
SAB	P	£6,950			£6,950
SAB Fees	P	£15,000			£15,000
Initial Flood Risk Assessment & Drainage Strategy Report	P	£1,950			£1,950
CCTV Survey of completed Below Ground Drainage System	P	£5,000			£5,000
Topographical Survey	P	£10,000			£10,000
Existing Utility Apparatus Information (Water Main, Sewer Main, Gas Main, Electricity Main, Telecom Main, Cable Tv Main)	P	£5,000			£5,000
Soil Investigation Survey (California Bearing Ratio tests, Percolation Tests, Frost Susceptibility testing & Waste Acceptance Criteria Testing, Compaction Testing, Landfill Gas Analysis, Persistent Organic Pollutants Survey)	P	£30,000			£30,000
Waste Acceptance Criteria Testing soil	P	£5,000			£5,000
Level 1 Ecological Report (includes Desk study and Extended Phase 1 habitat survey)	P	£15,000			£15,000
Arboricultural - Existing Tree Survey & Tree Constraints Plan	P	£3,000			£3,000
Acoustic Survey (Noise Impact Assessment) to support Planning Application	P	£10,000			£10,000
Traffic Impact Assessment (Transport Assessment & Travel Statement)	P	£9,950			£9,950
Planning Condition Discharge Fees	P			£10,000	£10,000
Highways Act 1980 (Relates to classification, maintenance and rights of all parties in public maintained and private streets)	P			£14,950	£14,950
		£248,770	£98,250	£141,290	£488,310
TOTAL					

Project: Oakdale, Caerphilly

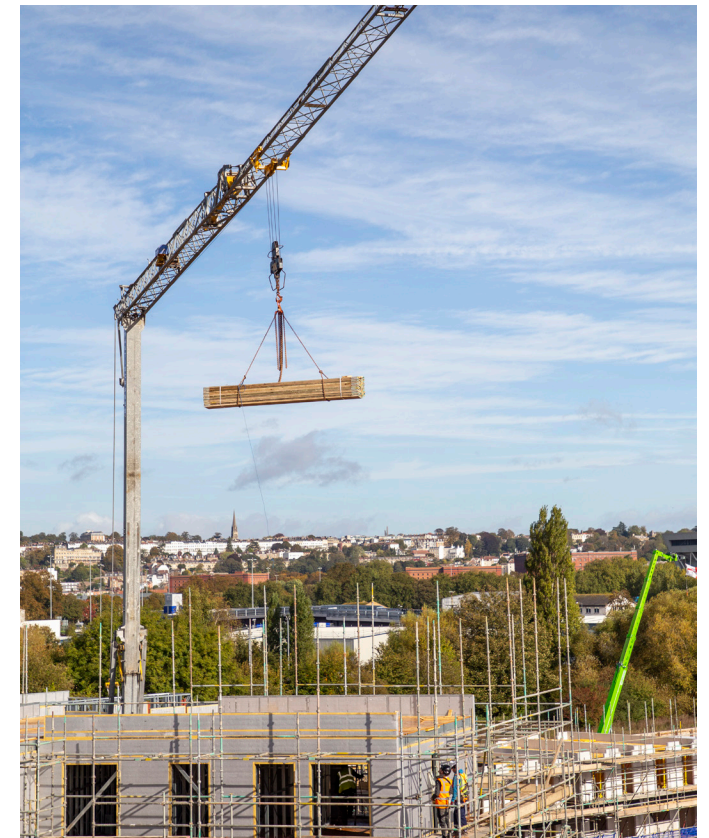
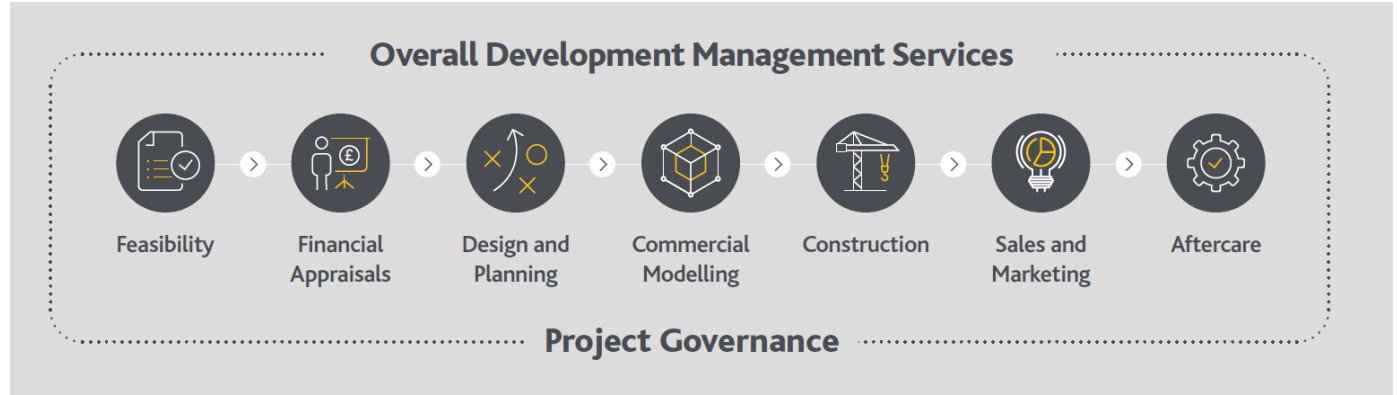
Description: Mixed tenure housing development.

Duration: circa 3 years (including pre-development phase)

A detailed strategy and proposal for the Oakdale development was put forward in the Outline Development Analysis previously issued. This document aims to further clarify the scope for each stage of the project and the Willmott Dixon fees that may be required at each stage, we have also established a schedule of external costs likely to be required to bring the development to fruition and completion.

We are proposing our Development Management model established within our Development Solutions team which adopts the principles and benefits of joint ventures, but avoids the costs and complexity that can be associated with such vehicles.

We bring together the best in construction, residential development and private rental specialism under one roof. Our offering will sit alongside and compliment the traditional Design and Build service provided through the SCAPE framework ensuring that every decision is made to both achieve your aspirations and increase the value and sales rate achieved on the scheme.



Page 296

Feasibility and Preconstruction

1. Feasibility / Business Plan Development

Purpose: To establish our customers aspirations, potential budget and how the local market might be best utilized to maximize return whilst delivering on pre agreed outcomes through research.

Activity	Difference to Construction Services
Review of scope of service and scheme aspiration requirements with customer to ensure we can drive value.	Specialist knowledge in market data to influence the design and scope.
Market research to establish best uses for the Oakdale site including tenure, mix and house types appropriate for the local market.	Specialist knowledge in market data to influence the design and scope.
Review of site to formulate initial concept ideas with sales values and rates a key driver in design.	Specialist knowledge in market data to influence the design and scope.
Commercial modelling to review viability of different use classes and mixes to maximize customer return against agreed outcomes.	Specialist knowledge in market data to influence the design and scope.
Providing specialist advice on S106, CIL and statutory contributions required for the development.	This will provide advice on costs beyond the design and build element and its usual expertise.
Advising on overall development costs (beyond construction costs), development value, project income, financial modelling, viability tests and solutions.	This will provide advice on costs beyond the design and build element, to cover other development costs not included within the construction costs.
Fee: 8 Days @ £750.00 = £6,000.00-Free of charge	

Appendix 2 Scope of Service



2. Sales and Marketing

Purpose: Undertaking further research around the scope established within feasibility with the purpose of producing and delivering a bespoke sales and marketing strategy aimed at enhancing the return in values and rate of sales for Caerphilly County Borough Council.

Activity	Difference to Construction Services
Produce sales and marketing budget in line with appraisal.	Separate from construction offer.
Development of a robust sales & marketing strategy for the development focused around the local market.	Separate from construction offer.
Undertaking detailed sales and market research to understand demographics and purchaser profiles including likely current and future demand.	Separate from construction offer.
Creation of branding to promote and market developments.	Separate from construction offer.
Marketing collateral and IP rights; this includes marketing protocols, website management and brochures etc.	Separate from construction offer.
Developing bespoke flexible yet cost effective internal specifications that mirror purchaser aspirations to encourage a healthy rate of sales.	Separate from construction offer.
Selection and management of the appointed sales agents.	Separate from construction offer.
Fee: 10 Days @ £750.00 = £7,500.00 – Free of charge	

Page 298

3. Design & Technical Expertise

Purpose: Each development is bespoke to the local market and the times it is delivered. As such market patterns, statutory requirements and finishing trends need to be balanced to create a product suitable to the area and target demographics. Without this sales values and rates will suffer putting the Council's investment at risk of not achieving the true potential.

Activity	Difference to Construction Services
Creating a detailed design brief for planning architect defining unit mix and sizes that will optimise space and profitability.	This differentiates from the construction offer as this is focussed on creating the right mix from a development income perspective to maximise commercial returns. The construction offer focusses on the technical side of the scheme.
Working with our build team to deliver value engineered solutions that reduce cost without impacting the end value and saleability of the product.	Specialist knowledge in market data to influence the design and scope.
Working with the design team to create detailed internal layouts that maximise demand and sales income yet remain within a pre-defined cost budget.	This differentiates from the construction offer as this is focussed on creating the right internal layout from a development income perspective to maximise commercial returns. The construction offer focusses on the technical side of the scheme.
Ensure the right product mix and aesthetic intent in advising the design team.	This differentiates from the construction offer as this is focussed on creating the right scheme layout from a development income perspective to maximise commercial returns. The construction offer focusses on the technical side of the scheme.
Advising on construction materials, methodology, common part layouts and the interface with commercial and residential uses.	This differentiates from the construction offer as this is focussed on creating the right scheme layout from a development income perspective to maximise commercial returns. The construction offer focusses on the technical side of the scheme.
Fee: 15 Days @ £750.00 = £11,250.00-Free of charge	

Page 29

Appendix 2 Scope of Service



4. Planning

Purpose: Liaising with the local planning authority and design team to ensure the correct mix, site layout and aesthetics detailed in the design and sales strategy are achieved to ensure sales values are enhanced and a product suitable to the market is achieved and not diluted in the process.

Activity	Difference to Construction Services
Attending planning meetings, monitoring and negotiating with planning officers from pre app through to determination to ensure the sales and development intent is not diluted through the process.	Separate from construction offer.
Calculation, negotiation and administration of CIL obligations and any relief that may be achievable.	Separate from construction offer.
Fee 12 Days @ £750.00 = £9,000.00 Free of charge	

Page 300

Construction Phase

5. Delivery of Development and Sales & Marketing – Optional and subject to negotiation

Purpose: With an agreed sales and marketing strategy in place created to achieve your aspirations we will manage the process and deliver on the agreed outcomes ensuring the councils investment achieves the greatest return possible.

Page 301

Activity	Difference to Construction Services
Implementing and continually reviewing robust sales and marketing strategies for maximum exposure and creating interest.	Separate from construction offer.
Getting the right product delivered on time and managing customers' expectations.	This will advise on elements away from the normal design and build scope.
Delivering the right quality, attention to detail and managing all aspects of the development process to ensure commercial return is achieved.	This will advise on elements away from the normal design and build scope.
Managing all aspects of the development from inception through to completion beyond the design and build delivery.	Separate from construction offer.
Overseeing branding and public relations liaising with the council team as necessary.	Separate from construction offer.
Where appropriate registering with Help to Buy (or equivalent) to support scheme sales.	Separate from construction offer.
Arranging suitable specialists as required, such as mortgage advisors, to support the sales process as appropriate	Separate from construction offer.
Overseeing the design and fitting out of marketing suite and show homes.	Separate from construction offer.
Holding launch events and open days to maximise exposure and return for the development.	Separate from construction offer.
Managing and securing newly constructed properties after handover until sales and lettings.	Separate from construction offer.
Liaising with potential estate management companies	Separate from construction offer.
Production of handover information.	Separate from construction offer as this relates to sales specific home user guides, sales reporting and purchaser confidence.
Managing the sales and completion of the homes including liaising with solicitors through the sales process.	Separate from construction offer.
Fee: TBC	

6. Governance – Optional and subject to negotiation

Purpose: At Willmott Dixon we understand the governance required within Council customers to allow a project to both come to fruition and to progress. As such our governance offering provides you with the initial gateway reports along with real time reporting and feedback to allow councils cabinets and decision makers the confidence in their investment.

Page 302

Activity	Difference to Construction Services
Creation and management of the business plan.	This will provide advice on elements beyond the design and build element, to cover other development costs not included within the construction costs.
Support in developing cabinet and internal approval papers as required.	Separate from construction offer.
Creating and chairing a project board, and associated sub groups, to ensure suitable governance and management of the project.	Separate from construction offer.
Preparing and circulating the Board papers to the Partnership Board on a monthly basis including minute taking and issuing the minutes.	Separate from construction offer.
Assisting in the preparation and maintenance of the Development Account, the Financial Model, and such other relevant accounts, records, cost reports, and budget estimates.	Separate from construction offer.
Producing and managing the financial modelling of the development.	Separate from construction offer.
Advising on development costs, development value, project income, financial modelling, viability tests and solutions.	Separate from construction offer.
Monitoring of financial model through delivery against project business plan.	Separate from construction offer.
Providing weekly reports detailing sales values and rates achieved and reforecasting the expected GDV against final position.	Separate from construction offer.
Production of final commercial position report.	Separate from construction offer.
Fee: TBC	